INTERNATIONAL CENTRE FOR

DISTANCE EDUCATION AND OPEN LEARNING

Website:

www.hpuniv.ac.in **or** https//admissions.hpushimla.in

HAND-BOOK OF INFORMATION

> ## Academic Year: 2022-23
>
> ## Academic Session: September 2022
> **(revised from July-August, 2022)**

Admission to

Postgraduate/ Undergraduate/ Diploma Courses

HIMACHAL PRADESH UNIVERSITY

NAAC Accredited "A" Grade University

SUMMER HILL, SHIMLA - 171005 (INDIA)

IMPORTANT DATES OF FILLING ONLINE ADMISSION FORM

UG Courses (B.A. / B.Com.) (CBCS)

Start Date for Registration	**09th September, 2022**
Last Date for Registration	**20th October, 2022**

PG & Diploma Courses

Start Date for Registration	**09th September, 2022**
Last Date for Registration	**20th October, 2022**

MBA *(Approved by AICTE)*

Last date for registration	**15th October, 2022**
Counselling Date	**27th October, 2022**

संदेश

आधुनिक सामाजिक परिवेश में परिवर्तन की गति तेज और तुरन्त लक्षित होने वाली है। ज्ञान के प्रचार – प्रसार के माध्यम निरन्तर बढ़ते जा रहे हैं। कुछ सीखने के लिए आज किसी के पास जाने की आवश्यकता नहीं है। आधुनिकतम संचार साधनों के द्वारा सभी प्रकार का ज्ञान ग्रहण करने की गति तेज़ हुई है। अतः मानवीय विकास की इस प्रक्रिया के साथ शिक्षा का सामंजस्य भी आवश्यक है।

शिक्षा एक मानवीय क्रिया है, यह अपना वास्तविक उद्देश्य तभी पूरा कर पाती है जब शिक्षार्थी को मानवीय मूल्यों और संवेदना से अनुप्राणित कर सके। शिक्षा का प्रयोजन किसी तकनीकी या व्यवसाय विशेष में दक्षता पैदा करने तक सीमित नहीं है, बल्कि जीवन में मूल्यबोध और मूल्यनिष्ठा की सहजता विकसित करना इसका प्रथम उद्देश्य होना चाहिए।

इसलिए शिक्षा की प्रतिक्रिया में भी निरन्तर परिवर्तन हो रहे है इस स्थिति के रहते शिक्षा व्यवस्था में वैश्विक स्तर दूरवर्ती शिक्षा प्रणाली का महत्त्व बढ़ रहा है। दूरवर्ती शिक्षा प्रत्येक आयुवर्ग और विभिन्न भौगौलिक स्थिति में रहने वाले लोगों को शिक्षा की सुविधा उपलब्ध कराने की दिशा में प्रभावी और उपयोगी सिद्ध हो रही है। इसके कारण मुक्त विद्यालयों से लेकर मुक्त एवं दूरवर्ती शिक्षा विश्वविद्यालयों का प्रसार बढ़ा है।

वास्तव में दूरवर्ती शिक्षा आज के समय की आवश्यकता है। जहाँ जनसंख्या में वृद्धि हो रही है वहीं दूसरी ओर साक्षरता और शिक्षा के प्रति प्रत्येक क्षेत्र का नागरिक जागरूक हो गया है। प्रत्येक नागरिक को शिक्षा प्रदान करने का लक्ष्य भी दूरवर्ती शिक्षा के माध्यम से प्राप्त किया जा सकता है।

मुझे यह जानकर प्रसन्नता है कि हमारे विश्वविद्यालय का अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र शहर से लेकर गाँव तक के शिक्षार्थियों को उच्च स्तरीय शिक्षा प्राप्त करने के लिए अच्छे अवसर प्रदान कर रहा है। इसमें कुछ नये व्यवसायिक पाठ्यक्रम भी शामिल किए गए हैं। मेरी कामना है कि हिमाचल प्रदेश विश्वविद्यालय का यह अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र वास्तव में अन्तर्राष्ट्रीय ख्याति प्राप्त करें।

डा० सत प्रकाश बंसल
कुलपति
हिमाचल प्रदेश विश्वविद्यालय, शिमला
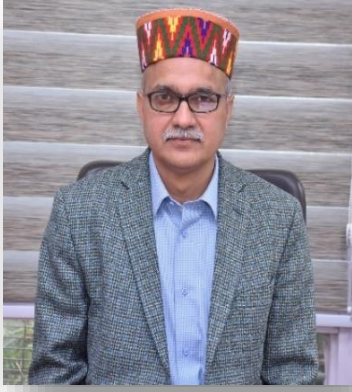
संदेश

हिमाचल प्रदेश विश्वविद्यालय का अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त अध्ययन केन्द्र वर्ष 1971 में अस्तित्व में आया तथा इसकी स्थापना के पश्चात् यह निरन्तर प्रगति करते हुए उतर भारत का एक अग्रणी पत्राचार शिक्षण संस्थान सिद्ध हुआ है।

इस संस्थान का मूल उद्देश्य शिक्षा का व्यापक प्रचार व प्रसान राष्ट्रीय और अन्तराष्ट्रीय स्तर पर ले जाने का रहा है। शिक्षा के सीमांत को मुक्त एवम् दूरवर्ती शिक्षा प्रणाली के माध्यम से आगे बढाने का सार्थक प्रयास साबित हुआ। संस्थान के माध्यम से प्रदेश के दूर–दराज के छात्रों व कार्यरत कर्मचारियों को घर बैठे शिक्षा प्राप्त करने का सुअवसर मिला है। यह संस्थान विश्वविद्यालय अनुदान आयोग UGC (DEB) द्वारा स्थापित दूरस्थ शिक्षा के दिशानिर्देशों के अनुसार कार्य कर रहा है।

दूरवर्ती शिक्षा आज के समय की आवश्यकता है। मुझे यह जानकर प्रसन्नता है कि हमारे हिमाचल प्रदेश विश्वविद्यालय का अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त अध्ययन केन्द्र शहर से लेकर गाँवों तक के शिक्षार्थियों को उच्च स्तरीय शिक्षा प्राप्त करने के लिए अच्छे अवसर प्रदान कर रहा है। इसमें कुछ नये व्यवसायिक पाठ्यक्रम भी शामिल किए गए हैं।

मुझे आशा है कि अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त अध्ययन केन्द्र, हिमाचल प्रदेश विश्वविद्यालय मे आप अपने उत्साह, दृढ निश्चय और इच्छा शक्ति से अपना लक्ष्य हासिल करके अपने स्वप्न को साकार करने में सफल रहेंगे ताकि आप इस राष्ट के सुशिक्षित व सभ्य नागरिक बन सकें। मैं अपनी हार्दिक शुभकामनाएं प्रेषित करता हूँ।

डा० ज्योति प्रकाश
प्रति-कुलपति
हिमाचल प्रदेश विश्वविद्यालय, शिमला

Director's Message

The **International Centre for Distance Education and Open Learning (ICDEOL)**, Himachal Pradesh University welcomes you for your keen interest in Distance Education Programmes offered by us. The Himachal Pradesh University established in the year 1970 set up a **Directorate of Correspondence Courses in the year 1971.** Ever since the Himachal Pradesh University has been a popular destination for the students in North India and the Directorate of Correspondence Courses is now rechristened International Centre for Distance Education and Open Learning. The primary objective of ICDEOL has been to extend its services and disseminate knowledge to students belonging to far-flung areas through sustainable, open and distance learning system.

Institutions can prepare students for jobs that have not yet been created and for handling future technologies. International Centre for Distance Education and Open Learning is dedicated to equip learners with competencies to shape their own lives and contribute to society meaningfully. In anticipation of emerging needs of students, businesses and our nation, ICDEOL regularly modifies its academic work culture and offers innovative additional programmes as well. Our website is updated regularly and displays important information about admissions and examinations.

