

**HIMACHAL PRADESH UNIVERSITY**  
(NAAC Accredited 'A' Grade University)  
'General Administration Section'

No. 3-1/78-HPU(Genl.) Vol. XX

Dated: 19 JUN 2019

**NOTIFICATION**

In continuation of this office notification of even number dated 14-10-1998, the Vice-Chancellor is pleased to adopt the instructions contained in letter No. PER(AP)-C-B(12)-1/2019 dated 11-06-2019(copy enclosed) alongwith Annexure-A to F issued by the Additional Chief Secretary (Personnel) to the Govt. of Himachal Pradesh with regard to reservation for Economically Weaker Sections(EWSs) in Class-I, II, III & IV posts in direct recruitment in the services of the State Government for its implementation in the University.

Encls. As above.

Endst: No even

Copy to:-

1. The Dean of Studies/D.S.W./ Chief Warden/Dean, Planning & Teachers' Matter, HPU, Shimla-5
2. The Director ICDEOL / Phy.Edu. / HRDC/ AERC/ PRC/ IMS/ IHS/ PECC/ UIIT/UCBS/ UILS/ HPU Regional Centre, Dharamshala, Distt Kangra, HP.
3. All the Chairman/Chairpersons of Teaching Department, HPU, Shimla-5.
4. The Controller of Examinations, HPU, Shimla-5
5. The Finance Officer/ Joint Controller, LAD, HPU, Shimla-5
6. The Principal, University Centre for Evening Studies, the Mall, Shimla.
7. The Librarian/XEN(Div. No. 1&2)/Incharge, HPU Health Centre, HPU, Shimla-5
8. The Public Relations Officer, HPU, Shimla-5
9. The Assistant Registrar (Estt.)/IAO/Rectt./Acad., HPU, Shimla-5.
10. All the Branch/Section Officer of the University.
11. SPS to Vice-Chancellor/ PVC/PA to Registrar, HPU, Shimla-5
12. **The Web Administrator, HPU, Shimla-5 with the request to upload the above Notification on the University Website immediately.**
13. The Guard File.

  
**REGISTRAR** 19 JUN 2019  
Dated:

  
**REGISTRAR**

Register for n/s.

U.P. Secretary  
Genl. Adm. Section,  
Dy. No. 1929  
Date 12-6-19



No. PER(AP)-C-B(12)-F/2019  
Government of Himachal Pradesh  
Department of Personnel (AP-III)

Dated: Shimla-171002, the

11<sup>th</sup> June, 2019

The Chief Secretary to the  
Government of Himachal Pradesh.

From

12/6/19

To

1. All Administrative Secretaries to the Government of Himachal Pradesh.
2. All Divisional Commissioners in Himachal Pradesh.
3. All Head of Departments in Himachal Pradesh.
4. All Deputy Commissioners in Himachal Pradesh.
5. All the Chairmen/Managing Directors/Secretaries & Registrars of all the Public Sector Undertakings/Corporations/Boards/Universities, etc. in H.P.

Subject: Reservation for Economically Weaker Sections (EWSs) in Class-I, II, III & IV posts in direct recruitment in the services of the State Government.

Madam/Sir,

I am directed to say that pursuant to coming into force "The Constitution (One Hundred and Third Amendment) Act, 2019" with effect from 14<sup>th</sup> January, 2019 and subsequently issuing of guidelines in this regard by the Ministry of Social Justice and Empowerment, Government of India and Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, Government of India, the matter regarding implementation of Constitution (One Hundred and Third Amendment) Act, 2019 was under active consideration of the State Government for quite some time past. After careful consideration, it has been decided with the prior approval of competent authority to implement the provisions of clause 16(6) of the Constitution of India, according to which State Government has been authorized to make any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause

*[Signature]*

Supdt. (Reg.)

*[Signature]*  
12/6/19



16(4) of the Constitution of India. Thus as a result of this decision of the State Government, it is hereby notified that 10% reservation would be provided for economically weaker sections in Class-I, II, III & IV posts in the services of the State Government and would be effective in respect of all Direct Recruitment vacancies to be notified on or after issuance of these instructions.

## **2. QUANTUM OF RESERVATION**

The persons belonging to Economically Weaker Sections (EWSs) who are not covered under the scheme of reservation for SCs, STs and OBCs shall get 10% reservation in direct recruitment in the services of the State Government and Public Sector Undertakings etc.

## **3. CRITERIA OF INCOME & ASSETS:**

3.1 Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 4.00 lakh (Rupees four lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. More than 1 hectare. of Agricultural Land in rural areas and 500 M<sup>2</sup> land in urban areas;
- ii. Residential flat/house of more than 2500 square feet in rural/urban areas.
- iii. Family of income tax payee;
- iv. Family of Regular/Contract employees of the Central Government, State Government, Board, Corporations and autonomous bodies and Public Sector Undertakings etc.

3.2. The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

*[Signature]*

3.3 The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**4. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:**

4.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued "by any one of the following authorities in the prescribed format as given in "Annexure-A" shall only be accepted as proof of candidate's claim as belonging to EWS: -

- i) Deputy Commissioner/Additional Deputy Commissioner/ Additional District Magistrate;
- ii) Sub-Divisional Officer (Civil) of the area where the candidate and/or his family normally resides; and
- iii) Revenue Officer not below the rank of Tehsildar.

4.2 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State Government.

4.3 The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

4.4 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause :-

"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/ false certificate."

