### H.P. University, Summer Hill, Shimla-5 NAAC Accredited "A" Grade University International Centre for Distance Education and Open Learning, "Administrative Section". Dated: - 03.03.2023

No. ICDEOL/9-1/2006/21-22/HPU/Admn.

## <u>OFFICE ORDER</u>

The Personal Contract Programme in respect of B.A./B.Com. 3<sup>rd</sup> year Academic Session 2020-2021 & B.A./B.Com 2nd Year, Academic Session 2021-2022 & B.A./B.Com. 1st year, Academic Session 2022-2023 has been fixed online through Google meet) as per schedule given below:-

Sr. No.	Class	Date, time & duration (10.00 A.M. onwards Seven days	Coordinator
1.	B.Com. 2 <sup>nd</sup> Year	9.03.2023 to 15.03.2023	Dr. Suresh Kumar, Commerce & Mgt. (ICDEOL)
2.	B.A. 2 <sup>nd</sup> Year	9.03.2023 to 15.03.2023	Dr. Mangat Ram, Hindi (ICDEOL)
3.	B.A.2 <sup>nd</sup> Year (Music) Compulsory	9.03.2023 to 15.03.2023	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
4.	B.Com. 1 <sup>st</sup> Year	16.03.2023 to 22.03.2023	Dr. Suresh Kumar, Commerce & Mgt. (ICDEOL)
6	B.A. 1st Year	16.03.2023 to 22.03.2023	Sh. Prem Prakash, Economics, ICDEOL
7.	B.A. 1 <sup>st</sup> Year (Music) Compulsory	16.03.2023 to 22.03.2023	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
8.	B.Com. 3 <sup>rd</sup> year	23.03.2023 to 29.03.2023	Dr. Suresh Kumar, Commerce & Mgt. (ICDEOL)
9.	B.A. 3 <sup>rd</sup> year	23.03.2023 to 29.03.2023	Sh. Shiv Dass Katoch, Pub. Admn (ICDEOL)
10.	B.A. 3 <sup>rd</sup> Year (Music)Compulsory	23.03.2023 to 29.03.2023	Dr. Mritunjaya Sharma Deptt. of Music, HPU, Shimla-5

The Section Officers (Academic-I) ICDEOL, may ensure that the above information is communicated to the concerned students along with study material(s) well in time. It is further directed that the course assignments are compulsory. The Section officer is directed to coordinate with co-ordinators for conducting the above mentioned PCP's schedule and further Section Officers is directed to maintain the record of Assignment promptly. After the completions of PCP's programmes. the Co-ordinators are directed to send the completion report to the undersigned.

Endst. No.Even:

Dr. Suresh Kumar, Commerce & Management (ICDEOL), HPU Shimla-5.

- Dr. Mritunjaya Sharma, Dept of Music, HPU, Shimla-5.
- 3 Sh. Prem Prakash, Economics, (ICDEOL), HPU, Shimla-5
- Dr. Mangat Ram, Hindi (ICDEOL), HPU, Shimla-5
- Sh. Shiv Dass Katoch, Pub. Admn. (ICDEOL), HPU, Shimla-5
- All the Coordinators of Learning Support Centre (ICDEOL), HPU, Shimla.
- The Assistant Registrar UG (Academic) ICDEOL, HPU, Shimla-5.
- The Joint Controller, (LAD) H.P. University, Shimla-5.
- The Section Officer, Academic-I, ICDEOL HPU.
- 10 The Section Officer, Internal Audit, H.P. University, Shimla-5.
- 11 The Section Officer, Accounts/Admn. ICDEOL.
- 12 Sr. Editors, ICDEOL, H.P. University, Shimla-5.
- 13 Dealing Assistant, Enquiry Section ICDEOL, HPU, Shimla-5.
- 14 Programmer ICDEOL to upload the said schedule on ICDEOL website.
- 15. Guard file/Notice Board.

Liaison-cum-Dr.



# H.P. University, Summer Hill, Shimla-5 International Centre for Distance Education and Open Learning, (NAAC Accredited 'A' Grade University) "Administrative Section"

No. ICDEOL/8-1/2006-23/HPU/Admn:

Dated:-18.05.2023.

## OFFICE ORDER

The Personal Contract Programme in respect of Post Graduate Classes M.A./MBA (2<sup>nd</sup>, 4<sup>th</sup> 1<sup>st</sup> & 3<sup>rd</sup> Semesters ) Academic Sessions 2021-2022 & 2022-2023 of the ICDEOL students has been fixed online through Google meet) as per schedule given below:-

