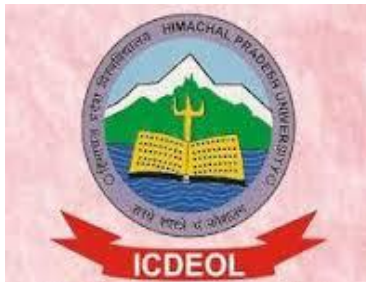


INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

H. P. UNIVERSITY SUMMER HILL, SHIMLA - 171005 (INDIA)

NAAC Accredited "A" Grade University



INFORMATION BROCHURE

Admission to B.Ed. (ODL Mode)

Recognized by NCTE: F.NRC/NCTE/F-3/HP-Seats/2000/3884 dt.14-07-2000

Academic Year 2022-23

**(Academic Session beginning September 2022 Revised from July-
August, 2022 and onwards)**

No. of Seats: 450

Duration of Course: Two Years

Last Date for Applying through Online Mode	04th October, 2022
Online Application Form and Processing Fee	Online Application form fee (Rs. 700/-) Processing fees(Rs. 1000/-) ; Total = Rs 1700/-
Date of Physical Counselling at ICDEOL Building, Ground Floor (Lecture Hall -1), H.P. University Summer Hill, Shimla-5	14th to 21st October, 2022. The candidate has to deposit their admission fees for B.Ed. course by Online Mode at the time of admission counselling. (kindly bring your credit/debit card)

For any query please visit:

Website: <http://hpuniv.ac.in>. or <https://admission.hpuniv.ac.in>

Academic-III (B.Ed./M.A. Education) Branch (3rd Floor, Room No. 403)

Faculty of Education , ICDEOL H.P. University Summer Hill, Shimla (on all working days from 10.00 am to 5.00 pm)

Or Email: director.icdeol@gmail.com



संदेश

आधुनिक युग के शिक्षकों को शिक्षण के विविध तरीकों एवं विधियों को अपनाते हुए शिक्षण के बारे में विभिन्न प्रकार की जानकारी रखने की आवश्यकता है। राष्ट्रीय शिक्षा नीति के तहत शिक्षक मजबूत व्यापक शिक्षा के कार्यक्रमों को अपनाकर इस व्यवसाय में दक्षता पैदा कर सकते हैं। सन् 1986 में राष्ट्रीय शिक्षा नीति के तहत शिक्षकों द्वारा शिक्षा के पुर्नगठन पर गम्भीरता से विचार किया गया है, तब से शिक्षा का महत्व बढ़ गया है।

आज के सामाजिक परिवेश में अध्यापकों के शिक्षण का महत्व बढ़ रहा है। इसलिए यह जरूरी हो गया है कि शिक्षकों को अपने पेशे में परिवर्तन करने की आवश्यकता है ताकि वे विद्यार्थियों को अच्छी शिक्षा प्रदान कर सकें।

दूरवर्ती शिक्षा केन्द्र द्वारा प्रदान की जा रही शिक्षा का महत्व इसलिए भी बढ़ जाता है क्योंकि आधुनिक संचार साधनों के द्वारा किसी भी प्रकार का ज्ञान ग्रहण करने की गति तीव्र हुई है। इन दिनों मीडिया, प्राद्यौगिकी, दूरभाष, मेल, टेली कान्फ्रेंसिंग, कम्प्यूटर, ई-मेल और रेडियो इत्यादि ने शिक्षा के क्षेत्र में अपनी छाप छोड़ी है जबकि शिक्षक समुदायों के लिए इन प्राद्यौगिकी के संदर्भ में गंभीरता से सोचने की आवश्यकता है।

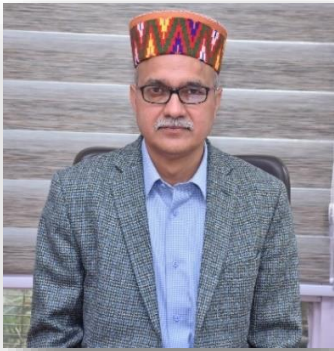
यह बहुत खुशी की बात है कि हिमाचल प्रदेश विश्वविद्यालय के अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र में विद्यार्थियों के समग्र विकास के लिए अनुकूल माहौल है और उन्हें आधुनिक युग की चुनौतियों का सामना करने के लिए विकसित/तैयार किया जाता है। हिमाचल प्रदेश विश्वविद्यालय ने वर्तमान तथा भविष्य की आवश्यकताओं के मध्यनजर सभी पाठ्यक्रमों के उन्नयन के लिए आवश्यक कदम उठाए हैं।

