

MPUB 101- Introduction to Public Administration

Course Code: MPUB 101

Note: This assignment consists of four questions. You must answer a total of two questions in every assignment in about 1000-1500 words.

We expect you to attempt each question in logical manner in **own hand-writing**. You may attempt question in English or Hindi.

नोट: इस असाइनमेंट में चार प्रश्न हैं। आपको कुल दो प्रश्नों का उत्तर लगभग 1000-1500 शब्दों में देना होगा। हम आपसे अपेक्षा करते हैं कि आप प्रत्येक प्रश्न को अपनी हस्तलिपि में तार्किक ढंग से हल करें। आप अंग्रेजी या हिंदी में प्रश्न का प्रयास कर सकते हैं।

Assignment-1

Marks: 07 (3.5*2)

- Q.1. Define Public Administration and discuss its scope?
- Q.2. Define New Public Management and discuss its features?
- Q.3. Discuss the views of Taylor on Scientific Management theory?
- Q.4. What do you understand by Organization? Discuss the types of Organization.

Assignment-2

Marks: 07 (3.5*2)

- Q.1 Discuss the principles of organization with special reference to Hierarchy and Unity of command?
- Q.2 Define Leadership? What are the qualities of a good leader?
- Q.3 What is decision making? Discuss the process of decision making?
- Q.4 Discuss the measures to improve citizen administration relationship?

Assignment-3

Marks: 06 (3*2))

- Q.1 Discuss the issues and challenges of Good Governance.
- Q.2 Define Public Accountability. Discuss the significance of Public Accountability in Governance.
- Q.3 Define Public relations? Discuss the significance of public relations in public policy?
- Q.4 Discuss the role of media in Good Governance.