*[Handwritten Signature]*



The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

4.5 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated invoking the conditions contained in the offer of appointment.

#### **5. EFFECTING RESERVATION - MAINTENANCE OF ROSTERS:**

5.1 The State Government vide Department of Personnel's letter No.PER(AP)-C-B(12)-1/98, dated 20.08.1998 has issued instructions regarding implementation of Post-based reservation roster. The general principles for making and operating post based roster would be as per the principles laid down in the abovementioned instructions.

5.2 Every Government establishment shall now recast group-wise post-based reservation roster register for direct recruitment in accordance with format given in **Annexure-B, Second Appendix to Annexure-B, Annexure-C, Second Appendix to Annexure-C** as the case may be, for effecting 10% reservation for EWSs interpolating them with the SCs, STs and OBCs. While fixing roster point, if the EWS roster point coincides with the roster points of SCs/STs/OBCs/Ex-Serviceman, WFF, PwBD, Distinguished Sportspersons the next available UR roster point has been allotted to the EWSs and also the principle of "squeezing" has been kept in view. While drawing up the rosters, the cadre controlling authorities may similarly "squeeze" the last points of the roster sq as to meet prescribed 10% reservation.

5.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog. In other words,

*Jeetendra*

when an Economically Weaker Section (EWS) candidate is not available for selection, the post will be treated automatically as de-reserved and will be filled up from a non-EWS candidate of unreserved category. While advertising the vacancies reserved for Economically Weaker Sections (EWS), the recruiting authorities/agencies should specifically incorporate such conditions in the advertisement notice/vacancy circular.

**6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:**

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

**7. LIAISON OFFICER:**

All Government Departments/PSUs etc. shall appoint Liaison Officer to monitor the implementation of reservation for EWSs.

8. Attention is also invited to the instructions issued by the State Government vide Department of Personnel's letter No.PER(AP-II) B(2)-5/78, dated 27.12.1985 vide which the 15% reservation for members belonging to I.R.D.P. families (now Antodaya/B.P.L.) has been provided in direct recruitment to all Class-III and IV posts/services. Attention is also invited to the instructions issued by the State Government vide Department of Personnel's letter No.PER(AP)-C-B(12)-1/98, dated 20.08.1998 regarding maintenance of Post-based reservation rosters in which 15 roster points (in a cadre of 100 posts), have been earmarked to this category as well. It has now been decided by the State Government with the prior approval of competent authority that 8% reservation out of abovementioned 15% reservation provided to unreserved Antodaya/B.P.L.

*Perkoda*

be discontinued forthwith with the implementation of 10% vertical reservation for EWSs and 7% reservation available to SC/ST/OBC BPL families may be still continued. However, apart from the families with income ceiling of Rs.4.00 Lakh per annum subject to exclusion criteria, the B.P.L. families (subject to production of valid certificate issued by competent authority and countersigned by the Block Development Officer and supplemented by the non-SC/ST/OBC certificate issued by the competent authority) be also treated as eligible for this 10% EWS reservation in Class-I to Class-IV direct recruitment posts. Therefore, the First Appendix to Annexure-"B" and Annexure-"C" of the instructions dated 20.08.1998 covering "Horizontal Reservation" may be deemed to have been amended to the extent as **Annexure-D**.

9. The candidates belonging to unreserved B.P.L. category are not required to submit Income and Asset Certificate. They shall be treated as eligible for EWS reservation on the basis of valid B.P.L. certificate issued by competent authority and countersigned by the Block Development Officer and supplemented by the non-SC/ST/OBC certificate issued by the competent authority in the prescribed format as given in "**Annexure-F**". The officers empowered to issue non-SC/ST/OBC certificate to unreserved B.P.L. candidates shall be same as mentioned in para-4 of these instructions. The recruiting authorities/agencies, while advertising the posts reserved for Economically Weaker Sections (EWSs), should incorporate the conditions in the advertisement notice/vacancy circular that if any B.P.L. candidate applies for the post reserved for EWS category he/she shall have to submit a valid B.P.L. certificate countersigned by the Block Development Officer and also a non-SC/ST/OBC certificate issued by the competent authority.

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**10. FORTNIGHTLY/ ANNUAL REPORTS REGARDING REPRESENTATION OF EWS:**

The Departments shall send single consolidated fortnightly report beginning from 15.07.2019 as per format at **Annexure-E**.

11. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after issuance of these instructions.

12. All the Administrative Departments are requested to bring the above instructions to the notice of all appointing authorities, under their control.  
Enclosure: As above.

Yours faithfully,

Enclosure: As above.

  
(R.D. Dhiman)

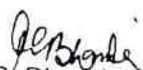
Additional Chief Secretary (Personnel) to the  
Government of Himachal Pradesh.

Tel.No. 0177-2621911

Endst.No.PER(AP)-C-B(12)-1/2019 Dated: Shimla the 11<sup>th</sup> June, 2019

Copy forwarded for information and necessary action to:-

1. The Secretary to the Governor, Himachal Pradesh, Shimla-2.
2. The Secretary, H.P. Vidhan Sabha, Shimla-171004.
3. The Registrar, H.P. High Court, Shimla-171001.
4. The Secretary, H.P. Public Service Commission, Shimla.
5. The Secretary, H.P. Staff Selection Commission, Hamirpur.
6. The Under Secretary (GAD) to the Government of Himachal Pradesh, Shimla-2 w.r.t. item no.45 of CMM dated 01.06.2019.
7. All the Section Officers in H.P. Secretariat, Shimla-171002.