मैं हिमाचल प्रदेश विश्वविद्यालय के अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र की उन्नति तथा इसकी ख्याति के लिए शुभ कामना देता हूँ।

डा० सत प्रकाश बंसल

कुलपति

हिमाचल प्रदेश विश्वविद्यालय, शिमला



संदेश

हिमाचल प्रदेश विश्वविद्यालय का अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त अध्ययन केन्द्र वर्ष 1971 में अस्तित्व में आया तथा इसकी स्थापना के पश्चात् यह निरन्तर प्रगति करते हुए उत्तर भारत का एक अग्रणी पत्राचार शिक्षण संस्थान सिद्ध हुआ है।

इस संस्थान का मूल उद्देश्य शिक्षा का व्यापक प्रचार व प्रसार राष्ट्रीय और अन्तराष्ट्रीय स्तर पर ले जाने का रहा है। शिक्षा के सीमांत को मुक्त एवम् दूरवर्ती शिक्षा प्रणाली के माध्यम से आगे बढ़ाने का सार्थक प्रयास साबित हुआ। संस्थान के माध्यम से प्रदेश के दूर-दराज के छात्रों व कार्यरत कर्मचारियों को घर बैठे शिक्षा प्राप्त करने का सुअवसर मिला है। यह संस्थान विश्वविद्यालय अनुदान आयोग UGC (DEB) द्वारा स्थापित दूरस्थ शिक्षा के दिशानिर्देशों के अनुसार कार्य कर रहा है।

दूरवर्ती शिक्षा आज के समय की आवश्यकता है। मुझे यह जानकर प्रसन्नता है कि हमारे हिमाचल प्रदेश विश्वविद्यालय का अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त अध्ययन केन्द्र शहर से लेकर गाँवों तक के शिक्षार्थियों को उच्च स्तरीय शिक्षा प्राप्त करने के लिए अच्छे अवसर प्रदान कर रहा है। इसमें कुछ नये व्यवसायिक पाठ्यक्रम भी शामिल किए गए हैं।

मुझे आशा है कि अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त अध्ययन केन्द्र, हिमाचल प्रदेश विश्वविद्यालय में आप अपने उत्साह, दृढ़ निश्चय और इच्छा शक्ति से अपना लक्ष्य हासिल करके अपने स्वप्न को साकार करने में सफल रहेंगे ताकि आप इस राष्ट्र के सुशिक्षित व सभ्य नागरिक बन सकें। मैं अपनी हार्दिक शुभकामनाएं प्रेषित करता हूँ।

डा० ज्योति प्रकाश

प्रति-कुलपति

हिमाचल प्रदेश विश्वविद्यालय, शिमला



MESSAGE

*The **International Centre for Distance Education and Open Learning (ICDEOL)**, Himachal Pradesh University welcomes you for your keen interest in Distance Education Programmes offered by us. The Himachal Pradesh University established in the year 1970 set up a **Directorate of Correspondence Courses in the year 1971**. Ever since the Himachal Pradesh University has been a popular destination for the students in North India and the Directorate of Correspondence Courses is now rechristened International Centre for Distance Education and Open Learning. The primary objective of ICDEOL has been to extend its services and disseminate knowledge to students belonging to far-flung areas through sustainable, open and distance learning system.*

Institutions can prepare students for jobs that have not yet been created and for handling future technologies. International Centre for Distance Education and Open Learning is dedicated to equip learners with competencies to shape their own lives and contribute to society meaningfully. In anticipation of emerging needs of students, businesses and our nation, ICDEOL regularly modifies its academic work culture and offers innovative additional programmes as well. Our website is updated regularly and displays important information about admissions and examinations.

My role is to assist the learners in achieving their academic and career-related goals by providing supportive academic ecosystem that fosters learning and overall student development.

I wish a successful and bright future to all the learners.

A handwritten signature in blue ink, reading "Sanju Karol".

