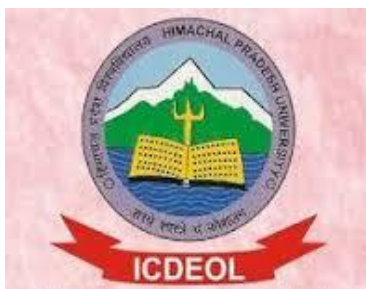


INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

H. P. UNIVERSITY SUMMER HILL, SHIMLA - 171005 (INDIA)

NAAC Accredited "A" Grade University



INFORMATION BROCHURE

Admission to B.Ed. (ODL Mode)

Recognized by NCTE: F.NRC/NCTE/F-3/HP-Seats/2000/3884 dt.14-07-2000

Academic Session 2021-22

(Beginning July 2021 revised as November, 2021)

No. of Seats: 450

Duration of Course: Two Years

Last Date for Applying through Online Mode	27th October, 2021
Online Application Form and Processing Fee	Online Application form fee (Rs. 700/-) Processing fees (Rs. 1000/-) ; Total = Rs 1700/-
Date of Physical Counselling at ICDEOL Building, Ground Floor (Lecture Hall -1), H.P. University Summer Hill, Shimla-5	8th to 16th November, 2021. The candidate has to deposit their admission fees for B.Ed. course by Online Mode at the time of admission counselling. (kindly bring your credit/debit card)

For any query please visit:

Website: <http://hpuniv.ac.in>. or <https://admission.hpuniv.ac.in>

or

Academic-III (B.Ed./M.A. Education) Branch (3rd Floor, Room No. 403)

or

Faculty of Education (1st Floor), ICDEOL H.P. University Summer Hill, Shimla (on all working days from 10.00 am to 5.00 pm)

Or Email: director.icdeol@gmail.com



संदेश

आधुनिक युग के शिक्षकों को शिक्षण के विविध तरीकों एवं विधियों को अपनाते हुए शिक्षण के बारे में विभिन्न प्रकार की जानकारी रखने की आवश्यकता है। राष्ट्रीय शिक्षा नीति के तहत शिक्षक मजबूत व्यापक शिक्षा के कार्यक्रमों को अपनाकर इस व्यवसाय में दक्षता पैदा कर सकते हैं। सन् 1986 में राष्ट्रीय शिक्षा नीति के तहत शिक्षकों द्वारा शिक्षा के पुर्नगठन पर गम्भीरता से विचार किया गया है, तब से शिक्षा का महत्व बढ़ गया है।

आज के सामाजिक परिवेश में अध्यापकों के शिक्षण का महत्व बढ़ रहा है। इसलिए यह जरूरी हो गया है कि शिक्षकों को अपने पेशे में परिवर्तन करने की आवश्यकता है ताकि वे विद्यार्थियों को अच्छी शिक्षा प्रदान कर सकें।

दूरवर्ती शिक्षा केन्द्र द्वारा प्रदान की जा रही शिक्षा का महत्व इसलिए भी बढ़ जाता है क्योंकि आधुनिक संचार साधनों के द्वारा किसी भी प्रकार का ज्ञान ग्रहण करने की गति तीव्र हुई है। इन दिनों मीडिया, प्राद्यौगिकी, दूरभाष, मेल, टेली कान्फ्रेंसिंग, कम्प्यूटर, ई-मेल और रेडियो इत्यादि ने शिक्षा के क्षेत्र में अपनी छाप छोड़ी है जबकि शिक्षक समुदायों के लिए इन प्राद्यौगिकी के संदर्भ में गंभीरता से सोचने की आवश्यकता है।