  
(O.P. Bhandari)  
Deputy Secretary (Personnel) to the  
Government of Himachal Pradesh  
Tel.No.0177-2626097

\*\*\*



Government of Himachal Pradesh  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY  
WEAKER SECTIONS**

Certificate No. ....

Dated: .....

VALID FOR THE YEAR .....

1. This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife \_\_\_\_\_ permanent resident of Village/town \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State of Himachal Pradesh, Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\*' is below Rs. 4 Lakh (Rupees Four Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:-

- i. More than 1 hectare of Agricultural Land in rural areas and 500 M<sup>2</sup> land in urban areas;
- ii. Residential flat/house of more than 2500 square feet in rural/urban areas.
- iii. Family of income tax payee;
- iv. Family of Regular/Contract employees of the Central Government, State Government, Board, Corporations and autonomous bodies and Public Sector Undertakings etc.;

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes.

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent  
Passport size  
attested  
photograph of  
the applicant

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

\*\*Note 2: The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

*[Signature]*

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ANNEXURE-B

FOR DIRECT RECRUITMENT

Model Roster of Reservation with reference to posts for Direct Recruitment on All India Basis by open competition, in respect of Class-I and II posts/services.

VERTICAL RESERVATION:- I) SCHEDULED CASTES=15%

II) SCHEDULED TRIBES=7.5%

III) OTHER BACKWARD CLASSES=12%

IV) ECONOMICALLY BACKWARD CLASSES (EWS)=10%

Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC 15%	ST 7.5%	OBC 12%	EWS 10%	
1	0.15	0.075	0.12	0.10	UR
2	0.30	0.150	0.24	0.20	UR
3	0.45	0.225	0.36	0.30	UR
4	0.60	0.300	0.48	0.40	UR
5	0.75	0.375	0.60	0.50	UR
6	0.90	0.450	0.72	0.60	UR
7	1.05	0.525	0.84	0.70	SC-1
8	1.20	0.600	0.96	0.80	UR
9	1.35	0.675	1.08	0.90	OBC-1
10	1.50	0.750	1.20	1.00	EWS-1
11	1.65	0.825	1.32	1.10	UR
12	1.80	0.900	1.44	1.20	UR
13	1.95	0.975	1.56	1.30	UR
14	2.10	1.050	1.68	1.40	ST-1
15	2.25	1.125	1.80	1.50	SC-2
16	2.40	1.200	1.92	1.60	UR
17	2.55	1.275	2.04	1.70	OBC-2
18	2.70	1.350	2.16	1.80	UR
19	2.85	1.425	2.28	1.90	EWS-2
20	3.00	1.500	2.40	2.00	SC-3
21	3.15	1.575	2.52	2.10	UR
22	3.30	1.650	2.64	2.20	UR
23	3.45	1.725	2.76	2.30	UR
24	3.60	1.800	2.88	2.40	UR
25	3.75	1.875	3.00	2.50	OBC-3
26	3.90	1.950	3.12	2.60	ST-2
27	4.05	2.025	3.24	2.70	SC-4
28	4.20	2.100	3.36	2.80	UR
29	4.35	2.175	3.48	2.90	UR
30	4.50	2.250	3.60	3.00	EWS-3
31	4.65	2.325	3.72	3.10	UR
32	4.80	2.400	3.84	3.20	UR
33	4.95	2.475	3.96	3.30	OBC-4
34	5.10	2.550	4.08	3.40	SC-5
35	5.25	2.625	4.20	3.50	UR
36	5.40	2.700	4.32	3.60	UR
37	5.55	2.775	4.44	3.70	UR
38	5.70	2.850	4.56	3.80	EWS-4
39	5.85	2.925	4.68	3.90	ST-3
40	6.00	3.000	4.80	4.00	SC-6
41	6.15	3.075	4.92	4.10	UR
42	6.30	3.150	5.04	4.20	OBC-5

Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC " 15%	ST " 7.5%	OBC " 12%	EWS " 10%	
43	6.45	3.225	5.16	4.30	UR
44	6.60	3.300	5.28	4.40	UR
45	6.75	3.375	5.40	4.50	UR
46	6.90	3.450	5.52	4.60	UR
47	7.05	3.525	5.64	4.70	SC-7
48	7.20	3.600	5.76	4.80	UR
49	7.35	3.675	5.88	4.90	EWS-5
50	7.50	3.750	6.00	5.00	OBC-6
51	7.65	3.825	6.12	5.10	UR
52	7.80	3.900	6.24	5.20	UR
53	7.95	3.975	6.36	5.30	ST-4
54	8.10	4.050	6.48	5.40	SC-8
55	8.25	4.125	6.60	5.50	UR
56	8.40	4.200	6.72	5.60	UR
57	8.55	4.275	6.84	5.70	UR
58	8.70	4.350	6.96	5.80	UR
59	8.85	4.425	7.08	5.90	OBC-7
60	9.00	4.500	7.20	6.00	SC-9
61	9.15	4.575	7.32	6.10	UR
62	9.30	4.650	7.44	6.20	EWS-6
63	9.45	4.725	7.56	6.30	UR
64	9.60	4.800	7.68	6.40	UR
65	9.75	4.875	7.80	6.50	OBC-8
66	9.90	4.950	7.92	6.60	ST-5
67	10.05	5.025	8.04	6.70	SC-10
68	10.20	5.100	8.16	6.80	UR
69	10.35	5.175	8.28	6.90	UR
70	10.50	5.250	8.40	7.00	EWS-7
71	10.65	5.325	8.52	7.10	UR
72	10.80	5.400	8.64	7.20	UR
73	10.95	5.475	8.76	7.30	UR
74	11.10	5.550	8.88	7.40	SC-11
75	11.25	5.625	9.00	7.50	OBC-9
76	11.40	5.700	9.12	7.60	UR
77	11.55	5.775	9.24	7.70	UR
78	11.70	5.850	9.36	7.80	UR
79	11.85	5.925	9.48	7.90	ST-6
80	12.00	6.000	9.60	8.00	SC-12
81	12.15	6.075	9.72	8.10	EWS-8
82	12.30	6.150	9.84	8.20	UR
83	12.45	6.225	9.96	8.30	UR
84	12.60	6.300	10.08	8.40	OBC-10
85	12.75	6.375	10.20	8.50	UR
86	12.90	6.450	10.32	8.60	UR
87	13.05	6.525	10.44	8.70	SC-13
88	13.20	6.600	10.56	8.80	UR
89	13.35	6.675	10.68	8.90	UR
90	13.50	6.750	10.80	9.00	EWS-9
91	13.65	6.825	10.92	9.10	UR
92	13.80	6.900	11.04	9.20	OBC-11
93	13.95	6.975	11.16	9.30	ST-7

