Regulations and Syllabus for Two Years M. Ed. Programme
(Semester System)
(Through Regular Mode)

With effect from the Academic Session 2015-16
(Subject to Change from time to time)

Note: Himachal Pradesh University reserves the right to amend Regulations, Scheme of Examinations, Pass Criteria, Scheme of Studies and courses of study as and when it deems necessary. The Institutions of Education are required to strictly follow the syllabi prescribed by the University. No deviation is permissible.
Regulations and Scheme of Examinations

(General Objectives, Scheme of Examinations and Courses of Study for M.Ed. Programme)

1. General Objectives

The curriculum is designed to achieve the following general objectives of the M.Ed. Programme:

1) To acquire the core competence and knowledge related to teacher education
2) To have a coherent perspective i.e. Socio-historical, political, economical, philosophical and technological.
3) To develop skills related to independent study of literature, research, academic writing, professional communication and team work.
4) To develop a deep and critical awareness of professional ethics.
5) To deepen their knowledge and understanding of education, specialize in select areas and develop research capacities.

2. Duration and Working Days

2.1 Duration

The M.Ed. programme shall be of a duration of two years (spread over four semesters) including field attachment for a minimum of 04 weeks and research dissertation. Students shall be permitted to complete the programme requirements of the two-year programme within a maximum period of three years from the date of admission to the programme. The summer / winter vacations should be used for field attachment/other activities.

2.2 Working Days

There shall be at least two hundred working days each year, exclusive of the period of admission and inclusive of classroom transaction, practicum, field study and conduct of examination. The institution shall work for a minimum of thirty six hours in a week (five or six days) during which faculty and students concerned with the conduct of the programme shall be available for interaction, dialogue, consultation and mentoring students.

The minimum attendance of students shall be 80% for theory Courses and Practicum, and 90% for field attachment.

3. Eligibility and Procedure of Admission:

The candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or an equivalent grade in the following programmes:
1. B.Ed.
3. B.El.Ed.
4. D.El.Ed. with an undergraduate degree (with 50% marks in each)

b. Reservation and relaxation for SC/ST/PWD and other applicable categories shall be as per the rules of the central Government/State Government whichever is applicable.

Note: No relaxation, even 0.01 percent in the above prescribed percentage of marks shall be granted under any circumstances. (Para 3.2 of Appendix IV of NCTE Notification No. F-51F1/2007-NCTE (N & S) dated 27-11-2007).

4. Admission Procedure
Admission shall be made on merit on the basis of marks obtained in the entrance test or any other selection process as per the policy of the state government/central government/Himachal Pradesh University by applying 120 reservation point roster of H. P. University, Shimla.

Age limit
There is no upper age limit for the candidates applying to the M.Ed. course of two years.

5. Evaluation:
The performance of a student in each course will be evaluated in terms of percentage of marks with a provision for conversion to grade points. Evaluation for each course shall be done by continuous comprehensive assessment by the concerned course teacher and end session examination and will be consolidated at the end of the course. The evaluation system of the students has the following two components:-

i. Continuous Comprehensive Assessment (CCA) accounting for 20% of the total marks assigned to a particular course; and

ii. End-Session Examination (ESE) accounting for the remaining 80% of the total marks assigned to a particular course.

5.1 Continuous Comprehensive Assessment (CCA) would include the following components:

- Classroom Attendance – Each student will have to attend a minimum of 80% Lectures/Tutorials/Practicals. A student having less than 80% attendance will not be allowed to appear in the End Session Examination (ESE).

- However, the exemption from 80% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 20% (making the necessary attendance as 60% in these cases). The claim for this exemption should be supported by authenticated certificate from the concerned University/college authorities.

- The students having attendance between 79% and 70% will apply for exemption
on a prescribed form accompanied by clear reason(s) for absence to the competent authority.

- Those students getting the exemptions, except for those getting exemptions for co-curricular activities will not be entitled for getting the CCA marks for classroom attendance as given below.

**Classroom Attendance Incentive:** Those having greater than 80% attendance (for those participating in Co-curricular activities, 20% will be added to per cent attendance) will be awarded CCA marks as follows:

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt; 80% but ≤ 83%</td>
<td>1</td>
</tr>
<tr>
<td>&gt; 84% but ≤ 87%</td>
<td>2</td>
</tr>
<tr>
<td>&gt; 88% but ≤ 91%</td>
<td>3</td>
</tr>
<tr>
<td>&gt; 92% but ≤ 95%</td>
<td>4</td>
</tr>
<tr>
<td>&gt; 96%</td>
<td>5</td>
</tr>
</tbody>
</table>

Remaining 15 marks of CCA component in each course will be awarded on the basis of theory assignments / sessional activities to be assigned by the concerned course teacher.

- The continuous comprehensive assessment (CCA) will have the following components:

<table>
<thead>
<tr>
<th>Sr.</th>
<th>Component</th>
<th>When</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Classroom attendance</td>
<td>During the 200 days instructional time</td>
<td>05</td>
</tr>
<tr>
<td>B.</td>
<td>Theory Assignments/ sessional work in each course</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>GRAND TOTAL (A+B)</strong></td>
<td></td>
<td><strong>20</strong></td>
</tr>
</tbody>
</table>

5.2 **End-Session Examination:**

- The remaining 80% of the final marks assigned to a student in a course will be on the basis of an end-session examination (ESE) that will be for three hours duration. The end-session examination (ESE) will cover the whole syllabus of the course.

- A set of question papers for the end-session examination (ESE) will be got set by the Controller of Examinations, H. P. University, Shimla-5

- The question paper for the **End-Session Examination** (ESE) (having 80 marks) will have following pattern:

  **Section A**  
  Compulsory of 16 marks consisting of 8 short answer type questions of 2 marks each covering whole of the syllabus.

  **Section B (UNIT I)**  
  The paper setter will set two questions out of which the candidate will attempt one question. Each question will carry 16 marks. Each of these questions may contain sub parts and will be long answer type.
Section C (UNIT II)
The paper setter will set two questions out of which the candidate will attempt one question. Each question will carry 16 marks. Each of these questions may contain sub parts and will be long answer type.

Section D (UNIT III)
The paper setter will set two questions out of which the candidate will attempt one question. Each question will carry 16 marks. Each of these questions may contain sub parts and will be long answer type.

Section E (UNIT IV)
The paper setter will set two questions out of which the candidate will attempt one question. Each question will carry 16 marks. Each of these questions may contain sub parts and will be long answer type.