My role is to assist the learners in achieving their academic and career-related goals by providing supportive academic ecosystem that fosters learning and overall student development.

I wish a successful and bright future to all the learners.

Professor Sanju Karol
Director (ICDEOL)
Email id: director.icdeol@gmail.com

INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र

HIMACHAL PRADESH UNIVERSITY

(Established in 1970 by an Act of the Himachal Pradesh Legislative Assembly)

NAAC Accredited "A" Grade University

Hon'ble CHANCELLOR
Rajendra Vishwanath Arlekar
(Governor of Himachal Pradesh)

Hon'ble VICE-CHANCELLOR
Prof. Sat Prakash Bansal

Hon'ble PRO VICE-CHANCELLOR
Prof. Jyoti Prakash

DIRECTOR
Prof. Sanju Karol

The ICDEOL wishes to emphasize that while every effort is made to ensure accuracy, the material in this book is subject to alterations or amendments in the light of overall policy and decisions of the University. The provisions of the Himachal Pradesh University Act, 1970, the Statutes and the Ordinances made thereunder shall have precedence over the published matter.

Himachal Pradesh University

Himachal Pradesh University, a premier institution of teaching and research in the country, is situated at Summer Hill, a suburb of Shimla at a distance of 5 km from the main town. It covers 200 acres of lush green land and offers a panoramic view with its distinctive architectural style. It was established in 1970 by an Act of the Himachal Pradesh Legislative Assembly. The University has 13 Faculties and 34 Teaching Departments covering various programmes such as Management and Vocational Studies, Commerce, Engineering and Technology, Languages, Law, Life and Physical Sciences, Social Sciences, Ayurveda, Dental & Medical Sciences, Information Technology, Computer Science and Performing & Visual Arts. The University also has its UGC Human Resource Development Centre which offers Orientation and Refresher Courses for University and college teachers. Most of the colleges (govt./private) from within the State are affiliated to the University. In addition to this, the University runs International Centre for Distance Education and Open Learning (ICDEOL), Centre for Evening Studies, School of Legal Studies and Regional Centre at Dharamshala.

Distinct Features of University

- Accredited by National Assessment & Accreditation Council (NAAC)
- Pioneered NRI (Self Financing) Scheme
- First to start Distance Education in the country
- Intellectually and Professionally enriched faculty
- HPU Alumni Excelled in All Spheres
- HRDC Human Resource Development Centre
- Commendable performance in sports and cultural activities at national level.
- Congenial environment for higher studies
- Substantial number of students qualify NET, GATE and other competitive examinations every year
- Linkages with national and international institutions
- The culture of holding seminars, workshops, conferences, symposia, etc.
- National level achievements in NCC, NSS, youth welfare programmes

Distance Education

Teaching through distance mode is now recognized as an effective method of instruction in all the advanced countries of the world. In the fast-developing socio-economic milieu of today, educational facilities need constant refurbishing and augmentation. It is now acknowledged by the academics of all shades that it is learning which is important and not the channel or the process through which one gets enrolled for education. The educational system in India has been changing from time to time, taking into consideration the socio-political needs and economic conditions of the society. Although the contribution of conventional educational system cannot be underestimated, the fact remains that education through the formal mode has been accessible only to a few. The distance and open education

system as an alternative mode of imparting instruction has, over the years, been meeting the demand for education of millions of people at different levels. It is an effort not only to solve the problem of over-crowding in our educational institutions but also to equip the adult community with tools and skills to attain professional competence. Over the past four decades various Indian universities have adopted the programme of distance education and open learning.

International Centre for Distance Education and Open Learning (ICDEOL)

Immediately after its establishment in 1970, the Himachal Pradesh University took a bold step towards proliferation of knowledge and democratization of educational opportunities by setting up a Directorate of Correspondence Courses. Ever since, the University has played a pioneering role in launching programmes in distance education at the postgraduate level. It was the first to impart instruction at postgraduate level in social-sciences, humanities, commerce and teacher training through the mode of distance education. Over the years, the Directorate of Correspondence Courses moved towards absorbing the emerging philosophy of distance education and adopting multi-media approach to impart instruction. In view of this, the Directorate of Correspondence Courses has now been rechristened as the International Centre for Distance Education and Open Learning (ICDEOL). It is located in the H.P. University complex at Summer Hill, a suburb at the western end of Shimla. Summer Hill Railway Station is a five-minute walk from the ICDEOL complex.

Jurisdiction

The distance education programme of the University is open to all persons residing in any part of India and abroad irrespective of race, creed or class subject to the fulfilment of minimum qualifications prescribed for admission and availability of seats. However, ICDEOL conducts PCPs/Examination etc. in respect of UG/PG/Diploma Courses within territorial Jurisdiction of Himachal Pradesh as per UGC guidelines through Public Notice F.N. 12-9/2010 (DEB-III) dated 18th July, 2016.

For all legal proceedings, if any, the jurisdiction shall be in the Courts of Shimla city only.

Transport

Local transport facilities like buses (private/state government), trains and University buses are available at regular intervals from Summer Hill to the main city.

Change in Correspondence Address

If any student wants to change his/ her address for correspondence already given in the admission form, he/she can represent through mail on the email id i.e. directoricdeol@gmail.com or can contact the concerned section on the contact numbers given as hereunder: -

Computer Centre, ICDEOL : **0177 2833419,**

ICDEOL Reception/Enquiry : **0177 2833444, 2832239**

Faculty Profile

Sr. No.	Name	Intercom / EPBAX	Mob. No.	Email ID
Department of Business Administration				
1	Dr. Varun Abrol, Assistant Professor	-	9906035333	abrol.varun04@gmail.com
2	Dr. Ashok Kumar Bansal, Assistant Professor	-	9418152174 8219408820	ashokkumarbansal2009@gmail.com
Department Of Commerce & Management				
1	Dr. Om Prakash, Professor	822	7807223875	dropverma71@gmail.com
2	Dr. Devinder Sharma, Professor	819	8988122373	devsml@rediffmail.com
3	Dr. Suresh Kumar, Assistant Professor		9418485213	suresh.commerce@gmail.com
Department Of Economics				
1	Dr. Sanju Karol, Professor	435	2833435	sanjukarol@yahoo.co.in
2	Dr. Dharam Pal, Assistant Professor		9417568282	dharampaleco@gmail.com
3	Dr. Ajay Sood, Assistant Professor		9418452223	ajaysood247@gmail.com
4	Sh. Prem Prakash, Assistant Professor		8626855046	premecohpu@gmail.com
Department Of English				
1	Dr. Ashwani Rana, Associate Professor	-	9418450330	dosto1970@gmail.com
2	Dr.(Ms) Priyanka Vaidya, Associate Professor		9418353350	drpriyankavaidya@gmail.com
3	Dr. Arun Guleria, Associate Professor		9418387800	guleriaarun@yahoo.co.in

4	Dr.(Mrs.)Nisha Thakur, Assistant Professor		8894312772	nishathakurshimla@gmail.com
5	Dr.(Mrs.) Pallavi Bhardwaj, Assistant Professor	448	8278842268	pallavibhardwaj31@gmail.com

Department Of Hindi

1	Dr. Usha, Assistant Professor Co-ordinator	-	8219943988	drraniusha@gmail.com
2	Dr. Naresh Kumar, Assistant Professor	841	9736020860	Naresh.tomar2011@gmail.com
3	Dr. Mangat Ram, Assistant Professor		8894559978	mangatramsharma1984@gmail.com

Department Of History

1	Dr. Ankush Bhardwaj, Associate Professor			
2	Dr. Sharda devi, Assistant Professor	440	9418094608	sharda74verma@mail.com
3	Dr. Vinay Sharma, Assistant Professor	866	9418208084	sharmavinay475@gmail.com

Department of Information Technology of Distance Education

1	Dr. Sandeep Kumar, Assistant Professor	-	9896035762	sandeepnain77@gmail.com
2	Sh. Ashok Kumar Kashyap, Assistant Professor	-	8219208970	ashokuiit2972@gmail.com

Department of journalism & Mass communication

1	Dr. Vikas Dogra, Professor	732	9418033126	vikasdogra77@gmail.com
2	Sh. Ajay k Srivastava, Associate Prof., Coordinator	439	9418008595	ajaisri02@yahoo.co.in.

