

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words)

University has a full-fledged department of maintenance functional under the supervision of one Executive Engineer, Engineers and Junior Engineers team to look after the physical infrastructure and facilities that includes teaching and non-teaching departments, administrative buildings, hostels and faculty house and sports centre, health centre and playground. Dean of Studies office is responsible for academic administration and Dean Planning for Teachers Affairs support teachers for research projects and visits of teachers in different academic programs within the country and abroad.

Library is maintained under the supervision of Librarian and other staffs; the number of books and journals is mentioned already in respective section of format.

University is fully computerised and a computer centre is independently functional. The computers are generally purchased on AMC and the maintenance is monitored by individual departments. University Institute of Information Technology being a big and exclusive institution for the information technology has regular maintenance man power for their computers.

Classrooms and other areas of the university are cleaned on daily basis by permanent employees as well as man power on contract from Sulabh Shochalaya etc.