यह बहुत खुशी की बात है कि हिमाचल प्रदेश विश्वविद्यालय के अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र में विद्यार्थियों के समग्र विकास के लिए अनुकूल माहौल है और उन्हें आधुनिक युग की चुनौतियों का सामना करने के लिए विकसित/तैयार किया जाता है। हिमाचल प्रदेश विश्वविद्यालय ने वर्तमान तथा भविष्य की आवश्यकताओं के मध्यनजर सभी पाठ्यक्रमों के उन्नयन के लिए आवश्यक कदम उठाए हैं।

मैं हिमाचल प्रदेश विश्वविद्यालय के अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र की उन्नति तथा इसकी ख्याति के लिए शुभ कामना देता हूँ।

(सिकन्दर कुमार)

कुलपति

हिमाचल प्रदेश विश्वविद्यालय, शिमला



MESSAGE

The International Centre for Distance Education and Open Learning (ICDEOL), Himachal Pradesh University extends a warm welcome to you for your keen interest in our Distance Education Programmes. The Himachal Pradesh University established in the year 1970 soon established Directorate of Correspondence Course(s) in the year 1971. The Himachal Pradesh University, hence, became a pioneer Institution in North India with setting its own Directorate of Correspondence Courses which subsequently was renamed International Centre for Distance Education and Open Learning. The prime objective has been to advance the frontiers of knowledge and promote its dissemination through sustainable, open and distance learning system.

The ideas and ideals on which institutes are built evolve and change with national aspirations national perspectives and trends worldwide. International Centre for Distance Education and Open Learning is one such Institution that has always remained dedicated to cater to the changing educational needs of the learners all over. Keeping in view the emerging requirements of our Society, Industry and Nation, we have taken strenuous efforts to run the additional programmes as well.

Centre has its own website, which displays all the important information, besides updates of admissions and examinations from time to time. The students can get the required information from this Website. I hope that the said information available on the website will help you to meet your queries on all Academic issues.

I would like to exhort all the learners willing to achieve knowledge and excellence in their lives, that they should extract the best from this Centre and contribute to the development of India through education they receive.

I wish a successful and bright future to all the learners.

A handwritten signature in blue ink, appearing to read 'Kulwant Singh Pathania'.

Professor Kulwant Singh Pathania

Director (ICDEOL)

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Dr. Chaman Lal Banga (chamanbanga80@gmail.com)	Assistant Professor	88945-52177
Dr. Monika Sood (monikakaisth.do@gmail.com)	Assistant Professor	94182-55124
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Himachal Pradesh University

Himachal Pradesh University, a premier institution of teaching and research in the country was established in 1970 by an Act of the Himachal Pradesh Legislative Assembly. The Government of Himachal Pradesh and the University Grants Commission wholly finances it. The University is situated at Summer Hill, a quiet suburb of Shimla City in the vicinity of the Indian Institute of Advanced Study. The University offers courses in various disciplines under the faculties of Commerce and Management Studies, Education, Languages, Law, Sciences, Social Sciences, Engineering & Technology, Ayurveda and Performing & Visual Arts etc. The University also runs Human Resource Development Centre (HRDC), which offers orientation and refresher courses for university and college teachers. As many as Two Hundred Seventy Four colleges/Institutions (Govt. /Private) within the State of Himachal Pradesh are affiliated to the University in addition to Centre for Evening Studies and College of Legal Studies situated on The Mall and at Ava-Lodge, Shimla respectively, besides a Regional Centre at Dharamshala.

International Centre for Distance Education and Open Learning

Immediately on its establishment in 1970, the Himachal Pradesh University took a bold step for proliferation of knowledge and democratization of educational opportunities by setting up a Directorate of Correspondence Courses. The University has played a pioneering role in launching the programme of distance education at post-graduate level. It was the first to impart instruction at post-graduate level in social sciences, humanities, commerce and teacher training through the mode of distance education. Over the years, the Directorate of Correspondence Courses has been moving towards absorbing the emerging philosophy of distance education and adopting multimedia approach to impart instruction. In view of this, the Directorate of Correspondence Courses has been rechristened as the **International Centre for Distance Education and Open Learning (ICDEOL)**. It is located in the campus of the University at Summer Hill, a suburb at the Western end of Shimla at a distance of 4 kilometres from the main town. Summer Hill Railway Station is at five minutes' walk from the ICDEOL building. Transport facilities i.e. local buses, trains and university buses are available at short intervals from Summer Hill to the main town and vice-versa.

