Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

<2023-24>

Contents

Part – I: General Information

1.1 Date of notification of the Centre (attach a copy of the notification):

> *https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/ICDEOL%20Namkaran%20Updated.pdf*

1.2 Details of Director, CIQA

- Name: Prof. Sanju Karol
- Qualification: Ph.D.
- Appointment Letter and Joining Report: https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Sanju%20Karol%20Appointment.pdf

1.3 Details of CIQA Committee:

a. Composition as per Regulations

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. Sat Prakash Bansal	Tourism Management	29.07.2022 & 12.03.2024
b.	Three Senior teachers of HEI	Member 1	Prof. Hari Mohan	Mathematics	29.07.2022 & 12.03.2024
		Member 2	Prof. Pradeep Kumar	Mathematics	29.07.2022 & 12.03.2024
		Member 3	Prof. Bhawna Jharta	Pol. Sc.	29.07.2022 & 12.03.2024
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	Prof. Bhawna Jharta	Pol. Sc.	29.07.2022 & 12.03.2024
		Member 5	Prof. Kuldeep Singh Katoch	Education	29.07.2022 & 12.03.2024
		Member 6	Prof. Surender Kumar Sharma	Education	29.07.2022 & 12.03.2024
d.	Two External Experts of ODL and/or Online	Member 7	Prof. Payal Mago, Director Campus of Open Learning at Keshavpuram University of Delhi		29.07.2022 & 12.03.2024

	Education	Member 8	Prof. Harsh Gandhar Director, USOL, Punjab University Chandigarh.		29.07.2022 & 12.03.2024
e.	Officials from departments of HEI	Member 9 Administration	Dr. Virender Sharma Registrar, H.P. University, Shimla-5	HAS	29.07.2022 & 12.03.2024

	• Administration				
	• Finance	Member 10 Finance	Sh. PC Jaswal Finance Officer, H.P. University	Finance & Accounts	29.07.2022 & 12.03.2024
f.	Director, CIQA	Member Secretary	Prof. Sanju Karol	Economics	29.07.2022 & 12.03.2024

b. **Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)**
If No, reason thereof
Yes

1.4 Number of meetings held and its approval:

a. No. of meetings held every year: 1

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	28-08-2023	2	Click Here	Click Here
Meeting 2	31-07-2024	2	Click Here	Click Here

1.5 Number of programmes started at Certificate level   as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <M*onth, Year*> academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM- YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.	**N.A**											
N.	**N.A**											

*Not for Private University
Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <M*onth, Year*> academic session:

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction */ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								Total	Total	Total	Total
1.	Diploma Yoga Studies(Jan 2023-24)	1 years	Marks Scheme	A candidate possessing a graduate degree in any faculty from a recognized University in India or abroad shall be eligible for admission to the Diploma in Yoga Studies. A candidate should be medically fit. A candidate should be Medically Fit. A Medical Fitness Certificate in this regard issued from the Medical Officer of the Institute shall be produced. A Medical Examination shall be conducted in the Institute. Candidate suffering from any chronic disease and advised not to seek admission to this Course. A candidate should be Medically Fit. A Medical Fitness Certificate in this regard issued from the Medical Officer of the Institute shall be produced. A	21300/-	7-1/2004-HPU(Acad.) dated 19.07.2016	05	3	06	0	09

				Medical Examination shall be conducted in the Institute. Candidate suffering from any chronic disease and advised not to seek admission to this Course.							
	Diploma Yoga Studies(june 2023-24)	-do-		-do-	-do-		-do-	4	04	0	08
2.	Tourist Guide 1st sem (Jan 23-24)	1 Year	Marks scheme	Plus Two (10+2) in any disipline	10100/- Each Sem.	6-38/2006(Fcms)HPU(Acad.)Vol-II dated 24.01.2017	05	02	0	0	02
	Tourist Guide 2nd (July 23-24)	-do-		-do-	-do-	-	-do-	0	0	0	0
3.	Diploma in computer Applicatons 1st sem (Jan 23-24)	1 Year	44	10+2 in any stream with 50% aggregate marks (45% for SC/ST/PWD)	10100/- Each Sem.	6-38/2021(Data science & Artificial Intelligence) HPU(Acad.) dated 31.12.2021	05	03	02	0	05
	Diploma in comput(er Applicaton 2nd em (July 23-24	-do-		-do-	-do-	-	05	03	09		12
4.	Diploma in Data Science 1st jan 23-24)	1 Year	50	Graduation in any stream with 50% aggregate mark in qualifying	10100/- Each Sem.	-	05	02	0	0	02
	Diploma in Data Science 2nd sem July 23-24	-do-		-do-	-do-	-	-do-	04	0	0	04

*Not for Private University

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.7   Number of programmes started at Post Graduate Diploma level as per Commission Order:

From <M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	N.A										
N.	N.A										

*Not for Private University
Note: Mention details separately for <M*onth, Year*>academic session, as applicable,
as above.

1.8 Number of programmes started at Under-graduate Degree Programmes as perCommission Order:

From <M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under-Graduate Degree Title	Duration(years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition LetterNo.	No. of Learner Support Centre Operationalized As per territorial	Number of admitted students (Male/Female/Trans- gender)			
								M	F	TG	Total
1.	B.A 1st year (2023-24 January)	3 Year	B.A. 1st, 2nd & 3rd year total Credit =132	10+2 or an equivalent examination conducted by a Board/University established by law in India. The candidate should have passed in four written subjects including English	4800/-	F.No. 21-42/2020(DEB-II) dated 22.03.2021	5	212	257	Nil	469
2.	B.COM 1ST year (2023-24 January)	3 Year	B.Com. 1st, 2nd & 3rd year total Credit =132	10+2 examinations of a Board/University established by law in India with Maths/Economics as compulsory subjects at 10+2 stage.	5400/-	-do-	5	19	8	Nil	27
	B.A 1st year (2023-24 June)	3 Year		10+2 or an equivalent examination conducted by a Board/University established by law in India. The candidate should have passed in four written subjects including English	4800/-	-do-	5	529	552	Nil	1081
	B.COM 1st year(2023-24 June)	3 Year		10+2 examinations of a Board/University established by law in India with Maths/Economics as compulsory subjects at 10+2 stage.	5400/-	-do	5	42	32	Nil	74
	BA 2nd year (2022-23 June)			-	3400/-	-	5	318	392	Nil	710

	BCOM 2nd year (2022-23 June)			-	4000/-	-	5	43	44	Nil	87
	BA 3rd year (2021-22 june)			-	3400/-	-	5	188	267	Nil	455
	BCOM 3rd year(2021-22 June)			-	4000/-	-	5	57	32	Nil	89
	BA 3rd YEAR (2021-22 JANUARY)			-	3400/-	-	5	50	37	0	87
	BCOM 3RD YEAR (2021-22 January)			-	4000/-	-	5	01	0	Nil	01
	BA 2ND YEAR (2022-23 JANUARY)			-	3400/-	-	5	35	54	nil	89
	BCOM 2ND YEAR (2022-23 JANUARY)			-	4000/-	-	5	02	02	nil	05
3.	B.Ed 1st year (Jul 2023-24)	02 year	Marks scheme	Trained in-service teacher in elementary education. As per clarification given by Directorate of Elementary Education, Government of Himachal Pradesh vide letter no. EDN-H(Ele)(u)-2/2015(P&D),dated 26thAugust,2015,Shastri Teachers with OT training ,Language Teachers with LT training, Drawing Masters/Art and Craft Teachers with 2 years diploma ,PET/PTI with 2 year sdiploma are trained teachers as Considered by their Parent department and thus ,are eligible for admission in B.Ed. Course. ii)Candidates who have completed NCTE Recognized teacher education programme through face-toface mode .As per NCTE regulation, 2014 Diploma in Pre-schoolEducation(DPSE); D.El.Ed./J.B.T;B.El.Ed.;D.P.Ed.; B.P.Ed.; M.P.Ed. & Diploma In arts education(Visual/ PerformingArt) areNCTE Recognized teacher education programmes	14800/-	-do-	02	129	321	0	450
	B.Ed 1st year (Jan 2023-24)			-do-	14800/-		02	173	277	0	450
	B.Ed 2nd year (Jul 2022-23)			-	14800/-		02	136	298	0	434
	B.Ed 2nd year (Jan 2021-22)			-	14800/-		02	140	279	0	419

*Not for Private University
Note: Mention details separately for *<Month, Year>*academic session, as

applicable, as above.

1.9   Number of programmes started at Post-graduate Degree Programmes as per Commission Order:
From <M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under-Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition LetterNo.	No. of Learner Support Centre Operationalized As per territorial	Number of admitted students (Male/Female/Trans- gender)			
								M	F	TG	Total
1	M.A. 1st Sem. (session **Jan. 2023-24)** (English, Hindi, Sanskirt, History, pol. Science, Pub.Admn. Sociology, Economics	2 year	Eng. = 104 Hindi = 104 Sanskrit.= 104 History = 94 Pol. Science= 92 Pub. Admn.= 92 Sociology= 96 Economics= 104	B.A. / B.Sc. / B.Com. /B.Sc. (Agri.) /B.Sc. (Home Sc.) /B.Sc. in Hospitality and Hotel Management / MBBS / BAMS/GAMS/ B. Pharma / B.T. or B.Ed. / B. Lib. Sc. /B.L. /B.A.Sc. / B.E. / B.Tech./Vashista Shastri/BBA/ BCA of University established by Law in India or Honours Bachelor Degree.	3300/	F.No. 21-42/2020 (DEB-II) dated 22.03.2021	5	227	192	NIL	419
	M.A. 2nd Sem. **July 2023-24)** (English, Hindi, Sanskirt, History, Pol. Science, Pub.Admn. Sociology, Economics			-	3300/-	-	5	711	571	NIL	1282
	M.A. 3rd Sem. **(Session Jan. 2022-23)** (English, Hindi, Sanskirt, History, Pol. Science, Pub.Admn. Sociology, Economics			-	3300/-	-	5	53	22	NIL	75
	M.A. 4th Sem. **(Session July 2022-23)** (English, Hindi, Sanskirt, History, Pol. Science, Pub.Admn. Sociology, Economics			-	3300/-	-	5	569	517	NIL	1086
2.	M.A. Music 1st, 2nd , 3rd & 4th Sem.	2 year	102	A candidate who has obtained Bachelor's degree in Music (Vocal) shall be eligible for admission in M.A. (Vocal) and a candidate who has obtained Bachelor's degree in Music (Instrumental) shall be eligible for admission in M.A. Music (Instrumental).	15300 /-	F.No. 21-42/2020 (DEB-II) dated 22.03.2021	5	54	28	NIL	82