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Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC 15%	ST 7.5%	OBC 12%	EWS 10%	
94	14.10	7.050	11.28	9.40	SC-14
95	14.25	7.125	11.40	9.50	UR
96	14.40	7.200	11.52	9.60	UR
97	14.55	7.275	11.64	9.70	UR
98	14.70	7.350	11.76	9.80	EWS-10**
99	14.85	7.425	11.88	9.90	OBC-12*
100	15.00	7.500	12.00	10.00	SC-15*
101	15.15	7.575	12.12	10.10	UR
102	15.30	7.650	12.24	10.20	UR
103	15.45	7.725	12.36	10.30	UR
104	15.60	7.800	12.48	10.40	UR
105	15.75	7.875	12.60	10.50	UR
106	15.90	7.950	12.72	10.60	ST-8
107	16.05	8.025	12.84	10.70	SC-16
108	16.20	8.100	12.96	10.80	UR
109	16.35	8.175	13.08	10.90	OBC-13
110	16.50	8.250	13.20	11.00	EWS-11
111	16.65	8.325	13.32	11.10	UR
112	16.80	8.400	13.44	11.20	UR
113	16.95	8.475	13.56	11.30	UR
114	17.10	8.550	13.68	11.40	SC-17
115	17.25	8.625	13.80	11.50	UR
116	17.40	8.700	13.92	11.60	UR
117	17.55	8.775	14.04	11.70	OBC-14
118	17.70	8.850	14.16	11.80	EWS-12
119	17.85	8.925	14.28	11.90	ST-9
120	18.00	9.000	14.40	12.00	SC-18
121	18.15	9.075	14.52	12.10	UR
122	18.30	9.150	14.64	12.20	UR
123	18.45	9.225	14.76	12.30	UR
124	18.60	9.300	14.88	12.40	UR
125	18.75	9.375	15.00	12.50	OBC-15
126	18.90	9.450	15.12	12.60	UR
127	19.05	9.525	15.24	12.70	SC-19
128	19.20	9.600	15.36	12.80	UR
129	19.35	9.675	15.48	12.90	UR
130	19.50	9.750	15.60	13.00	EWS-13
131	19.65	9.825	15.72	13.10	UR
132	19.80	9.900	15.84	13.20	OBC-16
133	19.95	9.975	15.96	13.30	ST-10
134	20.10	10.050	16.08	13.40	SC-20
135	20.25	10.125	16.20	13.50	UR
136	20.40	10.200	16.32	13.60	UR
137	20.55	10.275	16.44	13.70	UR
138	20.70	10.350	16.56	13.80	UR
139	20.85	10.425	16.68	13.90	EWS-14
140	21.00	10.500	16.80	14.00	SC-21
141	21.15	10.575	16.92	14.10	UR
142	21.30	10.650	17.04	14.20	OBC-17
143	21.45	10.725	17.16	14.30	UR
144	21.60	10.800	17.28	14.40	UR

