

IQAC – NAAC Department Coordinators Familiarization Session

22 October, 2019

HP University

As per the previous meeting of IQA Cell held in Vice Chancellor's Committee Room on 6th September, 2019, it was decided to appoint Department wise NAAC Coordinators to strengthen the AQAR procedure. On the basis of this meeting Chairpersons/ Directors of all teaching departments/ institutes have appointed the coordinators. Today on 22nd October, we had the first familiarization meeting with AQAR and the list of coordinators remained present is attached at the end.

Former Dean Planning & Teachers Affairs, HP University, Prof. P.K Ahluwalia and Former Dean Planning & Teachers Affairs, HP University, Prof. M.S Chauhan have attended the meeting and jointly chaired the event.

Two major decisions were taken as below-

1. **Monthly Reporting System was discussed and hard copies were supplied to all the participants.** This is the system to collect information of the academic development/ activities of entire university on monthly basis. Some points were added by the members in this reporting system and by end of the day, a whatsapp group was formed and link was shared to all the participants followed by emails containing same link and attachment. 10th day of every month was decided to submit Monthly Report.
2. **AQAR format was discussed and hard copies were supplied to all the participants.** Considering deeply the reasons of delay in receiving information from the various departments, IQAC has restructured the AQAR format and tried to make it interesting and short, removing the repetitions. All the points under all 7 criterions were discussed and by end of the day, a whatsapp group was formed and link was shared to all the participants followed by emails containing same link and attachment. 7th November was fixed to submit AQAR report of academic year.

The meeting ended with vote of thanks to the chair.

Prof. Chander Mohan Parsheera
(Director)

List of the participants of AQAR familiarization session

25/09/2019

Meeting/Demonstration of Products for
E-resources.

21

Time: 10:45

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