3.	MA Education 1st sem Jan (2023-24)	02 years	104	The admissions to this programme will be open and made on the basis of merit (marks obtained by the applicants) in the following qualifying examination. Bachelor's Degree/Master's Degree in any discipline/stream from a recognized Indian/Foreign University (Recognized as Equivalent by H.P. University, Shimla) with at least 50% marks. In addition, 10% weightage (of the marks obtained in B.Ed. 8 Examination) will be given to the candidates possessing B.Ed. Degree from a recognized Indian/Foreign University.	4300/- per sem	F.No. 21-42/2020 (DEB-II) dated 22.03.2021	02	23	55	0	78
	MA Education 2nd sem Jul (2023-24)			-	4300/- per sem	-	02	42	123	0	165
	MA Education 3rd sem Jan (2022-23)			-	4300/- per sem	-	02	11	27	0	38
	MA Education 4th sem Jul (2022-23)			-	4300/- per sem	-	02	16	65	0	81
4.	M.COM 1st 2023-24 Jan	2 year	110	BCOM ,BBA BA/BSC WITH MATHEMATICS, ECONOMICS OR STATISTICS	3600/-	F.No. 21-42/2020 (DEB-II) dated 22.03.2021	5	55	169	nil	224
	M.COM 2nd 2023-24 july			-	3600/-	-	5	273	596	nil	869
	M.Com 3rd 2022-23 jan			-	3600/-	-	5	41	16	nil	57
	M.Com 4th 2022-23 july			-	3600/-	-	5	791	313	nil	1104
5.	M.B.A 1st 2023-24 jan	2 year	116	Any first Bachelor's degree of a University established by law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/Scheduled Tribe candidates	18,300/-	F.No. 8-10/2023 (DEB-I) (ODL) dated 17.11.2023	5	58	32	nil	90
	M.B.A 2nd 2023-24 july			-	18,300/-	-		151	74	nil	225
	M.B.A 3rd 2022-23 jan			-	18,300/-	-		27	13	nil	40
	M.B.A 4th 2022-23 July			-	18,300/-	-		165	94	nil	259
6.	MAJMC 1st sem (23-24 Jan)	2 year	100	Graduation in any Stream	7600/-	F.No. 21-42/2020 (DEB-II) dated 22.03.2021	05	02	02	0	02
	2nd sem (23-24 July)	-do-		-do-	-do-	-	05	07	10	0	17
	3rd Sem (22-23 Jan)	-do-		-do-	-do-	-	05	0	0	0	0
	4th sem (22-23 July)	-do-		-do-	-do-	-	05	04	08	0	12

*Not for Private University
Note: Mention details separately for 10 **<M*onth, Year*>academic session, as applicable, as above.**

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA: -

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcomethereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	• CIQA guarantees quality in accordance with the standards set by H.P. University in its academic and administrative services. The preparation and submission of Programme Project Report's (PPRs), introduction of new programmes, academic calender, admission information brouchers, Induction Programmes for new students, Personal Contact Programme, Counseling, Self-Leaning Study Material, Interactive Learning Tools are some of the quality initiatives that CIQA undertakes and implements.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Approval%20of%20Minutes%20of%20meeting%20(External%20CIQA)%202023-24.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Final%20PPR%20MCom.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24(1).pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Dean.pdf https://www.hpuniv.ac.in/university-detail/icdeol/prospectus https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Student%20Induction%20Progra

			mme.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_1_1PCP.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24.pdf
		• Our academic programmes and contents align with the new emerging fields. • Centre for Distance and Online Education has well qualified, experienced and dedicated faculty as per UGC norms in all subjects being run by the CDOE to maintain the quality of education. • CDOE has separate administrative divisions. They handle admissions (online), counselling, administration, examination, upkeep of infrastructure, etc. • We have well maintained academic as well as non-academic infrastructure at main centre (HPU Shimla) and learning support centers to facilitate the distance learners. • We have a well-organized problem-solving student friendly mechanism (Grievance Redressal Cell) to tackle various problems of the students.	CBCS System.pdf (hpuniv.ac.in) https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/teaching%20faculty%20Detail%202023-24.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Non-%20teaching%20Detail%202023-24.pdf https://www.hpuniv.ac.in/university-detail/photogallery.php?icdeol https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Grevience%20report.pdf https://www.hpuniv.ac.in/university-detail/icdeol/e-samadhan

		• The Choice Based Credit System (CBCS) is successfully implemented in all the UG and PG programmes. Under the CBCS system, the students have considerable freedom in the courses they wish to study.	https://hpuniv.ac.in/syllabus.php
		• CDOE deliver academic programmes through dual mode of instructional delivery mechanism. The printed as well as online study material of the given programmes in the form of Self Learning Mode (SLM) is supplied to the students during their enrollment in their respective courses.	https://hpuniv.ac.in/university-detail/icdeol/download-books https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20Sample(1).pdf
		• Further, Personal Contact Programmes (PCPs) are organized to have face to face and online interaction with the students to resolve their academic problems.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_1_1PCP.pdf
		• For all newly enrolled learners, Induction Programmes are conducted in hybrid mode. All the teachers, coordinators, the LSCs incharges and supportive staff also participate in the induction programmes.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Induction%20Report(1).pdf
		• CDOE has provided more flexibility to the learners by institutionalizing the concept of ABC IDs.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/ABC%20ID%20data%20for%20ICDEOL%202023-24.pdf
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and	Self- evaluative and reflective exercises are critical for identifying areas of improvement and making changes to enhance the quality of programmes. At Centre for Distance and online Education the performance of the learners	

| | processes of the Higher Educational Institution | is evaluated through a three-tier mechanism of evaluation:

a. Self evaluation, through devices built into printed course materials. Every chapter has self-assessment exercises.

b. Continuous evaluation through a combination of theory-based assignments, practical assignments, project work, and personal contact programmes as per requirements of the curriculum of the academic programmes

c. Summative evaluation through term end examination held once in a year in UG degree courses and Twice in a year for PG degree courses. In some of the PG programmes like (MBA, M.A. Education, M.Com.) CDOE conduct project components and also Viva-voce. Similarly, courses with practical component have summative practical examination.

• Seminars and workshops are organized time to time to enhance critical thinking and capacity building among the teachers.

• Feedback is taken from the students at the end of PCP which reflect the strengths and weaknesses of the teachers and scope for their | https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20Sample(1).pdf

https://www.hpuniv.ac.in/university-detail/icdeol/assignments
https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_1_1PCP.pdf

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/MBA%20Project%20Notification(1).pdf

https://www.hpuniv.ac.in/university-detail/examination/datesheet

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/MBA%20Project%20Notification(1).pdf

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_7%20Feedback%20analysis%20Reoprt%2023-24%20(1)(1).pdf |

		improvement.	
		• Internal Assessment through assignments is an essential component of the student's evaluation which reflect the performance of the students and scope for their further improvement. It also provides an opportunity for teachers to improve their teaching pedagogies and skills.	https://www.hpuniv.ac.in/university-detail/icdeol/assignments
		• CDOE is committed to update the study material and library books and journals time-to-time as per requirements.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20Writting%20Order(1).pdf
			https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Library%20Record(1).pdf
		• Centre for Distance and Online Education also continually enhances its services by updating its website and automation of its office.	https://www.hpuniv.ac.in/ https://admissions.hpushimla.in/
		• We have SLM committee to make recommendations for improving the quality of study material.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20Committee%20Proceeding.pdf
		• Problems regarding admission and examination are resolved by ERP. This Platform is also used in the instructional process.	https://admissions.hpushimla.in/
		• Centre for Distance and Online Education is able to reach out to learners in remote and far flung areas of the state through a network of six learner support centres. This network	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_5.pdf

		facilitates access to subject specific academic counseling to learners. • To attain and maintain the accuracy of finances, CDOE has built up a system of performing internal and extend audit.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_16%20internal%20CIQA.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Finance%20Audit%20Report_compressed.pdf
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	Some of the key areas are: • Transparent admission process • Preparedness in academic delivery systems • Organising FDP/ Workshop/ Seminar for enhancing competence of teachers • Ensuring quality in preparing SLMs as per UGC DEB 2020 • Active engagement of students during PCPs • Systematic examination process • Timely updating information to the students through website & text messages • Student support services • Value inculcation through cocurricular activities	https://admissions.hpushimla.in/icdeolmain.aspx https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24(1).pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_3%20Attendence%20Sheet.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/9%204_2_8%20Ordinance%2089-93.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Messages%20to%20students.pdf

			https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Student%20Induction%20Programme.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Grevience%20report.pdf
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	The following steps are the part of mechanism implemented to ensure that the quality of ODL programmes in CDOE matches with the quality of relevant programmes in conventional mode: • The CDOE academic curriculum was created and revised in accordance with the academic curriculum of the Regular Mode of Education. • Self Learning Materials (SLMs) are mostly developed by in house faculty of CDOE and academic inputs are also taken from the faculty of regular department time to time. • Common Examination System for both ODL and conventional mode. • Faculty of regular mode is also involved in taking PCPs along with CDOE faculty to maintain same level of instructional inputs. • Central Library facility is same for CDOE students as for the regular students in online as well as offline mode along with CDOE Library facility. • ERP login credentials are also given to students same as students of conventional mode for providing them updated information time to time. • Student support other than PCPs and grievance cell for resolving students' problems quickly.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/BOS(6).pdf https://hpuniv.ac.in/syllabus.php https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20Preparation.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Paper%20sample(3).pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Library%20facility.pdf https://admissions.hpushimla.in/Sem

			esterPaymentLogi nOnline.aspx https://www.hpuniv. ac.in/hpuniv/upload/ uploadfiles/files/Gre vience%20report.pd f
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	Interaction with students regarding feedback for quality improvement had done by the Faculty members during personal Contact Programmes. Also feedback link is available on website for quality improvement. Feedback analysis also done by the constituted committee.	https://www.hpun iv.ac.in/hpuniv/upl oad/uploadfiles/fil es/7_1_7%20Feed back%20analysis %20Reoprt%2023 -24%20(1)(1).pdf
6.	Measures suggested to the authorities of Higher Educational Institution for improvement	• Implementation of NEP 2020 in ODL system • Establishment of Web Studio • Recommendation regarding Add on / Skill enhancement courses • Starting of Research Projects in M.Com. • Academic collaboration for enhancing competence of students and faculty. • Requirement of purchase of Video Conferencing set up was suggested for interaction with various stakeholders on digital platform. • Initiative has been taken for starting following degree, certificate and diploma courses through CDOE. • Diploma in Computer Application (DCA) (One Year)	https://www.hpuniv. ac.in/hpuniv/upload/ uploadfiles/files/Ag enda%20minutes%2 0of%20meeting.pdf https://www.hpuniv. ac.in/hpuniv/upload/ uploadfiles/files/Ag enda%20minutes%2 0of%20meeting.pdf https://www.hpun iv.ac.in/hpuniv/upl oad/uploadfiles/fil es/DCA%2C%20D

		• Diploma in Data Science (DDS) (One Year)	DS%20Diploma%20Approval.pdf
7.	Implementation reviews	• All the measures suggested were taken into consideration and process has been initiated for it. • Skill Enhancement Course has been started. • Research Projects in M.Com. has also started. • Diploma in Computer Application (DCA) (One Year) and Diploma in Data Science (DDS) (One Year) has also started	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/maeducation%20syllabus.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/M_ComSyllabusFinal.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Prospectus%202023-24%20Jan%20Batch.pdf
8.	Workshops/ seminars/ symposium organizedon quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	The Center for Distance Learning and Online Education has organized seminar and workshops 1. One day seminar on "Bahrytiya Bhasha Utsav" 2. Three day workshop on" Research Methodology and Data Analysis" 3.One day National Workshop on "An Empirical Assessment of Swachh Bharat Abhiyan with special reference to waste management in Shimla"	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf
9.	Developed and collated best practicesin all areas leading to quality	The HEI has adopted following Practices. 1. Feedback mechanism of stakeholders is used for improving quality of teaching and curricula. 2. Seminars, workshop are organized on regular basis for skill enhancement.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_7%20Feedback%20analysis%20Reoprt%202023-24%20(1)(1).pdf

	enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	3. HEI has an online repository of journals and eBooks. 4. Grievances Redressal committee is constituted for resolving student's issues. 5. ERP system of HEI facilitates Student's entire journey in HEI with regard to registration, fee payment, examination form, admit cart, result, and study material etc.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf https://epustakalay.com/ https://admissions.hpushimla.in/
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	HEI has designed outcome based curriculum, in which program outcomes course outcomes and clearly mentioned also skill based courses are introduced to improve the overall Efficiacy of the programs. The curricula is revised time to time to accommodate recent trends.	https://www.hpuniv.ac.in/syllabus.php
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	The Programme Project Reports (PPRs) of all the courses were prepared by the Programme Co-ordinator's of the Programme in consultation with teachers of the faculty in accordance with the UGC-ODL Regulation 2020 circulated by the CIQA. The CIQA committee along with internal PPR committee conducted orientation programme for all the teachers of CDOE on how to prepare the PPRs. The PPRs for the individual programmes are prepared in advance before they are placed in the Board of Studies of the department concerned. The guidelines and the objectives of the programme are clearly explained to the academic team which includes faculty from the Distance Education, faculty from the regular department and external experts from other universities. The draft PPR is discussed in the Board of Studies and any suggestions or improvement suggested are merged before the approval is given. The Board of Studies approved PPRs and then PPRs are placed in the Academic Council	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24(1).pdf**

		for its final approval. The PPRs of all the programmes run through CDOE have been approved by the apex bodies of the university i.e. Academic Council. All the PPRs are reviewed by CIQA and approved by the Academic Council of the University from time to time as per UGC-DEB regulation 2020.	
12.	Mechanism to ensure the proper implementation of Programme Project Reports	To ensure the proper implementation of Programme Project Reports separate academic calendar is prepared by each department. During PCP feedback is taken from students for further improvement and for restructuring of programmes in order to make them relevant to the job market. To enhance quality in academic and administrative areas some faculty members visited the neighbouring HEIs to obtain information on various quality benchmarks or parameters and best practices. For proper implementations of PPRs various ODL departments organise seminars on quality related themes. To make PPRs more learner centric regular meetings with ODL faculty and other staff were conducted regularly.	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_15.pdf** **https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf**
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The HEI has notified various committees as per CIQA model format and these committees' conducts their meetings frequently and proceedings of these meetings are properly signed by the Chairman of the committee and Director CDOE. The CDOE prepares its annual report regularly and all record of the same is published in the Annual Report of the University.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_6%20CIQA%20Committee%20Internal(1).pdf

14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	HEI collect feedback on curricula from different stakeholders i.e. a. Student b. Teacher c. Alumni d. Employer Based on the feedback restructuring of programmes is implemented by HEI.	Feedback Analysis 2022-23_compressed.pdf (hpuniv.ac.in) https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_7%20Feedback%20analysis%20Reoprt%2023-24%20(1)(1).pdf
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	In a learner-focused environment, the educational experience is customized to cater to the distinct needs of each student, considering their varied backgrounds and learning styles. This method enables students to take control of their learning journey and accomplish their academic objectives. System-based research facilitated by collaboration between researchers and educators aims to enhance the distance education experience. CDOE identifies students' needs and creates effective strategies to address them. Among the challenges are creating effective communication channels between students and educators and developing appropriate assessment methods. CDOE leverages social media and online forums to boost engagement and considers alternative assessments like project-based work. CDOE continuously updates its curriculum and course materials to meet the specific needs of students, ensuring high-quality education and driving qualitative improvements in the system. This learner-focused approach equips students for success in their chosen fields.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Messages%20to%20students.pdf https://www.facebook.com/people/Icdeol-Himachal-Pradesh-University-Shimla-5/100075983205657/?mibextid=ZbWKwL https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/BOS(7).pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/MOU.pdf

16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	Himachal Pradesh University is a dual mode university. Hence accreditation of university including Centre for Distance and Online Education is held by NAAC as a whole unit. The Centre is not a nodal coordinating unit for seeking assessment and accreditation from NAAC. However, NAAC coordinator is appointed from CDOE to facilitate IQAC. CIQA also coordinates for submission of online application to UGC (DEB)/ AICTE/ NCTE for the approval of different undergraduate and post graduate programmes.	NAAC certificate NAAC coordinator order
17.	Measures adopted institutionalization enhancement practices through periodic accreditation and audit	CDOE HPU Shimla has undertaken several initiatives to ensure ongoing improvement and quality enhancement in its educational offerings and services. This includes the establishment of an Centre for Internal Quality Assurance (CIQA), which is tasked with developing and implementing quality policies, preparing reports on quality assurance activities. The Himachal Pradesh University has received accreditation from NAAC, an autonomous body under the UGC, acknowledging its quality enhancement efforts. Accreditation of the University including CDOE is held by NAAC as a whole unit. Regular internal & external audits (Academic as well as Financial) are conducted to ensure that the institute adheres to the standards set by regulatory bodies and accreditation agencies. These efforts by CDOE HPU Shimla ensure the integration and institutionalization of quality enhancement practices, thereby maintaining high standards in the education and services provided by the	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Internal%20Committee%20ciqa.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/External Committee%20ciqa.pdf

		institute.	
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	To coordinate between Higher Educational Institutions and the Commission for quality-related initiatives, the following steps have been taken: • Study Materials in SLM Mode: Study materials are developed and delivered in Self-Learning Materials (SLM) mode, ensuring that content is accessible and consistent, allowing students to study independently while maintaining high educational standards across various courses. • Preparation of PPRs in Standardized Format of UGC DEB: Program Project Reports (PPRs) are prepared according to the standardized format required by the UGC Distance Education Bureau (DEB), ensuring uniformity in reporting and facilitating easier monitoring and evaluation by the Commission. • Conduct of PCPs According to UGC DEB Regulations: Personal Contact Programs (PCPs) are organized in strict compliance with UGC DEB Regulations, ensuring that they meet required academic and pedagogical standards and provide effective learning experiences for students. • Admission Process and Related Activities as per UGC DEB Mandates: The admission process and related activities are conducted following the guidelines set by UGC DEB, ensuring adherence to prescribed procedures for enrollment, eligibility, and administrative aspects, thereby maintaining regulatory compliance and quality assurance.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24(1).pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Final%20PPR%20M_Com.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_1_1PCP.pdf https://www.hpuniv.ac.in/university-detail/icdeol/prospectus https://admissions.hpushimla.in/main.aspx

| 19. | Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices. | CDOE encourages its teaching staff to participate in external conferences and seminars, providing them with opportunities to learn about diverse best practices and quality standards. These events also facilitate networking and the exchange of ideas among educational professionals, contributing to the enhancement of education quality. CDOE also collaborates with other institutions to share and adopt best practices. This includes joint research projects, faculty and student exchange programs, and the sharing of educational resources. To gain valuable insights, CDOE conducts research on peer institutions. This research involves analyzing published reports, conducting interviews with faculty and students, and surveying alumni to identify quality benchmarks and best practices. Examining the rankings and accreditation reports of comparable institutions is another method employed by CDOE. This strategy provides essential information on how other institutions are evaluated according to specific quality criteria. Engaging actively on social media platforms and online forums allows CDOE to access shared best practices and quality benchmarks, utilizing the collective knowledge of the educational community. CDOE, HPU Shimla, emphasizes information exchange with other educational institutions to improve education quality. Through involvement in events, collaboration, research, report analysis, and online engagement, CDOE continuously strives to enhance its education standards and ensure an excellent learning experience for its students. | https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf

 https://hpuniv.ac.in/university-detail/home.php?ugc-hrdc

 https://www.facebook.com/people/Icdeol-Himachal-Pradesh-University-Shimla-5/100075983205657/?mibextid=ZbWKwL |
| 20. | Recorded activities undertaken on quality assurance in the form of an annual | The admission related activities are carried out and monitored jointly by Faculty members and Computer wing (ERP) of the university. Online admission process is strengthened to facilitate the aspiring students to | **https://www.hpuniv.ac.in/university-detail/icdeol/prospectus** |

| report of Centre for Internal Quality Assurance. | complete their registration process sitting at home. The face-to-face counselling and other services provided by Leaning Support Centres (LSCs) and are being monitored by Main Campus, Shimla. The dispatch of Self-Learning Material is completed by Material Production and Distribution Division (Editors and their team). The process of conduct of term end examination and evaluation of answer sheets are being carried out by Controller of Examination of the university. Flying Squads teams are prepared by the Controller of Examination of the university and visited the examination centres located at different places within Himachal Pradesh. Grievance related to the various services are being managed by Grievance Redressal Cell of CDOE. Regular meetings are conducted with teaching and non-teaching staff of CDOE. Feedback from various Departments or Centres or Schools in the Higher Educational Institution is obtained. For the smooth functioning of all the courses regular monitoring is done by the Director and Programme Co-ordinators of each Department.

For the preparation of Programme Project Report faculty is updated by the CIQA from time to time.

Dedicated Reception Centre to handle grievances/queries telephonicallyis in place to provide required information to the Distance Leaners Education students on the spot.

Requests pertaining to grade cards and various types of certificates are processed within 1-2 days THROUGH ERP System. Provision has been made | **https://admissions.hpushimla.in/**

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_12%20(a)(1).pdf

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Grevience%20report.pdf

https://www.hpuniv.ac.in/university-detail/examination/datesheet

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_1_1PCP.pdf |

		for making Online Fee payment to apply for renewal of admission, Re-appears, Re-evaluation, Specific Certificates etc. PCP schedule and Instruction Plans were developed for various courses and shared with the students online before the start of Personal Contact Programme (PCP), so that faculty and students are aware of the things to be delivered during the PCP. Customised course-wise PCP Time Table was made available to the students through Whatsapp groups. PCP classes are conducted in Blended mode and practical work in offline mode. Feedback sessions are being conducted for students at the end of each PCP session. Academic and Professional Enhancement workshops/ special classes have been conducted in online mode which facilitated more participation of ODL students. End Term Exam Results have generally been declared within two or three months of culmination of Exams. Provisions were made to conduct staff and faculty trainings/ workshops/meetings online.	
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	The annual reports of CIQA are put up for consideration and approval from the academic council of the university after each academic session.	
	(a) Submitted a copy of report in the format as specified by the Commission, duly approved	The **reports of years 2021-22 and 2022-23** were submitted online in the prescribed format of the commission by the due date. CIQA are put up for consideration and approval from the academic council of the university after each academic session.	**https://hpuniv.ac.in/university-detail/icdeol/ciqa-report**

	by the statutory authorities of the Higher Educational Institution annually to the Commission.		
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	CIQA oversee the functioning of Centre for Internal Quality Assurance cell through its meetings and reviews/recommend and approves all the relevant reports related to various qualitative aspects.	**https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Approval%20of%20Minutes%20of%20meeting%20(External%20CIQA)%202023-24.pdf**
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	Open and Distance Learning (ODL) has become increasingly popular due to its flexibility, allowing students to study at their own pace, place, and time. CDOE embraces the principles of ODL by offering a wide range of academic programs designed to meet various educational needs. CDOE offers a variety of academic programs, including undergraduate, postgraduate, diploma, and certificate courses. These programs are specifically tailored for students who may have time constraints, providing them with a quality education that is on par with traditional classroom settings. To enhance learning, CDOE leverages technology through e-learning platforms, giving students access to resources and interactive learning experiences. A strong student support system is also in place to assist learners throughout their academic journey.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/academic%20flexibility(1).pdf https://hpuniv.ac.in/university-detail/icdeol/odl-programme https://hpuniv.ac.in/innerpage/journals.php

| | | By incorporating the institutional design requirements of the ODL philosophy, CDOE ensures the delivery of quality education through flexible learning methods. Its diverse academic offerings are designed to meet the needs of non-traditional students, and the department works diligently to uphold the same standards as regular classroom-based education. | |