Department of Mathematics

1	Dr. Hari Mohan, Professor	442	177-2833443	hmmathhpu@gmail.com

2	Dr. Pardeep Kumar, Professor	443	177-2833442	pkdureja@gmail.com
3	Dr. Aarti Manglesh, Assistant Professor		9882349017 7018600000	abrol.varun04@gmail.com

Department of Music

1	Dr. Jeet Ram, Professor	877	9459795543	Jrmusic.sharma@gmail.com
2	Dr. Mritunjay, Assistant Professor	873	9318510611	drmritunjaysharma@gmail.com
3	Dr. Rajeev Sharma, Assistant Professor	875	9418493470	drrajeevsharma@gmail.com

Department Of Political Science

1	Dr. Bhawna Jharta, Professor	433	9418232780	Jhartabhawana08@gmail.com
2	Dr. Mridula Sharda Sharma, Professor			
3	Dr. Yograj Mahajan, Assistant Professor	435	9418975201	dryogi79@gmail.com

Department Of Public Administration

1	Dr. L.R.Verma, Professor	-	9418079460	professorlrverma@gmail.com
2	Dr. Deepak Sharma, Assistant Professor		9878800086	deepaksharma49@yahoo.co.in
3	Mr. Shiv Dass Katoch, Assistant Professor		9882911386	shivdasskatoch@gmail.com

Department Of Sanskrit

1	Dr. Dev Raj Assistant Professor, Coordinator	434	9418244727	devmastetta@gmail.com
2	Dr. (Mrs.) Deep Lata, Assistant Professor	816	9418579522	dr.dthakur78@gmail.com
3	Dr. Lata Devi, Assistant Professor	814	9817170159	dr.latadevi1976@gmail.com

	Department of Sociology			
1	Dr. Niranjna Bhandari, Associate Professor			
2	Dr. Anjana Thakur Assistant Professor, Coordinator	-	9418091967	chauhananjna14@gmail.com
3	Mrs. Roshni Devi, Assistant Professor	865	9736203245	Bhardwaj.roshni@yahoo.com
	Diploma in Yoga Studies			
1	Dr. Bhishmber Singh Ranjan, Asst. Professor, Co-ordinator	714	7807370111	bhishmberyoga@gmail.com
	Diploma in Tourist Guide			
1	Dr. Nitin Vyas, Asst. Professor Co-ordinator	641	9418006194	drnitinvyas01@gmail.com
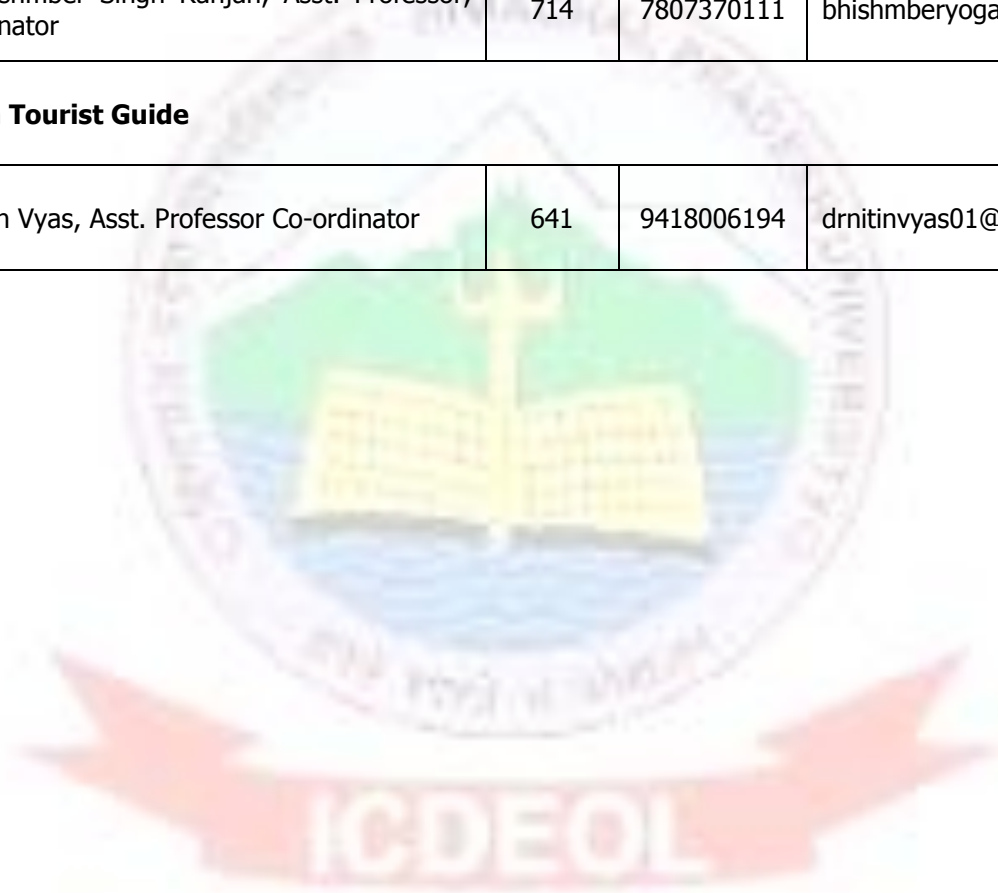
ICDEOL ADMINISTRATION

Name	Designation	EPBAX
Prof. Sanju Karol	**Director, ICDEOL**	**01772832547** **01772833401**
Sh. Raj Kumar	**Personal Secretary to Director, ICDEOL**	01772831327 01772833402
Sh. Narotam Singh Chauhan	**Deputy Registrar**	01772833416
Sh. Jagdev Negi	**Assistant Registrar**	01772833404
Sh. K G Thakur	**Liaison-cum-Public Relations Officer**	01772833409
Sh. Narender K Nepta	**Section Officer (Administration)**	01772833405
Sh. Jaswinder	**Section Officer (Accounts)**	01772833414 01772833416
Sh. Ashwani Kumar	**Assistant Registrar (Academic-I) (BA/ B. Com)**	01772833407 01772833423
Smt. Monika Mishra	**Superintendent (Academic-II) (MA. -English, Hindi, History, Sanskrit, Music & Political Science, M.A. Eco., Pub. Admin., Sociology)**	01772833406 01772833410
Sh. Naresh Kumar	**Section Officer (Academic-III) (DYS, DTG, DCA, DDS)**	01772833411
Sh. Vineet Sood	**Section Officer (Academic IV) (M. Com, MBA)**	01772833412
Smt. Jogindra Devi	**Section Officer (R & I Section)**	01772833413
Sh. Kundan Lal	**Deputy Librarian**	01772833417 01772833418
Sh. Kewal Krishan	**Clerk (Inquiry)**	01772833444 01772832239
Sh. Dalel Singh Thakur	**Senior Editor**	01772833438 9418434443
Sh. Pradeep Sharma	**Senior Editor**	7018947112 9418060112
Sh. Rohit Sharma	**Editor**	9882900200
Computer Centre (ICDEOL)	**For all Technical Queries related to admission**	01772833419

COMMITTEES CONSTITUTED AS PER THE UGC REGULATION 2020, vide Gazette of India notification published on 04.09.2020