Total marks (A + B + C + D+E)  
\[ 16 + 16 + 16 + 16 + 16 = 80 \text{ marks} \]

- A candidate must obtain not less than 40% of the total number of marks in each course and 45% marks in aggregate of all the prescribed courses.
- Candidates reappearing in a subsequent examination shall be examined in accordance with the Scheme and syllabus in force.
- If a candidate fails in not more than 50% of the courses shall be declared as reappear and shall be required to appear in only those courses. The candidate who fails in more than 50% courses shall be declared fail and shall be required to appear in all the courses.
- A candidates who fails in practical examination or absents from the practical examination may present for re-examination as an ex-student, after getting his/her case recommended by the Chairperson Department of Education, HPU Shimla-5

6. **Medium of Instruction and Examinations:**

- The medium of instruction for the M. Ed. programme will be English or Hindi. The colleges can make arrangements and are permitted to do so by the university.
- The medium of the examination shall be **English or Hindi.**
A candidate is required to take following courses during four semesters of the M. Ed. Programme:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Course Code</th>
<th>Name of the Course</th>
<th>Theory Marks</th>
<th>Internal Assessment Marks</th>
<th>Total Marks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Ed. Semester - I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Paper I</td>
<td>Philosophical Foundations of Education</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>Paper II</td>
<td>Psychology of Development and Learning</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
<tr>
<td>3</td>
<td>Paper III</td>
<td>Methodology of Educational Research</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
<tr>
<td>4</td>
<td>Paper IV</td>
<td>Statistics in Educational Research</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
</tbody>
</table>

**Practicum-cum-Field Work**

Selection of Research Problem and Preparation of Research Proposal 2

Field Work: Visit to schools and teacher education institutions (TEIs) and prepare a field report 3

**TOTAL** 400 21

Semester - II

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Course Code</th>
<th>Name of the Course</th>
<th>Theory Marks</th>
<th>Internal Assessment Marks</th>
<th>Total Marks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Paper V</td>
<td>Historical and Sociological Basis of Education</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>Paper VI</td>
<td>Political and Economic Basis of Education</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
<tr>
<td>3</td>
<td>Paper VII</td>
<td>Teacher Education - I (Institutions, System and Structure in Teacher Education)</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
<tr>
<td>4</td>
<td>Paper VIII</td>
<td>Introduction To Educational Studies</td>
<td>80</td>
<td>20</td>
<td>100</td>
<td>4</td>
</tr>
</tbody>
</table>

**Practicum-cum-Field Work**

Data Collection: Tool development and sampling 2

**Total** 400 18
Credit: Each credit in a taught course is equated to one hour of teaching or two hours of seminars / group work / tutorials / lab. Work / practical work / field work / workshops per week for 16 weeks. Thus, a four credit course entails four hours of regular teaching per week or as much as 8 hours of teaching and other programme activities.

Evaluation in the Practicum-cum-field work will be done by the Departmental Council by assigning grades to the students on four points rating scale ranging from grade A, B, C and D.
COURSE CONTENTS

FIRST SEMESTER

Paper – I

PHILOSOPHICAL FOUNDATIONS OF EDUCATION

Course Objectives: Marks: 100 (80 + 20)

Total Credits: 4

To enable the learners to -

• Highlight the idea of interrelatedness of the disciplines of education and philosophy.

• Understand different branches of philosophy.

• Develop the attitude and capacity of raising fundamental questions concerning theory and practice of education.

• Analyze the discourse in education in order to discuss the assertions, assumptions and kinds of meaning they might contain.

• Equip with basic terms and concepts of the discipline with a view to facilitate their understanding of the philosophical discourse relating to Education and intelligent participation in it.

• Familiarize with some significant philosophical perspectives on Education and their implications.

• Acquaint with the philosophical thoughts of some prominent Educational thinkers of the India and Western countries.

• Appreciate the extent to which Educational thought and practice are influenced by values cherished by the Nation.

• Become conscious about the ramifications of the constitutional provisions and protective discrimination and importance of social justice and development of Indian Nation.

Unit – 1 : Interrelatedness of Education and Philosophy Credit -1
Meaning and Aims of Education; Factors determining aims of Education, Objectives of Education for the Emerging Indian Democratic Society.

Role of various Agencies (Formal, Non-formal, Informal, Active, Passive, Commercial and Non-commercial) of Education in strengthening the present system of Education. Education in the light of Four Pillars of Education; Learning to know, Learning to do, Learning to Live together and Learning to be.


Philosophy and Education: Meanings of Philosophy and Education, Relationship of Philosophy and Education. Significance of Philosophy in understanding the Educational practices and problems.

Unit –2 : **Schools of Philosophy**


Philosophical Schools of Thought: Idealism, Naturalism, Realism, Pragmatism; Existentialism- meanings, basic postulates/assumptions and educational implications for aims, curriculum, methods of teaching, concept of discipline, the role of teacher and institutional settings.

Modern Philosophies of Education: Behaviorism, Marxism, Logical Positivism/Empiricism, and Constructivism- their implications for aims, curriculum, methods of teaching, concept of discipline, the role of the teacher and institutional settings.

**Unit: 3 Educational thinkers and Constitutional Provisions for Education**

Western Educational Thinkers: Socrates, Plato, Aristotle, Dewey and Soren Kierkegaard and their contribution to develop Educational thought and practices.

Indian Educational Thinkers: Educational thoughts of Gandhi, Tagore, Sri Aurobindo, Vivekananda and J. Krishnamurthy for developing the present scenario of education by idealizing the Indian Society.

Constitution Values: National Values as enshrined in the Constitution of India, Constitutional Provisions on Education, Social equity and equality of Educational Opportunities.

**Unit – 4 : Contribution of Indian Thought to Educational Practices**
General Features of Indian Philosophy, Difference between Western and Indian Philosophy, Critical appraisal of the contribution made by Buddhism, Jainism, Bhagavadgita and Islam to education in terms of value formulation.

Systems of Indian Philosophy (Shad Darshan): Sankhya Philosophy, Nyaya Philosophy, Vaisesika Philosophy, Mimansa Philosophy and Vedanta Philosophy – their chief features, Metaphysics, Epistemology, Axiology and Observations.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

Books Recommended


Jha Arbind Kumar, (2009): Constructivist Epistemology and Pedagogy (Insight into Teaching Learning and Knowing), New Delhi: Atlantic Publishers.