24.	Promoted automation of support services	Since 2016, the university has been developing the Integrated University Management System (IUMS), which updated the ICT infrastructure throughout the campus, including ERP and completely automated the testing process. The advanced examination management system (OSES), which improves efficacy and transparency, and on-screen evaluation are covered by this system. The procedure entails scanning the copies of the answers, forwarding them to assessors, who then evaluate them and upload the results in real time to the university portal.	https://admissions.hpushimla.in/
			https://noses.hpushimla.in/
		In order to increase our reach in the most remote areas of Himachal Pradesh and for individuals living or working outside the State, online classes for the BA, MA, M. Com., and MBA programs were held at the HEI during PCPs.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/0n%20Job%20Training%20MBA%20CIQA.pdf
		On May 7, 2024, the HEI's Induction Programme Committee held an induction event this year to educate and familiarize newly enrolled learners with automated processes and day-to-day working of the HEI.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Induction%20Report(1).pdf
		In order to conduct Personal Contact Programmes for UG/PG and Diploma courses offered in ODL mode, the HEI is working on to acquire ICT enabled online platform.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_1_1PCP.pdf
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	In accordance with university regulations, external topic experts are routinely appointed to serve on a variety of academic committees inside the HEI, including the Board of Studies, Research Advisory Committee, Viva-voce exams, etc. Outside examiners also set the question papers and correct answer scripts. To improve internal processes, the CIQA	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/On%20Job%20Training%20MBA%20CIQA.pdf

		committee also works with organizations such as HPU's IQAC. Additionally, the HEI periodically works with subject experts in the H. P. University teaching departments to execute curriculum and syllabi revisions. All of the HEI's postgraduate courses have adopted the CBCS syllabus. A two-day workshop was held on 13 and 14 June 2024 on "Artificial Intelligence and Digital Education" at CDOE, H.P.University in collaboration with Consortium for Digital Communication, New Delhi. The workshop helped HEI review its delivery mechanisms.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_5%20Ciqa%20External%20Committee.pdf https://hpuniv.ac.in/syllabus.phpv https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	In addition to taking part in academic audits carried out by organizations such as NIRF and NAAC, the HEI also provides academic data to IQAC, H.P. University from time to time, for review. A in-house SLM committee within HEI regularly audits the quality of lesson writing for all programs of UG and PG courses. In addition to the above the financial audit is also done by the Charted Accountant .	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/NAAC_Cycle_4(1).pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Finance%20Audit%20Report_compressed.pdf
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Faculty members of Centre for Distance and online Education are engaged/deputed to oversee the work of IQAC pertaining to the NAAC accreditation. CIQA actively participates in the review and follow-up activities of its different sub committees formed under the UGC DEB Regulation 2020.	IQAC member Link Page CIQA Proceeding

28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	The HEI's CIQA committee encourages cooperation and association to improve the quality of education through open and distance learning through sporadic gatherings, special lectures, training sessions, and other means. The HEI absorbs and applies the quality improvement techniques of its neighboring HEIs and gains knowledge from their informal collaboration.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/workshop%20%26%20Seminars.pdf
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	The HEI ensures that students enrolled in MBA programs complete an industrial training requirement and education students complete a teaching internship, which provides practical training and increases job prospects. These internships are required of students in each of these programs as part of their coursework, which improves their employability. At the conclusion of their second or third semester, MBA students are required to participate in an eight-week industrial training program that prepares them for employment in corporate settings. On the other hand, B.Ed. students complete a teaching practicum in schools for a total of three months (12 weeks): two months (8 weeks) in the second year of the program and one month (4 weeks) in the first.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/On%20Job%20Training%20Certificates.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Placement%20Cell%20Committee%202023-24.pdf

2.2   Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken inrespect of ODL	Upload relevant document
1.	Governance, Leadership and Management: Organisation Structure and Governance Management Strategic Planning Operational Plan, Goals and Policies	a. **Organization Structure and Governance:** Center for Distance Education and Online Learning is a part of University's well-defined organization structure. All required position as per UGC (DEB) Regulation 2020 are duly filled. Organization structure including teaching and non-teaching positions in CDOE is attached as annexure. In context to the governance of CDOE, full-time/permanent Director is appointed to run the Centre. Whereas, Vice-chancellor, Registrar and Dean of Studies and other governing authorities of H.P. University provide the directions from time to time necessary for the proper functioning of CDOE. In addition to this, Centre for Distance Education and Online Learning, Himachal Pradesh University functions according to Himachal Pradesh University Act, 1972. The University has an in-house developed e-Governance system to manage its planning, human resources	a. https://hpuniv.ac.in/innerpage/vice-chancellor.php https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Act%20and%20Statutes_18_12_2015.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Sanju%20Karol%20Appointment.pdf

		development and management, finance and other administrative functions.	
		b. **Management:** For the management of different functions of CDOE, different committees are constituted such as Center for Internal Quality Assurance (C.I.Q.A); Academic, Examination and Evaluation Committee; Territorial Jurisdiction and Mandatory Disclosures Committee; Human Resource and Infrastructural Committee; Programme Project Report Committee; Self-Learning Material (Print and Online) Committee; Learner Support Centre Committee; SWAYAM and MOOCS committee; Grievance Redress mechanism Committee; and website updates UGC (DEB) and Statutory Updates Committee. Periodic meeting of these committees are held and they submit their reports to the Director.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_6%20CIQA%20Committee%20Internal.pdf
		c. **Strategic Planning:** The strategic plans are aligned with the vision, mission, goals and quality benchmarks set by the University. The strategic planning of Centre for Distance Education and Open Learning includes establishing web studio, to allow the learners to attempt their examination in regional languages and to increase the number of Learners Support Centres to encourage the Gross Enrollment Ratio.	Web studio

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_5.pdf |
| | | d. **Operational Plan:** A comprehensive academic calendar is prepared and strictly followed for operationalization of the academic and non-academic activities of the | https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_15.pdf |

		CDOE.	
		Goals and Policies: a) To enhance the Gross Enrollment Ratio of students in CDOE.	
		b) To digitalize the study material of CDOE.	
		c) To strengthen student support: offer student support services such as academic advice, counseling, and career services to help students succeed.	
		d) Embrace innovation: Be open to new ideas and innovative approaches to teaching and learning. Experiment with new technologies and teaching methods to create a more dynamic learning environment.	
		e) Enhance Course Offering: review the current courses and assessing the market demand, determine the areas where students can improve. Offer new programmes that are in high demand and align with the changing job market.	
2.	Articulation of Higher Educational Institution Objectives	Centre for Distance and Online Education has articulated clear vision and mission which commensurate with the goals for offering programmes in Open and Distance Learning Mode.	https://hpuniv.ac.in/university-detail/icdeol/about-institute
3.	Programme Development andApproval Processes a. Curriculum Planning , Design and	a. It is undertaken by the PG Centre (HPU) from time to time and courses which are planned and designed are placed before Board of Studies for further deliberation and discussion.Courses are further placed before Academic Council for final approval and implementation. b. Academic Calendar is framed to implement the curriculum c. Student are allowed to complete Graduate course and PG Courses through correspondence within six years from the date of their registration. Further, in BA and now in MA/MBA we have adopted CBCS System	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/BOS(5).pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Academic%20Calender%20ciqa(2).pdf

	Develop ment b. Curriculum Implementat ion c. Academic Flexibility d. Learning Resource e. Feedback System	in which students have considerable freedom in the Courses they wish to study. The concept of ABC I.Ds is implemented. d. The printed and online study material in the form of self learning mode (SLM) is supplied to the learners during their enrollment in the course. • Personal Contact Programmes (PCPs) are conducted. Both online and offline counseling is done for the students as and when required. • CDOE has its own well-equipped library containing about twenty six thousands Books and periodicals journals for the benefit of learners. e. During interaction held with learners during PCPs a feedback is taken from the learners about the effectiveness of the Programme, which provides scope for improvement to teachers. Online/telephonic/ written feedback is also taken to short out problems and grievances of the learners.	https://hpuniv.ac.in/ hpuniv/upload/uploa dfiles/files/academic %20flexibility(2).pd f https://hpuniv.ac.in/ hpuniv/upload/uploa dfiles/files/Adittiona l%20LSC(1).pdf https://hpuniv.ac.i n/hpuniv/upload/ uploadfiles/files/P CP%20schedule.pd f https://hpuniv.ac.i n/hpuniv/upload/ uploadfiles/files/fe edback%20analysi s.pdf
4.	Programme Monitoring and Review	The main focus of the CDOE is on a learner-centric approach suited to both individual requirement and composite deeds of the learners. CDOE has its own IQAC to insure quality in all its operation and services provided to the learners. • Further Programme Project Reports are prepared and sent to the UGC (DEB) and the programmes are finally approved by it.	https://hpuniv.ac.in/ hpuniv/upload/uploa dfiles/files/CIQA%2 0Committee(5).pdf
5.	Infrastructure Resources	The Centre for Distance and Online Education boasts comprehensive and scalable academic and non-academic infrastructure tailored for ODL learners. Furthermore, we offer dedicated hostel facilities for both male and female ODL students.	https://hpuniv.ac.in/ hpuniv/upload/uploa dfiles/files/Infra%20 Structure.pdf
6.	Learning Environment and Learner Support	The Centre for Distance and Online Education (CDOE) effectively extends its reach to nearby locations through a network of Learner Support Centres (LSCs) and a Regional Centre in Dharamshala, Himachal Pradesh. Learners receive study materials in Self-Learning Mode (SLM) and have access to an exclusive library at the CDOE headquarters. Personal Contact Programs (PCPs) are regularly conducted by a team of highly experienced and dedicated teaching staff.	https://www.hpuniv. ac.in/hpuniv/upload/ uploadfiles/files/7_1 _5(1).pdf https://www.hpuniv. ac.in/hpuniv/upload/ uploadfiles/files/SL M%20Sample(1).pd f
7.	Assessment and Evaluation	The assessment and evaluation of learners consist of two components: Internal Assessment and	https://hpuniv.ac.in/ hpuniv/upload/uploa

		Term-End Examination. For postgraduate (PG) programs, the ratio of marks between internal assessment and term-end examination is 20:80, while for undergraduate (UG) programs, it is 30:70. Internal Assessment is based on course-assignments provided to students, which are evaluated by the respective teachers. The Term-End Examinations are conducted by Himachal Pradesh University (HPU) on a regular basis. Assignment topics for all subjects are also uploaded on the website. In certain PG programs with project components, such as MBA and M.A. Education, the evaluation process includes both report evaluation and a viva-voce. Similarly, courses with a practical component incorporate a practical examination as part of the assessment.	dfiles/files/Ordinance%2094-95(2).pdf https://hpuniv.ac.in/university-detail/icdeol/assignments https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/MBA%20Project%20Notification(1).pdf
8.	Teaching Quality and Staff Development	To enhance teaching quality and support staff development, orientation programs, refresher courses, short-term courses, and seminars and workshops related to ODL and other subjects are regularly organized. Himachal Pradesh University (HPU) operates its own **UGC–Malaviya Mission Teacher Training Centre**/Human Resource Development Centre (HRDC) to facilitate these activities.	https://hpuniv.ac.in/university-detail/home.php?ugc-hrdc

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	• Academic planning is a continuous process which involves framing of new academic programmes, diplomas/certificate courses. • Updating study material, and providing digital content to learners in view of changing scenario. • To enhance the Gross enrollment Ratio. • Organizing placement drives for learners.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_15.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/BOS(7).pdf https://hpuniv.ac.in/university-detail/economics-dept/placement-cell
2.	Validation	• Seek accreditation from recognized accrediting agency or organization that evaluate the quality of academic programme and institution. • Seek periodic recognition from government agencies like UGC (DEB), AICTE, & NCTE responsible for higher education.	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Academic%20Audit%20Report.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Approval%20of%20Minutes%20of%20meeting%20(External%20CIQA)%202023-24.pdf https://deb.ugc.ac.in/recognitionstatus https://hpuniv.ac.in/upload/62f5ee22dcb5dSSR2022.pdf

