B.A. with English

Undergraduate SEMESTER Programme

Syllabus

Semester V and VI

(Revised w.e.f. the Academic Session 2018-19)

Department of English

Himachal Pradesh University

NAAC Accredited ‘A’ Grade University

Summer Hill, Shimla - 171005
Department of English

BA with English

Undergraduate SEMESTER Programme

Syllabus

Semester V and VI

(Revised w.e.f. the Academic Session 2018-19)

<table>
<thead>
<tr>
<th>V</th>
<th>ENGL 501 (Course Code for Honours Students is ENGL 305 H)</th>
<th>Contemporary India: Women and Empowerment (Generic Elective-1)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1. Key Concepts: Sex and Gender, Socialization, Discrimination-Gendered and Sexual, Stereotyping, Feminism, Patriarchy, Femininities and Masculinities, Transgenders.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6. Gogu Shyamala. “Raw Wound.” <em>Father Maybe an Elephant and Mother Only a Small Basket, But…”</em></td>
</tr>
</tbody>
</table>
Classroom Activity:

1. Group Discussions and Presentations on:
   (i) Kinkari Devi
   (ii) Chipko Movement
   (iii) Women Farmers in India
   (iv) Women’s Role in Traditional and Organic Farming
   (v) Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act (2013)

Suggested Readings:

- Saugata Bhaduri and Indrani Mukherjee, Springer, ed. *Transcultural Negotiations of Gender*.

Films:

*Kunku* (1937) (Marathi)
*Mahanagar* (1963)
*Pratighat* (1987)
*Mirch Masala* (1987)
*Bandit Queen* (1994)
*Hari Bhari* (2000)
*Laija* (2001)
*English Vinglish* (2012)
*The World before Her* (2012)
*Queen* (2014)
*Pink* (2016)
*Raazi* (2018)
### A) Listening Skills:
- Comprehending
- Retaining
- Responding
- Barriers to Listening
- Overcoming Barriers to Listening

### B) Teamwork:
Teamwork involves building relationships and working with others using a number of important skills and habits:
- Working Cooperatively
- Contributing to groups with ideas, suggestions, and effort
- Communication (both giving and receiving)
- Sense of Responsibility
- Healthy respect for different opinions, customs, and individual preferences
- Ability to participate in group decision-making

### C) Emotional Intelligence:
#### Characteristics of Emotional Intelligence:
- Self-Awareness
- Self-Regulation
- Motivation
- Empathy
- Social and Cultural Sensitivity

#### Ways to Improve Emotional Intelligence
- Observe how you react to people
- Look at your work environment
- Do a self-evaluation
- Examine how you react to stressful situations
- Take responsibility for your actions
- Examine how your actions affect others

### D) Adaptability:
- See the big picture.
- Don’t be afraid to improvise.
- Question the status quo
• There’s no “I” in Adaptability
• Change your Routine

E) Problem Solving:
Four basic steps in solving a problem:
• Defining the Problem.
• Generating Alternatives.
• Evaluating and Selecting Alternatives.
• Implementing Solutions.

F) Interview Skills:
• Preparation
• Self-evaluation-SWOT
• Punctuality
• First Impressions: Professional Dressing, Body Language and Non-verbal Cues
• Listening and Speaking
• Etiquette and Courtesy

Classroom Activity:
a. Reading Visual Texts
   1) Graphics/Cartoons: Reading and Analysis (with Special Reference to India)
   2) Understanding / Interpreting Indian Films
b. Group Discussions

Recommended Reading:

Suggested Readings:

V ENGL 503 AEEC-3: Technical Writing

UNIT-I

Language Skills: Tenses, Voice, Narration and Punctuation

UNIT-II

Technical Writing: Definition and Preparation of Manual, Memorandum, Agenda, Minutes of a Meeting, and Powerpoint Presentation

UNIT-III

Writing Skills: Basic Research Methodology:

Project Report

a) Format
• Margins
• Headings
• Indentation
• Pagination
• Type Face and Fonts
• Common Abbreviations

b) Organisation
• Preparation of the Basic Plan - Ideas and Background Research
• Outline with Headings and Sub-headings
• Writing, Reading and Re-writing

c) Contents
• Cover and Title Page
<table>
<thead>
<tr>
<th>VI</th>
<th>ENGL 601 (Course Code for Honours Students is ENGL 405H)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GE-2</strong></td>
<td><strong>6</strong></td>
</tr>
<tr>
<td><strong>Generic Elective</strong></td>
<td><strong>Language, Literature and Culture</strong></td>
</tr>
<tr>
<td><strong>1. Understanding India</strong></td>
<td></td>
</tr>
<tr>
<td>(a) Modern Literature:</td>
<td></td>
</tr>
<tr>
<td>• “Think India: A Rainbow of Contradictions” by Vinay Rai</td>
<td></td>
</tr>
<tr>
<td>(b) Bhakti Literature:</td>
<td></td>
</tr>
<tr>
<td>• “You Have Put Up A Show”</td>
<td></td>
</tr>
<tr>
<td>• “How Can I Live by” Namdev</td>
<td></td>
</tr>
<tr>
<td>VI</td>
<td>ENGL 602</td>
</tr>
<tr>
<td>----</td>
<td>----------</td>
</tr>
<tr>
<td>Academic Writing and Composition</td>
<td></td>
</tr>
<tr>
<td>(Already passed in the Board of Studies as Generic Elective-I) (ENGL-104 H)</td>
<td></td>
</tr>
<tr>
<td>1. Types of Academic Writing:</td>
<td></td>
</tr>
<tr>
<td>• Descriptive</td>
<td></td>
</tr>
<tr>
<td>• Analytical</td>
<td></td>
</tr>
<tr>
<td>• Persuasive</td>
<td></td>
</tr>
<tr>
<td>• Critical</td>
<td></td>
</tr>
<tr>
<td>2. Features and Conventions of Academic Writing:</td>
<td></td>
</tr>
<tr>
<td>(a) Clear, Concise, Objective, Accurate</td>
<td></td>
</tr>
<tr>
<td>(b) Grammar: Subject-Verb Agreement, Punctuation, Use of Apostrophe, Common Abbreviations</td>
<td></td>
</tr>
<tr>
<td>(c) Common Errors: Colloquialisms, Jargon, Clichés, Contraction, Repetition, Emotive Language, Spelling and Grammatical Errors</td>
<td></td>
</tr>
</tbody>
</table>

1. **Listen, You Saints** by Kabir
2. **I Know Only Krishna** by Meerabai

2. **Representing Partition in Literature**
   (a) Home and The Individual:
   • “Sleepwalkers “by Joginder Paul
   (b) Migration And Identity
   • “Proprietor” by Nabaneeta Dev Sen

3. **The Dalit Movement**
   • “Dalit Literature: An Insight”
   • *Joothan* by Om Prakash Valmiki (Non Detailed Study)

4. **From Other Margins**
   (a) North East Literature:
   • “An Obscure Place” by Mamang Dai
   • “There are no Shangri Las Left” by Sanjay Hazarika
   (b) Tribal Literature:
   • “The Tale of Lord Kobariya” (Trans.) by Nila Shah

*All the literary pieces are from Language Through Literature (D.U.). Primus Books.*
3. **Process of Academic Writing:**
   - Pre-Drafting - Plan, Research and Brainstorm
   - Drafting – Headings, Sub-Headings and Development of the Idea
   - Revising – Making Changes, Correcting and Rewriting
   - Editing - Removing Errors, Proof Readings, Polishing

4. **Critical Thinking:**
   - Analysis
   - Evaluation
   - Synthesis

5. **Paragraph Writing:**
   - Topic Sentence, Elaborative Sentences – Supporting / Explaining / Describing / Discussing / Concluding Sentence, Transitional Words and Phrases

