



**DIRECTOR**

2831327, 2832547 (O)  
☎ : (EPABX) 2833401  
E-mail: director.icdeol@gmail.com  
Center for Distance and  
online Education  
Himachal Pradesh University  
NAAC Accredited 'A' Grade University  
Summer Hill, Shimla-171005

**No. CDOE/18-13/2016-2025/UGC(DEB)**

**Dated: 23.05.2025**

**PROGRAMMES RUN THROUGH THE REGULAR/CONVENTIONAL MODE OF  
HIMACHAL PRADESH UNIVERSITY, SHIMLA.**

Sr. No.	Name of the Course/programme	Duration	Year of starting Course through Regular mode
1.	Bachelor of Education (B.Ed.)	Two Years	1985
2.	Bachelor of Arts (combination of 3 subjects) (General)	Three Years	1971
3.	Bachelor of Commerce (General) (B.Com.)	Three Years	1971
4.	Master of Arts (Education)	Two Years	1976
5.	Master of Arts (Journalism & Mass Communication)	Two Years	1986
6.	Master of Arts ( Public Administration)	Two Years	1987
7.	Master of Arts (Sanskrit)	Two Years	1971
8.	Master of Arts (Music)	Two Years	1971
9.	Master of Arts (Political Science)	Two Years	1971
10.	Master of Arts (Economics)	Two Years	1971
11.	Master of Arts (English)	Two Years	1970
12.	Master of Arts (Sociology)	Two Years	1989
13.	Master of Arts (Hindi)	Two Years	1971
14.	Master of Arts (History)	Two Years	1971
15.	Master of Commerce (M.Com.)	Two Years	1991

*[Signature]*  
23/5/2025  
Director  
C.D.O.E.  
Himachal Pradesh University  
Shimla-171005

# THE FIRST ORDINANCES OF THE HIMACHAL PRADESH UNIVERSITY

## CHAPTER-I

**1.1** The subjects as and when started shall be assigned in terms of statute 13 (i) (iv) of the First Statutes of University to various Faculties as follows:-

### **1. FACULTY OF LANGUAGES**

1. Sanskrit
2. Hindi and other Modern Indian Languages
3. English
4. French
5. German
6. Russian
7. Himachali – Pahari Language and Culture
8. Buddhist Studies
9. Persian
10. Urdu
11. Communicative English
12. Functional Hindi

### **2. FACULTY OF PERFORMING & VISUAL ARTS**

1. Music
2. Dance
3. Dramatics
4. Painting
5. Applied Art
6. Sculpture
7. Masters of Fine Arts ( Pahari Miniature Painting)
8. Diploma in Pahari Miniature Painting.

### **3. FACULTY OF SOCIAL SCIENCES**

1. Philosophy
2. Psychology.

## **CHAPTER IV**

### **CORRESPONDENCE COURSES**

**4.1** (a) The University may conduct correspondence courses leading to the Bachelor's and Master's degree examinations in the Faculties of Languages, Social Sciences and Education, and Master of Philosophy degree in all the Faculties in such subjects, as may be provided for from time to time.

(b) The University may also conduct Honours Courses through Correspondence in the Faculties of Arts and Science (without practicals) in such subjects as may be provided for from time to time.

**4.2** The course of study, the duration of the courses, the medium of instructions and examination, the mode of examinations and examination papers shall be for private and ICDEOL students, except for the B.Ed. Course, same as for the regular students with the exception that the examination dates in respect of the students of the Correspondence Courses and private candidates may not necessarily be the same as in respect of the regular students of the University and the Vice-Chancellor shall have the power and authority to decide such dates as per exigencies of situations.

**4.2 (A)** For the B.Ed. course, the course of study, duration of the course, the medium of instruction and examination and the examination papers shall be as laid down in Chapter-XI.