CENTRE FOR INTERNAL QUALITY ASSURANCE COMMITTEE

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Vice-Chancellor, H.P. University, Shimla	Chairperson
2.	Prof. Sanju Karol, Economics (ICDEOL)	Member
3.	Prof. Hari Mohan Sharma, Mathematics (ICDEOL)	Member
4.	Prof. Pradeep Kumar, Mathematics (ICDEOL)	Member
5.	Prof. L.R. Verma, Public Admn (ICDEOL)	Member
6.	Prof. Kuldeep Singh Katoch, Education (ICDEOL)	Member
7.	Prof. Surender Kumar Sharma, Education (ICDEOL)	Member
8.	Prof. Yojna Rawat, USOL, Punjab University Chandigarh	Member
9.	Prof. M.C. Garg, Deptt. of HBS Guru Janeshwar University Hissar, Haryana	Member
10.	Registrar, H.P. University, Shimla -5	Member
11.	Finance Officer, H.P. University, Shimla-5	Member
12.	Director (ICDEOL) HPU, Shimla -5	Member-Secretary

1. Centre for Internal Quality Assurance (CIQA)

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Director (ICDEOL)	Director/ Chairman
2.	Prof. Sanju Karol (Economics)	Member
3.	Prof. Hari Mohan (Maths)	Member
4.	Dr. Ashwani Rana (English)	Member
5.	Dr. Arun Guleria (English)	Member
6.	Dr. Shashi Kant Sharma (Education)	Member
7.	Dr. Deepak Sharma (Public Administration)	Member
8.	Dr. Ashok Kumar Bansal, (MBA)	Member
9.	Assistant Registrar (Admn)	Convener
For the Functioning and Responsibilities see Annexure I		

2. Academic, Examination and Evaluation Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Sh. Ajay Srivastava (Journalism and Mass Comm.)	Chairman
2.	Dr. Ritika Sharma (Education)	Member
3.	Dr. Pardeep Singh Dehal (Education)	Member
4.	Sh. Rajesh Kumar Sharma (Education)	Member
5.	Dr. Ajay Sood (Economics)	Member
For the Functioning and Responsibilities see Annexure II		

3. Territorial Jurisdiction and Mandatory Disclosures Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Bhawana Jharta (Political Science)	Chairman
2.	Dr. Dharam Pal (Economics)	Member
3.	Deputy Registrar (Academic)	Member
4.	Assistant Registrar (Admn)	Member
5.	Section Officer (Admn/DA Academic)	Member
6.	Sh. K G Thakur (Public Relation Officer)	Convener
For the Functioning and Responsibilities see Annexure III and maintain records of all details received from other committees (Soft & hard copy both) for future reference and compliance to UGC-DEB.		

4. Human Resource and Infrastructural Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Hari Mohan (Mathematics)	Chairman
2.	Dr. Priyanka Vaidya (English)	Member
3.	Dr. Yog Raj (Political Science)	Member
4.	Dr. Aarti Manglesh (Mathematics)	Member
For the Functioning and Responsibilities see Annexure IV		

5. Programme Project Report (PPR) Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Kuldeep Singh Katoch (Education)	Chairman
2.	Dr. Priyanka Vaidya (English)	Member
3.	Dr. Monika Sood (Education)	Member
4.	Dr. Dev Raj (Sanskrit)	Member
5.	Dr. Suresh Kumar (Commerce)	Member
6.	Dr. Sandeep Kumar (Computer Science)	Member
7.	Section Officer (Accounts)	Convener
For the Functioning and Responsibilities see Annexure V		

6. Self-Learning Material (SLM) Print & Online Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Pradeep Kumar (Maths)	Chairman
2.	Dr. Ashwani Rana (English)	Member
3.	Dr. Pradeep Singh Dehal (Education)	Member
4.	Dr. Usha Rani, (Hindi)	Member
5.	Dr. Surender Kumar Sharma (education)	Member
6.	Dr. Pallavi Bhardwaj (English)	Member
7.	Dr. Ajay Sood (Economics)	Member
8.	Dr. Deepak Sharma, (Public Admn)	Member
9.	Sh. Rohit Sharma (Editor)	Member
10.	Sh. Pardeep Sharma (Senior Editor)	Member
11.	Sh. Desh Raj Pathania (Senior Editor)	Member
12.	Sh. Dalel Singh Thakur (Senior Editor)	Convener
For the Functioning and Responsibilities see Annexure VI & VII		

7. Learner Support Centers Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Surender Kumar Sharma (Education)	Chairman
2.	Dr. Anjana Thakur (Sociology)	Member
3.	Dr. Suresh Kumar, (Commerce)	Member
4.	Assistant Registrar (Admn)	Convener
For the Functioning and Responsibilities see Annexure VIII		

8. SWAYAM and MOOC Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Sanju Karol (Economics)	Chairman
2.	Dr. Sharda Verma (History)	Member
3.	Dr. Nisha Thakur (English)	Member
4.	Dr. Pallavi Bhardwaj (English)	Member
For the Functioning and Responsibilities see Annexure IX		

9. Grievance Redress Mechanism Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. L. R. Verma (Public Admn.)	Chairman
2.	Dr. Usha Rani (Hindi)	Member
3.	Dr. Yog Raj (Political Science)	Member
4.	Dr. Nisha Thakur (English)	Member
5.	Sh. Vijayant Thakur (Programmer)	Member
6.	Section Officer (R& I)/Superintendent Enquiry	Convener
For the Functioning and Responsibilities see Annexure X		

10. Website Updates, UGC-DEB and Statutory Updates

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Hari Mohan Sharma (Mathematics)	Chairman
2.	Prof. Ashok Bansal (Education)	Member
3.	Er. Ashok Kumar Kashyap (Computer Science)	Member
4.	Ms. Nisha (DA Academic Admn.)	Member
5.	Sh. Vijayant Thakur (Programmer)	Member
6.	Sh. K G Thakur (Public Relation Officer)	Convener
For the Functioning and Responsibilities see Annexure IX and website updating as per need of UGC-DEB latest regulation and Co-ordinate with Committee No.3 for all UGC-DEB related matters.		

PROGRAMMES OFFERED

COURSE OF STUDY AND ADMISSION PROCEDURE FOR STUDENTS SEEKING ADMISSIONS TO B.A./B.COM. 1ST YEAR UNDER THE NEW CHOICE BASED CREDIT SYSTEM (CBCS).

The H.P. University switched over from the RUSA CBCS to UGC CBCS from the academic session 2016-17 with a view to improving quality of education and the employability of the work-force. For more information students can visit UGC website www.ugc.ac.in, HPU Website www.hpuniv.in.

The CHOICE BASED CREDIT SYSTEM (CBCS) is an internationally acknowledged instructional pattern developed to suit the needs of the students and to enable them to keep pace with the developments in higher education across the globe. It provides for a comprehensive and purposeful engagement between the teacher and the taught through a well-planned instructional package.

Under the CBCS system a UG student has considerable freedom to choose courses from the following categories given below:

- ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)

- SKILL ENHANCEMENT COURSES (SEC)

- CORE COURSES

- DISCIPLINE SPECIFIC ELECTIVE (DSE)

- GENERIC ELECTIVE (GE)

As per the new CBCS System, a UG degree in Humanities/Social Sciences/Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above, respectively, and two papers from the list of Generic Elective papers.

Note: A student can opt for more number of Elective and AE Elective papers than proposed under the model curriculum of UGC. However, the total credit score earned will not exceed 140 credits for UG Degree.