Professor Sanju Karol
Director (ICDEOL)
Himachal Pradesh University

INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त-अध्ययन केन्द्र

HIMACHAL PRADESH UNIVERSITY

(Established in 1970 by an Act of the Himachal Pradesh Legislative Assembly)

NAAC Accredited "A" Grade University

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FACULTY PROFILE

Dr. Kuldeep Singh Katoch (Incharge)	Professor	94184-58245
Dr. Surender Kumar Sharma (sharmasurender09@gmail.com)	Professor	94184-73578
Sh. Rajesh Kumar Sharma (rajeshsharma78hpu@gmail.com)	Associate Professor	94185-87640
Dr. Shashi Kant Sharma (kantsk12@gmail.com)	Associate Professor	70180-46325
Dr. Ritika Sharma (drritikaicdeol@gmail.com)	Associate Professor	95400-48353
Dr. Monika Sood (monikakaisth.do@gmail.com)	Assistant Professor	94182-55124
Dr. Pardeep Singh Dehal (drdehal@gmail.com)	Assistant Professor	94590-50971
Dr. Ruchi Malhotra (verma_ims84yahoo.co.in)	Assistant Professor	94181-83408

ICDEOL ADMINISTRATION

Director	Prof. Sanju Karol	0177-2831327, 2833401
PS to Director	Sh. Raj Kumar	0177-2831327, 2833402
Deputy Registrar, Academic	Sh. Narotam Singh Chauhan	0177-2831834, 2833408
Asstt. Registrar, Admn. & Accounts	Sh. Jagdev Negi	0177-2833404,
Liaison-cum-Public Relations Officer	Sh. K.G. Thakur	0177-2833409
Section Officer (Administration)	Sh. Narender Mohan Nepta	0177-2833405
Superintendent (Accounts)	Sh. Jasvinder Pal	0177-2833414, 2833416
Asst. Registrar (Academic-I) (U.G. Classes)	Sh. Ashwani kumar	0177-2833407, 2833423
Superintendent (Academic-II) (MA.-English, Hindi, History, Sanskrit, Music & Political Science, M.A. Eco., Pub. Admn.)	Smt. Monika Misra	0177-2833406, 2833410
Sociology)		
Section Officer (Academic-III) (DYS, DTG)	Sh. Naresh Kumar	0177-2833411
Superintendent (Academic IV) (M.Com)	Sh. Vineet Sood	0177-2833412
Superintendent (R & I Section)	Smt. Jogindra Devi	0177-2833413, 2830141
Deputy Librarian	Sh. Kundan Lal	0177-2833417, 2833418
Clerk (Inquiry)	Sh. Kewal Krishan	0177-2833444, 2832239
Senior Editor	Sh. Dalel Singh Thakur	0177-2833438
Senior Editor	Sh. Pardeep Sharma	-----
Senior Editor	Sh. Desh Raj Pathania	-----
Editor	Sh. Rohit Sharma	-----
Programmer	Sh. Vijayant Thakur	0177-2833419

Himachal Pradesh University

Himachal Pradesh University, a premier institution of teaching and research in the country was established in 1970 by an Act of the Himachal Pradesh Legislative Assembly. The Government of Himachal Pradesh and the University Grants Commission wholly finances it. The University is situated at Summer Hill, a quiet suburb of Shimla City in the vicinity of the Indian Institute of Advanced Study. The University offers courses in various disciplines under the faculties of Commerce and Management Studies, Education, Languages, Law, Sciences, Social Sciences, Engineering & Technology, Ayurveda and Performing & Visual Arts etc. The University also runs Human Resource Development Centre (HRDC), which offers orientation and refresher courses for university and college teachers. As many as Two Hundred Seventy Four colleges/Institutions (Govt. /Private) within the State of Himachal Pradesh are affiliated to the University in addition to Centre for Evening Studies and College of Legal Studies situated on The Mall and at Ava-Lodge, Shimla respectively, besides a Regional Centre at Dharamshala.

International Centre for Distance Education and Open Learning

Immediately on its establishment in 1970, the Himachal Pradesh University took a bold step for proliferation of knowledge and democratization of educational opportunities by setting up a Directorate of Correspondence Courses. The University has played a pioneering role in launching the programme of distance education at post-graduate level. It was the first to impart instruction at post-graduate level in social sciences, humanities, commerce and teacher training through the mode of distance education. Over the years, the Directorate of Correspondence Courses has been moving towards absorbing the emerging philosophy of distance education and adopting multimedia approach to impart instruction. In view of this, the Directorate of Correspondence Courses has been rechristened as the **International Centre for Distance Education and Open Learning (ICDEOL)**. It is located in the campus of the University at Summer Hill, a suburb at the Western end of Shimla at a distance of 4 kilometres from the main town. Summer Hill Railway Station is at five minutes' walk from the ICDEOL building. Transport facilities i.e. local buses, trains and university buses are available at short intervals from Summer Hill to the main town and vice-versa.

