


**HIMACHAL PRADESH UNIVERSITY
(NAAC Accredited 'A' Grade University)
O/O THE DEAN STUDENTS' WELFARE**

No:1-25(Cafe) –HPU/DSW-20-
Dated: 20th March, 2020

TENDER NOTICE

Sealed quotations on higher security deposit basis not less than 2,00,000/- of Cafeteria for eatables and drink items on the prescribed proforma to the Dean Students' Welfare superscribed as "Tender for teaching department canteen (Cafeteria)" are invited so as to reach in the office of the Dean Students' Welfare, H.P. University, Shimla-5 upto 4th April, 2020 by 4:00 p.m. The prescribed proforma is obtainable from the DSW office on payment of Rs. 1000/- on any working day between 10:00 AM to 4:00 PM or can be obtained by post by sending Rs. 1100/- in the shape of a Demand Draft/IPO in favour of the Finance Officer, H.P. University, Shimla-5. The bid/quotations will be opened on 07-04-2020 at 2:30 PM in the office of the Dean students' Welfare in the presence of the applicants or their authorized representatives who may choose to be present. Rate list of eatables and drinks items is enclosed as **Annexure-I** with the tender proforma. For more information please visit the University Web Site i.e. www.hpuniv.ac.in


**Dean Students' Welfare
H.P. University, Shimla-5**

- CC:**
1. The Public Relation Officer, HPU, Shimla-5 with the request to publish tender notice in local news papers as per the press note attached.
 2. The Web Administrator, HPU, Shimla-5.
 3. Notice Board.


Dean Students' Welfare

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"TERMS AND CONDITIONS"

1. The Contractor shall have to enter into an agreement with the University for running the Teaching Departments Canteen (Cafeteria) for a period of one year extendable for further period of one year on the basis of satisfactory performance of the contractor.
2. The tender should be accompanied by an earnest money of Rs. 10,000/- (Rupees Ten Thousand only) in the shape of a Bank Draft in favour of the Dean Students Welfare, H.P. University, Shimla-5, payable at State Bank of India, Summer Hill, Shimla-171005.
3. Preference will be given to the Contractor who has experience in running the Canteen/Cafeteria of any recognised institution.
4. The successful Contractor will have to deposit a minimum security money of Rs. 2,00,000/- (Rupees Two Lac Only) in the shape of a FDR to be pledged in the name of the Dean Students' Welfare, H.P. University, Shimla-5 on the condition that if the bidder fails to run the cafeteria for the stipulated period i.e. One year, the security deposited by him will be forfeited and further if he/she fails to deposit the rent/other charges of the cafeteria more than two months, the rent alongwith other charges shall be deducted double from the security deposited by the bidder. The allotment of the teaching departments canteen (Cafeteria) will be made on the basis of maximum security deposited by the parties/bidders.
5. GST, Electricity, Water and other charges will have to be borne by the Contractor.
6. The Municipal Corporation Taxes will be paid by the Contractor.
7. The Contractor will have to pay rent as quoted by him in his/her quotation.
8. The Crockery and Utensils are to be arranged by the Contractor himself.
9. The Contractor will have to keep the utensils clean and nothing will be served in broken crockery.
10. In case it is found that some intoxicant/narcotics etc. are being used in the Cafeteria, the University shall have a right to cancel the contract.
11. In case, any complaint is received w.r.t. variation of rates/items/non-availability of prescribed items and sub-standard items, the University shall have the right to take necessary action against the Contractor including the termination of the Contract.
12. Packed material i.e. biscuits, various types of salted namkeens/chips/soft drinks/chocolate/toffee, etc. shall be made available by the Contractor at the Cafeteria at the printed rates on the wrappers of each item.
13. The rates of drinks and eatable can be reviewed by the University when necessitated but not earlier than one year from the date of awarding the contract and that too only once thereafter.
14. The Sanding Committee comprising Dean of Studies/Dean Students' Welfare/Chief Warden/Medical Officer/Executive Engineer (Const.), Division-II Security Officer and President/Secretary, SCA of the campus shall be competent to check the cleanliness and hygienic conditions of the Cafeteria and eatables prepared and sold therein at any time during working hours and in case any unsatisfactory report is given by the committee the same may be taken as breach of agreement/contract. However, the committee shall meet at least once in three month to review the functioning of the canteen contractor.
15. Only Bio-degradable packing material shall be used by the Contractor.
16. The Contractor shall provide Music System in the Cafeteria which shall be played in a low volume which should be audible within the Cafeteria and should not be audible outside the Cafeteria.
17. The Contractor shall be responsible for the installation and maintenance of a Commercial aqua guard within a fortnight of the award of the contract.
18. The Contractor shall put decent curtains in the cafeteria.
19. The Contractor of the Canteen shall be responsible for maintaining cleanliness in the Cafeteria including toilets failing which the suitable penalty shall be imposed by the Committee headed by Dean Students' Welfare, the reference of which has been given the preceding terms and conditions (Clause No. 15) of the agreement. However, the Contractor can take the assistance of University sanitary staff and maintenance staff of the Construction Division, if so desired, for the purpose.