UNDER CBCS SYSTEM			
Bachelor of Arts			
English	Public Administration	Mathematics	Economics
History	Hindi	Political Science	Sanskrit
Music (Vocal & Instrumental)		Sociology	

DETAILS OF SUBJECTS TO BE STUDIED IN B.A. 1ST YEAR

Elective-I

    DSC   One from above subjects

Elective-II

    DSC   One of the above subject other than **Elective-I**

NB: **If Elective-I is a Language subject then Elective-II shall must be from Social Sciences**

Elective-I   2 papers

    DSC-1A   6 Credits

    DSC-1B   6 Credits

Elective-II   2 papers

    DSC-2A   6 Credits

    DSC-2B   6 Credits

Core English (Compulsory)   01 paper

                                     6 Credits

MIL/Hindi/SKT (Compulsory)   01 paper

                                     6 Credits

AECC-I   **Core (Compulsory)**   01 paper

    Environment Studies   4 Credits

AECC-II   **Core (Compulsory)**   01 paper

English/Hindi/Sanskrit (one out of three languages) 4 Credits

Note: - *Total 8 Papers are to be chosen.*

-The choice availability of courses is subject to further amendments/clarifications by HPU, ICDEOL, as well as available faculty/infrastructure.

-The Director reserves the right to restrict the subjects offered and subject combinations depending upon the availability of faculty and infrastructure.

PROGRAMMES OF STUDY UNDERPOST GRADUATE AND DIPLOMA COURSES

Sr. No.	Name of the Courses
1.	MASTER OF COMMERCE
2.	M.A. ENGLISH
3.	M.A. HISTORY
4.	M.A. ECONOMICS
5.	M.A. MUSIC
6.	M.A. SOCIOLOGY
7.	M.A. PUBLIC ADMINISTRATION
8.	M.A. POLITICAL SCIENCE
9.	M.A. SANSKRIT
10.	M.A. HINDI
11.	MASTER OF BUSINESS ADMINISTRATION (MBA)
12.	M.A. JOURNALISM AND MASS COMMUNICATION (MAJMC)
13.	DIPLOMA IN YOGA STUDIES (DYS)
14.	DIPLOMA IN TOURIST GUIDE (DTG)
15.	DIPLOMA IN DATA SCIENCE (DDS)
16.	DIPLOMA IN COMPUTER APLICATION (DCA)

METHOD OF INSTRUCTIONS

The ICDEOL imparts instructions mainly through the medium of printed Self Learning Material (SLM) supplemented with Personal Contact Programmes (PCPs) and assignments. Efforts are afoot to equip our traditional libraries with audio/video cassettes in addition to usual stock of books.

Medium of Instructions

The medium of instruction at the Postgraduate level is English except in the subjects of Hindi and Sanskrit. The study material will be made available in English; however, students can write their answers in examination either in English or in Hindi. The lectures in personal contact programmes are generally delivered in English. However, a student can get clarifications in Hindi during personal contact programmes as well as practicum either in Hindi or English. At the Undergraduate level, instructional material is made available in English or Hindi as per availability.

Branch-wise Email IDs for Students to send their queries

Sr. No.	Academic Branch	E mail ID
1.	**(Academic-I)** (BA/ B. Com)	acad1icdeol@gmail.com
2.	**(Academic-II)** (MA. -English, Hindi, History, Sanskrit, Music, Political Sci., Economics., Pub. Admin., Sociology)	acad2icdeol@gmail.com
3.	**(Academic-III)** (DYS, DTG, DCA, DDS, MAJMC, B.Ed. MA Edu.)	acad3icdeol@gmail.com
4.	**(Academic IV)** (M. Com, MBA)	acad4icdeol@gmail.com

SUBJECT-WISE STRUCTURE OF SYLLABUS FOR B.A. 1ST YEAR

Year	Course	Course Code	Course Type	Course Name	Credit
SANSKRIT					
1st	DSC-1A	SKT-DSC-101	Core	संस्कृत काव्य	6
	DSC-1B	SKT-DSC-102	Core	संस्कृत गद्यकाव्य	6
	Hindi/Skt/Mil-1	SKT-DSC-103	Core (B.A./B.Com.)	नीति साहित्य	6
	AECC-II	SKT-AECC-104	Core compulsory	उपनिषद्, श्रीमद्भगवद्गीता तथा पाणिनीय शिक्षा	4
ENGLISH					
1st	English-I	ENG CE 101	Core	English –I Core English (Compulsory)	6
	DSC-1A	ENG DSC 102 (English Hons GE 101)	Core/GE-1 for Honours	DSC 1A English Literature –I Essays, Stories and Poems	6
	DSC-1B	ENG DSC 103/ Eng Hons GE 102	Core GE-2 For Honors	DSC-1B English Literature-2 Poems, Short Stories and essays	6
	Ability Enhancement Compulsory Course AECC	ENG AECC 104	Core Compulsory	AECC-2 Writing skills	4
HINDI					
1st	DSC-1A	HIND 102	Core	हिन्दी साहित्य का इतिहास	6
	DSC-1B	HIND 103	Core	मध्यकालीन हिन्दी कविता	6
	SKT/HINDI-1	HIND 101	Core (B.A./B.Com.)	प्रयोजनमूलक हिन्दी	6
	AECC-II	HIND 104	Ability enhancement Compulsory course	हिन्दी भाषा और सम्प्रेषण	4
HISTORY					
1st	DSC-1A	HIST A101	Core	History of India from the Earliest Times upto 300 CE	6
	DSC-1B	HIST A102	Core	History of India from c 300 to 1206	6
MATHEMATICS					
1st	DSC-1A	MATH 101TH	Core	Differential Calculus	6
	DSC-1B	MATH 102TH	Core	Differential Equations	6
MUSIC					
1st	DSC-1A	MUSA 101TH	Core	Basic principles of Indian Music & Biographies of Musicians,	3
				Composers & Musicologists	
		MUSA 102 PR	Practical	Stage performance (Unit-II)	3
	DSC-1B	MUSA 103TH	Core	Theory of Indian Music (General) & Biographies of Musicians,	3

		MUSA 104 PR	Practical	Viva-Voce (Unit –II)	3

POLITICAL SCIENCE					
1st	DSC-1A	POLS 101	Core	Introduction to Political Theory	6
	DSC-1B	POLS 102	Core	Indian Government and Politics	6

SOCIOLOGY					
1st	DSC-1A	SOCL A101	Core	Introduction to Sociology	6
	DSC-2A	SOCL A102	Core	Society in India	6

PUBLIC ADMINISTRATION					
1st	DSC-1A	PUBA 101A	Core	Administrative Theory	6
	DSC-1B	PUBA 102 A	Core	Indian Administration	6

ECONOMICS					
1st	DSC-1A	ECONA 101	Core	Principles of Micro Economics-I	6
	DSC-1B	ECONA 102	Core	Principles of Micro Economics-II	6

B.A. 2ND YEAR SYLLABUS

SANSKRIT					
Year	Course	Course Code	Course Type	Course Name	Credit
2nd	DSC-1C	SKT-DSC-201	Core	संस्कृत नाटक	6
	DSC-1D	SKT-DSC-202	Core	संस्कृत व्याकरण	6
	Hindi/Skt/Mil-2	SKT-DSC-203	Core (B.A./B.Com.)	व्याकरण एवं संयोजन	6
	AEEC/SEC-I	SKT-AEEC/SEC-205	Skill Enhancement Course	आयुर्वेद के मूल सिद्धान्त	4
	AEEC/SEC-II	SKT-AEEC/SEC-206	Skill Enhancement Course	संस्कृत छन्द एवं गायन	4
ENGLISH					
2nd	English-II	ENG CE 201	Compulsory	English –II English (Compulsory)	6
	DSC-1C	ENG DSC 202	Core	British Literature (Play and Novel)	6
	DSC-1D	ENG DSC 203	Core	Literary Cross Currents	6
	AEEC/SEC-I	ENG AEEC/SEC 204	Skill Enhancement Course	Creative Writing, Book and Media Reviews	4
	AEEC/SEC-II	ENG AEEC/SEC 205	Skill Enhancement Course	Translation Studies and Principles of Translation (Basic Concepts and Readings)	4
HINDI					
2nd	DSC-1C	HIND 202	Core	आधुनिक हिन्दी कविता	6
	DSC-1D	HIND 203	Core	हिन्दी गद्य साहित्य	6