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Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC a 15%	BT a 7.5%	OBC a 12%	EWS a 10%	
145	21.75	10.875	17.40	11.50	UR
146	21.90	10.950	17.52	11.60	ST-11
147	22.05	11.025	17.64	11.70	SC-22
148	22.20	11.100	17.76	11.80	UR
149	22.35	11.175	17.88	11.90	EWS-15
150	22.50	11.250	18.00	12.00	OBC-18
151	22.65	11.325	18.12	12.10	UR
152	22.80	11.400	18.24	12.20	UR
153	22.95	11.475	18.36	12.30	UR
154	23.10	11.550	18.48	12.40	SC-23
155	23.25	11.625	18.60	12.50	UR
156	23.40	11.700	18.72	12.60	UR
157	23.55	11.775	18.84	12.70	UR
158	23.70	11.850	18.96	12.80	OBC-19
159	23.85	11.925	19.08	12.90	ST-12
160	24.00	12.000	19.20	13.00	SC-24
161	24.15	12.075	19.32	13.10	UR
162	24.30	12.150	19.44	13.20	EWS-16
163	24.45	12.225	19.56	13.30	UR
164	24.60	12.300	19.68	13.40	UR
165	24.75	12.375	19.80	13.50	UR
166	24.90	12.450	19.92	13.60	OBC-20
167	25.05	12.525	20.04	13.70	SC-25
168	25.20	12.600	20.16	13.80	UR
169	25.35	12.675	20.28	13.90	UR
170	25.50	12.750	20.40	14.00	EWS-17
171	25.65	12.825	20.52	14.10	UR
172	25.80	12.900	20.64	14.20	UR
173	25.95	12.975	20.76	14.30	ST-13
174	26.10	13.050	20.88	14.40	SC-26
175	26.25	13.125	21.00	14.50	OBC-21
176	26.40	13.200	21.12	14.60	UR
177	26.55	13.275	21.24	14.70	UR
178	26.70	13.350	21.36	14.80	UR
179	26.85	13.425	21.48	14.90	UR
180	27.00	13.500	21.60	15.00	SC-27
181	27.15	13.575	21.72	15.10	EWS-18
182	27.30	13.650	21.84	15.20	UR
183	27.45	13.725	21.96	15.30	UR
184	27.60	13.800	22.08	15.40	OBC-22
185	27.75	13.875	22.20	15.50	UR
186	27.90	13.950	22.32	15.60	ST-14
187	28.05	14.025	22.44	15.70	SC-28
188	28.20	14.100	22.56	15.80	UR
189	28.35	14.175	22.68	15.90	UR
190	28.50	14.250	22.80	16.00	EWS-19
191	28.65	14.325	22.92	16.10	UR
192	28.80	14.400	23.04	16.20	OBC-23
193	28.95	14.475	23.16	16.30	UR
194	29.10	14.550	23.28	16.40	SC-29
195	29.25	14.625	23.40	16.50	UR

*Person*

Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC a 15%	ST a 7.5%	OBC a 12%	EWS a 10%	
196	29.40	14.700	23.52	19.60	EWS-20**
197	29.55	14.775	23.64	19.70	UR
198	29.70	14.850	23.76	19.80	OBC-24*
199	29.85	14.925	23.88	19.90	ST-15*
200	30.00	15.000	24.00	20.00	SC-30*

\*\*/\* To allot requisite number of posts without violating rule of 50%. Squeezing resorted with a view to maintain the prescribed percentage of reservation.

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**SECOND APPENDIX TO ANNEXURE 'B'**  
**DIRECT RECRUITMENT ON ALL INDIA BASIS BY OPEN COMPETITION**  
**Model Roster for cadre strength upto 13 posts**

Cadre Strength	Initial Recruitment	REPLACEMENT NO.											
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
1	UR	UR	UR	UR	UR	UR	SC	UR	OBC	EWS	UR	UR	ST
2	UR	UR	UR	UR	UR	SC	UR	OBC	EWS	UR	UR	UR	ST
3	UR	UR	UR	UR	SC	UR	OBC	EWS	UR	UR	UR	UR	ST
4	UR	UR	UR	SC	UR	OBC	EWS	UR	UR	UR	UR	UR	ST
5	UR	UR	SC	UR	OBC	EWS	UR	UR	UR	UR	UR	UR	ST
6	UR	SC	UR	OBC	EWS	UR	UR	UR	UR	UR	UR	UR	ST
7	SC	UR	OBC	EWS	UR	UR	UR	UR	UR	UR	UR	UR	ST
8	UR	OBC	EWS	UR	UR	UR	UR	UR	UR	UR	UR	UR	ST
9	OBC	EWS	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	ST
10	EWS	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	ST
11	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	ST
12	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	ST
13	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	UR	ST

**NOTE:** 1. For cadres of 2 to 13 posts the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row i.e. like "L".

2. All the posts of the cadre are to be earmarked for the categories shown under column initial appointment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.

3. The relevant rotation by the indicated reserved category could be skipped over if it leads to more than 50% representation of reserved category.

4. The reservation provided to other reserved category under "Horizontal Reservation" (Article 16(1) of the Constitution) viz; Ex-servicemen, Children/Grand Children of Freedom Fighters, Persons with Benchmark Disabilities and Distinguished Sportspersons may also be given reservation keeping in view their percentage reservation, if fall upto the cadre strength of 13 posts.

*Jeetendra*

ANNEXURE-C

FOR DIRECT RECRUITMENT

Model Roster of Reservation with reference to posts for Direct Recruitment in respect of Class-III and IV posts/services where recruitment is made on a local or regional basis.

VERTICAL RESERVATION:- I) SCHEDULED CASTES-22%  
 II) SCHEDULED TRIBES-5%  
 III) OTHER BACKWARD CLASSES-18%  
 IV) ECONOMICALLY BACKWARD CLASSES (EWS)-10%

Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC a 22%	ST a 5%	OBC a 18%	EWS a 10%	
1	0.22	0.05	0.18	0.10	UR
2	0.44	0.10	0.36	0.20	UR
3	0.66	0.15	0.54	0.30	UR
4	0.88	0.20	0.72	0.40	UR
5	1.10	0.25	0.90	0.50	SC-1
6	1.32	0.30	1.08	0.60	OBC-1
7	1.54	0.35	1.26	0.70	UR
8	1.76	0.40	1.44	0.80	UR
9	1.98	0.45	1.62	0.90	EWS-1
10	2.20	0.50	1.80	1.00	SC-2
11	2.42	0.55	1.98	1.10	UR
12	2.64	0.60	2.16	1.20	OBC-2
13	2.86	0.65	2.34	1.30	UR
14	3.08	0.70	2.52	1.40	SC-3
15	3.30	0.75	2.70	1.50	UR
16	3.52	0.80	2.88	1.60	UR
17	3.74	0.85	3.06	1.70	OBC-3
18	3.96	0.90	3.24	1.80	EWS-2
19	4.18	0.95	3.42	1.90	SC-4
20	4.40	1.00	3.60	2.00	ST-1
21	4.62	1.05	3.78	2.10	UR
22	4.84	1.10	3.96	2.20	OBC-4
23	5.06	1.15	4.14	2.30	SC-5
24	5.28	1.20	4.32	2.40	UR
25	5.50	1.25	4.50	2.50	UR
26	5.72	1.30	4.68	2.60	UR
27	5.94	1.35	4.86	2.70	OBC-5
28	6.16	1.40	5.04	2.80	SC-6
29	6.38	1.45	5.22	2.90	UR
30	6.60	1.50	5.40	3.00	EWS-3
31	6.82	1.55	5.58	3.10	UR
32	7.04	1.60	5.76	3.20	SC-7
33	7.26	1.65	5.94	3.30	UR
34	7.48	1.70	6.12	3.40	OBC-6
35	7.70	1.75	6.30	3.50	UR
36	7.92	1.80	6.48	3.60	UR
37	8.14	1.85	6.66	3.70	SC-8
38	8.36	1.90	6.84	3.80	EWS-4
39	8.58	1.95	7.02	3.90	OBC-7
40	8.80	2.00	7.20	4.00	ST-2
41	9.02	2.05	7.38	4.10	SC-9

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Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	BC a 22%	BT a 5%	OBC a 18%	EWS a 10%	
42	9.24	2.10	7.50	4.20	UR
43	9.36	2.15	7.71	4.30	UR
44	9.68	2.20	7.92	4.40	UR
45	9.90	2.25	8.10	4.50	OBC-8
46	10.12	2.30	8.28	4.60	SC-10
47	10.34	2.35	8.46	4.70	UR
48	10.56	2.40	8.64	4.80	UR
49	10.78	2.45	8.82	4.90	OBC-9
50	11.00	2.50	9.00	5.00	SC-11
51	11.22	2.55	9.18	5.10	UR
52	11.44	2.60	9.36	5.20	UR
53	11.66	2.65	9.54	5.30	EWS-5
54	11.88	2.70	9.72	5.40	UR
55	12.10	2.75	9.90	5.50	SC-12
56	12.32	2.80	10.08	5.60	OBC-10
57*	12.54	2.85	10.26	5.70	UR
58	12.76	2.90	10.44	5.80	UR
59	12.98	2.95	10.62	5.90	EWS-6
60	13.20	3.00	10.80	6.00	SC-13
61	13.42	3.05	10.98	6.10	ST-3
62	13.64	3.10	11.16	6.20	OBC-11
63	13.86	3.15	11.34	6.30	UR
64*	14.08	3.20	11.52	6.40	SC-14
65	14.30	3.25	11.70	6.50	UR
66	14.52	3.30	11.88	6.60	UR
67	14.74	3.35	12.06	6.70	OBC-12
68	14.96	3.40	12.24	6.80	UR
69	15.18	3.45	12.42	6.90	SC-15
70	15.40	3.50	12.60	7.00	EWS-7
71	15.62	3.55	12.78	7.10	UR
72	15.84	3.60	12.96	7.20	OBC-13
73	16.06	3.65	13.14	7.30	SC-16
74	16.28	3.70	13.32	7.40	UR
75	16.50	3.75	13.50	7.50	UR
76	16.72	3.80	13.68	7.60	UR
77	16.94	3.85	13.86	7.70	OBC-14
78	17.16	3.90	14.04	7.80	SC-17
79	17.38	3.95	14.22	7.90	EWS-8
80	17.60	4.00	14.40	8.00	ST-4
81	17.82	4.05	14.58	8.10	UR
82	18.04	4.10	14.76	8.20	SC-18
83	18.26	4.15	14.94	8.30	UR
84	18.48	4.20	15.12	8.40	OBC-15
85	18.70	4.25	15.30	8.50	UR
86	18.92	4.30	15.48	8.60	UR
87	19.14	4.35	15.66	8.70	SC-19
88	19.36	4.40	15.84	8.80	UR
89	19.58	4.45	16.02	8.90	OBC-16
90	19.80	4.50	16.20	9.00	EWS-9
91*	20.02	4.55	16.38	9.10	SC-20
92	20.24	4.60	16.56	9.20	UR