Paper II

Psychology of Development and Learning

Course Objectives:                                      Marks: 100 (80 + 20)

To enable the learners to:

- Understand the cognitive, affective and psychomotor development of adolescents and youth.
- Understand the concept of learning and different theories of learning
- Understand the concept of transfer of learning and different theories of transfer of learning
- Understand the concept and importance of motivation in teaching learning process
- Understand different strategies of motivation
- Understand the process of memorization and factors causing forgetting
- Develop the understanding of the theories of intelligence.
- Understand the process of measurement of intelligence and apply different tools of measurement of intelligence.
- Understand the concept and process of creativity.
- Understand the techniques of enhancing creativity among the students.
- Understand the different aspects of development of learner’s personality.
- Understand the techniques of assessment of personality.
- Develop understanding of the concept of mental hygiene and mental health and its importance in their lives.
- Understand the measures to promote mental health among students.
- Understand the concept of defense mechanism and different types of defense mechanisms.

Unit – 1: Psychological Bases of Education and Development                  Credit -1

Educational Psychology: Meaning, Nature and Scope – Relevance of Educational Psychology in Teaching and Learning process.

Methods of Inquiry in Educational Psychology- Introspection, Observation, Case Study, Interview, and Experimental.

Theories of Development and their Educational Implications

- Piaget’s Cognitive Development
- Freud’s Psycho-sexual Development
- Erikson’s Psycho-social Development
- Kohlberg’s Moral Development

Unit – 2: Learning and Motivation

Concept, Nature and Theories of Learning (Pavlov ‘s Classical Conditioning, Skinner ‘s Operant Conditioning, Thorndike’s Trial and Error, Tolman’s Sign Learning, Donald Norman’s Information Processing, Kurt Lewin’s Field Theory)

Transfer of Learning: Concept, Theories and Implications


Motivation: Concept, Nature and Relationship with Learning, Strategies of Motivation.

Unit – 3: Intelligence and Creativity

Concept and Types of Intelligence (Concrete, Abstract, Emotional and Spiritual)

Theories of Intelligence and their Educational Implications

- Two Factor Theory of Intelligence
- Guilford’s Structure of Intellect
- Gardener’s Theory of Intelligence
- Sternberg’s Theory of Intelligence
- Goleman’s Theory of Emotional Intelligence

Measurement of Intelligence

- Verbal (Individual and Group) Tests
- Non-Verbal (Individual and Group) Tests
- Performance (Individual) Tests

Creativity: Concept, Factors and Process, Techniques for enhancing creativity among students.

Unit – 4: Personality and Mental Hygiene

Personality: Concept, Nature and Determinants of Personality

Theories of Personality and their Educational Implications

(i) Trait (Allport, Cattell)
(ii) Type (Hans Eysenck)
(iii) Humanistic (Carl Rogers, Maslow)

Assessment of Personality: Inventories, Rating Scales and Projective Techniques.

Mental Hygiene and Mental Health- Nature, Concept, Scope and Principles; Factors Affecting Mental Health. Measures used to Promote Mental Health (Preventive and Curative); Defence Mechanisms: Rationalization, Compensation, and Sublimation.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

References


**Paper III**

**METHODOLOGY OF EDUCATIONAL RESEARCH**

**Course Objectives:**

*To enable the learners to -*

- Explain the concept, scope, types and importance of educational research
- Understand the importance of ethical issues in conducting educational research
- Describe the importance of review of related literature
- Understand the meaning, criteria and sources for identifying the research problems
- Formulate research objectives and hypotheses
- Understand the terms used in educational research process
- Prepare the research proposal.
- Define population, sample and describe the different techniques of sampling
- Explain the types, tools and techniques of data collection
- Describe the various methods of research
- Explain the different approaches to analyze the qualitative as well as quantitative data.
- Prepare the research Report.

**UNIT 1: Basics of Educational Research**

Concept, Scope, Types and Importance of educational research, Ethical Issues in Conducting Educational Research
Review of Related Literature: Purpose and Sources of Related Literature and Writing Review of related literature.

Research Problem: Selection, Formulation and Delimitations of the Research Problem and Characteristics of Good Research Problem

Objectives and Hypotheses: Formulation, Significance and Types. Preparation of Research proposal.

UNIT 2: Sampling and Tools of Data Collection Credit- 1

Concept of Population and Sample along with its types, Sampling, Sampling Unit.

Sampling Frame, Sample Size, Techniques of Sampling, Characteristics of Good Sample, Sampling Errors and How to reduce them.

Meaning and Characteristics of Good Research Tools, standardization of research tools.

Types and Uses of Research Tools (Questionnaire, Rating Scales, Attitude Scales, Observation Schedule and Interview Schedule), Administration of Tools.

UNIT 3: Methods of Research Credit -1

Historical Research: Meaning, nature, importance and steps involved, Primary and Secondary Sources of Data, External and Internal Criticism of the data sources.

Descriptive Research Method: Meaning, Importance, Steps and Types of Descriptive Research Studies (Survey Studies, Developmental Studies and Case Study)

Experimental Research Method: Meaning, Importance, Steps and Components of Experimental research, Methods of Controlling of Extraneous Variables, Experimental Designs: One group Pre test- Post test design; Factorial Design (2x2);

Quantitative Vs Qualitative Research, Ethnographical Research, Mixed Method Research, Interdisciplinary Approach to Educational Research

UNIT 4: Data Analysis and Preparation of Research Report Credit- 1

Tabulating Data, Ways of Organizing & Presenting Data, Content Analysis including Logical & Inductive Analysis, Discourse Analysis.

Analysis of Observation Based and Interview based Data, Documentary Analysis.

Steps in preparation of Research Report

Writing Bibliography, APA Style of Referencing

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES
The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

Suggested reading:
Paper IV

STATISTICS IN EDUCATIONAL RESEARCH

Course Objectives:                                                                 Marks: 100 (80 + 20)

Total Credits: 4

To enable the learners to;

- Understand the concept and nature of educational data.
- Understand and apply various statistical techniques to field-based educational data.
- Appreciate the role of statistical tools / techniques in analysis of data for educational research.
- Employ computer software for analyzing educational data.
- Make interpretations of findings revealed through statistical data analysis.

Unit – 1: Basics of Descriptive Statistics                                      Credit- 1

Types of data (Continuous and Discrete Data), Frequency Distribution and its Graphic Representation (Histogram, Frequency Polygon, Line Graph, Ogive, Pie Chart).

Measures of Central Tendencies and Variability (Range, Quartile Deviation, SD, Variance), Percentile and Percentile Ranks.

Meaning and Importance of Normal Distribution Curve (NPC), Properties of NPC, Applications of NPC.

Measuring Divergence of Field-based Data from Normality (Skewness and Kurtosis).

Unit – 2: Descriptive Statistics: Correlation and standard scores               Credit -1

Concept of Correlation, Product Moment, Partial and multiple correlation Uses and Significance of Correlation Coefficient.