3.	**Monitoring, Evaluation and Enhancement Plans**		
	a. Reports from Learner SupportCentres (for Open and Distance Learning programmes)	a) Reports attached	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Grevience%20report.pdf
	b. Reports from ExaminationCentres	b. Reports attached	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_12%20(B).pdf
	c. External Auditor or otherExternal Agencies report	c. Reports attached	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Finance%20Audit%20Report_compressed.pdf**
	d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institutionlevels	d. Reports attached	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_7%20CIQA%20Committee%20Internal%20Proceeding.pdf**
	e. Reporting and Analytics bythe Higher Educational Institution	e. Reports attached	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_6%20CIQA%20Committee%20Internal.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_5%20Ciqa%20External%20Committee.pdf
	f. Periodic Review	f. The CIQA committees conduct their meeting from time to time to review the academic and non-academic activities or initiatives of CDOE.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Approval%20of%20Minutes%20of%20meeting%20(External%20CIQA)%202023-24.pdf

Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education

(Dual Mode University) - Regular, full time, atleast Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time

dedicated, not below the rank of an Associate Professor

Dual Mode University
Name: Prof. Sanju Karol, Regular Employee
Designation- Director
Qualification- Ph.D.
Rs. 3704904/- (Annual)
Attach appointment letter and joining report-
https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Sanju%20Karol%20Appointment.pdf

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3.2 Compliance status of "Human Resource and Infrastructural Requirements" – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/teaching%20faculty%20Detail%20 2023-24.pdf

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG	03 faculty per Programme	46	yes	NA
PG	02 faculty per Programme	47	yes	NA
PGD		NA	NA	NA

S. No.	Programme Name	No.of Full time- Dedicated Faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/Contract) with gross salary/ month			Date of joining programme And Joining report
							Type	Gross Salary/months	Contract period	
1.	UG/PG	Economics	Dr. Sanju Karol	Professor	Ph.D	33 Years	Regular	3704904	NA	21.12.1990
	UG/PG	Economics	Dr. Dharam Pal	Assistant Prof.	Ph.D	11 Years	Regular	1104148	NA	25.06.2021
	UG/PG	Economics	Dr. Ajay Sood	Assistant Prof.	Ph.D	15 Years	Regular	1333587	NA	22.06.2021
	UG/PG	Economics	Sh. Prem Prakash	Assistant Prof.	M.Phil	2 year 5 months	Regular	1011252	NA	10.02.2022
2.	UG/PG	Mathematics	Dr Hari Mohan	Professor	Ph.D	27 Years 1 month	Regular	3253811	NA	04.06.1997
	UG/PG	Mathematics	Dr.Pardeep Kumar	Professor	Ph.D	27 Years 1 month	Regular	3237838	NA	09.06.1997
	UG/PG	Mathematics	Dr.Aarti Manglesh	Assistant Professor	Ph.D	10 Years	Regular	1112911	NA	16.12.2020
3.	UG/PG	Public Admn.	Dr. L. R. Verma	Professor	Ph.D	25 Years	Regular	3095412	NA	12.01.2012
	UG/PG	Public Admn	Dr. Anupama Singh	Professor	Ph.D	24 years	Regular	EOL	NA	04.03.2000
	UG/PG	Public Admn.	Dr. Deepak Sharma	Assistant Prof.	Ph.D	10 years	Regular	1089766	NA	09.04.2021
	UG/PG	Public Admn.	Sh. Shiv Das Katoch	Assistant Prof.	M.A/NET	02 Years	Regular	1194715	NA	21.07.2022
4.	UG/PG	English	Dr. Ashwani Rana	Associate Professor	Ph.D	25 Years	Regular	2838033	NA	23.02.2001
	UG/PG	English	Dr. Priyanka Vaidya	Associate Prof.	Ph.D	16 Years	Regular	1061828	NA	28.04.2021
	UG/PG	English	Dr. Arun Guleria	Associate Prof.	Ph.D	21 Years	Regular	2413107	NA	28.04.2021
	UG/PG	English	Dr. Nisha Thakur	Assistant Prof.	Ph.D	10 year 10 months	Regular	1102718	NA	28.04.2021
	UG/PG	English	Dr. Pallavi Bhardwaj	Assistant Prof.	Ph.D	12 years 9 months	Regular	1113892	NA	28.04.2021
5.	UG/PG	Political Science	Dr.Bhawana Jharta	Professor	Ph.D	26 year	Regular	3004178	NA	27.01.2016
	UG/PG	Political Science	Dr. Joginder Singh Saklani	Associate Professor	Ph.D	18 Years	Regular	2436679	NA	24.09.2016
	UG/PG	Political Science	Dr. Yog Raj	Assistant Prof.	Ph.D	08 Years	Regular	1316796	NA	24.09.2016
6.	UG/PG	Education	Dr. Kuldeep Singh Katoch	Professor	Ph.D	26 Years	Regular	2921615	NA	31.01.2012
	UG/PG	Education	Dr. Surender Kumar Sharma	Professor	Ph.D	23 Years	Regular	2723160	NA	31.01.2012
	UG/PG	Education	Sh. Rajesh kumar Sharma	Associate Professor	M.A. Edu./NET pursuing Ph.D	22 Years	Regular	2478555	NA	18.05.2012
	UG/PG	Education	Dr. Shashi Kant Sharma	Associate Professor	Ph.D	20 Years	Regular	2240223	NA	23.04.2022
	UG/PG	Education	Dr. Ritika Sharma	Associate Professor	Ph.D	19 Years	Regular	2252580	NA	26.04.2022

	UG/PG	Education	Dr. Monika Sood	Assistant Professor	Ph.D	20 Years	Regular	1603818	NA	19.05.2012
	UG/PG	Education	Dr. Pardeep Singh Dehal	Assistant Prof.	Ph.D	20 Years	Regular	1816839	NA	19.05.2012
	UG/PG	Education	Dr. Ruchi Verma	Assistant Prof.	Ph.D	16 Years	Regular	976880	NA	23.04.2022
7.	PG	JMC	Dr. Vikas Dogra	Professor	Ph.D	22 Years	Regular	2929771	NA	17.02.2018 (asProfessor
	PG	JMC	Dr. Ajay Kumar	Assistant Professor	Ph.D	24 Years	Regular	1089652	NA	16.02.2001
8.	UG/PG	History	Dr. Ankush Bhardwaj	Associate Prof.	Ph.D	19 Years	Regular	2381851	NA	24.09.2016
	UG/PG	History	Dr. Sharda Verma	Assistant Professor	Ph.D	22 years	Regular	1592008	NA	24.09.2016
	UG/PG	History	Dr.Vinay Sharma	Assistant Professor	Ph.D	15 years	Regular	1344826	NA	23.09.2016
9.	UG/PG	Sanskrit	Dr. Dev Raj	Assistant Professor	Ph.D	19 Years	Regular	1285058	NA	23.09.2016
	UG/PG	Sanskrit	Dr. Deep Lata	Assistant Prof.	Ph.D	18 years	Regular	1311082	NA	23.09.2016
	UG/PG	Sanskrit	Dr. Lata Devi	Professor	Ph.D	06 Years	Regular	1402311	NA	23.09.2016
10.	UG/PG	Hindi	Dr. Usha Rani	Assistant Professor	Ph.D	14 Years	Regular	1366357	NA	23.09.2016
	UG/PG	Hindi	Dr. Mangat Ram	Assistant Professor	Ph.D	2 Years 5 months	Regular	1034849	NA	23.09.2016
	UG/PG	Hindi	Dr. Naresh Kumar	Assistant Professor	Ph.D	06 years	Regular	1383450	NA	09.02.2022
11.	UG/PG	Sociology	Dr. Niranjana Bhandari	Associate Prof.	Ph.D	11 Years	Regular	1952417	NA	21.11.2020
	UG/PG	Sociology	Dr. Anjana Thakur	Assistant Professor	Ph.D	11 Years	Regular	1288022	NA	03.04.2017
	UG/PG	Sociology	Dr. Roshni Devi	Assistant Professor	Ph.D	10 years	Regular	1533926	NA	26.09.2016
12.	UG	Computer Science	Dr. Sandeep Kumar	Assistant Prof.	Ph.D	21 Years	Regular	1093741	NA	05.05.2021
	UG	Computer Science	Dr. Ashok Kumar Kashyap	Assistant Prof.	M.Tech Pursuing Ph.D	03 Years	Regular	1085936	NA	04.05.2021
13.	UG/PG	Commerce	Dr. Om Prakash	Professor	Ph. D	27 Years	Regular	3159182	NA	05.03.2015 (as professor)
	UG/PG	Commerce	Dr. Devinder Sharma	Professor	Ph. D	25 Years	Regular	3263931	NA	04.03.2000
	UG/PG	Commerce	Dr. Suresh Kumar	Assistant Prof.	Ph.D	19 Years	Regular	1633524	NA	22.06.2021
14.	PG	MBA	Dr. Ashok Kumar Bansal	Assistant Prof.	Ph.D	11 Years	Regular	1099975	NA	20.03.2021
	PG	MBA	Dr. Varun Abrol	Assistant Prof.	Ph.D	8 Years	Regular	737933	NA	20.03.2021
15.	UG/PG	Music	Dr. Jeet Ram	Professor	Ph.D	17 Years	Regular	3605105	NA	01.01.2009 As Prof
	UG/PG	Music	Dr. Mritunjay Sharma	Assistant Prof.	Ph.D	26Years	Regular	1284535	NA	29-09-2016
	UG/PG	Music	Dr. Rajeev Sharma,	Assistant Prof.	Ph.D	08 years	Regular	1305155	NA	27.09.2016
16.	UG	Diploma Yoga Studies	Dr. Arpita Negi	Assistant Prof.	Ph.D.	08 years	Regular	1315691	NA	23.09.2016
17.	UG	Diploma Tourist Guide	Dr. Ashok Kumar Kashyap	Assistant Prof.	M.Tech Pursuing Ph.D	03 Years	Regular	1085936	NA	04.05.2021

18.	UG	Diploma DCA/DDS	Dr. Sandeep Kumar	Assistant Prof.	Ph.D	21 Years	Regular	1093741	NA	05.05.2021

3.3   Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

Admin Staff	Required (up to 5,000 students)	Available
Deputy Registrar	1	1
Assistant Registrar	1	1
Section Officer	1	2
Assistants	3 (2 for DM Universities)	33
Computer Operator	2	02
Multi-Tasking Staff	2	10

(Attach duly attested photocopy of appointment letter with salary details-
https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Non-
%20teaching%20Detail%202023-24.pdf)

Note:

1. In case of the enrolment higher than 5,000 the number of positions in the Centre for Distance and Online Learning may be increased by the HEI appropriately.
2. Private University eligible to offer ODL programmes through its Head Quarters only and duly recognized off-campus centers; not through any Learner Support Centre.

Part – IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2   Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_1(1).pdf**	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	**https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_2.pdf**	
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;	https://hpuniv.ac.in/innerpage/ordinances.php	

	ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/3%204_2_3%20(2)%20Degree%20CMC%20complaince.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_3%20Attendence%20Sheet.pdf		

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_3%20Attendence%20Sheet.pdf	
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/3%204_2_3%20(2)%20Degree%20CMC%20compliance(1).pdf	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_5.pdf**	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/8%204_2_6%20assesment%20Tools.pdf	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	**https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/3%204_2_3%20(2)%20Degree%20CMC%20complaince(2).pdf**	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	**https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/9%204_2_8%20Ordinance%2089-93.pdf**	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_9.pdf	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-CircuitTelevision (CCTV) recording of the entire	NO	Process for taking approval for installation of monitoring mechanism has been started.

	examination procedure.		
	(b) Availability of biometric system	NO	Not yet implemented

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	NO	Authentication of attendance is done on the basis of photo identity card.
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	NO	Not yet implemented
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	**No**	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_12%20(a)(1).pdf**	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	**https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_12%20(B).pdf**	

13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted through proctored examination (pen-paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_13.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/16%204_2_%2016%20%204_16%20Jurisd(1).pdf	
	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	https://www.hpuniv.ac.in/university-detail/home.php?examination	
14.	The Examination Centre shall be located in Government Institutions like KendriyaVidyalaya(s),NavodayaVidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_9(1).pdf	
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/4_2_15.pdf	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/16%204_2_%2016%20%204_16%20Jurisd(1)(1).pdf	
17.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.	**https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/3%204_2_3%20(2)%20Degree%20CMC%20complaince(1).pdf**	
	(b) Each award shall also be uploaded on the National Academic Depository	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/ABC%20ID%20data%20for%20ICDEOL%202023-24.pdf	

| 18. | It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and

Distance Learning); (v) Name and address of | **https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/3%204 2 3 %20(2)%20Degree%20CMC%20complaince(1).pdf** | |

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	all Examination Centres		

4.3 Whether any examination held through online mode.

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

No online examination was conducted by HEI.