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Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC 22%	ST 5%	OBC 18%	EWS 10%	
93	20.46	4.65	16.74	9.20	UR
94	20.68	4.70	16.92	9.40	UR
95	20.90	4.75	17.19	9.50	OBC-17
96	21.12	4.80	17.28	9.60	SC-21
97	21.34	4.85	17.46	9.70	EWS-10**
98	21.56	4.90	17.64	9.80	ST-5*
99	21.78	4.95	17.82	9.90	OBC-18*
100	22.00	5.00	18.00	10.00	SC-22*
101	22.22	5.05	18.18	10.10	UR
102	22.44	5.10	18.36	10.20	UR
103	22.66	5.15	18.54	10.30	UR
104	22.88	5.20	18.72	10.40	UR
105	23.10	5.25	18.90	10.50	SC-23
106	23.32	5.30	19.08	10.60	OBC-19
107	23.54	5.35	19.26	10.70	UR
108	23.76	5.40	19.44	10.80	UR
109	23.98	5.45	19.62	10.90	EWS-11
110	24.20	5.50	19.80	11.00	SC-24
111	24.42	5.55	19.98	11.10	UR
112	24.64	5.60	20.16	11.20	OBC-20
113	24.86	5.65	20.34	11.30	UR
114	25.08	5.70	20.52	11.40	SC-25
115	25.30	5.75	20.70	11.50	UR
116	25.52	5.80	20.88	11.60	UR
117	25.74	5.85	21.06	11.70	OBC-21
118	25.96	5.90	21.24	11.80	EWS-12
119	26.18	5.95	21.42	11.90	SC-26
120	26.40	6.00	21.60	12.00	ST-6
121	26.62	6.05	21.78	12.10	UR
122	26.84	6.10	21.96	12.20	OBC-22
123	27.06	6.15	22.14	12.30	SC-27
124	27.28	6.20	22.32	12.40	UR
125	27.50	6.25	22.50	12.50	UR
126	27.72	6.30	22.68	12.60	UR
127	27.94	6.35	22.86	12.70	OBC-23
128	28.16	6.40	23.04	12.80	SC-28
129	28.38	6.45	23.22	12.90	UR
130	28.60	6.50	23.40	13.00	EWS-13
131	28.82	6.55	23.58	13.10	UR
132	29.04	6.60	23.76	13.20	SC-29
133	29.26	6.65	23.94	13.30	UR
134	29.48	6.70	24.12	13.40	OBC-24
135	29.70	6.75	24.30	13.50	UR
136	29.92	6.80	24.48	13.60	UR
137	30.14	6.85	24.66	13.70	SC-30
138	30.36	6.90	24.84	13.80	EWS-14
139	30.58	6.95	25.02	13.90	OBC-25
140	30.80	7.00	25.20	14.00	ST-7
141	31.02	7.05	25.38	14.10	SC-31
142	31.24	7.10	25.56	14.20	UR
143	31.46	7.15	25.74	14.30	UR

*Signature*

Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC a 22%	ST a 5%	OBC a 18%	EWS a 10%	
141	31.68	7.20	25.92	14.40	UR
145	31.90	7.25	26.10	14.50	OBC-26
146	32.12	7.30	26.28	14.60	SC-32
147	32.34	7.35	26.46	14.70	UR
148	32.56	7.40	26.64	14.80	UR
149	32.78	7.45	26.82	14.90	OBC-27
150	33.00	7.50	27.00	15.00	SC-33
151	33.22	7.55	27.18	15.10	UR
152	33.44	7.60	27.36	15.20	UR
153	33.66	7.65	27.54	15.30	EWS-15
154	33.88	7.70	27.72	15.40	UR
155	34.10	7.75	27.90	15.50	SC-34
156	34.32	7.80	28.08	15.60	OBC-28
157	34.54	7.85	28.26	15.70	UR
158	34.76	7.90	28.44	15.80	UR
159	34.98	7.95	28.62	15.90	EWS-16
160	35.20	8.00	28.80	16.00	SC-35
161	35.42	8.05	28.98	16.10	ST-8
162	35.64	8.10	29.16	16.20	OBC-29
163	35.86	8.15	29.34	16.30	UR
164	36.08	8.20	29.52	16.40	SC-36
165	36.30	8.25	29.70	16.50	UR
166	36.52	8.30	29.88	16.60	UR
167	36.74	8.35	30.06	16.70	OBC-30
168	36.96	8.40	30.24	16.80	UR
169	37.18	8.45	30.42	16.90	SC-37
170	37.40	8.50	30.60	17.00	EWS-17
171	37.62	8.55	30.78	17.10	UR
172	37.84	8.60	30.96	17.20	OBC-31
173	38.06	8.65	31.14	17.30	SC-38
174	38.28	8.70	31.32	17.40	UR
175	38.50	8.75	31.50	17.50	UR
176	38.72	8.80	31.68	17.60	UR
177	38.94	8.85	31.86	17.70	OBC-32
178	39.16	8.90	32.04	17.80	SC-39
179	39.38	8.95	32.22	17.90	EWS-18
180	39.60	9.00	32.40	18.00	ST-9
181	39.82	9.05	32.58	18.10	UR
182	40.04	9.10	32.76	18.20	SC-40
183	40.26	9.15	32.94	18.30	UR
184	40.48	9.20	33.12	18.40	OBC-33
185	40.70	9.25	33.30	18.50	UR
186	40.92	9.30	33.48	18.60	UR
187	41.14	9.35	33.66	18.70	SC-41
188	41.36	9.40	33.84	18.80	UR
189	41.58	9.45	34.02	18.90	OBC-34
190	41.80	9.50	34.20	19.00	EWS-19
191	42.02	9.55	34.38	19.10	SC-42
192	42.24	9.60	34.56	19.20	UR
193	42.46	9.65	34.74	19.30	UR
194	42.68	9.70	34.92	19.40	UR

*Jeetale*

Sl.No. of post	Share of Entitlement				Category for which the post should be earmarked
	SC a 22%	ST a 5%	OBC a 18%	EWS a 10%	
191	11.90	9.75	35.10	19.50	OBC-35
192	11.12	9.80	35.28	19.60	SC-43
193	11.31	9.85	35.46	19.70	EWS-20**
194	11.49	9.90	35.64	19.80	OBC-36*
195	11.78	9.95	35.82	19.90	ST-10*
200	11.90	10.00	36.00	20.00	SC-44*

\*\* To allot requisite number of posts without violating rule of 50% Squeezing resorted with a view to maintain the prescribed percentage of reservation.