	SKT/HINDI-2	HIND 201	Core (B.A./B.Com.)	अनिवार्य हिन्दी 'रचना पुंज'	6
	SEC-I	HIND 204	Skill Enhancement Course	कार्यालयी हिन्दी	4
	SEC-II	HIND 206	Skill Enhancement Course	अनुवाद विज्ञान	4

HISTORY

2nd	DSC-1C	HIST(A) 203	Core	History of India C. 1206-1707	6
	DSC-1D	HIST (A) 204	Core	History of India C. 1707 - 1950	6
	SEC-I	HIST (A) 213	Skill Enhancement Course	Historical Tourism	4
	SEC-II	HIST (A) 215	Skill Enhancement Course	An Introduction to Archaeology	4

MATHEMATICS

2nd	DSC-1C	MATH 201TH	Core	Real Analysis	6
	DSC-1D	MATH 202TH	Core	Algebra	6
	SEC-I	MATH 309TH	Skill Enhancement Course	Integral Calculus	4
	SEC-II	MATH 310TH	Skill Enhancement Course	Vector Calculus	4

MUSIC

2nd	DSC-1C	MUSA 201TH	Core	Ancient Granthas & Contributions of Musicologists	3
	DSC-2C	MUSA 202 PR	Practical	Stage performance	3
	DSC-1D	MUSA 203TH	Core	Medieval Granthas & Contributions of Musicians	3
	DSC-2D	MUSA204 PR	Practical	Viva-Voce	3
	SEC-I	MUSA 205PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-I	4
	SEC-II	MUSA 206PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-II	4

POLITICAL SCIENCE

2nd	DSC-1C	POLS 201	Core	Comparative Government & Politics	6
	DSC-1D	POLS 202	Core	Introduction to International Relations	6
	SEC-I	POLS 203	Skill Enhancement Course	Legislative Support	4
	SEC-II	POLS 204	Skill Enhancement Course	Public Opinion & Survey Research	4

			SOCIOLOGY		
2nd	DSC-1C	SOCL-A 201	Core	Sociological Theories	6
	DSC-1D		Core		6
	DSC-2C	SOCL-A 202	Core	Methods of Sociological Enquiry	6
	DSC-2D		Core		6
	SEC-I	SOCL-A 203	Skill Enhancement Course	Techniques of Social Research	4
	SEC-II	SOCL-A 204	Skill Enhancement Course	Sociology of Environment	4
			PUBLIC ADMINISTRATION		
2nd	DSC-1C	PUBA 201A	Core	Administrative Thinkers	6
	DSC-1D	PUBA 202 A	Core	Development Administration	6
	SEC-IA	PUBA 203A	Skill Enhancement Course	Computer Application & Office Management	4
	SEC-IIB	PUBA 204 A	Skill Enhancement Course	Human Resource & Logistic Management	4
			ECONOMICS		
2nd	DSC-1C	ECONA 201	Core	Principles of Macroeconomics-I	6
	DSC-1D	ECONA 202	Core	Principles of Macroeconomics-II	6
	SEC-I	ECONA 203	Skill Enhancement Course	Statistical Methods -I	4
	SEC-II	ECONA 205	Skill Enhancement Course	Statistical Methods -II	4

B.A. 3RD YEAR SYLLABUS

			SANSKRIT		
Year	Course	Course Code	Course Type	Course Name	Credit
3rd	DSE-1A	SKT-DSE-301	Specific Elective	व्यक्तित्व विकास का भारतीय दृष्टिकोण	6
	DSE-1B	SKT-DSE-302	Specific Elective	साहित्यिक समालोचना	6
	AEEC/SEC-III	SKT-AEEC/SEC-305	Skill Enhancement Course	भारतीय रंगशाला	4
	AEEC/SEC-IV	SKT-AEEC/SEC-306	Skill Enhancement Course	भारतीय वास्तुशास्त्र	4
			ENGLISH		
3rd	DSE-1A	ENG DSE 303	Specific Elective	Soft Skills	6
	DSE-1B	ENG DSE 304	Specific Elective	Academic Writing & Composition	6
	AEEC/SEC-III	ENG AEEC/SEC 301	Skill Enhancement Course	Technical Writing	4
	AEEC/SEC-IV	ENG AEEC/SEC 302	Skill Enhancement Course	Business Communication	4
			HINDI		
3rd	DSE-1A	HIND 305	Specific Elective	लोक साहित्य	6
	DSE-1B	HIND 306	Specific Elective	छायावादोत्तर हिन्दी कविता	6

SEC-III	HIND 301	Skill Enhancement Course	रंग आलेख एवं रंगमंच	4
SEC-IV	HIND 304	Skill Enhancement Course	समाचार संकलन और लेखन	4

			HISTORY		
3rd	DSE-1A	HIST(A) 305	Specific Elective	Modern and Contemporary World History-I: 1871-1919	6
	DSE-1B	HIST (A) 307	Specific Elective	Modern and Contemporary World History-II: 1919-1992	6
	SEC-III	HIST (A) 317	Skill Enhancement Course	Indian History & Culture	4
	SEC-IV	HIST (A) 320	Skill Enhancement Course	Understanding Popular Culture	4
	GE-I	HIST (A) 309	Generic Elective	Women in Indian History	6
	GE-II	HIST (A) 312	Generic Elective	History of Himachal Pradesh: 1815-1972	6

			MATHEMATICS		
3rd	DSE-1A	MATH 303TH	Specific Elective	Linear Algebra	6
	DSE-1B	MATH 304TH	Specific Elective	Numerical Methods	6
	SEC-III	MATH 313TH	Skill Enhancement Course	Probability & Statistics	4
	SEC-IV	MATH 317TH	Skill Enhancement Course	Transportation & Game Theory	4

			MUSIC		
3rd	SEC-3	MUSA 301 TH	Core	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-III	4
	SEC-4	MUSA 301 PR	Practical	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-IV	4
	DSE-1A	MUSA 303 TH		Theory of Indian Music and study of ancient Granthas and Ragas Vocal/ Inst.	3
	DSE-2A	MUSA 304 PR	Practical	Practical Vocal/ Inst. Hindustani Music	3
	DSE-1B	MUSA 305 TH		Theory of Indian Music and Gharana Tradition Vocal/Inst.	3
	DSE-2B	MUSA 306 PR	Practical	Practical Vocal/ Inst. Hindustani Music	3
	GE-1	MUSA 307 TH	Generic Elective	Theory of Indian Music Vocal/ Inst.	6
	GE-2	MUSA 308 TH	Generic Elective	Practical Hindustani Music Vocal/ Inst.	6

			POLITICAL SCIENCE		
3rd	DSE-1A	POLS 301 (A)	Specific Elective	Themes in Comparative Political Theory	6
	DSE-1B	POLS 302 (A)	Specific Elective	Democracy & Governance	6
	SEC-III	POLS 303	Skill Enhancement Course	Democratic Awareness through Legal Literacy	4
	SEC-IV	POLS 304	Skill Enhancement Course	Conflict & Peace Building	4
	GE-I	POLS 305	Generic Elective	Society, Economy & Politics in Himachal Pradesh	6
	GE-II	POLS 306	Generic Elective	Human Rights, Gender and Environment	6
			SOCIOLOGY		
3rd	DSE-1A	SOCL-A 304	Specific Elective	Marriage, Family & Kinship	6
	DSC-2A	SOCL-A 305	Specific Elective	Social Stratification	6
	SEC-III	SOCL-A 301	Skill Enhancement Course	Social Demography	4
	SEC-IV	SOCL-A 302	Skill Enhancement Course	Theory & Practice of Development	4
	GE-I	SOCL-A 307	Generic Elective	Polity & Society in India	6
	GE-II	SOCL-A 308	Generic Elective	Economy & Society	6
			PUBLIC ADMINISTRATION		
3rd	DSE-1A	PUBA 303A	Specific Elective	Local Governance IA	6
	DSE-1B	PUBA 306 A	Specific Elective	Financial Administration	6
	SEC-III C	PUBA 301A	Skill Enhancement Course	Leadership Styles & Conflict Management	4
	SEC-IVD	PUBA 302 A	Skill Enhancement Course	Stress & Time Management	4
			ECONOMICS		
3rd	DSE-1	ECONA 301	Specific Elective	Indian Economy	6
	DSE-8	ECONA 308	Specific Elective	Economic System	6
	SEC-5	ECONA 309	Skill Enhancement Course	Research Methodology	4
	SEC-7	ECONA 311	Skill Enhancement Course	Money & Banking	4

STRUCTURE OF SYLLABUS FOR B.COM.