Standardized Scores (z-Scores and T-Scores) and their calculations.

Unit – 3: Basics of Inferential Statistics and Computer Data Analysis          Credit-1

Scales of Measurement, Variables and its Types (Independent, Dependent and Intervening).
Difference between Parametric and Non Parametric Statistics and rationale for using them in the analysis of data, Type-I and Type-II Errors.

Concept of Degrees of Freedom, Levels of Significance and their Use in Interpretation of Results.

Uses of Computers in Data Analysis, Data Analysis Software (MS-Excel, SPSS) and their Use in Analysis of Data, Selection of an Appropriate Statistical Test.

**Unit – 4: Inferential Statistics: Parametric and Non-Parametric Tests**  
Credit-1

Parametric Tests: Assumptions of t-test and Analysis of Variance (ANOVA), One-tailed and Two-tailed Tests of Significance, t-test and Significance of Difference between Means (for small and large samples, correlated and uncorrelated groups).

ANOVA for equal and unequal groups (upto two Way Factorial Design).

Non-Parametric Tests: Chi-Square Test (Assumptions and Uses), Spearman Rank Difference Correlation Method, and Contingency Coefficient (C).

Significance of Difference between Percentage and Percentage Change, Margin of Errors in Percentage Analysis.

**INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES**

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each. Paper setters are required to set one theory based and other numerical based question from each unit.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

**Suggested Readings:**

Cornell. The Essentials of Educational Statistics.

Suggested Practicum / Sessional Activities:

1. Visit a middle / high school and collect achievement-based data of students of any class from the school records. Compute the values of mean and standard deviation (SD) for the data and draw a histogram.

2. Visit a school and collect achievement-based data for any three classes (in all subjects). Feed this data in a computer in MS-Excel software and draw bar diagram and a line graph based on this data.

3. Visit a college and collect achievement-based data from girls and boys of final year students in any one stream (commerce / arts / science / BCA / BBA etc.). On the basis of this data, test whether there exists a significant difference in achievement of boys and girls.

“SECOND SEMESTER”

Paper V

HISTORICAL AND SOCIOLOGICAL BASES OF EDUCATION

Course objectives: Marks: 100 (80 + 20)
Total Credits : 4

To enable the learners to;
• Acquire knowledge of salient features of Indian Education with reference to Ancient, Medieval and Modern period.
• Make critical appraisal of the recommendations of various Committees and Commissions on Education.
• Describe the development of Indian Education after Independence.
• Understand the Sociological Perspectives of Education.
• Understand the concept and process of Social Change.
• Develop the understanding of inter-relationship between sociological processes of education.
• Acquire knowledge of different social issues and challenges in National and International development of society.

Unit-1: Education in Ages Credit- 1

Education in India with special reference to Ancient Period and Medieval Period.


**Unit-2: Current Issues in Education** Credit- 1

Programmes of Universal Elementary Education (DPEP and SSA): objectives, norms and facilities provided under the schemes and implementation mechanism of the schemes.


Rashtriya Madhymik Shiksha Abhiyan (RMSA) and Rashtriya Uchttar Shiksha Abhiyan (RUSA): objectives, norms, funding and functioning.

Non-Formal Education and Alternative Schooling/Distance Education: definition, characteristics.

**Unit-3: Education and Sociology** Credit- 1

Meaning, nature, scope, importance and impact of sociology on education, Inter-relationship between Education and various social variables: Society, Family, School, Peer Group, Religion, Caste, Gender and Class.

Process of Socialization: Agents of Socialization, Factors hindering Socialization of a child, Role of teacher in the process of Socialization.

Education, Culture and cultural heritage: Meaning and nature of culture, characteristics of culture, cultural heritage of India, cultural lag, Influence of Education on Culture and Vice-Versa.


Education and Modernization: meaning, criteria or measure of Modernization, causes of Modernization, impact of Modernization on society and problems of Modernization. Role of Education in Modernization

**Unit-4: Sociological Issues** Credit -1

Peace Education

Liberalisation and Education
Challenges of Education in 21st Century

Education for Eradication of Poverty

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D and E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D and E will have two long answer type questions from the respective Units 1, 2, 3 and 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

Suggested Readings:

Dewey John (1963) . Democracy and Education, New York: Ma Million
MHRD Govt. of India: Rashtriya Madhyamik Shiksha Abhiyan (2009), New Delhi
MHRD Govt. of India: Rashtriya Uchchtar Shiksha Abhiyan (2013), New Delhi
MHRD Govt. of India: Sarva Shiksha Abhiyan. (2001)
Narula, S & Naik:- A History Of Education In India, New Delhi: Macmillan.
Rai, B.C. (1997):- History of Indian Education and its Problem; Lucknow : Prakashan Kendra

**Paper VI**

**POLITICAL AND ECONOMIC BASIS OF EDUCATION**

**Course Objectives:**

- Acquaint with the Issues and Concerns in Education
- Acquaint with the Social Forces, Political Ideologies and Education
- Acquaint with the Globalization and its impact on Education
- Acquaint with the basic concepts of economics of education.
- Acquaint with the concept of education as a major determinant of economic development.
- Acquaint with the concepts, nature, principles and procedures of Educational Planning.

**Total Credits : 4**

To enable the learners to:

Unit- 1: **Issues and Concerns in Education**  
Credit- 1

Constitutional provisions for education in India; Education and Nationalism;

Education for National Integration and International Understanding ;

Education as an Investment in Human-Resource Development; Educational Planning – Micro and Macro.

Unit- 2: **Democracy and Globalization**  
Credit- 1

Democracy: Meaning and Values, Main Features of Democratic Education, aims, curriculum Methods of Teaching and School Administration.

Secularism in India – Meaning, Need and role of Education in Multi-religious Society

Globalization: Concept and its impact on Knowledge, skills and attitude.
Unit-3: Human Resource Development


Concept, Need and Goals of Educational Planning, Principles of Educational Planning, Approaches of Educational Planning

Educational Planning in India since Independence

Unit-4: Education, Manpower Planning and Unemployment

Forecasting manpower needs and Manpower Planning

Problems of Unemployment in India and Role of Education

Brain Drain: Meaning, causes and measures to check Brain Drain in India

Reverse Brain Drain: Meaning and Measures.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D and E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D and E will have two long answer type questions from the respective Units 1, 2, 3 and 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.