1. ELIGIBILITY CONDITIONS (AS PER NCTE NORMS 2014)

The candidates who wish to apply for B.Ed. course (Distance Education mode) should fulfil following criterion:

- a. The candidate should fall under any of the following two criteria:
 - i) Trained in-service teacher in elementary education. As per clarification given by Directorate of Elementary Education, Government of Himachal Pradesh vide letter no. EDN-H(Ele)(u)-2/2015 (P&D), dated 26th August, 2015, Shastri Teachers with OT training, Language Teachers with LT training, Drawing Masters/Art and Craft Teachers with 2 years diploma, PET/PTI with 2 years diploma are trained teachers as considered by their parent department and thus, are eligible for admission in B.Ed. Course.

ii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode. As per NCTE regulation, 2014 Diploma in Pre-school Education (DPSE); D.El.Ed./J.B.T; B.El.Ed.; D.P.Ed.; B.P.Ed.; M.P.Ed. & Diploma in arts education (Visual/Performing Art) are NCTE recognized teacher education programmes.

b. In addition to anyone of above eligibility conditions.

The candidate must have at least 50% marks either in the Bachelor's Degree (Medical/Non-Medical/Commerce/Arts) and/or in the Master's Degree in the Science/Social Science/Humanities/Commerce, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, and 45 percent marks in case of SC/ST/OBC/Physically handicapped categories in the aforesaid Bachelor's/Master's Degree and 50% marks for Bachelor's in Engineering or technology from a recognized University established by law in India are eligible for admission to the programme.

Note: Only those candidates who fulfil the eligibility criteria as mentioned in the Information Brochure should apply to this course. The original certificates/documents/testimonials etc. will be checked at the time of counselling. Any information supplied by the candidates, if found false at any stage, shall make them liable for cancellation of their candidature/admission. The admissions to the B.Ed. Programme through ICDEOL will be made solely on the basis of academic merit in qualifying examination in concerned stream of study of the eligible candidate.

2. ADMISSION CRITERIA

Admissions to 450 seats in B.Ed. (ODL) for Academic Year 2022-23 (Academic Session beginning September 2022 Revised from July- August, 2022 and onwards) will be done on merit prepared on the basis of marks obtained in the qualifying examination only.

3. RESERVATION POLICY

1. The relaxation in marks for SC/ST/OBC/Physically handicapped categories will be as per the existing rules of Himachal Pradesh University.
2. Further, Himachal Pradesh University Latest Reservation Roaster i.e. 120 point reservation roaster is being followed for making admissions to B.Ed. course. It will include GEN, SC, ST, PH, CUL, SP, EWS categories only.

4. DISTRIBUTION OF SEATS

(i)	Medical Stream	=	25 Seats
(ii)	Non-Medical Stream	=	25 Seats
(iii)	Commerce Stream	=	25 Seats
(iii)	Arts Stream	=	375 Seats
Total		=	450 Seats

5. ONLINE ADMISSION PROCEDURE

The candidates have to follow the steps given below:

Step 1: Register online at <http://hpuniv.ac.in>. Note down login id and password.

Step 2: Login to your account using your login id and password and complete your online form by uploading your latest passport size photograph, signature and other necessary details and take the print out of the form.

Step 3: Schedule of Counselling will be displayed on website and also intimated through sms.

Step 4: Bring the print out of application form, one set of all documents (photocopies) and requisite original documents at the time of counselling.

Before Proceeding to Apply, Please ensure that you have:

1- Scanned copy of applicant's recent photograph with following specifications.

Photograph should be in formals.

Photograph must be a passport size colour picture.

Photograph must be taken in full face view directly facing the camera.

Photograph should have no shadows and red eyes.

Maximum size 100 KB.

Photo format should be .jpg or .jpeg format only.

File name should be of 10 characters maximum.

2- Scanned copy of applicant's signature with following specifications.

Applicant should sign with black ink on a white paper and get the signature scanned.

The signature must be signed only by the applicant and not by any other person in PDF format only.

Maximum size 100 KB.

Scanned signature format should be .jpg or .jpeg format only.

File name should be of 10 characters maximum.

3- Upload documents with following specifications.

Important Instruction- Applicant should upload all relevant mark sheets/certificates which are necessary to decide their eligibility to the course in one PDF of Maximum size 2MB.

Scanned signature should be in PDF format only.

File name should be of 10 characters maximum.

4- Create an email account if you already do not have one.

5- You must give a mobile number in basic details. If you do not have mobile number, please enter your parents/guardian's mobile number for any further correspondence in this regard.

6- All mandatory fields marked with red star are required to be filled by the candidate.