**4.3** The minimum qualification for admission to these courses, shall be laid down in chapter-1:

Provided that the Correspondence Courses for the B.Ed. degree shall be open only to the following:-

i) Whole time paid teachers serving in H.P. who have undergone the training for and obtained the Junior Basic Teachers' Certificate or an equivalent certificate or diploma and have served for not less than three years in a School run by the Central or State Government or recognised by a State Government or by a Board of School Education established by law or by the Council for Indian School Certificate Examination.

ii) Whole time teachers serving in H.P. as such for at least three years in a school run by the Central or the Government of Himachal Pradesh, or recognised by the State Government or by the Board of School Education Himachal Pradesh, or by the Central Board of Secondary Education or by the Council for Indian School Certificate Examination.

iii) Members of the Educational Corps of the Armed Forces of India with at least three years service;

Provided further that M.Ed. degree shall be open in case of Distance and Open Learning mode for the candidates who are serving in Himachal Pradesh as a regular teacher, teacher educator or an educational administrator working in a recognized/ affiliated educational institutions.

**4.4.** The dates for admission to various courses shall be notified by the Directorate of Correspondence Courses whereas the dates for submission of application forms for various examinations shall be notified by the Controller of Examinations from time to time and students applying for admission to correspondence courses shall be required to pay such fee as may be prescribed from time to time by the Executive Council.

**4.4** (a) Save as otherwise provided under ordinance 6.24 of Chapter VI Examinations, the fees once paid by correspondence student shall not be refunded:

Provided that:-

i) Excess fee, migration and registration fee wrongly deposited by a student shall be refunded in full.

ii) If it is found that the candidate is not eligible for admission, the amount initially received from him/her shall be refunded in full.

iii) Neither the fees shall be adjusted in the subsequent years nor any refund shall be permissible on any grounds if a student discontinues with his/her studies or is declared ineligible to appear in the examination or fails to appear in the examination.

iv) Refund or adjustment of fees shall also not be permissible in case of a student provisionally admitted and subsequently declared ineligible or whose candidature is cancelled.

**4.5** The Executive Council shall establish ICDEOL and besides the Director, may appoint such other officers/teachers and assign to them such duties as may be necessary for the smooth and efficient functioning of the Directorate.

The Vice-Chancellor shall, from time to time issue such directions as may be necessary for the proper functioning of the Directorate.

**4.6** There will ordinarily be sixteen written lectures/lessons per semesters or thirty-two written lectures/lessons for a full year course in the case of B.A. and B. Com. course and ten written lectures/lessons per semester/year/per course/paper for M.A. , M.Com., M.Ed. and B.Ed. Course.

**4.7** The Director shall ensure that lectures are despatched to students in a phased programme so that ordinarily the interval between the despatch of any two consecutive lectures is not more than fifteen days and that all the

lectures are despatched to every student at least three weeks before the commencement of the examination.

Provided that the third lecture may not be sent after two consecutive lectures until the student has submitted the response sheet to one of the two assignments already sent to him.

**4.8** A student must answer the assignment and mail the response sheets to the Director of Correspondence Courses within ten days of the receipt of the assignment. The onus of having mailed the response sheets will be on the student.

**4.9** Each response sheet shall be evaluated and the marked response sheets with directions, if any, shall be returned to the student, ordinarily within a fortnight of its receipt in the Directorate.

**4.10** The Correspondence Courses for M.Phil. degree shall be through prescribed studies, answering of assignments and doing of practicals, if any.

**4.11** (a) The Director shall make arrangements for 'Personal Contact Programmers' at different centres for such duration as may be considered necessary:

Provided that there shall be a Personal Contact Programme (s) of 15 days duration per semester for the M.Ed. Course and 36 days duration per year for the B.Ed. Course. The duration of the classes in Personal Contact Programmes shall not be less than six hours per day.

(b) Attendance at the Personal Contact Programme shall be compulsory for the B.Ed., M.Ed., PGDCA and Music Courses and it shall be a pre-condition for being permitted to appear in the University examination.

Provided that relaxation in attendance not exceeding 20% may be granted by the Director in exceptional circumstances to be recorded in writing in each case and not as a general rule.

(c) Notwithstanding the above provision relating to Personal Contact Programme the students residing abroad admitted to any class may be required to submit one term paper as may be prescribed by the Directorate in each class/semester in lieu of the Personal Contact Programme.

The term paper will be on the same pattern as is available in M.A/M.Phil. courses but will be evaluated internally.

**4.12** In order to be eligible to appear at a University examination, a student must have answered at least 75% of the assignments sent to him and must have secured at least 33% of the maximum total marks in those assignments.

\*\*\*\*\*