Suggested Readings


Kneller, G. F (1968) Education and Economics Thought, New York: John Wilet and Sons,
Paper VII

TEACHER EDUCATION – I
(Institutions, System and Structure in Teacher Education)

Course objectives:                      Marks: 100 (80 + 20)
Total Credits: 4

To enable the learners to -

- Understand the concept and scope of Teacher Education in India with the Historical Perspectives.
- Understand the Aims and Objectives of Teacher Education at Elementary and Secondary.
- Understand the Recommendations of Various Commissions for Teacher Education and Role of NCTE.
- Understand the Different Teacher Education Programmes and their Utility.
- Understand the Current scenario of Teacher Education in India.
- Understand the Problems of Teacher Education in India.

Unit -I  Teacher Education – Concept, Development, Agencies
Credit -  1

Meaning, Nature, Aims, and Scope of Teacher Education; Objectives of Teacher Education at Elementary and Secondary.

Changing Context of Teacher Education in Indian as well as Global Scenario.

Historical development of Teacher Education in India during (Ancient, Medieval and British) Agencies of Teacher Education:

District Level- BRC, CRC and DIET’s, their Role and Functions.

State Level- SCERT and University Department of Education, their Role and Functions.
UNIT-II Teacher Education - System and Structure  

Structure of Teacher Education at Various Levels as per NCTE Norms

Elementary Level

Secondary Level

Salient features of Teacher Education – Relevance, Flexibility, Integration and Inter Disciplinary.

Recommendations of various Commissions and Committees on Teacher Education in Post-Independence Era.

Critical Appraisal of the present system of Teacher Education in India.

UNIT-III Models of Teacher Education and Instructional Method  

Models of Teacher Education - Behaviouristic Teacher Education Model, Competency Based Model, Personalistic Model, Knowledge Building Community Model.

Large and Small Group Teaching Methods, Collaborative and Cooperative Teaching.

UNIT-IV Preparation of Teachers  

Pre-service Teacher Programme

UGC, NCTE, NCERT and University.

Preparing Teachers for Special Schools.

Preparing Teachers for Inclusive Classrooms.

Integrating ICT in Teachers Education.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.
**Suggested Readings**

National Curriculum Frameworks for Teacher education, 2009
Paper VIII
INTRODUCTION TO EDUCATIONAL STUDIES

Course objectives: Marks: 100 (80 + 20)

Total Credits : 4

To enable the learners to:

- Understand the nature of education as a discipline/an area of study.
- Examine issues related to education as interdisciplinary knowledge.
- Understand the basic concepts/issues of education with reference to kind of concerns raised in NCF (2005) and NCFTE (2009).
- Examine critically the theories and basic concepts of education drawn from various disciplines cognate to education such as Philosophy, Psychology, Sociology, Management, Economics etc in such a way that their linkages with methods, pedagogy and practices in the classroom could be established.
- Understand Contemporary debates about the nature and purposes of education and the social, political & historical contexts in which the aims of education are defined.
- Understand the statutory framework pertaining to education and schooling and their specific responsibilities emanating from it.
- Examine critically the concerns from vision of school education and teacher education.
- Reflect on the multiple contexts in which the school and teacher education institutions are working.
- Discuss the emerging dimensions of school and teacher education.

UNIT – 1 Education as a Discipline

Credits - 1

Education Studies: Meaning and Nature of Educational Studies, The Traditional Disciplines and Educational Studies, Critical analysis of education as a discipline/area of study.

School Education: Contemporary challenges prioritizing the aims of Indian Education in the context of a democratic, secular, egalitarian and a humane society.

Procedure of linking: T Pack Model of Mishra

- Content knowledge with Pedagogy knowledge.
- Experiential knowledge with Empirical knowledge.
- Theoretical knowledge and Practical knowledge.
- Universal knowledge and Contextual knowledge.
UNIT – 2 Education as an Interdisciplinary Knowledge  Credits -1

Interdisciplinary Nature of Education: Relationship of Education with disciplines/subjects such as Philosophy, Literature, Geography, Political Science, Psychology, Sociology, History, Economics, Anthropology and Management, etc.

Constructivist approach in Education

Contribution of Science and Technology: The Role of Science and technology in influencing the factors such as spirituality, morality, civic responsibility, faith and religion within contemporary educational policy and practice.

Axiological issues in education: Issues related to planning, management and monitoring of school and teacher education.

UNIT – 3 Changing Socio-Cultural Context of Education  Credits -1

Social Purposiveness of Education. Understanding contemporary Indian society with reference to multilingual, multicultural, gender, ethnicity, achievement, equity, poverty, diversity, human rights, rights of the child and the role of education.

Process of Socialization: Role of parents, school, peer group, media and the community.

Teacher and society: A critical appraisal of Teacher’s status. Globalization and the challenges facing the teaching profession in today's globalised, diverse and rapidly changing world.

Equality of Educational Opportunities:

UNIT – 4 Changing Context of Education  Credit -1

Political nature of Education. Multiple schools contexts-rural/urban, tribal, schools affiliated to different boards. The growth of comprehensive schooling.

Constructional Provisions for the Education of Socio-Economically deprived groups.

Measures to ensure the Teacher’s Autonomy and Accountability: Meaning, dimensions, merits and demerits of Autonomy and Accountability. Code of conduct for teachers.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.
Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

Suggested Readings

MHRD, Gov. of India (1992), National Policy on Education (revised) New Delhi
MHRD, (1992), Programme of Action, Govt. of India, New Delhi.
NCERT CD ROM , Globalisation and Education
THIRD SEMESTER

Paper IX

TEACHER EDUCATION-II

(Curriculum, Policy, Practices and Continuing Professional Development)

Course objectives:                                                                   Marks: 100 (80 + 20)

To enable the learners to -

- Understand the Concept, Development and Agencies of Teacher Education.
- Understand the Teacher Education Programmes at Different Levels- Their Objectives, Structure, Curriculum, Role and Competency Of The Teachers.
- Understand the Need For Teacher Education at Tertiary Level.
- Understand the Issues, Problems and Innovative Practices in Teacher Education.
- Research and Professionalism in Teacher Education.

UNIT-I  Teacher Education Curriculum  Credit -1

National Curriculum Framework for Teacher Education Programme at various levels as recommended by NCFTE, 2009.

- Elementary Level.
- Secondary Level and

Teaching and Training Techniques – Nature, Assumptions, relevance to objectives of the Teacher Training.

Various techniques of Teacher Training– Seminars, Workshops, Brain Storming, ICT, Micro Teaching, Simulation and Role Playing and System Approach.

Privatization of Teacher Training : Need and Quality Concerns.

UNIT- 2 Teacher Thought Process  Credit -1

Concept of Teaching and Learning.

Duties of Teachers other than Teaching and their impact on quality of School Education.