1. ELIGIBILITY CONDITIONS (AS PER NCTE NORMS 2014)

The candidates who wish to apply for B.Ed. course (Distance Education mode) should fulfil following criterion:

a. The candidate should fall under any of the following two criteria:

- i) Trained in-service teacher in elementary education. As per clarification given by Directorate of Elementary Education, Government of Himachal Pradesh vide letter no. EDN-H(Ele)(u)-2/2015 (P&D), dated 26th August, 2015, Shastri Teachers with OT training, Language Teachers with LT training, Drawing Masters/Art and Craft Teachers with 2 years diploma, PET/PTI with 2 years diploma are trained teachers as considered by their parent department and thus, are eligible for admission in B.Ed. Course.

- ii) Candidates who have completed a NCTE recognized teacher education programme through face-to face mode. As per NCTE regulation, 2014 Diploma in Pre-school Education (DPSE); D.El.Ed./J.B.T; B.El.Ed.; D.P.Ed.; B.P.Ed.; M.P.Ed. & Diploma in arts education (Visual/Performing Art) are NCTE recognized teacher education programmes.

b. In addition to anyone of above eligibility conditions

The candidate must have at least 50% marks either in the Bachelor's Degree (Medical/Non-Medical/Commerce/Arts) and/or in the Master's Degree in the Science/Social Science/Humanities/Commerce, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, and 45 percent marks in case of SC/ST/OBC/Physically handicapped categories in the aforesaid Bachelor's/Master's Degree and 50% marks for Bachelor's in Engineering or technology from a recognized University established by law in India are eligible for admission to the programme.

Note:

Only those candidates who fulfil the eligibility criteria as mentioned in the Information Brochure should apply to this course. The original certificates/documents/testimonials etc. will be checked at the time of counselling. Any information supplied by the candidates, if found false at any stage, shall make them liable for cancellation of their candidature/admission. The admissions to the B.Ed. Programme through ICDEOL will be made solely on the basis of academic merit in qualifying examination in concerned stream of study of the eligible candidate.

2. ADMISSION CRITERIA

Admissions to 450 seats in B.Ed. (ODL) for Academic Session 2021-22, beginning July 2021 revised as November, 2021 will be done on merit prepared on the basis of marks obtained in the qualifying examination only.

3. RESERVATION POLICY

1. The relaxation in marks for SC/ST/OBC/Physically handicapped categories will be as per the existing rules of Himachal Pradesh University.
2. Further, Himachal Pradesh University 120 Points Latest Reservation Roaster is being followed for making admissions to B.Ed. course.

4. DISTRIBUTION OF SEATS

(i)	Medical Stream	=	25 Seats
(ii)	Non-Medical Stream	=	25 Seats
(iii)	Commerce Stream	=	25 Seats
(iii)	Arts Stream	=	375 Seats
	Total	=	450 Seats

5. ONLINE ADMISSION PROCEDURE

The candidates have to follow the steps given below:

Step 1: Register online at <http://hpuniv.ac.in>. Note down login id and password.

Step 2: Login to your account using your login id and password and complete your online form by uploading your latest passport size photograph, signature and other necessary details and take the print out of the form.

Step 3: Schedule of Counselling will be displayed on website and also intimated through sms.

Step 4: Bring the print out of application form, one set of all documents (photocopies) and requisite original documents at the time of counselling.

Before Proceeding to Apply, Please ensure that you have:

1- Scanned copy of applicant's recent photograph with following specifications.