**Classroom Activity:**
1. Riddles and Problem Solving Exercises
2. Brainstorming
3. Writing an Abstract

**Recommended Reading:**

**Suggested Readings:**
### UNIT-I  Introducing Business Communication:
- Basic Forms of Communication
- Communication Models and Processes: Linear, Transitional and Interactive
- Effective Communication
- Principles of Effective Communication

### UNIT-II  Corporate Communication:
- Formal and Informal Communication: Grapevine
- Barriers and Gateways to Communication
- Practices in Business Communication
  - Group Discussion
  - Mock Interview
  - Seminars
  - Individual and Group Presentations

### UNIT-III  Writing Skills and Modern Communication:
- Business Letters and Memo Format
- Good News and Bad News Letters
- Sales Letter
- Selection Letter
- Fax, E-mail–Formal and Informal
- Video Conferencing

### UNIT-IV  Non-Verbal Aspects of Communication:
- Body Language
- Kinesics
- Proxemics
- Para Language

### Classroom Activity:
- Office Etiquette – Personal Appearance, Grooming, Professional Appearance, Manners, Pleasantness, Punctuality, Listening, Preparation, Respect/Courtesy, Work Culture
- Business Dining – Table Manners and Conventions
• Managing Customer Care – Customer is King, Prompt Service, Courtesy
• Making a Powerpoint Presentation

Recommended Readings:

Suggested Readings:

OPTIONAL DISSERTATION OR PROJECT WORK MAY BE UNDERTAKEN IN PLACE OF ONE ELECTIVE PAPER (6 CREDITS) IN THE SIXTH SEMESTER.

NOTE: GENERIC ELECTIVE COURSES ARE INTERDISCIPLINARY AND ARE TO BE OFFERED TO THE STUDENTS OF OTHER DISCIPLINES WHO OPT TO STUDY GENERIC ELECTIVE ENGLISH COURSES.
Pattern of Testing

B.A. with English SEMESTER Programme

Semester V and VI Revised w.e.f. the Academic Session 2018-19

Generic Elective Courses

Internal Assessment: (30 marks)
Internal Assessment is to be awarded on the basis of classroom attendance, unit/class tests, assignments and presentations based on comprehension and speaking skills of students. Students may be asked to read short passages, make extempore speeches and participate in group discussions (wherever possible).

- Attendance: 5 Marks
- Class Test (After completion of 40% syllabus): 5 Marks
- House Test (After completion of 75% syllabus): 10 Marks
- Assignment/Presentation: 10 Marks

End Semester Examination: 70 Marks [100] (Three Hours)

1. Ten very Short Answer Questions (10-20 words) out of the given fifteen to be attempted.
   1x10=10 Marks [1x10=10]

2. Six Short Answer Questions (100-150 words) out of the given twelve to be attempted.
   5x6=30 Marks [8x6=48]

3. Three Long Answer Questions (300-350 words) out of the given six to be attempted.
   10x3=30 Marks
   [14x3=42]
Internal Assessment: (30 Marks)
Internal Assessment is to be awarded on the basis of classroom attendance, unit/class tests, assignments and presentations based on comprehension and speaking skills of students. Students may be asked to read short passages, make extempore speeches and participate in group discussions (wherever possible).

- Attendance: 5 Marks
- Class Test (After completion of 40% syllabus): 5 Marks
- House Test (After completion of 75% syllabus): 10 Marks
- Assignment/Presentation: 10 Marks

End Semester Examination: 70 Marks [100] (Three Hours)

1. Ten very Short Answer Questions out of the given fifteen to be attempted.
   \[1 \times 10 = 10 \text{ Marks} \quad [1.5 \times 10 = 15]\]