7- Procedure for Online Payment

*Prospectus Fees and Counselling fees will be deposited through online payment Gateway

a) If you select online payment mode, click on 'make payment'

b) On the next page select your payment gateway.

c) Click on 'continue for payment'

d) Choose among the given options (debit card, credit card, net banking etc.- kindly check the available banks and card types)

*** Students are requested to bring their Debit/ Credit cards at the time of counselling for the payment of Admission fee. (No payment will be accepted through cash/ Draft or any other offline mode.)**

6. DOCUMENTS REQUIRED AT THE TIME OF COUNSELLING

The eligible candidates will be called as per merit ranks for the Physical Counselling at **ICDEOL Building, Ground Floor (Lecture Hall -1), H.P. University Summer Hill, Shimla.**

At the Time of Counselling, candidate is required to bring the following documents:

i)	Print out of filled ONLINE Application form along with the photocopies of all the relevant documents.
ii)	Original Matriculation Certificate

iii)	Original Detail Marks Cards (DMCs) of qualifying examinations (First Year, Second Year and Final Year) and also of Post-Graduation if any. If any candidate has passed his/her UG or PG from other than H.P. University, he/she should bring with them UGC or UGC-DEB Recognition Letter) (Strictly as per the UGC Letter (Sample of H.P.University) available at Page No. 15-18 of Prospectus)
iv)	Original DMC of Diploma/Certificate in Primary/Elementary Teacher Training or any other course approved by NCTE
v)	3 - Passport size Photographs
vi)	Employment Certificate in Original (For in-service Teachers Only) Strictly as per the Performa (available at Page No. 12 of Prospectus)
vii)	Original Certificates/Documents supporting the claim for reservation under SC/ST/OBC/PH/EWS from the Competent Authority a) For SC/ST/OBC category - certificate issued by SDM/Tehsildar b) For PH category - certificate issued by the competent Medical Authority/Board or UDID(Unique Disability ID) issued by Department of Empowerment of Persons with Disabilities) c) For EWS category- certificate issued by SDM/Tehsildar
viii)	Appointment Letter (Original), Joining Report & Experience Certificate
ix)	Character Certificate from Competent Authority.
x)	If any candidate unable to attend physical counselling, he/she can authorize some person (Strictly as per Authority Letter format available at Page No. 13 of Prospectus)

Note:

- (i) **The candidates shall have to submit self attested copies of the above documents.**
- (ii) **The incomplete documents in any respect shall not be accepted and admission will not be given.**

7. FEE STRUCTURE FOR B.Ed. COURSE

- a) For the candidates who are already registered with the H.P. University, the fee for B.Ed. is Rs. 14800/- per annum. The fee given herein includes the tuition fee, admission fee, PCP fee and mailing charges etc.
- b) In addition to above fee, the registration fee of Rs. 200/- shall be payable once at the time of first admission by those students who have passed their lower/last examination from some other University (if already not registered with the Himachal Pradesh University, Shimla).
 - (i) Registration fees after completion of Degree up to period one year is Rs. 4,000/-.
 - (ii) Registration fees after one year up to 3 years from completion of Degree is Rs. 10,000/-.
- c) After the counselling, the selected candidates will be required to deposit their fee online.
- d) Examination form for B.Ed. course will be filled by the candidates through online mode only on university website. Examination fee of Rs. 2800/- will be deposited by the students at the time of online submission of examination form.

ONLINE EXAMINATION FORM

Note: The students of B.Ed. have to fill the online examination form which is available on ICDEOL Website www.hpuniv.ac.in. Or directly go to the link <https://exams.hpushimla.in>.

Refund of Fee

- Excess fee, (migration fee, registration fee etc.) wrongly deposited by a student shall be refunded as per University rules.
- If it is found that the candidate is not eligible for admission, the amount initially received from him/her as processing fee of Rs. 1000/- shall not be refunded.
- The fee shall neither be adjusted in subsequent year nor shall any refund be permissible on any ground if a student discontinues with his/her studies or is declared ineligible on account of not attending of PCPs etc. to appear in the examination or fails to appear in the examination.
- The above fee structure is subject to revision from time to time. The revised fee, if any shall be applicable for the current session.

Note:-Students found to have been involved in the act of ragging will be dealt with as per provision of statute 23-A and recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan's Committee Report).

8. STUDY MATERIAL& SUBJECTS OFFERED IN B.Ed.

The study material will be provided to the students during counselling.