- Photograph should be in formals.
- Photograph must be a passport size colour picture.
- Photograph must be taken in full face view directly facing the camera.
- Photograph should have no shadows and red eyes.
- Maximum size 100 KB.
- Photo format should be .jpg or .jpeg format only.
- File name should be of 10 characters maximum.

2- Scanned copy of applicant's signature with following specifications.

- Applicant should sign with black ink on a white paper and get the signature scanned.
- The signature must be signed only by the applicant and not by any other person in PDF format only.
- Maximum size 100 KB.
- Scanned signature format should be .jpg or .jpeg format only.
- File name should be of 10 characters maximum.

3- Upload documents with following specifications.

- **Important Instruction-** Applicant should upload all relevant mark sheets/certificates which are necessary to decide their eligibility to the course in one PDF of Maximum size 2MB.
- Scanned signature should be in PDF format only.
- File name should be of 10 characters maximum.

4- Create an email account if you already do not have one.

5- You must give a mobile number in basic details. If you do not have mobile number, please enter your parents/guardian's mobile number for any further correspondence in this regard.

6- All mandatory fields marked with red star are required to be filled by the candidate.

7- Procedure for Online Payment

*Prospectus Fees and Counselling fees will be deposited through online payment Gateway

- a) If you select online payment mode, click on 'make payment'
- b) On the next page select your payment gateway.
- c) Click on 'continue for payment'

d) Choose among the given options (debit card, credit card, net banking etc.- kindly check the available banks and card types)

*** Students are requested to bring their Debit/ Credit cards at the time of counselling for the payment of Admission fee. (No payment will be accepted through cash/ Draft or any other offline mode.)**

6. DOCUMENTS REQUIRED AT THE TIME OF COUNSELLING

The eligible candidates will be called as per merit ranks for the Physical Counselling at **ICDEOL Building, Ground Floor (Lecture Hall -1), H.P. University Summer Hill, Shimla.** At the Time of Counselling, candidate is required to bring the following documents:

i)	Print out of filled ONLINE Application form
ii)	Original Matriculation Certificate
iii)	Original Detail Marks Cards (DMCs) of qualifying examinations (First Year, Second Year and Final Year) and also of Post-Graduation if any
iv)	Original DMC of Diploma/Certificate in Primary/Elementary Teacher Training or any other course approved by NCTE
v)	1 - Passport size Photograph
vi)	Employment Certificate in Original (For in-service Teachers Only) Strictly as per the Performa (<i>available at Page No. 12 of Prospectus</i>)
vii)	Original Certificates/Documents supporting the claim for reservation under SC/ST/OBC/PH/EWS/SP/CUL from the Competent Authority
viii)	Appointment Letter (Original)
ix)	Appointment Letter, Joining Report & Experience Certificate
x)	Character Certificate from Competent Authority
xi)	If any candidate unable to attend physical counselling, he/she can authorize some person (<i>Strictly as per Authority Letter format available at Page No. 13 of Prospectus</i>)
xii)	If any candidate passed his/her UG or PG from other than H.P. University, he/she should bring with them UGC or UGC-DEB Recognition Letter)

Note:

- (i) The candidates shall have to submit self attested copies of the above documents.
- (ii) The incomplete documents in any respect shall not be accepted and admission will not be given.

7. FEE STRUCTURE FOR B.Ed. COURSE

- a) For the candidates who are already registered with the H.P. University, the fee for B.Ed. is Rs. 14800/- per annum. The fee given herein includes the tuition fee, admission fee, PCP fee and mailing charges etc.
- b) In addition to above fee, the registration fee of Rs. 400/- shall be payable once at the time of first admission by those students who have passed their lower/last examination from

some other University (if already not registered with the Himachal Pradesh University, Shimla).

- (i) Registration fees after completion of Degree up to period one year is Rs. 4,000/-.
- (ii) Registration fees after one year up to 3 years from completion of Degree is Rs. 10,000/-.
- c) After the counselling, the selected candidates will be required to deposit their fee online, same day.
- d) Examination form for B.Ed. course will be filled by the candidates through online mode only on university website. Examination fee of Rs. 2800/- will be deposited by the students at the time of online submission of examination form.