2. Two questions out of the given four to be attempted.
   \[6 \times 2 = 12 \text{ Marks} \quad [8 \times 2 = 16]\]

3. Five Short Answer Questions (100 – 150 words) out of the given eight to be attempted.
   \[6 \times 5 = 30 \text{ Marks} \quad [9 \times 5 = 45]\]

4. Two Long Answer Questions (250 words) out of the given four to be attempted.
   \[6 \times 3 = 18 \text{ Marks} \quad [8 \times 3 = 24]\]
Internal Assessment: (30 Marks)

Internal Assessment is to be awarded on the basis of classroom attendance, unit/class tests, assignments and presentations based on comprehension and speaking skills of students. Students may be asked to read short passages, make extempore speeches and participate in group discussions (wherever possible).

- Attendance: 5 Marks
- Class Test (After completion of 40% syllabus): 5 Marks
- House Test (After completion of 75% syllabus): 10 Marks
- Assignment/Presentation etc.: 10 Marks

End Semester Examination: 70 Marks [100] (Three Hours)

1. Ten very Short Answer Questions (10-20 words) out of the given fifteen to be attempted. 
   \[1 \times 10 = 10 \text{ Marks} \] 

2. Four Short Answer Questions (100-150 words) out of the given eight (2 from each Unit) to be attempted. 
   \[5 \times 4 = 20 \text{ Marks} \] 

3. Four Long Answer Questions (300-350 words) out of the given six (at least 1 from each Unit) to be attempted. 
   \[10 \times 4 = 40 \text{ Marks} \]
Discipline Specific Elective Courses

DSE – 1A

[ENGL 502]
Soft Skills

Internal Assessment: (30 Marks)
Internal Assessment is to be awarded on the basis of classroom attendance, unit/class tests, assignments and presentations based on comprehension and speaking skills of students. Students may be asked to read short passages, make extempore speeches and participate in group discussions (wherever possible).

- Attendance: 5 Marks
- Class Test (After completion of 40% syllabus): 5 Marks
- House Test (After completion of 75% syllabus): 10 Marks
- Assignment/Presentation etc.: 10 Marks

End Semester Examination: 70 Marks [100] (Three Hours)

1. Ten very Short Answer Questions (10-20 words) out of the given fifteen are to be attempted.

   \[1x10=10 \text{ Marks} \]

2. Six Short Answer Questions (100-150 words) to be attempted out of the given twelve questions.

   \[5x6=30 \text{ Marks} \]

3. Three Long Answer Questions (300-350 words) to be attempted out of the given six questions.

   \[10x3=30 \text{ Marks} \]
DSE-1B

[ENGL 602]
Academic Writing and Composition

Internal Assessment: (30 marks)

Internal Assessment is to be awarded on the basis of classroom attendance, unit/class tests, assignments and presentations based on comprehension and speaking skills of students. Students may be asked to read short passages, make extempore speeches and participate in group discussions (wherever possible).

- Attendance: 5 Marks
- Class Test (After completion of 40% syllabus): 5 Marks
- House Test (After completion of 75% syllabus): 10 Marks
- Assignment/Presentation: 10 Marks

End Semester Examination: 70 Marks [100] (Three Hours)

1. Objective Type Questions – Up to fifteen multiple choice questions.
   \[ 1 \times 15 = 15 \text{ Marks} \quad 2 \times 15 = 30 \]

2. Short Answer Type Questions: Up to six questions be set, out of which students will answer three questions in about 250 words. Each question answered should be from a different area prescribed for study.
   \[ 10 \times 3 = 30 \text{ Marks} \quad 12 \times 3 = 36 \]

3. Paragraph Writing Question: Up to three questions to be set, out of which students will attempt one question in about 200-250 words.
   \[ 10 \times 1 = 10 \text{ Marks} \quad 14 \times 1 = 14 \]

4. Essay Type Question: Up to two questions be set out of which students are to attempt any one in about 350-400 words.
   \[ 15 \times 1 = 15 \text{ Marks} \quad 1 \times 20 = 20 \]

16