11/02/20



## SECOND APPENDIX TO ANNEXURE C

**Model Roster for Direct recruitment for cadre strength upto 13 posts in respect of Class-III and IV posts/services where recruitment is made on a local or regional basis.**

Cadre Strength	Initial Recruitment	REPLACEMENT NO.											
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
1	UR	UR	UR	UR	SC	OBC	UR	UR	EWS	SC	UR	OBC	UR
2	UR	UR	UR	SC	OBC	UR	UR	EWS	SC	UR	OBC	UR	SC
3	UR	UR	SC	OBC	UR	UR	EWS	SC	UR	OBC	UR	SC	
4	UR	SC	OBC	UR	UR	EWS	SC	UR	OBC	UR	SC		
5	SC	OBC	UR	UR	EWS	SC	UR	OBC	UR	SC			
6	OBC	UR	UR	EWS	SC	UR	OBC	UR	SC				
7	UR	UR	EWS	SC	UR	OBC	UR	SC					
8	UR	EWS	SC	UR	OBC	UR	SC						
9	EWS	SC	UR	OBC	UR	SC							
10	SC	UR	OBC	UR	SC								
11	UR	OBC	UR	SC									
12	OBC	UR	SC										
13	UR	SC											

**NOTE:** 1. For cadres of 2 to 13 posts the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row i.e. like "L"

2. All the posts of the cadre are to be earmarked for the categories shown under column initial appointment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.

3. The relevant rotation by the indicated reserved category could be skipped over if it leads to more than 50% representation of reserved category.

4. The reservation provided to other reserved category under "Horizontal Reservation" (Article 16(1) of the Constitution) viz: Ex-servicemen, Children/Grand Children of Freedom Fighters, Persons with Benchmark Disabilities and Distinguished Sportspersons may also be given reservation keeping in view their percentage reservation, if fall upto the cadre strength of 13 posts.

*[Signature]*

# ANNEXURE D

		FIRST APPENDIX TO ANNEXURE "D"	
HORIZONTAL RESERVATION	i) Ex-servicemen	=	15%
	ii) Children/Grand Children of Freedom Fighters	=	2%
	iii) Persons with Benchmark Disabilities	=	4%
	iv) Distinguished Sportspersons	=	3%

## POINTS EARMARKED:-

Ex-servicemen (15%)	8, 16, 21, 28, 35, 41, 48, 54, 61, 68, 70, 84, 88, 94, 97, 108, 116, 121, 128, 135, 141, 148, 151, 161, 168, 179, 184, 188, 194 and 197.
Children/Grand Children of Freedom Fighters (2%)	51, 100, 151 and 198.
Persons with Benchmark Disabilities (4%)	1, 26, 52, 76, 101, 126, 152 and 176.
Distinguished Sportspersons (3%)	31, 63, 95, 131, 163 and 195.

		FIRST APPENDIX TO ANNEXURE "C"	
HORIZONTAL RESERVATION	i) Ex-servicemen	=	15%
	ii) Children/Grand Children of Freedom Fighters	=	2%
	iii) Persons with Benchmark Disabilities	=	4%
	iv) Antodaya/B.P.L.	=	7%
	v) Distinguished Sportspersons	=	3%

## POINTS EARMARKED:-

Ex-servicemen (15%)	7, 14, 21, 27, 33, 40, 47, 54, 60, 67, 74, 81, 86, 94, 100, 107, 114, 121, 127, 133, 140, 147, 154, 160, 167, 174, 181, 186, 194 and 200.
Children/Grand Children of Freedom Fighters (2%)	51, 91, 151 and 198.
Persons with Benchmark Disabilities (4%)	1, 26, 52, 76, 101, 126, 152 and 176.
Antodaya/B.P.L. (7%)	28, 34, 62, 64, 80, 95, 96, 128, 134, 162, 164, 180, 195 and 196.
Distinguished Sportspersons (3%)	31, 66, 93, 131, 166 and 193.

*Signature*

**Annexure-E**

Report for the fortnight ending	Unfilled vacancies as on					Vacancies filled up during the fortnight ending					Total vacancies filled up since				
	SC	ST	OBC	EWS	UR	SC	ST	OBC	EWS	UR	SC	ST	OBC	EWS	UR

Note 1: Single consolidated fortnightly report may be sent in respect of the Department and its attached and sub-ordinate offices.

Note 2: The first report should begin from 15.04.2019.

*Jeetha*



**Annexure-F**

Government of Himachal Pradesh  
(Name & Address of the authority issuing the certificate)

NON-SC/ST/OBC CERTIFICATE TO BE PRODUCED BY THE  
CANDIDATE BELONGING TO B.P.L. CATEGORY.

Certificate No.....

Dated:.....

This is to certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter/wife of \_\_\_\_\_ permanent resident of  
Village/town \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_  
in the State of Himachal Pradesh, Pin Code \_\_\_\_\_ whose  
photograph is attested below belongs to the \_\_\_\_\_ caste  
which is not recognized as a Scheduled Caste, Scheduled Tribe and Other  
Backward Classes in the State.

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent  
Passport size  
attested  
photograph of  
the applicant

*Jestade*

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