Sr.No	Course	Semester	Date, Time & duration of PCP	Coordinator .
1.	M.B.A	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Ashok Kumar Bansal. Dept. Of MBA, ICDEOL, HPU.
2.	M.B.A	1 <sup>st</sup> & 3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Ashok Kumar Bansal. Dept. Of MBA, ICDEOL, HPU.
3.	M.A. Hindi	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Usha Rani Department of Hindi, ICDEOL, HPU.
4.	M.A. Hindi	1 <sup>st</sup> & 3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Usha Rani Department of Hindi, ICDEOL, HPU.
5.	M.Com.	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Suresh Kumar Deptt. of Commerce & Management, ICDEOL, HPU
6.	M.Com.	1 <sup>st</sup> & 3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Suresh Kumar Deptt. of Commerce & Management, ICDEOL, HPU
7.	M.A. English	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Ashwani Rana, Deptt. of English, ICDEOL, HPU
8.	M.A. English	1 <sup>st</sup> &3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Ashwani Rana, Deptt. of English, ICDEOL, HPU
9.	M.A. Economics	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Dharm Pal, Deptt.of Economics ICDEOL, HPU.
10.	M.A. Economics	1 <sup>st</sup> &3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Ajay Sood, Deptt.of Economics ICDEOL, HPU.
11.	M.A. Political Science	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Yog Raj, Deptt of Pol. Science, ICDEOL, HPU.
12.	M.A. Political Science	1 <sup>st</sup> &3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Prof. Bhawna Jharta Deptt. of Pol. Science, ICDEOL, HPU.
13.	M.A. History	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Sharda Devi, Deptt. of History, ICDEOL, HPU
14.	M.A. History	1 <sup>st</sup> 83 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Sharda Devi, Deptt. of History, ICDEOL, HPU
15.	M.A.	2st & 4 <sup>th</sup>	25.05.2023 to 31.05.2023	Dr. Anjana Thakur,

	Sociology	Semesters	10.A.M. onward	Deptt. of Sociology, ICDEOL, HPU
16.	M.A. Sociology	1 <sup>st</sup> &3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Anjana Thakur, Deptt. of Sociology, ICDEOL, HPU
17.	M.A. Sanskrit	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Dr. Dev Raj, Deptt. of Sanskrit, ICDEOL, HPU
18.	M.A. Sanskrit	1 <sup>st</sup> &3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Dr. Dev Raj, Deptt. of Sanskrit, ICDEOL, HPU
19.	M.A. Public Administration	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Prof. L.R. Verma, Deptt. of Pub. Admn. ICDEOL, HPU.
20.	M.A.Public Administration	1 <sup>st</sup> &3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Prof. L.R. Verma, Deptt. of Pub. Admn. ICDEOL, HPU.
21.	M.A. (JMC)	2 <sup>st</sup> & 4 <sup>th</sup> Semesters	25.05.2023 to 31.05.2023 10.A.M. onward	Shri Ajay Srivastva, Deptt. of Journalism & Mass Communication, ICDEOL, HPU.
22.	M.A. (JMC)	1 <sup>st</sup> & 3 <sup>rd</sup> Semesters	3.06.2023 to 9.06.2023 10.A.M. onward	Shri Ajay Srivastva, Deptt. of Journalism & Mass Communication, ICDEOL, HPU.
23.	M.A. Music	3 <sup>rd</sup> &4 <sup>th</sup> Semesters	29.05.2023 to 7.06.2023 10.A.M. onward (10 days) Compulsory	Dr. Mritunjay Sharma, Deptt. of Music, PG Centre, HPU.
24.	M.A. Music	1 <sup>st</sup> and 2 <sup>nd</sup> Semesters	8.06.2023 to 17.06.2023 10.A.M. onward (10 days) Compulsory	Dr. Mritunjay Sharma, Deptt. of Music, PG Centre, HPU.

The Section Officers (Academic-II, III & IV), ICDEOL, may ensure that the above information is communicated to the concerned students along with study material(s) well in time. It is further directed that the course assignments are compulsory. All the Section officers are directed to coordinate with co-ordinators for conducting the above mentioned PCP's schedule and further Section Officers/Co-ordinator are directed to maintain the record of Assignment promptly. After the completions of PCP's programmes, the completion report be sent to the undersigned.

#### Endst. No. Even:

18.05.2023

- All the above co-ordinators for information & necessary action.
- The Deputy Registrar (Academic), ICDEOL, HPU, Shimla-5.
- The Joint Controller, (LAD) H. P. University, Shimla-5.
- 4. All the Coordinators of Learning Support Centres (LSC's) of ICDEOL with the request to Inform the students about the schedule of Personal Contact Programmes.
- 5. The Section Officers, Academic-II, III & IV, ICDEOL with the direction to coordinate with Programmer for communication.
- The Section Officer, Internal Audit, H.P. University, Shimla-5.
- 7. Senior Editors (ICDEOL), H.P. University, Shimla-5 are directed to supply the study material to the concerned branches within the stipulated period.
- Dealing Asstt. (Enquiry) (ICDEOL), H.P. University, Shimla-5
- 918h. Vijyant Thakur, Programmer ICDEOL. He is directed to upload the PCP programme ICDEOL website and also provide data to the Co-ordinators of the PCPs.
- 10. Guard file/Notice Board.