Subjects offered in Bachelor of Education (B.Ed.): A learner is required to take following courses in B. Ed. Programme in first and second year;

First Year

Paper-I	Childhood and Development Years (100 Marks)
Paper-II	Contemporary India and Education (100 Marks)
Paper-III	Language across the Curriculum (50 Marks)
Paper-IV	Understanding Disciplines and Subjects (50 Marks)
Paper-V	Text Reading and Reflections (50 Marks)
Paper-VI	Learning and Teaching (100 Marks)
Paper-VII	Assessment for Learning (100 Marks)
Paper-VIII	Drama and Art in Education (50 Marks)

Candidates are required to choose any two of the following subjects in First Year in accordance with the subjects studied at Graduation Level.

Paper-IX - A Pedagogy of School Subjects (Part – 1) (Each 50 Marks)

- Teaching of Physical Sciences
- Teaching of Life Sciences
- Teaching of Mathematics

- (iv) Teaching of Social Sciences
- (v) Teaching of Commerce
- (vi) Teaching of English
- (vii) Teaching of Hindi
- (viii) Teaching of Sanskrit

Paper-X Practice Teaching / Internship in Teaching Practice
(4 Weeks during B. Ed. 1st Year)

(In Paper X, Grading (on Four Points Letter Grades) will be done on the basis of report submitted by the students.)

Second Year

Candidates will continue with the same two Teaching subjects in Second Year which they have opted in the First Year

Paper-IX - B Pedagogy of School Subjects (Part – 2) (Each 50 Marks)

- (i) Teaching of Physical Sciences
- (ii) Teaching of Life Sciences
- (iii) Teaching of Mathematics
- (iv) Teaching of Social Sciences
- (v) Teaching of Commerce
- (vi) Teaching of English
- (vii) Teaching of Hindi
- (viii) Teaching of Sanskrit

School Internship/Practice Teaching:

Paper-XI - A Skill in Teaching (School Subject – 1) (125 Marks)

Paper-XI - B Skill in Teaching (School Subject – 2) (125 Marks)

Paper-XII Knowledge and Curriculum (100 Marks)

Paper-XIII Gender, School and Society (50 Marks)

Paper-XIV Inclusive School (50 Marks)

Paper-XV ICT in Teaching-Learning Process (50 Marks)

Paper-XVI Understanding the Self (50 Marks)

Candidates are required to choose any one of the following optional subjects in B.Ed. 2ndYear

Paper-XVII Health and Physical Education (50 Marks)

Paper-XVIII Vocational and Work Education (50 Marks)

Paper XIX Education for Peace (50 Marks)

Paper-XX Guidance and Counselling (50 Marks)

Practice Teaching/ Internship in Teaching

The students are required to go through a teaching Practice for Two Months (8 Weeks) during second year of B. Ed. course.

9. PERSONAL CONTACT PROGRAMME (PCP)

Attendance in Personal Contact Programmes (PCPs) of B. Ed. Programme is compulsory for all the candidates and it shall be precondition for being permitted to appear in the

University Examination. Students admitted to the course shall be required to attend two personal contact programmes of 20 days each year i.e. one PCP per year at allotted Learning Resource Centres/Study Centres as per NCTE norms. Schedule of Personal Contact Programme of B.Ed. 1st & 2nd year will be uploaded on University Website. The approved learning resource centres/study centres for the conduct of Personal Contact Programs (PCP) are given at Sr. No. 10. The candidates will be allotted Learning Resource Centre of their choice at the Time of Counselling at ICDEOL, H.P. University, Shimla-5.

10. LIST OF APPROVED LEARNING RESOURCE CENTRES/STUDY CENTRES FOR CONDUCT OF PERSONAL CONTACT PROGRAMME OF B.Ed.

Learning Resource Centres For B.Ed.
ICDEOL Campus, H.P. University, Summer Hill (H.P.)
Note: - Regional center H.P University Dharmshala, Kangara and MSLM College Sundernagar Mandi as an Examination/ PCP centers will be notified after the clarification from H.P. Government and thereafter the approval of UGC-DEB.

11. EXAMINATION CENTRES

The examination centres for B.Ed. (1st & 2nd Year) programme will be notified by the office of Controller of Examination (CoE) H.P. University in due course of time depending on the strength of candidates appearing in annual examination.

12. EMPLOYMENT CERTIFICATE (For in-service Teachers Only)

(To be provided by the Principal/ Headmaster/Headmistress of the School)

This is to certify that Mr./Ms.has been teaching in this school fromto till date. The school is affiliated to.....and classes from to are being taught by her/him .