ONLINE EXAMINATION FORM

Note: The students of B.Ed. have to fill the online examination form which is available on ICDEOL Website www.hpuniv.ac.in. Or directly go to the link <https://exams.hpuniv.ac.in>.

Refund of Fee

- Excess fee, (migration fee, registration fee etc.) wrongly deposited by a student shall be refunded as per University rules.
- If it is found that the candidate is not eligible for admission, the amount initially received from him/her as processing fee of Rs. 1000/- and Online Application Fee Rs.700/- shall not be refunded.
- The fee shall neither be adjusted in subsequent year nor shall any refund be permissible on any ground if a student discontinues with his/her studies or is declared ineligible on account of not attending of PCPs etc. to appear in the examination or fails to appear in the examination.
- The above fee structure is subject to revision from time to time. The revised fee, if any shall be applicable for the current session.

Note:-Students found to have been involved in the act of ragging will be dealt with as per provision of statute 23-A and recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan's Committee Report).

8. STUDY MATERIAL & SUBJECTS OFFERED IN B.Ed.

The study material will be provided to the students during counselling.

Subjects offered in Bachelor of Education (B.Ed.): A learner is required to take following courses in B. Ed. Programme in first and second year;

First Year

Paper-I	Childhood and Development Years (100 Marks)
Paper-II	Contemporary India and Education (100 Marks)

Paper-III	Language across the Curriculum (50 Marks)
Paper-IV	Understanding Disciplines and Subjects (50 Marks)
Paper-V	Text Reading and Reflections (50 Marks)
Paper-VI	Learning and Teaching (100 Marks)
Paper-VII	Assessment for Learning (100 Marks)
Paper-VIII	Drama and Art in Education (50 Marks)

Candidates are required to choose any two of the following subjects in First Year in accordance with the subjects studied at Graduation Level.

Paper-IX - A Pedagogy of School Subjects (Part – 1) (Each 50 Marks)

- (i) Teaching of Physical Sciences
- (ii) Teaching of Life Sciences
- (iii) Teaching of Mathematics
- (iv) Teaching of Social Sciences
- (v) Teaching of Commerce
- (vi) Teaching of English
- (vii) Teaching of Hindi
- (viii) Teaching of Sanskrit

Paper-X Practice Teaching / Internship in Teaching Practice
(4 Weeks during B. Ed. 1st Year)

(In Paper X, Grading (on Four Points Letter Grades) will be done on the basis of report submitted by the students.)

Second Year

Candidates will continue with the same two Teaching subjects in Second Year which they have opted in the First Year

Paper-IX - B Pedagogy of School Subjects (Part – 2) (Each 50 Marks)

- (i) Teaching of Physical Sciences
- (ii) Teaching of Life Sciences
- (iii) Teaching of Mathematics
- (iv) Teaching of Social Sciences
- (v) Teaching of Commerce
- (vi) Teaching of English
- (vii) Teaching of Hindi
- (viii) Teaching of Sanskrit

School Internship/Practice Teaching:

Paper-XI - A	Skill in Teaching (School Subject – 1) (125 Marks)
Paper-XI - B	Skill in Teaching (School Subject – 2) (125 Marks)
Paper-XII	Knowledge and Curriculum (100 Marks)
Paper-XIII	Gender, School and Society (50 Marks)
Paper-XIV	Inclusive School (50 Marks)
Paper-XV	ICT in Teaching-Learning Process (50 Marks)
Paper-XVI	Understanding the Self (50 Marks)

Candidates are required to choose any one of the following optional subjects in B.Ed. 2nd Year

Paper-XVII	Health and Physical Education (50 Marks)
Paper-XVIII	Vocational and Work Education (50 Marks)
Paper XIX	Education for Peace (50 Marks)
Paper-XX	Guidance and Counselling (50 Marks)

Practice Teaching/ Internship in Teaching

The students are required to go through a teaching Practice for Two Months (8 Weeks) during second year of B. Ed. course.