3 P’s in Teaching- Perception, Planning and Performance.

Teacher Thought Process and Decision Making.
UNIT-3 Continuing Professional Development Credit -1

Concept and Importance, Modes of INSET (In-Service Education and Training): Face to Face, Distance Mode, Eclectic Mode.

Meaning, Characteristics and Concept of Profession and Professionalism in Education. Professional Ethics for Teachers.

Strategies of In-Service Professional Development – Workshop, Seminars, Orientation Programmes, Refresher Courses, Conferences and Extension Lectures.

Teacher Professionalism – Roles, Attitudes, and Values.

UNIT-4 Research and Innovations in Teacher Education Credit -1

Problems of Teacher Education in India.

Innovations in Teacher Education.

Priorities of Research in Teacher Education.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

Suggested Readings

NCTE (1998): Perspectives in Teacher Education.

Paper X
CURRICULUM STUDIES

Course objectives: Marks: 100 (80 + 20)
Total Credits : 4

To enable the learners to;

- Understand the meaning and principles of curriculum.
- Understand and appreciate curriculum as a means of development of the individual.
- Understand the foundations and evaluation of curriculum.
- Comprehend the different models of curriculum.
- Compare the view point given by different commissions.

Unit – 1 Curriculum development: Principles and Strategies Credit -1
Meaning, Concept, Scope and Characteristics of a Good Curriculum.
NCF 2002 and NCF 2005.

Unit – 2 Basis and Models of Curriculum Credit -1
Philosophical Theories and their Implications to Curriculum.
Sociological Needs and their Implications for Curriculum.
Psychological Needs of the learners their Implications for Curriculum.
Models of Curriculum—Administrative Line Staff (Taxler), Grassroot-level Planning (Hilda Taba), Demonstration, System-analysis

Unit – 3 Selection of Materials and Procedure of Organizing Content Credit -1
Formation of General Objectives at School Stage and their Specifications.
Formation of Instructional Objectives and their Specifications
Problems of Curriculum Reform.
Rationale for Revision of Curriculum.
Unit – 4 Evaluation of Curriculum

Need and Procedure of Curriculum Evaluation.

Evaluation of Curriculum in terms Content, Organization and Relevance.


INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.

References


NCTE (2009) National Curriculum Framework for Teacher Education. New Delhi:
Paper XI

LIFE SKILLS EDUCATION

Course objectives:  

To enable the Learners to:

- Understand Concept, Process and Practice of Core life Skills.
- Identify role of Life Skills for Positive Change and well being.
- Understand social skills, thinking skills and emotional skills.
- Communicate effectively, Cope with Stress and Emotions, Problem Solving and Decision Making.
- Emphasize the importance of Effective Communication as a Life Skill.

UNIT-1 Peace values for Personality Formation  Credit-1
Life Skills : Concept, Importance of Various key Life Skills- Emotional Skills, Social Skills, Thinking Skills,.

Importance of Life Skills for Growing minds.

Need For Life skill Education.

UNIT-2 Life skill and Wellbeing  Credit-1
Life Skills in Social Context vis-à-vis media influence, Social Harmony and National Integration.

Life Skills to deal with Peer Pressure, Suicide Prevention and Substance Abuse.

Factors affecting Wellbeing of an Individual.

Role of Life skills for ensuring Wellbeing.

UNIT-3 Communication Skill  Credit-1
Functions of Communication.

Essentials of Effective Communication.

Types of Communication-Downward or Upward, Lateral or Horizontal.

Barriers to Communication.
UNIT-4 Method for Life skill Enhancement  
Methods to Enhance Life Skills -Class Discussion, Brain Storming, Demonstration, Role Play, Case Studies.

Audio-Visual activities e.g. Arts, Music, Theatre, Dance.

Decision Mapping or Problem Trees, Storytelling, Debates, Educational Games and Simulation, Small Groups.

Matrix of Life skills in a class room.

Suggested Readings
Life SKills Education and CCE, CBSE. (www.cbse.nic.in/cce/life skills_cce pdf.)
Life SKills Education (www.lifeskillsed.com.)
Life Skills Approach to Teaching- Teacher Education (www.teindia.nic.in/files/teacher_trg-module/13_life_skills_module pdf.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.
Course objectives: _marks: 100 (80 + 20)

Total Credits : 4

To enable the learners to:

- Understand the concept, scope and importance of educational technology.
- Understand the role of technology in various educational practices.
- Understand the concept, process and components of communication along with the role of multimedia approaches in educational communication.
- Understand various levels, stages and models of teaching.
- Understand the teaching behavior modification techniques for betterment of teaching-learning process.
- Make use of different classroom Instructional Technologies.
- Make use of various types of technologies for enhancing student centered learning environment.
- To get acquainted with recent trends in Educational Technology.

UNIT 1: EDUCATIONAL TECHNOLOGY AND COMMUNICATION  

Concept, Scope and Importance of Educational Technology
Role of Technology in Various Educational Practices

Concept, Process and Components of Communication, Barriers to Effective Classroom Communication, Role of Multimedia Approaches in Educational Communication

Modern Trends in Educational Communication such as e-mail, teleconferencing and Interactive Video Conferencing, Wiki, Blogging and Social Networking

UNIT 2  LEVELS, STAGES AND MODELS OF TEACHING  

Memory, Understanding and Reflective levels of Teaching and Learning and their Implications.

Stages of Teaching along with Operations involved in them

Models of teaching: Meaning, Function and Types (Glaser's Basic Model, Information processing Model, Social Interaction Model )

Teaching Behaviour Modification Techniques: Flanders’ Interactional Analysis, Reciprocal Category System and Equivalent Talk Category System
UNIT 3 TECHNOLOGY FOR CLASSROOM INSTRUCTION

Components, Working and Uses of Over Head Projector (OHP), Movie Projector, Liquid Crystal Display (LCD) Projector, Components, Working and Uses of Computer, Audio-Video Recording Instruments, Closed Circuit Television (CCTV) and Smart Board/Electronic Board Programmed Learning (Linear and Branching), Personalizes System of Instruction, Computer Assisted Instruction (CAI) and Web Based Learning Challenges in Integration of Technology for Classroom Instruction

UNIT 4: TECHNOLOGY ENHANCED STUDENT-CENTERED LEARNING ENVIRONMENT

Concept and Importance of E-Learning, M-Learning, Collaborative Learning, Blended Learning.
Technology Aided Learning and Virtual Classroom for generating Student-Centered Learning Environment
Role of Central Institute Of Educational Technology (CIET) to Promote Utilization of Educational Technologies
Recent Trends of Research in Educational Technology

Suggested Readings
Dobson, Theresa M. (2005.) "Technologies of Text: Reflections on Teaching, Learning, and Writing within Digital Environments." Journal of the Canadian Association of Curriculum Studies, v.3 no.1,
Pandey, K.P. (1980) A First Course in Instructional Technology, Ghaziabad: Amitash Prakashan,
Rana, S. (1994): Open Learning in India, New Delhi: Commonwealth Publishers,

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.