4.4 Result and Student Progression

For UG, PG and PGD programmes

Semester beginning (Month, Year)	Programme name	No. of students admitted	No. of students Appeared in exams	No. of students Progressed to next year	% of students passed	% of students Passed in first class
July 2023	History 1st sem.	381	339	339	69%	67%
January 2022	History 2nd sem.	22	22	22	68%	93%
July 2022	History 3rd sem.	252	249	249	47%	93%
January 2021	History 4th sem.	24	24	24	95%	95%
July 2023	Economics 1st sem.	133	107	107	31%	55%
January 2022	Economics 2nd sem.	06	06	06	33%	50%
July 2022	Economics 3rd sem	72	71	71	83%	83%
January 2021	Economics 4th sem.	09	08	08	75%	83%
July 2023	Music 1st sem.	42	41	41	90%	54%
January 2022	Music 2nd sem.	01	01	01	0%	0%
July 2022	Music 3rd sem.	30	30	30	66%	85%
January 2021	Music 4th sem.	02	02	02	Result awaited	
July 2023	Political Science 1st sem.	473	427	427	78%	82%
January 2022	Political Science 2nd sem.	24	24	24	62%	100%
July 2022	Political Science 3rd sem.	342	332	332	66%	92%
January 2021	Political Science 4th sem.	21	21	21	76%	93%
July 2023	English 1st sem.	299	237	237	72%	49%
January 2022	English 2nd sem.	17	16	16	37%	66%
July 2022	English 3rd sem.	172	163	163	26%	50%
January 2021	English 4th sem.	15	17	17	82%	21%
July 2023	Public Administration 1st sem.	55	48	48	50%	58%
January 2022	Public Administration 2nd sem.	04	04	04	75%	66%
July 2022	Public Administration 3rd sem.	44	43	43	39%	94%
January 2021	Public Administration 4th sem.	06	06	06	66%	100%
July 2023	Sociology 1st sem.	156	127	127	92%	89%
January 2022	Sociology 2nd sem.	07	07	07	57%	50%
July 2022	Sociology 3rd sem.	117	117	117	88%	85%
January 2021	Sociology 4th sem.	08	10	10	80%	100%
July 2023	Hindi 1st sem.	166	137	137	67%	64%
January 2022	Hindi 2nd sem.	07	07	07	28%	100%
July 2022	Hindi 3rd sem.	113	107	107	44%	88%
January 2021	Hindi 4th sem.	10	10	10	70%	57%
July 2023	Sanskrit 1st sem.	33	28	28	67%	57%
January 2022	Sanskrit 2nd sem.	No Admission				
July 2022	Sanskrit 3rd sem.	38	37	37	72%	37%
January 2021	Sanskrit 4th sem.	10	10	10	60%	66%
Jan.2023-24	History 1st sem.	87	73	Result Awaited		
July 2023-24	History 2nd sem.	285	282			
Jan. 2022-23	History 3rd sem.	19	19			
July 2022-23	History 4th sem.	243	239			
Jan.2023-24	Economics 1se sem.	31	25			
July 2023-24	Economics 2nd sem.	94	86			
Jan. 2022-23	Economics 3rd sem	04	04			
July 2022-23	Economics 4th sem.	70	70			
Jan.2023-24	Music 1st sem.	14	12			

July 2023-24	Music 2nd sem.	38	37			
Jan. 2022-23	Music 3rd sem.	01	01			
July 2022-23	Music 4th sem.	29	29			
Jan.2023-24	Political Science 1st sem.	113	96			
July 2023-24	Political Science 2nd sem.	381	369			
Jan. 2022-23	Political Science 3rd sem.	18	18			
July 2022-23	Political Science 4th sem.	320	320			
Jan.2023-24	English 1st sem.	76	66			
July 2023-24	English 2nd sem.	210	205			
Jan. 2022-23	English 3rd sem.	16	16			
July 2022-23	English 4th sem.	158	156			
Jan.2023-24	Public Administration 1st sem.	06	05			
July 2023-24	Public Administration 2nd sem.	40	40			
Jan. 2022-23	Public Administration 3rd sem.	04	04			
July 2022-23	Public Administration 4th sem.	42	41			
Jan.2023-24	Sociology 1st sem.	39	39			
July 2023-24	Sociology 2nd sem.	122	120			
Jan. 2022-23	Sociology 3rd sem.	07	07			
July 2022-23	Sociology 4th sem.	115	113			
Jan.2023-24	Hindi 1st sem.	51	48			
July 2023-24	Hindi 2nd sem.	125	125			
Jan. 2022-23	Hindi 3rd sem.	07	07			
July 2022-23	Hindi 4th sem.	103	103			
Jan.2023-24	Sanskrit 1st sem.	16	13			
July 2023-24	Sanskrit 2nd sem.	25	25			
July 2022-23	Sanskrit 4th sem.	35	34			
June 2023-24	MAJMC 4th sem (Jan 21-22)	03	03	03	100%	90%
(July 22-23)	MAJMC 3rd sem	13	13	12	90%	80%
(Jan 22-23)	MAJMC 2nd sem	0	0	0	0	0
(Jul 23-24	MAJMC 1st sem)	17	17	Result awaited		
(Jan 23-24	MAJMC 1st sem)	02	02			
(Jan 2022-23)	MAJMC 3rd sem	nil	nil			
(July 23-24)	MAJMC 2nd sem	17	17			
Jan 2021-22)	M.Com 4TH sem	203	203	181	89%	87%
(July 2022-23)	M.Com 3rd sem	1145	1126	1016	90%	85%
(Jan 22-2023)	M.Com 2nd sem	57	54	35	65%	97%
sem (July 23-24)	M.Com 1st	1076	980	618	63%	81%
(July 2022-23)	M.Com 4th sem	1104	1111	Result awaited		
(July 2022-23)	M.Com 3rd	57	53			
(July 2022-23)	M.Com 2nd sem	869	858			
(July 2022-23)	M.Com 1st sem	224	214			
(Jan 2021-22)	M.B.A 4TH sem	44	44	38	86%	87%
(July 2022-23)	M.B.A 3rd sem	166	164	155	94%	87%
(Jan 22-2023)	M.B.A 2nd sem	21	21	20	95%	97%
(July 23-24)	M.B.A 1st sem	156	148	145	97%	95%
(July 2022-23)	M.B.A 4th sem	165	161	Result awaited		
(July 2022-23)	M.B.A 3rd Sem	27	27			
(July 2022-23)	M.B.A 2nd sem	151	151			
(July 2022-23)	M.B.A 1st sem.	58	58			

(Jan 21-22)	MA Education 4th sem	52	52	-	95%	85%
(Jul 22-23)	MA Education 3rd sem	81	81	81	100%	90%
(Jan 22-23)	MA Education 2ndSem	38	38	38	100%	90%
(Jul 23-24)	MA Education 1st Sem	165	158	142	90%	85%
(Jul 2022-23)	MA Education 4th sem	81	81	Result Awaited		
(Jan 2022-23)	MA Education 3rd sem	38	38	Result awaited		
(Jul 2023-24)	MA Education 2nd sem	158	142			
(Jan 2023-24)	MA Education 1st sem	78	70			
June 2023-24 (July 21-22)	B.Ed 2nd year	436	419	-	96%	85%
July 2022-23	B.Ed 1st year	449	419	419	98%	90%
(Jan 22) 2021-22	B.Ed 2nd year	419	419	Result awaited		
(July 22) 2022-23	B.Ed 2nd	436	431	Examinations commencing		
(Jan 23) 2022-23	B.Ed 1st year	449	428	Result awaited		
(Jul 23) 2023-24	B.Ed 1st year	450	438	Examinations commencing		
(Jan 24) 2023-24	B.Ed 1st year	450	Examinations dates yet not notified			
July 2023-24	BA 1st year (July 2023-24)	1081	776	592	RESULT NOT DECLARED	
(July 2023-24)	BCOM 1st year	74	61	49	RESULT NOT DECLARED	
(July2022-23)	BA 2nd year	710	674	560	58%	66%
(July 2022-23)	BCOM 2nd year	87	80	58	51%	55%
(Jun 2021-22)	BA 3rd year	455	429	372	78%	62%
(Jun 2021-22)	BCOM 3rd year	89	85	63	58%	54%
(Jan 2022-23)	BA 1st year	195	118	70	47%	60%
(Jan 2022-23)	BCOM 1ST year	14	11	3	45%	56%
(Jan 2021-22)	BA 2ND YEAR	125	83	53	55%	61%
(JAN 2021-22)	BCOM 2ND YEAR	7	3	2	65%	50%
(JAN 2020-21)	BA 3RD YEAR	262	174	100	75%	67%
(JAN 2020-21)	BCOM 3RD YEAR	6	2	1	50%	58%
June 2023-24	DCA 2nd sem(jan 22-23)	04	04	-	100%	100%
(July 23-24)	DCA 1st sem	17	16	12	80%	85%
(July 23-24)	DCA 2nd sem	12	13(one left out student)	-	-	-
(Jan 23-24)	DCA 1st sem	05	05	Result Awaited		
(Jan 22-23)	DTG 2nd sem	0	0	0	0	0
(July 23-24	DTG 1st sem	02	0	0	0	0
(July 23-24	DTG 2nd sem	0	0	0	0	0
(Jan 23-24)	DTG 1st sem	02	02	Result awaited		
(jan 22-23)	DDS 2nd sem	02	02	-	-	-
(July 23-24	DDS 1st sem	06	04	04	100%	100%
(July 23-24)	DDS 2nd sem	04	04	-	-	-
(Jan 23-24)	DDS 1st sem	02	02	Result awaited		
(2023-24 July)	DYS 2nd Sem.	08	08	Result awaited		
(23-24 Jan)	DYS 1st Sem.	09	Exam Date sheet yet not been notified.			

Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

5.1 **Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

UG sample
https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/BA%20ECO%20PPR.pdf

PG sample
https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/MA%20edu%20PPR.pdf

authority approval
https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24.pdf

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5.2 **Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

Upload samples
https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20Sample(1).pdf

authority approval
https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202023-24.pdf

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5.3 **Compliance status in respect of Self-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention the process followed to ensure that SLMs are prepared as per the

guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/SLM%20%26%20PPR%202020223-24.pdf

Part – VI: Programme Delivery through Learner Support Centre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

Sr. No.	Programme	Centre Name	No. of Centers conducted PCP	No.of PCP held every year	Total no. of students registered in the programme	No. of Students Attendedon an Average basis
1.	BA July (1st, 2nd & 3rd Year)	Headquarter(PCP conducted Online)	Online Mode	7 days	2246	75-80%
2.	B.Com July (1st, 2nd & 3rd Year)	Headquarter(PCP conducted Online)	Online Mode	7 days	250	75-80%
	B. A. Jan (1st, 2nd & 3rd Year)	Headquarter(PCP conducted Online)	Online Mode	7 days	582	75-80%
	B.Com (Jan) (1st, 2nd & 3rd Year)	Headquarter(PCP conducted Online)	Online Mode	7 days	27	75-80%
3.	B.Ed	MLSM college Sundernagar, Mandi	Online mode	22 days each year	1783	467
		HPU Regional Centre Khaniara, Distt. Kangra		22 days each year	-	466
4.	M.A. English, Hindi, Sanskrit, Pol. Science, History, Economics, Music, Pub. Admn. Sociology 1st, 2nd , 3rd & 4th Sem.	ICDEOL-Shimla	Online mode	7 in each semester	1869	75-80%
		NCB Govt. College Hamirpur	Online mode	7 in each semester	264	75-80%
		HPU Regional Centr Khaniyara Dharmshala	Online mode	7 in each semester	267	75-80%
		PG Govt. Degree College, Nahan, Sirmaur.	Online mode	7 in each semester	116	75-80%
		Vallabh Govt. College Mandi.	Online mode	7 days in each sem.	232	75-80%
		Govt. College Rampur Bushahr	Online mode	7 days in each sem.	120	75-80%
5.	M.COM	ICDEOL-Shimla	Online mode	7 days in each sem.	1064	75-80%

		NCB Govt. College Hamirpur	Online mode	7 days in each sem.	303	75-80%
		HPU Regional Centre Khaniyara Dharmshala	Online mode	7 days in each sem.	572	75-80%
		PG Govt. Degree College, Nahan,	Online mode	7 days in each sem.	61	75-80%
		Vallabh Govt. College Mandi	Online mode	7 days each sem.	220	75-80%
		Govt. College Rampur Bushahr	Online mode	7 days in each sem.	34	75-80%
6.	M.B.A.	ICDEOL-Shimla	Online mode	7 in each semester	418	75%
		NCB Govt. College Hamirpur	Online mode	7 in each semester	98	75%
		HPU Regional Centre Khaniyara Dharmshala	Online mode	7 days in each sem.	55	75%
		PG Govt. Degree College, Nahan,	Online mode	7 days in each sem	21	75%
		Vallabh Govt. College Mandi	Online mode		15	75%
		Govt. College Rampur Bushahr	Online mode		07	75%
7.	MA Education	MLSM Sundernagar Distt. Mandi	Online mode	10 days each sem	355	102
		Regional Centre Dharamshala	Online Mode	10 days each sem	-	66
8.	MAJMC	Shimla	Online mode	07 days	31	18
		Hamirpur				3
		Nahan				1
		Rampur				02
		VGC Mandi				03
		RC/Dshala				02
9.	DCA	Shimla	Online mode	07 days	16	12
		Nahan				02
		VGC Mandi				02
10.	DDS	Shimla	Online mode	07 days	06	05
		RC/Dshala	Online mode	07 days		01
11.	DTG	Shimla	Online mode	07 days	02	02
12.	DYS	Shimla	Online mode	20 days	17	10
		Hamirpur				01
		Nahan				01
		Rampur				01
		VGC Mandi				01
		RC/Dshala				03

2

6.2   Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

International Centre for distance education and open learning has established Six learning Support Centres at different location within the territorial jurisdiction of Higher Educational Institute. The learning support centres are established on the basis of Centre places and various geographical locations. Learning support centres are established and also recognised by the higher Educational Institute. The above learning support centres are established in government and private colleges which are also affiliated to the recognised Himachal Pradesh University. The learning support centres are established after processing of such approval from appropriate statutory bodies of higher Educational Institute. The learning support centre coordinators are being appointed permanently and eligible counsellors are engaged whenever personal contact programs are conducted. The councillors are engaged as per University Grant Commission regulation 2018. The learning support centres are headed by coordinators along with academic and non -Academic Staff as mentioned in annexure –VIII of University Grant Commission regulation 2020. Higher education institute is monitoring continuously of learning support centres for ensuring quality infrastructure and other facilities.

6.3 LSC wise enrollment details (Not for Private University)

Sr. No.	Name and Address of College/Institute where LSC is established with Pin names code	This LSC is LSC of how many HEI's	If yes, All the HEIs in same State as that of the LSC/	Name of HEI to which College/Institute is affiliated (where LSC is established)	Name and contact details of Coordinator and counsellor	Qualification of Coordinator and Counsellor	No. of Counsellors	Programmes offered	Total enrolled students
1.	H.P. University Regional Centre Khaniara Distt. Kangra, H.P.	01 HPU	Yes	Himachal Pradesh University Shimla	Dr. D.P. Verma 9882663302	Ph.D	Counsellor s are engaged during the personal contact Programme on per lecture basis as per University rules	UG/PG/ Diploma courses	PCP have been conducted in online mode from Headquarter directly
2.	Vallabh Govt. College, Mandi, Dist. Mandi, (HP)	01 HPU	Yes	Himachal Pradesh University Shimla	Sh. Baldev Verma, 9817092795	M.A./M.Phil	-do-	UG/PG/ Diploma courses	PCP have been conducted in online mode from Headquarter directly
3.	Govt. College Rampur Bushehar, Distt. Shimla (HP)	01 HPU	Yes	Himachal Pradesh University Shimla	Smt. Gita Sharma 9418403650	M.A./M.Phil	-do-	UG/PG/ Diploma courses	PCP have been conducted in online mode from Headquarter directly
4.	MLSM College Sundernagar, Distt. Mandi (HP)	01 HPU	Yes	Himachal Pradesh University Shimla	Dr. Savitri Sharma	Ph.D	-do-	B.Ed. /M.A. Education	PCP have been conducted in online mode from Headquarter directly
5.	Govt. PG College Nahan, Distt. Sirmour (HP)	01 HPU	Yes	Himachal Pradesh University Shimla	Dr. Sarita Bansal, 9418344322	Ph.D	-do-	UG/PG/ Diploma Courses	PCP have been conducted in online mode from Headquarter directly
6.	Govt. College Hamirpur, Distt. Hamirpur (HP)	01 HPU	Yes	Himachal Pradesh University Shimla	Dr. Pushpender Singh Thakur, 8988008981	Ph.D	-do-	UG/PG/ Diploma Courses	PCP have been conducted in online mode from Headquarter directly

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in conventional mode	No. of years	7 years condition complied Yes/No
NA	NA	NA	NA

6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Program-mes offered	Total Enrolled student.
1.	NA	NA	NA	NA	NA	NA	NA

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined inAnnexure-VI and Annexure-VII of Regulations

Type	Date of Admission (for July and January)	Date of delivery SLM	Whether SLM Delivered to learners within fortnight from the date of admission
Printing Material	January -February July-August	February to MarchJuly to October	Yes
Audio-Video Material	January -February July-August	March to April August to September	Yes
Online Material	January -February July-August	February to March August to September	Yes
Compute based Material	January -February July-August	February to MarchJuly to October	Yes

6.6 **Whether any course in a particular programme was allowed through OER/ Massive Open Online Courses: Y/N**

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester (Semester wise – programmes wise)
NA	*NA*	*NA*	*NA*	*NA*	*NA*	*NA*	*NA*

b. Upload approval of statutory authorities of the Higher Educational Institution: *Upload*

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020– Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	**Yes** https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Final%20Declaration7.pdf	
	Uploading of the following on HEI website **(Mention link)**		
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_2.pdf	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	https://hpuniv.ac.in/university-detail/icdeol/icdeol-recognition	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	https://hpuniv.ac.in/university-detail/icdeol/prospectus	
5.	Programme-wise information on syllabus,	https://hpuniv.ac.in/syllabus.php	

		https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/LSC%20and%20coordinator%20%20Notification(1).pdf	
	suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Leaning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;		
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	https://hpuniv.ac.in/university-detail/examination/datesheet https://admissions.hpushimla.in/main.aspx https://nrme.hpushimla.in/(S(cjprctm4susiugfmzzm1aj3p))/main.aspx https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/PCP%20March%202020 23.pdf https://hpuniv.ac.in/university-detail/icdeol/assignments https://hpuniv.ac.in/university-detail/home.php?e	

		xamination	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_7%20feedback%20mechanism.pdf	
8.	Information regarding all the programmesrecognised by the Commission	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/UGC%20Upload.pdf	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_9.pdf	
10.	Complete information about 'Self Learning	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_10.pdf	

	Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;		
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_11%20FAQs%202022-23.pdf	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/LSC%20and%20coordinator%20%20Notification.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_13%20Learner%20Enrolment%20details.pdf	

13.	List of the 'Examination Centres'alongwiththe number of learners in each centre, for Open and Distance Learning programmes	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_13%20final.pdf	
14.	Details of proctored examination in case of end semester examination or term endexamination of Open and Distance Learning programmes	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Proctored(2)-1-3.pdf https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/UMC%20cases%20Marh%202023.pdf	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Academic%20Calender%20ciqa.pdf	

| 16. | Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance | https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Academic%20Audit%20Report.pdf

 https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_16%20Yearly%20Internal%20Quality%20Assurance%20Audit%20Report.pdf | |

Part – VIII: Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved in take in conventional mode and incase of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes No Science Programme has been run through Distance and OpenLearning Mode as per UGC Regulations, 04.09.2020
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes The admission process is carried out after obtaining prior approval of the Regulatory bodies.
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialization of education in any manner whatsoever, ands hall provide for equity and access to all deserving learners	Yes
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	Yes Students are admitted in the various courses directly by the HEI not through Learner Support Centre(s).
7.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an	Yes

	International Learner;	
	(b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;	
	(c) exhibit such records as permissible under law on its website; and	
	(d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Fee deposit = 11,38,45,840 Other Charges = 11,33,000 Total = 11,49,78,840

8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Refund of fee =2,74,400/-

8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode, which shall be in consonance with the resources	

Name Programmes Course	Students intake in ODL mode
Name Programmes Course	**students intake in ODL mode**
B.A. Pass course	No Limit
Bachelor of Commerce (B.Com.)	No Limit
Bachelor of Education (B.Ed.)	**450 seats**
M.A. English	No Limit
M.A. Hindi	No Limit
M.A. Sanskrit	No Limit
M.A. History	No Limit
M.A. Economics	No Limit
M.A. Public Admn.	No Limit
M.A. Political Science	No Limit
M.A. Music	No Limit
M.A. Sociology	No Limit
M.A. (JMC)	No Limit
M.A. Education	**200 Seats**
Master of Commerce (M.Com.)	No Limit
Master of Business Administration (MBA)	**300 seats**
Diploma Yoga Studies (DYS)	No Limit
Diploma Tourist Guide (DTG)	No Limit
Diploma Computer Application (DCA)	No Limit

Yes
https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/seats%20information.pdf

8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, whereso specified by the Higher Educational Institution	Yes As defined in H.P.U. Ordinance vide Clause 1.4 & Chapter- IV https://hpuniv.ac.in/upload/uploadfiles/files/2%20Vol_I_18_12_2015(1).pdf https://www.hpuniv.ac.in/university-detail/icdeol/prospectus
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes As prescribed in the HPU Ordinance vide clause 1.4 and Handbook of Information. https://hpuniv.ac.in/upload/uploadfiles/files/2%20Vol_I_18_12_2015(1).pdf https://hpuniv.ac.in/university-detail/icdeol/prospectus
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular	Yes

	or contractual basis or any other	
8. (h)	Pay and other emoluments payable for each categoryof teachers and other employees	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/teaching%20faculty%20Detail%202023-24.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Non-%20teaching%20Detail%202023-24.pdf

| 8. (i) | Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution | 06 Learner SupportCentre (s) for CDOE students have been created by the CDOE, H.P. University Shimla which are duly approved through statutory bodies of the University. The detail of expenditure incurred is as under: - |