9. PERSONAL CONTACT PROGRAMME (PCP)

Attendance in Personal Contact Programmes (PCPs) of B. Ed. Programme is compulsory for all the candidates and it shall be precondition for being permitted to appear in the University Examination. Students admitted to the course shall be required to attend two personal contact programmes of **20 days each year** i.e. one PCP per year at allotted Learning Resource Centres/Study Centres as per NCTE norms. Schedule of Personal Contact Programme of B.Ed. 1st & 2nd year will be uploaded on University Website. The approved learning resource centres/study centres for the conduct of Personal Contact Programs (PCP) are given below at Sr. No. 10. The candidates will be allotted Learning Resource Centre of their choice at the Time of Counselling at ICDEOL, H.P. University, Shimla-5.

10. LIST OF APPROVED LEARNING RESOURCE CENTRES/STUDY CENTRES FOR CONDUCT OF PERSONAL CONTACT PROGRAMME OF B.Ed.

Learning Resource Centres For B.Ed.	
1.	ICDEOL Campus, H.P University, Summer Hill (H.P.)
2.	Regional Centre, H.P. University, Dharamshala, Kangra (H.P.)
3.	MLSM College, Sundernagar, Mandi (H.P.)

11. EXAMINATION CENTRES

The examination centres for B.Ed. (1st & 2nd Year) programme will be notified by the office of Controller of Examination (CoE) H.P. University in due course of time depending on the strength of candidates appearing in annual examination.

12. EMPLOYMENT CERTIFICATE (For in-service Teachers Only)

(To be provided by the Principal/ Headmaster/Headmistress of the School)

This is to certify that Mr./Ms.has been teaching in this school fromto till date. The school is affiliated to.....and classes from to are being taught by her/him .

Signature of Principal/ Headmaster/ Headmistress with stamp

Place..... Name

Dated..... Address.....

Please note: In case the teaching certificate of a candidate is found to be not genuine at any stage, his/her candidature will be cancelled and the candidate will be responsible for the consequences of submitting fake teaching certificate.

13. AUTHORITY LETTER FORMAT

To
The Chairman/Co-ordinator
B. Ed. Admission Committee
H.P. University, Shimla.

Affix Passport size Photo

Subject: Authorization Letter for attending the Counselling Process for Admission to Bachelor of Education

Dear Madam / Sir,

I,(Name of the applicant and Application/ Registration Number) for Bachelor of Education, will not be able to attend the Counselling process in person, to be held at ICDEOL BUILDING, H.P. University campus on(Date of Counselling).

I am therefore authorising Mr./Ms..... (Name of the authorized person), who is my (Relation of the authorized person to the candidate) to attend the admission counselling process on my behalf. He /She will produce all the original documents required for the counselling and admission process. He /she is authorised to take decision, sign and pay required fee on my behalf and the decision taken by him / her will be treated as final decision of mine.

Date : (Name & Signature of the Applicant)

Place :

Application/ Registration Number: _____

ATTESTATION

Signature of the authorised person *

Name of the authorised person *

Attested by
(Signature of the Applicant)

*** Note : Please attach copy of valid ID proof of applicant and authorized person with the authorization letter**

14. IMPORTANT DATES

1.	Last Date for Registration and Completion of Online Form on the University Website	27th October, 2021
2.	Schedule of Counselling on University Website	2nd November, 2021
3.	Physical Counselling at ICDEOL, Himachal Pradesh University Summer Hill, Shimla-5	8th to 16th November, 2021

Note: Kindly note simply filling the online admission form does not confirm the eligibility for admission. Eligibility will be checked and finally approved on the day of counselling.