FOURTH SEMESTER
Paper XIII
CURRICULUM, PEDAGOGY AND ASSESSMENT

Course objectives: Marks: 100 (80 + 20)

Total Credits : 4

To enable the Learners to;

• Understand the need and significance of Curriculum in Education.
• Comprehend various Pedagogical Techniques and methods for transaction of curriculum.
• Understand Instructional Process in terms of its various dimensions.
• Understand the importance of various skills and role of different media in Education.
• Acquire and use different skills and competencies related to curriculum development, pedagogical interventions and evaluation techniques.
• Understand and apply different evaluation strategies and techniques during curriculum transaction.
• Analyze various evaluation strategies so as bring improvements in curriculum and its transaction.

Unit – 1 Curriculum: An Overview Credit-1
Meaning and Importance of Curriculum, Philosophical, Social and Psychological Basis of Curriculum, Functions and Goals of Curriculum, Characteristics of Effective Curriculum.

Basis of Content Selection for Curriculum (Culture-based, Knowledge-based and Need-based).

Role of Teacher in Curriculum Development Process and its effect on Curriculum, Curriculum Transaction.
Unit – 2: Pedagogical Strategies for Curriculum Transaction  Credit -1

Instructional Objectives: Concept and Need, Bloom’s Taxonomy of Instructional Objectives, Writing Objectives in Behavioural Terms (Robert Mager’s and RCEM Approach).

Teacher Controlled Instruction (TCI): Meaning and Nature, Methods of Instruction (Lecture, Team Teaching, Demonstration), Strengths and Weaknesses of Each Method, Procedure for Organizing Effective Lecture and Demonstration and Its Evaluation, Role of Teacher in Teacher Controlled Instruction.

Learner Controlled Instruction (LCI): Meaning and Nature, Methods of Self-Learning (Self-Instructional Print Material, Programmed Learning, Keller’s Personalized System of Instruction, Computer Assisted Instruction), Teacher’s Role in Learner controlled Instruction.


Unit – 3: Managing Instruction in Classroom  Credit-1

Meaning and Basic Principles of Effective Classroom Management.

Instructional Design: Meaning and Types; Using Instructional Media in the Classroom: Concept, Need and Types.

Use of Print Media in the Classroom (Textbooks, Reference Books, Journals), Using Charts, Models and Improvised TLM in Classroom and Skills required to Use Them.

Use of Electronic Media in the Classroom (TV, Computers, Internet), Skills required for Effective Communication in the Classroom, Modification of Teacher Behaviour through Development of Teaching Skills (Skill of Induction, Explaining, Reinforcement, Probing Questioning, Stimulus Variation and Achieving Closure) among Student-Teachers through Micro Teaching and Simulation.

Unit – 4: Curriculum and Assessment  Credit-1

Difference between Evaluation, Assessment, Measurement and Tests; Need, Purpose and Importance of Educational Assessment.


Meaning, Purpose and Ways of Evaluating Curriculum.

**Sessional Activities:**

1. Visit a high school and observe classroom transaction process (T-L process) followed by the teachers. Prepare a detailed report mentioning the teaching skills and TLM used by the teachers. Highlight the strengths and weaknesses of classroom transaction process and suggest some ways for bringing improvements in the same.

2. Visit a primary school and study how CCE records are maintained by the school authorities. Prepare a detailed report on it.

3. Prepare a study guide on any topic of your interest by following the principles of Keller’s Personalized System of Instruction (PSI).

4. Prepare a powerpoint presentation on any topic of your interest. Submit the prints of handouts (including brief explanation of content covered) of powerpoint slides.

**Suggested Readings:**


INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer
type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.

Paper XIV

EDUCATIONAL ADMINISTRATION, MANAGEMENT AND LEADERSHIP

Marks: 100 (80 + 20)

Course objectives: Total Credits : 4

To enable the learners to:
- Develop an understanding of the concepts, techniques and practice of educational administration and management.
- Recognize the importance of management of resources and effective use of ICT in the context of educational management.
- Critically examine the core and contemporary management and leadership theories relevant to educational practice and settings.
- Sensitize the students about new changes and challenges in administration and leadership of institutions.
- Develop capacities for being effective educational administrators and leaders.
- Sensitize the students with respect to emerging trends in educational administration, management and leadership.
- Acquaint the students with the dynamics of total quality management in Education.

Unit – 1 Educational Administration Credit -1
- Meaning, Nature and Scope of Educational Administration, Basic Principles of Educational Administration, Administrative Structure at Various Levels of Education.
- Role of Different Agencies / Regulatory Bodies (NUEPA, NCERT, State Directorates of Education) in Educational Administration.
- Meaning and Concept of Educational Supervision, Means of Ensuring Accountability in Educational Processes.
- Qualities of an Effective Educational Administrator.

Unit – 2 Educational Management Credit -1
- Educational management in India: A Historical Perspective.
- Purpose, Processes, Principles and Stages of Educational Management.
- Relationship between Educational Management and Administration, Managerial Functions of Educational Administrator (Planning, Organizing, Staffing, Controlling and Directing),
- Role of Teachers in Educational Management.

Unit – 3: Management of Resources in Education Credit -1
Management of Physical Resources (School Plant, School Building, Furniture, Equipments, Playground, Laboratory and Library).
- Management of Human Resources (Functions of School Head and School Teachers and Staff).
- Office Management in Education (Office Functions, Purpose and Types of School Records), Meaning and Importance of Management Information System in Education.
- Concept and Techniques of Classroom Management, Total Quality Management (TQM) in Education: Concept and Principles, Application of ICT and Barriers in its Use in Educational Management.

Unit–4: Leadership in Education Credit -1
Concept and Functions of Leadership, Types of Leadership (Academic, Administrative, Community and Student-Centred Leadership), Importance of Group and Team Work, Leadership Skills.
- Leaders as Team Manager and Motivator, Developing Leadership and Management Skills.

INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES
The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B, C, D, and E of the Question Paper.