Signature of Principal/ Headmaster/ Headmistress with stamp

Place..... Name

Dated..... Address.....

Please note: In case the teaching certificate of a candidate is found to be not genuine at any stage, his/her candidature will be cancelled and the candidate will be responsible for the consequences of submitting fake teaching certificate.

13. AUTHORITY LETTER FORMAT

(Template for Authorization letter from candidate who will not be able to attend the Counselling process in person, for admission to Bachelor of Education program to be held at ICDEOL BUILDING, H.P. University campus w.e.f. 14th to 21st October, 2022, due to valid unavoidable circumstances beyond control)

To

ADMISSION COMMITTEE

Bachelor of Education,
H.P. University, Shimla.

Subject: Authorization Letter for attending the Counselling Process for Admission to Bachelor of Education

Dear Madam / Sir,

I,(Name of the applicant and Application/ Registration Number) for Bachelor of Education, will not be able to attend the Counselling process in person, to be held at ICDEOL BUILDING, H.P. University campus on(Date of Counselling).

I am therefore authorising Mr./Ms..... (Name of the authorized person), who is my (Relation of the authorized person to the candidate) to attend the admission counselling process on my behalf. He /She will produce all the original documents required for the counselling and admission process. He /she is authorised to take decision, sign and pay required fee on my behalf and the decision taken by him / her will be treated as final decision of mine.

Date :

(Name & Signature of the Applicant)

Place :

Application/ Registration Number: _____

ATTESTATION

Signature of the authorised person *

Name of the authorised person *

Attested by
(Signature of the Applicant)

*** Note: Please attach copy of valid ID proof of applicant and authorized person with the authorization letter**

14. IMPORTANT DATES

1.	Last Date for Registration and Completion of Online Form on the University Website	04th October, 2022.
2.	Schedule of Counselling on University Website	10th October, 2022.
3.	Physical Counselling at ICDEOL, Himachal Pradesh University Summer Hill, Shimla-5	14th to 21st October, 2022.

Note: Kindly note simply filling the online admission form does not confirm the eligibility for admission. Eligibility will be checked and finally approved on the day of counselling.

SAMPLE OF UGC RECOGNITION LETTER FOR THE CANDIDATES WHO HAVE PASSED THEIR UG OR PG FROM OTHER THAN H.P. UNIVERSITY



1909-40
25/3/2021
UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
35-FEROZE SHAH ROAD
NEW DELHI-110 001

Speed Post

F. No. 21-42/2020 (DEB-II)

The Registrar,
Himachal Pradesh University
Gyan Path, Summer Hill
Shimla - 171 005



March, 2021



22 MAR 2021

Sub: Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 - regarding

Sir/Madam,

In exercise of the powers conferred by sub-sections (1) and (2) of section 26 read with clause (j) of section 12 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 had been notified in the Gazette of India on 4th September, 2020.

2. The eligibility criterion for Higher Educational Institution is enumerated under Regulation 3 in Part II of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. The Regulation 4 and 5 describes the process of applications and the approval process for the Open and Distance Learning and Online Programmes whereas Regulations 6 describe provisions of right to appeal by the Higher Educational Institutions aggrieved with the order of the Commission and Regulations 7 describe the process of withdrawal of Recognition.
3. In accordance with these Regulations, the Commission had invited online applications from the eligible Higher Educational Institutions for offering Open and Distance Learning and Online Programmes from the **academic session 2020-21, beginning February-March, 2021**. The **Himachal Pradesh University** had submitted its application for recognition of the Open and Distance Learning Programmes.
4. Application received from **Himachal Pradesh University, Himachal Pradesh** had been scrutinized and deficiency(s) or defect(s) in application were communicated to HEI as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 to remove or rectify such deficiency(s) or defect(s) with relevant documentary evidence.
5. The **Himachal Pradesh University, Himachal Pradesh** was invited for a Virtual Interface Meeting with the Expert Committee; constituted by the Chairman of the Commission; on **02/02/2021** in the UGC office, 35 Feeroz Shah Road. New Delhi - 110 001.
6. The Interface Expert Committee, based on the submitted application, compliance to deficiency(ies) or defect(s) communicated earlier, the presentation made by the Higher Educational Institution in the

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Director ICDGOL

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Please discuss

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26.3.2021

virtual Interface Expert Committee Meeting, and as per the provisions of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 made recommendations for the consideration of Competent Authority/ Commission.