Course No.	Course Title	Course Type	Credit
	Year-I		
	Environmental Studies	**Ability-Enhancement Compulsory Course (AECC)-1**	4
BC 1.1	Financial Accounting	**Core Course C-1**	6
BC 1.2	Business Organization and Management	**Core Course C-2**	6
	English – 1 Core English (Compulsory for B.A./B. Com)	**Core Course C-3**	6
	Language: English/Hindi/Modern Indian Language	**Ability-Enhancement Compulsory Course(AEC)-2**	4
BC 1.3	Business Law	**Core Course C-4**	6
BC 1.4	Business Statistics and Mathematics	**Core Course C-5**	6
	Hindi-I / Modern Indian Language	**Core Course C-6**	6
	Year-II		
BC 2.1	Company Law	**Core Course C-7**	6
BC 2.2	Income Tax Law and Practice	**Core Course C-8**	6
	English-II	**Core Course C-9**	6
BC 2.3	Computer Applications in Business	**Skill-Enhancement Elective Course (SEC)-1**	4
HIND 201	Hindi-II	**Core Course C-10**	6
BC 2.4	Corporate Accounting	**Core Course C-11**	6
BC 2.5	Cost Accounting	**Core Course C-12**	6
BC 2.6	E-Commerce	**Skill-Enhancement Elective Course (SEC)-2**	4
	Year- III		
BC 3.1 (a) **BC 3.1 (c)**	Any one of the followings- Human Resource Management Fundamentals of Financial Management	**Discipline Specific Elective (DSE)-1**	6
BC 3.2(a) **BC 3.2(b)**	Any one of the followings Corporate Governance and Auditing Goods and Services Tax (GST)	**Discipline-Specific Elective (DSE)-2**	6
BC 3.3	Entrepreneurship	**Skill-Enhancement Elective Course (SEC)-3**	4
ECONA 313	Economy of Himachal Pradesh	**Generic Elective (GE)-1**	6
BC 3.5 (c)	Management Accounting	**Discipline Specific Elective (DSE)-3**	6
BC 3.6 (b)	Office Management and Secretarial Practice	**Discipline Specific Elective (DSE)-4**	6
BC 3.7	Personal Selling and Salesmanship	**Skill-Enhancement Elective Course (SEC)-4**	4
ECONA 314	Indian Economy	**Generic Elective (GE)-2**	6

PG Syllabus under CBCS for SEMESTER-I

M.A. Public Administration

Course Code	Title of the Paper	Credits	Marks		Total Marks
DSCs			Theory	Internal Assessment	
MPUB 101	Introduction to Public Administration	6	80	20	100
MPUB 102	Administrative Thinkers	6	80	20	100
MPUB 103	Indian Administration	6	80	20	100
MPUB 104	Financial Administration	6	80	20	100
	Total	24	Total Marks - 100		

M.COM

Course Code	Nature of Course	Title of the Course	Credits	Theory Contact 4 Hours		Marks		Total Marks
		1st Semester		Lecture Credit	Tutorial Credit	Theory	Internal Assessment	Total Marks
MC101	DSC	Management Theories and Practices	4	5	1	80	20	100
MC102	DSC	Business Environment	4	5	1	80	20	100
MC103	DSC	Managerial Economics	4	5	1	80	20	100
MC104	DSC	Statistical Analysis for Decision Making	4	5	1	80	20	100
MC105	DSC	Income Tax Laws and Administration	4	5	1	80	20	100
MC106	DSC	Corporate Legal Framework	4	5	1	80	20	100
MC107	GE-I	Inter Disciplinary Course-I : Computer Application in Business	2	2	1	40	10	50
		Total Credits (1st Semester)	26	32	7	520	130	650

MA JMC

Course Code					Title of the course	Credits				Marks Distribution			
LE	SUB	YR	SEM	NO.		L	T	P	TOT	IA~	PR	ESE	TOT
					Semester – I								
M	JMC	22	1	01	Communication Theory	5	1	0	6	20	0	80	100
M	JMC	22	1	02	Modern Journalism	4	1	1	6	20	0	80	100
M	JMC	22	1	03	Social Media and Mobile Journalism	4	1	1	6	20	0	80	100
M	JMC	22	1	04	Convergence Media	4	1	1	6	20	0	80	100

MA Sanskrit

Semester	Course Code	Nature of Course	Course Name	Credits	Lecture sCredits	Tutorial (Seminar/ Assignment/ Class test) Credit	Theory	Internal Assessment
प्रथम षाण्मासिकी	MSKTC-101	Core	नाटक तथा काव्य	6	5	1	80	20
	MSKTC -102	Core	गद्यकाव्य तथा साहित्यालोचन	6	5	1	80	20
	MSKTC-103	Core	न्याय-वैशेषिक	6	5	1	80	20
	MSKTC-104	Core	सांख्य तथा वेदान्त	6	5	1	80	20
			Sub Total -1	**24**	**20**	**4**	**Total Marks=400**	

Theory Contact Hours (L-5Hrs/Tutorial -1 hour); Marks Scheme

Political Science

Course Code	Title of the Paper	Credits	Lectures (Credits)	Tutorial	Theory	Internal Assessment
DSCs						
POLS 101	Western Political Thinkers	6	5	1	80	20
POLS 102	Comparative Politics: Approaches & Processes	6	5	1	80	20
POLS 103	Theories & Concepts of International Relations	6	5	1	80	20
POLS 104	Indian Politics I: Political Institutions	6	5	1	80	20
Total		24	20	4	Total Marks- 100	

Theory Contact Hours (L-5hrs./Tut.-1hr. per week); Marks Scheme

Economics

Course code	Nature of course	Course name	Credits	Lecture Credits	Tutorial(Seminar/ Assignments/GD/ Quiz) credits	Theory	Internal Assessment
MEC-11	DSC	Micro Economics	5	4	1	80	20
MEC-12	DSC	Elementary mathematics for economics	5	4	1	80	20
MEC-13	DSC	International Economics	5	4	1	80	20
MEC-14	DSC	Labour economics	5	4	1	80	20
MEA	AECC-4	Data Management and Presentation Using Microsoft Excel	2	1	1	40	10
		Subtotal-1	**22**	**17**	**5**	**Marks= 450**	

Theory contact hours (L/5Hrs/Tutotial-1Hour); Marks scheme

MA English CBCS

Course Code	Title of the Paper/Course	Credits	Theory Contact Hours (L-5 Hrs. per Week/Tut. - 1 Hour. per Week)		Marks Scheme	
DSCs			Lectures (Credits)	Tutorials	Theory	Internal Assessment
DSC MENG 101	History of English Literature from Chaucer to 1800	6	5	1	80	20
DSC MENG 102	Poetry from Chaucer to Pope	6	5	1	80	20
DSC MENG 103	Shakespeare and His Contemporaries	6	5	1	80	20
DSC MENG 104	Nineteenth Century Fiction	6	5	1	80	20
	Total	24	20	4	Total Marks – 100	