	LSC Govt. College Rampur Bushehar, Distt. Shimla (H.P)	LSC MLSM College Sundernagar, Distt. Mandi (H.P)	LSC HPU Regional Centre Khaniara, Dharamshala, Distt. Kangra (H.P)	LSC, Govt. Degree College Hamirpur, Distt. Hamirpur (H.P)	LSC Dr. Y.S. Parmar PG College Nahan, Distt. Sirmour (H.P)	LSC Vallabh Govt. College Mandi, Distt. Mandi, (H.P.)
Remuneration to the staffs engaged at LSC	18,900	27,000	29,700	53,770	5,100	0
Total LSC Expenditure (A)	18,77,470/-					
Total Academic expenditure (b)	1,32,78,641/-					
Infrastructure (C)	1,93,366/-					
Other expenditure (d)	53,92,815/-					
Grand Total	2,07,42,292/-					

8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	https://hpuniv.ac.in/syllabus.php
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/7_1_15.pdf https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/Academic%20Calender%202023-24.pdf
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	https://www.hpuniv.ac.in/university-detail/icdeol/prospectus
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes No donation fees is accepted by the HEI by way of consideration for admission to any seat or seats in a programme of study conducted by Himachal Pradesh University Shimla-5
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes

12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the	Yes
	purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes Fees refund is applicable as per HPU ordinance and as mentioned in the prospectus https://www.ugc.gov.in/pdfnews/6994492_Fee-refund-polict_0001.pdf

| 14. | No Higher Educational Institution shall, issue or publish-

(a) any advertisement for inducing learners for takingadmission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised;

(b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading | Admission to Open and DistanceLearning mode is made by the CDOE Himachal Pradesh Universityafter obtaining priorapproval of theRegulatory bodiesand advertisement isissued accordingly in print and electronic media. |

Part – IX: Grievance Redressal Mechanism

9.1   **Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

> **Grievances Redress Mechanism Committee has been constitutedvide Notification No. 18-13/2016-2020/UGC(DEB): dated 26.09.2020 and modified vide notification no. 18-13/2016-2020/UGC(DEB): dated 15.07.2023. CDOE Grievances are received from students through online portal, emails and telephonically. Learnersare made aware about 'Grievance Redressal Mechanism' by online platforms, handbooks etc.**
>
> **https://www.hpuniv.ac.in/hpuniv/upload/uploadfiles/files/2_3_3_6%20CIQA%20Committee%20Internal(1).pdf**

9.2   **Details of Grievance received**

Numbers of Grievance Received	Numbers of Grievance Resolved
853	853

9.3   **Complaint Handling Mechanism**

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

> **In Compliance to UGC (ODL Programmes and Online Programmes) Regulations, 2020 Grievances Redress Mechanism Committee has been constituted vide Notification No. 18-13/2016-2020/UGC(DEB): dated 26.09.2020. The grievances ofthe students are entertained through online (website/email) and telephonically as well as CM helpline portal of Himachal Pradesh University.**
>
> **Nodal Officer: Professor L.R. Verma**

9.4   Details of Complaintsreceived from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
NIL	NIL	NIL

Part – X: Innovative and Best Practices

10.1   Innovations introduced during academic year

1. The Centre for Distance and Open Education (CDOE), formerly International Centre for Distance and Open Learning (ICDEOL) at H.P. University Shimla ensures the timely distribution of study materials to enrolled students.

2. The CDOE, H.P. University also offers online study materials on its website to facilitate students who are enrolled in Open Distance Learning.

3. The CDOE offers a relaxation on tuition costs for undergraduate courses (specifically, the Bachelor of Arts programme) to students belonging to the Schedule Caste, Schedule Tribe, and female students from Himachal Pradesh who are pursuing their studies through Open and Distance Learning modes.

4. The students enrolled in Open Distance Learning mode receive educational support either at their place of residence or through the establishment of Learning Support Centres (LSC) located in different government colleges and institutes within Himachal Pradesh.

5. The CDOE, H.P. University, offers online portal services to facilitate registration, admission, Personal Contact Programme, Viva-voce, practicals, and course price payment for Open Distance Learning students.

6. The CDOE, H.P. University, regularly conducts the Student Induction Programme before the beginning of every academic session. The programme's objective is to help the incumbents adjust to their new surroundings, establish a healthy routine, and foster relationships within the class and between teachers and students. The newly inducted students will learn about the institutional policies, processes, practices, culture and values.

7. The CDOE, H.P. University offers several amenities to support the educational needs of students enrolled in Open Distance Learning. These facilities include hostel facility, dedicated library, and lecture halls equipped with smart classrooms.

8. Separate accommodation/hostel facility for boys and girls is available for the students enrolled in various programmes offered by the CDOE. The online portal services to facilitate Hostel Fees and Student Allotment are in pipeline.

9. The Himachal Pradesh University establishes examination centres across the State to cater to the needs of Open Distance Learning students. In addition, tailored/timely notifications are provided to the Open Distance Learning students.

10. The CDOE, Himachal Pradesh University, offers both offline and online journals to students enrolled in Open Distance Learning programmes.

11. The placement unit at CDOE plays a critical role in advising and supporting the students for their entry into suitable employment and successful career.

12. As part of its attempt to connect the teaching fraternity with educators, researchers, and specialists in disparate domains across academia, industry and research, the CDOE hosts a number of conferences, seminars, symposia, and workshops. These research platforms introduce the faculty members to diverse perspectives, give them the opportunity to network with the thought leaders in their field of interest, and gain insights into the new learnings in their respective fields. To cater to this academic yearning a 2-day workshop on "Artificial Intelligence (AI) and Digital Education" was organized by CDOE in collaboration with the Consortium for Educational Communication, New Delhi on 13-14 June 2024.

13. The CDOE conducts numerous social awareness programmes from time to time in the local community, like, celebrating Yoga Diwas, organizing Blood Donation Camps, Tree Plantation Drive and Swachhta Abhiyan.

14. Open Distance Learning Mode is equipped with adequate regular faculty members dedicated Director/Coordinator

10.2   Best Practices of the HEI

Himachal Pradesh University demonstrates a strong commitment to address the needs of marginalised and underprivileged segments of society. The institution's overarching objective is to establish infrastructure and resources that cater to the surrounding community in the areas of healthcare, primary education, and skills development. The institution has established a pre-examination coaching centre with boarding facilities that is designed to provide optimal support for SC/ST students. The coaching programme encompasses a range of competitive tests, including Engineering, Medical, NET/SLET/Lectureship Eligibility Test, Banking positions, and Administrative Services. The students enrolled in this coaching centre have consistently demonstrated achievement in attaining their objectives and moulding their professional trajectories. In addition to the aforementioned centre, the university provides a specialised residential facility for male Tribal students. This hostel operates year-round, taking into account the challenging weather conditions in tribal regions that render them impassable during the winter season. The institution has designated a Nodal Officer to oversee the needs of students with disabilities. Furthermore, in order to improve the educational experience, a library equipped with state-of-the-art software has been established to ensure accessibility. The institutional website has been designed to ensure full accessibility for users with disabilities. Additionally, students with disabilities are provided with many benefits, including free education, hostel lodging, and transportation. Moreover, scholarships are available to support these students, and a 5% reservation is implemented throughout all courses up to the Master's level. The University offers a one-hour compensatory time allowance during examinations for students who have visual impairments or infirmities affecting their manual proficiency. The pupils who meet the criteria are permitted to utilise the service of a scribe during the examination. The majority of buildings are equipped with lifts and ramps, and the lavatory facilities are designed to accommodate individuals with disabilities. The university has a well-defined policy in place to accommodate students with disabilities.

One of our key initiatives involves the implementation of best practices aimed at providing support for female students in the realm of higher education. The institution offers a comprehensive exemption of tuition fees for female students and reserves one seat in each academic subject specifically for single female children. The university exhibits a gender distribution whereby around 70% of enrolled students identify as female, whereas 32% of the faculty members are women. In addition to its primary research endeavours, the university houses a Women Studies Centre that actively engages with the local communities. Furthermore, the institution benefits from the dedicated efforts of 37 faculty members and 127 non-teaching staff members, who contribute to its overall development. The CDOE has two separate hostels for male and female students, accommodating a maximum of 40 students each. Additionally, the institute provides creche amenities for children.

10.3   Details of Job Fairs conducted by the HEI

The university has established a central placement cell, which is responsible for directing all operations that are important to placement. This cell is charged with the responsibility of finding placements for university students. Opportunities are offered to students in a way that takes into account both the academic endeavours and the personal interests that they have at the same time. This ensures that they are most likely to take advantage of those possibilities. Throughout the course of each academic year, a wide range of recruitment and placement events, both on and off campus, are planned, coordinated, and handled in preparation.

10.4   Success Stories of students of ODL mode of the HEI

The alumni of an educational institution serve as representatives who contribute to the institution's reputation and value. The accomplishments and triumphs of these individuals are a testament to the quality education they received at their respective educational institutions. The alumni of Himachal Pradesh University exemplify the institution's ideals, culture, and commitment to excellence in several domains worldwide. The University holds a strong belief in the need of fostering amicable relationships with its alumni over an extended period of time, recognising the significance of such connections for the shared advancement of both parties. The alumni contribute to their alma mater in various meaningful manners, including enhancing the institution's reputation through informal advertising and providing mentorship, internships, and career prospects to the students. Over the course of its five decades of existence, Himachal Pradesh University has cultivated a notable group of former students who have achieved remarkable success in their various domains. CDOE alumni who have held prominent positions include Sh. Hamid Karzai, the former President of the Republic of Afghanistan; Sh. K.K. Sharma, Retd. IAS Officer; Sh. Gopal Sharma, Retd. IAS Officer; Prof. N.K. Sharda, the former Vice Chancellor of Himachal Pradesh University, Shimla; Prof. Rajender Chauhan, the former Pro-Vice Chancellor of Himachal Pradesh University, Shimla; Mrs. Ekta Kapta, the former Registrar of Himachal Pradesh University, Shimla and Sh. Virender Verma (HAS) Registrar of Himachal Pradesh University, Shimla.

10.5   Initiatives taken towards conversion of SLM into Regional Languages

Hindi language is employed in various situations throughout the state of Himachal Pradesh, encompassing both formal and informal settings, for purposes such as instruction and communication. Students are provided with Hindi-language materials for self-directed learning. The content derived from SLM is presently undergoing translation into other languages to facilitate a more comprehensive understanding of the principles being taught to students across different academic levels, ranging from undergraduate to postgraduate

10.6   Number of students placed through Campus Placements

The University has set up a central placement cell that is in charge of overseeing all placement-related activities. The task of placing students falls under the purview of this cell. Opportunities are provided to students in a way that simultaneously considers their academic goals and personal interests. They are therefore more inclined to take advantage of those opportunities. A variety of recruitment and placement events, both on and off campus, are planned, handled, and coordinated throughout the course of each academic year.

10.7   Details of Alumni Cell and its activity

The alumni cell is established at the university level, and numerous university departments take an active role in the planning and execution of alumni gatherings. At various events, notable graduates from the institution are called to speak who encourage current students to do well academically so that they might have better future employment opportunities.
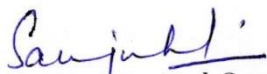
10.8   Any other In

ICDEOL is currently in the process of introducing skill-based modules into its existing curriculum. At this point, the New Educational Policy 2020 implementation process being carried out at the undergraduate level is in its last stage. The institution is making an effort to make sure that all of its enrolled students have access to the most recent skill-based educational material possible.

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director: **Signature of the Registrar:**

Name: Prof. Sanju Karol   **Name: Dr. Virender Sharma**

Director
ICDEOL
Himachal Pradesh University
Seal: Shimla-171005   **Seal:**

Date: 27.08.2024   **Date: 27.08.2024**

Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.