

IQAC meetings and action taken report – year 2019-2020

Date of meeting	Subject	Action taken
02.08.2019	The process of sending NIRF/ NAAC formats will be simplified and for NAAC there will be 7 different coordinators will be deputed.	The process simplified and we didn't deputed 7 members for 7 different NAAC criteria but deputed department coordinators for IQAC, this way we involved around 40 members for this work
	Need of internal and external audit	We did internal audit time to time but didn't invite any external team.
	Career counseling and soft skill training among students will be started	Few departments organized such workshops and Institute of Tribal Studies organized workshops outside the campus too among tribal students of Himachal Pradesh
	Translation of HP University website in Hindi	A committee is made which is working on it
	Faculty members will upload their bio data in HP University website	Majority of the faculty members have uploaded their bio data and we have made one coordinator from every department to update department website along with these bio data. Shortly we will achieve this objective fully.
	Involving rural development department with University to conduct different outreach programs for the society	We couldn't take up this matter because of other engagements, but will be working on this.
	MOUs	A separate coordinator for MOU has been made by Hon'ble Vice Chancellor later
	IQAC will start monthly reporting system	This is our best initiative in quality assurance and hopefully we are the pioneer in this, now we collect monthly reports from every department.
	Strengthening Alumni Association	Alumni association was reconstituted and registration process was then expedited
06-07 August 2019	Two days Seminar on Institutional Quality in Higher Educational Institution was organized by IQAC in which Prof. Ramesh Kasetwar has not only visited the seminar as resource person for two days but he made a mock visit to every department of the University to check their activities, publications, new initiatives, students and curriculum etc. All the chairpersons and directors of all the departments were invited in this seminar including librarian, administrative offices etc.	This was a first larger interaction of the teaching and non-teaching employees of the university with quality and NAAC especially. This seminar remained the base for all our future activities as a wonderful learning experience.

06.09.2019	Meeting with deans and chairpersons was held to discuss about our plan to conduct academic and infrastructural survey. All together 11 different sections were selected to study thoroughly including student survey of 500 sample size.	This remained a wonderful survey of our overall academic assets; the report of this study is available here in this link. www.hpuniv.ac.in
25.09.2019	Meeting / presentation by India Citation team. Chairpersons, directors, librarian and other staff were invited where the India Citation and Scopus professionals have made their presentations	We are still in discussions with India Citation team and our limitations in distance between Shimla and Delhi, but its under process.
22.10.2019	Training to department IQAC coordinators about 7 criterion of NAAC	Remained successful as we received data timely and in much improved way
	Increasing efforts towards village adoption, consultancies and outreach programs	Some departments have initiated village adoption work and consulted with district administration too. A separate committee to look after village adoption was formed by Hon'ble Vice Chancellor.
16.12.2019	NIRF data collection techniques were discussed with the department coordinators	Remained successful as we received data timely and in much improved way
	Improvement of all submitted data and departments are requested to re submit	It remained fruitful as we have noticed improvements.