Suggested Readings:

**Sessional Activities**
1. Visit a primary school and study how admission and attendance records of students are maintained by the school authorities. Prepare a detailed report on it.
2. Visit a private educational institution at higher level and study its organizational and management structure. Prepare a detailed report on it.
3. Interact with the community members in your neighbourhood whose children are studying in government schools. On the basis of this interaction, prepare a detailed report on how community participation can be ensured and enhanced in educational affairs.
4. Visit a primary school and observe how mid-day meals are served to the students. Prepare a detailed report on management of mid day meals scheme in the school highlighting availability and management of physical and human resources, cooking of meals, observance of hygiene and cleanliness, meals serving system etc.

**Paper XV**

**Principles and Procedures of Guidance and Counseling**

**Course objectives:**

- Understand concept, need and principles of guidance
- Understand Role of National and State Level Agencies in the guidance Programmes.
- Understand principles, and problems of different types of guidance.
- Become familiar in the use of testing and Non-Testing Techniques.
- Understand the concept and process of counseling
- Understand different approaches of counseling.
- Develop counseling skills.
- Understand different approaches to evaluate the guidance Programmes.

**Unit 1  Guidance**

Concept, Assumptions, Scope and Need for Guidance at different levels of Education. Limitations of Guidance.

Types of Guidance – Educational, Vocational and Personal, Group Guidance

Agencies of guidance: National, State, District and Local Levels.
Role of Teachers and Headmasters/Principals in the school guidance programme.

**Unit 2 Methods and Techniques of Guidance**  
Credit -1

Organizing Guidance Services at Elementary and Secondary level.

Steps in the Guidance Process.

Assessment in Guidance: Testing Techniques.

Assessment in Guidance: Non-Testing Techniques.

**Unit 3 Counseling**  
Credit -1


Individual and Group Counseling and Ethical issues in Counseling

**Unit 4: Guidance of Children with Special Needs**  
Credit- 1

Needs and Problems

Guidance of the Gifted and Creative Students

Guidance of under achiever and first generation learners


**Sessional Activities**

1. Visit to a Guidance center and write a report.

2. Organize any one of the activity: Career talk, Career Exhibition, Class talk and Report or Visit and Prepare a report of the guidance services available in any one school.

3. Any other activity / activities that the concerned course teacher may think appropriate, can be allotted.

**INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES**

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.
Suggested Readings:


Paper XVI

INCLUSIVE EDUCATION

Course objectives:                                                                 Marks: 100 (80 + 20)

To enable the Learners to:

• Understand the concept and importance of Inclusiveness in Education.
• Understand the global and national commitments towards the education of children with diverse needs.
• Develop critical understanding of the recommendations of various commissions and committees towards teacher preparation for Inclusive Education.
• Understand the nature of difficulties encountered by children and prepare conducive teaching learning environment in Inclusive Schools.
• Analyze special education, integrated education, mainstream and inclusive education practices.
• Identify and utilize existing resources for promoting inclusive practice.

Unit-1 Introduction to Inclusive Education     Credit -1
• Concept, scope and importance of Inclusive Education, Historical perspectives on education of children with diverse needs.

• Difference between Special Education, Integrated Education and Inclusive Education.

• Need for Inclusive Education and barriers in the Implementation of the scheme.

• Adaptations in Instructional Objectives, curriculum and co-curricular activities for meeting diverse needs of children: intellectual, learning disabled, rural, tribal, girls, SC ST and linguistic and other minority groups.

Unit -II International and National Initiatives for the Education of Children with Special Needs     Credit - 1

The Convention on the Rights of the Child (Article 23, 28, 29 a2, 3, 6 and 10 &12).


National Initiatives for children with special needs:
Integrated Education for Disabled Children (IEDC, 1974).

Project Integrated Education for disabled children (PIED, 1987).

Sarva Shiksha Abhiyan and RTE 2009

**Unit III- Current Laws and Policy Perspectives for Inclusive Education and Role of the Teacher**

- Persons with Disabilities Act (Equal opportunities, Protection of rights and full participation, 1995).
- Role of teachers working in inclusive settings and resource teacher in developing and enriching academic skills for higher learning, role of technology for meeting diverse needs of learners.

**Unit: IV Teacher preparation for Inclusive Education**

- Skills and Competencies of teachers and teacher educators for Elementary and Secondary Education in Inclusive Settings, Teaching Strategies for Inclusive Education, creating conducive environment in Inclusion Schools, reviewing existing Educational Programmes offered in secondary school (general, special education).
- Evaluation and Follow Up Programmes for Improvisation of Teacher Preparation Programmes in Inclusive Education Programmes.
- Roles, Responsibilities and Professional Ethics of an Inclusive Education Teacher and Teacher Educators.
- Role of NGO’s in Inclusive Education - A Critical Appraisal.

**INSTRUCTIONS FOR THE PAPER-SETTER AND CANDIDATES**

The question paper will consist of five sections: A, B, C, D & E. Section A will consist of 8 short answer type questions (2 marks each) which will cover the entire syllabus uniformly & carry 16 marks. Sections B, C, D & E will have two long answer type questions from the respective Units 1, 2, 3 & 4 of the syllabus & carry 16 marks each.

Section A is compulsory and answers to shorts questions should be completed in around 100 words each. The candidates are required to attempt one question each from sections B,C, D, and E of the Question Paper.
Suggested Readings

Government of India (1986). National Policy on Education,
Government of India (1992). Programme of Action,
NCERT (2005). National Curriculum Framework,
PWD Act 1995,98,2000
Rehabilitation Council of India , (1992 )

Suggested Activities for Practicum-cum-Field Work

1. Observe student-teachers of B. Ed. / D. El. Ed. level during simulated teaching (in 10 lessons) by employing Flander's Interaction Analysis Technique. Analyze the teaching behaviour of student-teachers and make a detailed report including feedback for bringing desirable changes in teaching behaviour.

2. Observe B.Ed. / D. El. Ed. student-teachers (in 10 lessons) during practice teaching sessions and make a detailed report about the teaching methodology adopted, its appropriateness, use of TLM and a critical note on transfer of teaching skills from micro teaching / simulation to practice teaching situations.

3. Visit an in-service training programme centre (BRC/CRC/DIET) and evaluate the centre in terms of its infrastructure, human resources, organization of training programme and training pedagogy employed. Prepare a detailed report.

4. Conduct interviews of school teachers with the help of structured interview schedule for assessing their perception regarding ongoing in-service teacher training programmes and prepare a detailed report mentioning major merits and drawbacks in training programmes and suggestions for bringing future improvements.

5. Visit the schools and interact with the teachers to identify the pedagogical techniques employed by them and their needs. Prepare a detailed report on it and on the basis of this, forward your suggestions for reducing gap between pre-service teacher education programmes and school education.