7. Based on the recommendations of Interface Expert Committee and its approval by Competent Authority/Commission, I am directed to issue this Order, thereby communicating the programme wise recognition for the programmes to be offered in **Open and Distance Learning mode** from academic year 2020-21 (academic session beginning February-March, 2021) by the **Himachal Pradesh University, Himachal Pradesh** as detailed in point no. 8 below. The assessment sheet duly approved by Competent Authority has already been communicated to the Higher Educational Institution through UGC-DEB portal on 19/02/2021.

8. **Programme wise recognition status**

(i) **Open and Distance Learning Programmes Recognized**

S. No.	Name of the ODL Programmes	Period of Recognition
1	BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS)-General (From UGC List)	2020-21 (Academic session beginning February-March, 2021) to 2024-25
2	BACHELOR OF COMMERCE - Commerce	
3	BACHELOR OF EDUCATION*	
4	MASTERS OF ARTS – Economics	
5	MASTERS OF ARTS – English	
6	MASTERS OF ARTS – Education	
7	MASTERS OF ARTS – Hindi	
8	MASTERS OF ARTS – History	
9	MASTER OF ARTS - Journalism & Mass Communication	
10	MASTERS OF ARTS – Music	
11	MASTERS OF ARTS - Political Science	
12	MASTERS OF ARTS - Public Administration	
13	MASTERS OF ARTS – Sanskrit	
14	MASTERS OF ARTS – Sociology	
15	MASTER OF COMMERCE – Commerce	

*Based on the NCTE recommendation/approval, the maximum intake and other conditions as per NCTE recommendation/approval letter

(ii) Open and Distance Learning Programmes Not Recognized

S. No.	Name of the ODL Programmes	Reason(s) for refusal
1	MASTER OF BUSINESS ADMINISTRATION – Marketing	1. Non submission of prior approval of respective Regulatory Authority. 2. Inadequate faculty. 3. PPR & SLM not provided. 4. Term End weightage is not as per UGC (Open and Distance Learning Programmes and Online Regulations, 2020
2	MASTER OF BUSINESS ADMINISTRATION - Human Resource Management	
3	MASTER OF BUSINESS ADMINISTRATION - Finance Management	
4	POST GRADUATE DIPLOMA IN HUMAN RESOURCE DEVELOPMENT - Human Resource Development	One year PG Diploma programmes are not covered under UGC (Open and Distance Learning Programmes and Online Regulations, 2020
5	POST GRADUATE DIPLOMA IN PERSONAL MANAGEMENT & LABOUR WELFARE - Personal Management & Labour Welfare	
6	MASTER OF SCIENCE – Mathematics	Not eligible to offer science programme as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
7	BACHELOR OF COMPUTER APPLICATION - Computer Application	
8	MASTER OF COMPUTER APPLICATIONS - Computer Application	
9	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION - Computer Applications	One year PG Diploma programmes are not covered under UGC (Open and Distance Learning Programmes and Online Regulations, 2020
10	*DIPLOMA IN TOURIST GUIDE - Tourism Management	Not to be assessed as per provisions of UGC (Open and Distance Learning Programmes and Online Regulations, 2020
11	*DIPLOMA IN YOGA STUDIES - Yoga Studies	

9. For the programmes recognized in 8(i) above, the Higher Educational Institution shall comply with all the provisions of the University Grants Commission (Open and Distance Learning Programmes and

Online Programmes) Regulations, 2020 while offering the programmes in Open and Distance Learning mode. Some specific provisions for compliance have been mentioned in **Annexure-1**.

10. For the programmes not recognized in 8(ii) above, the Higher Educational Institution may prefer an appeal if any, along with documentary evidence to the Commission and shall also be uploaded on UGC-DEB portal, as per the provision stipulated under Regulations 6 of Part-II of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. The appeal shall be accompanied by a copy of the order appealed against along with a fee of Rupees 10,000/- per programme in the form of demand draft drawn in favour of Secretary, UGC and **shall reach to the Joint Secretary, Distance Education Bureau (DEB), UGC, 35 Feroze Shah Road, New Delhi-110001 within a period of 30 days from the date of the communication already issued as per clause 7, above.**
11. As stipulated under Sub-Regulation 7 of Regulations 5 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020:
"No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition".
12. In the event of any Higher Educational Institution found offering programmes in Open and Distance Learning mode and/or Online mode without recognition of the Commission or in violation to any of the provisions of these regulations and guidelines or orders made there under, the Commission may take actions as per Sub- Regulation 3 of Regulation 7 in Part -II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Yours faithfully,


(Neethu S. Thulaseedharan)
Education Officer