20. In the event of cancellation or revocation of the agreement before the expiry of the term either party shall have to give one month's notice in advance to the other party. In case of any dispute, the Shimla Court alone shall have the jurisdiction.
21. If the successful Contractor refuses to enter into an agreement within 15 days of the award letter to the Contractor his earnest money will be forfeited and the award shall go to the next contractor.
22. The University reserves the right to accept or reject any or all the tenders without assigning any reason. No claim will be admitted in this behalf.
23. The successful contractor will have to deposit the rent alongwith Municipal Corporation taxes upto 10th day of every month otherwise a penalty of Rs. 1,000/will be charged extra.
24. In case the contractor fails to deposit the rent charges of Cafeteria for two months continuously his/her tender can be cancelled and security money will be adjusted against rent/other charges.
25. The Contractor will have to display a rate list in the cafeteria.
26. No tender will be entertained from the defaulter if any.
27. In case the contractor fails to renew the contract agreement and further fails to pay the monthly rent thereof for continuous period of two months, University shall reserve the right to lock the premises by giving a prior notice of 15 days and attot it afresh after observing all codal formalities like inviting of tenders etc.


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The approved rates of the Eatable and drinks items to be sold at Himachal Pradesh University teaching departments canteen (Cafeteria).

Sr. No.	Name of Item	Quantity	Rate
1.	Coffee (Nescafe) per cup	200 ML	15-00
2.	Tea per cup	200 ML	6-00
3.	Milk Per Glass	Per glass	15-00
4.	Burger	Per piece	20-00
5.	Gulab Jamun	1 Piece	10-00
6.	Patties	1 Piece	15-00
7.	Bada with Sambar	2 pieces	30-00
8.	Vegetable Sandwiches	2 pieces	15-00
9.	Egg Omelettes or fry	2 Eggs	20-00
10.	Egg Scrambled	2 Eggs	20-00
11.	Hot Dog	1 Piece	20-00
12.	Egg Tomato Omelettes	2 Eggs	20-00
13.	Bread With Butter	2 Slices	20-00
14.	Bread with Jam	2 Slices	15-00
15. (i)	Vegetable Pulav with Sambar/Dal	Full Plate	30-00
(ii)	Vegetable Pulav with sambar	Half Plate	20-00
16.	Prantha with Achar	1 (150 GM)	10-00
17.	Paneer Parantha	1 Piece	15-00
18.	Plane Bread Slice	1 Piece	3-00
19.	Souce	1 Ounce	5-00
20.	Dal/Sabji	200 Gm	12-00
21 (i)	Good quality rice with dal/rajmah/ Kurry	Full plate	30-00
(ii)	Good quality rice with dal/rajmah/ Kurry	Half plate	20-00
22.	Butter One Piece	15 GM	7-00
23.	Soup Tomato/Veg. per glass	200ML	20-00
24.	Cold Drinks/Mineral water	-	As per Mkt rate
25.	Standard size chapatti plane	Per chapatti	5-00
26.	Standard size samosa	1 Piece 50 GM	7-00
27.	Bread Pakora	1 piece	7-00
28.	Green Salad (On Demand)	Per plate	10-00
Chinese Items			
1. (I)	Fried rice (with dal/ sambar)	Full Plate	30-00
(ii)	Fried rice (with dal/ sambar)	Half Plate	20-00
2 (i)	Chowmein (with Souce)	Full Plate	40-00
(ii)	Chowmein (with Souce)	Half Plate	25-00
3 (i)	Momo Veg. with veg. soup	Full Plate of eight pieces	25-00
(ii)	Momo Veg. with veg. soup	Half Plate of four Pieces	15-00

Note:

- In addition to above items, the contractor shall also make available at the counter various types of packed biscuits/soft drinks/salted namkeen/ chips/ chocolates/ toffees etc. on the printed rates.
- The medium of cooking and raw material such as spices etc. will be of AG-Mark Quality.

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