हिन्दी

कोर्स कोड	प्रश्नपत्रों के शीर्षक	केडिटः व्याख्यान–5 घंटे प्रतिदिन अनुशिक्षण–1 घंटा प्रति सप्ताह	रेगुलर विद्यार्थियों हेतु अंक विभाजनः थ्योरी=80 आंतरिक मूल्यांकनः (समनुदेशन=10, प्रस्तुतिकरण=5 उपस्थिति= 5) =20	पत्राचार विद्यार्थियों हेतु अंक थ्योरी=80 आंतरिक मूल्यांकन समनुदेशन=20	प्राईवेट विद्यार्थियों हेतु अंक विभाजन=100
MHIN 101	मध्यकालीन काव्य	5+1=6	80+20=100		100
MHIN 102	हिन्दी साहित्य का इतिहास आदि, भक्ति एवं रीतिकाल	5+1=6	80+20=100		100
MHIN 103	हिन्दी नाटक एवं उपन्यास	5+1=6	80+20=100		100
MHIN 104	भाषा–विज्ञान	5+1=6	80+20=100		100

HISTORY

Course code	Nature of course	Course name	Core/DSE/GE	Marks	Credits
SEMESTER1 (All 4 Core Courses)					
HIST 101	DSC	History and Historiography	Core	100	6
HIST 102	DSC	Ancient Societies	Core	100	6
HIST 103	DSC	Aspects of Medieval Society	Core	100	6
HIST 104	DSC	Aspects of Society and Culture in Early Modern Europe, c. 1450-1700	Core	100	6

SOCIOLOGY

Course code	Course name	Credits	Theory contact hours (L/5Hrs/Tutotial-1Hour)		Marks scheme	
			Lecture Credits	Tutorial(Seminar/Assignments/GD/Quiz) credits	Theory	Internal Assessment
SOC-C-101	Classical Sociological Tradition-I	6	5	1	80	20
SOC-C-102	Methodology of Social Research	6	5	1	80	20
SOC-C-103	Social Stratification and Change	6	5	1	80	20
SOC-C-104	Sociology of Environment	6	5	1	80	20
Total Credits		24	20	4	Total Marks = 400	

MA Music

Course Code	Course Type	Course Name	Paper Type	Max. Marks	ESE	CCA	Min.Pass %age	Teaching Hours Per Week	Credit
Semester I									
MUSI-101TH	Core Course	Historical Study of Indian Music	Theory	100	50	50	36%	4	4
MUSI-102TH	Core Course	Seminar#	Theory	50#	-	-	36%	2	2
MUSI-103PR	Core Course	Stage Performance	Practical	150	100	50	45%	12	6
MUSI-104PR	Core Course	Viva-voce	Practical	150	100	50	45%	12	6

Master of Business Administration

Course No.	Title of the Course	
	1st Semester	Credits
	Core Courses	
101	Management Practices & Organizational Behaviour	4
102	Business Statistics	4
103	Managerial Economics	4
104	Business Environment	4
105	Indian Ethos & Business Ethics	4
106	Accounting for Managers	4

Syllabus for PG Courses

Course Name	Semester-II	Semester-III	Semester-IV
MASTER OF COMMERCE	MC 2.1 Corporate Financial Accounting	MC 3.1 Computer-Application in Business	MC 4.1 Advanced Financial Management
	MC 2.2 Financial Management	MC 3.2 Advanced Cost Accounting	MC 4.2 Security Analysis and Portfolio Management
	MC 2.3 Human Resource Management	MC 3.3 Corporate Legal Framework	MC 4.3 Project Planning and Control
	MC 2.4 Marketing Management	MC 3.4 Strategic Management	MC 4.4 Accounting for Managerial Decision
	MC 2.5 Financial Institutions and Markets	MC 3.5 Research Methodology	MC 4.5 E-Commerce

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Economics	Macro Economics	Economics of Development and Planning	Indian Economy
	Money and Banking	History of Economic Thought	Public Finance
	Basic Statistics	Agricultural Economics	Industrial Economics

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts English	History of English Literature from Nineteenth Century to 2000	Literary Criticism from Aristotle to T.S. Eliot	Contemporary Literary Theory
	Romantic & Victorian Poetry	Modern British & American Poetry	American Drama
	Modern Fiction	Modern British Drama	Indian Writing in English
	English Language Growth and Structure of	World Fiction	Indian Writing in Translation

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Music	General Study of Raagas Taalas & Instruments	General Study of Granthas & Theoretical Survey of Indian Music	Comparative Study of Raagas, Taalas & Musical Compositions
	Practical Paper-II Viva-Voce	Practical Paper-IV (Stage Performance)	Practical Paper-V Viva-Voce
	Practical Paper-III (Revision of Raagas and Folk Music)		Practical Paper-VI (Revision of Raagas and Light Music)

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Sociology	Classical Sociological Tradition - II	Theoretical Perspectives in Sociology-1	Theoretical Perspective in Sociology - II
	Perspective on Indian Society	Sociology of Development	Comparative Sociology
	Sociology of Environment	Rural Sociology	Social Psychology
	Social Demography		

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts History	History of India up to 1200 AD	History of Ecology and Environment	Contemporary World (1945-2000)
	History of Medieval India 13th to 18th centuries	History of Himachal Pradesh from Pre-Historic Times 1971	Revolutions and Revolutionaries Ideas
	History of Modern India 1757-1947	Contemporary India (1947-1990)	Social and Cultural Changes in Modern India
	History of Modern World 1780 to 1950		

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Public Administration	Organizational Behavior (Compulsory)	Administrative Techniques (Compulsory)	Development Administration. (Compulsory)
	Financial Administration (Compulsory)	Personnel Administration in India and United Kingdom (Compulsory)	Public Policy (Compulsory)
	Indian Administration (Compulsory)	Local Government in India (Compulsory)	Some Aspects of Public Administration in India
Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Political Science	Western Political Thought: From Hobbes to Marx	Indian Political Thought	Democratic Theory
	Recent Trends in Indian Politics	Regional Politics in India	Politics in South Asia
	Political Analysis Comparative Politics and	Theories of Nationalism and Processes of Nation Building	Society, Economy and Politics of Himachal Pradesh
	Emerging World Order	India's Foreign Policy and Relations.	Public International Law

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Sanskrit	पञ्चम पत्र वेद	नवम पत्र भाषा-विज्ञान (सिद्धान्त)	त्रयोदश पत्र गद्य, पद्य तथा चम्पूकाव्य
	षष्ठ पत्र निरुक्त तथा उपनिषद्	दशम पत्र संस्कृत भाषा की संरचना	चतुर्दश पत्र संस्कृत साहित्य का इतिहास
	ससम पत्र व्याकरण	एकादश पत्र काव्यशास्त्र	पञ्चदश पत्र नाटक तथा नाट्यशास्त्र
	अष्टम पत्र व्याकरण	द्वादश पत्र काव्यशास्त्र	षोडश पत्र निबन्ध तथा अनुवाद

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts Hindi	भक्ति एवं रीति–काव्य	भारतीय काव्य शास्त्र एवं साहित्यालोचन	छायावादोत्तर काव्य
	हिन्दी साहित्य का इतिहास ;आधुनिक कालब्ध	अनुवाद विज्ञान	पाश्चात्य समीक्षा सिद्धांत
	आधुनिक गद्य साहित्य	छायावादी काव्य	अनुवाद विज्ञान : व्यावहारिक पक्ष
	हिन्दी भाषा एवं देवनागरी लिपि	आधुनिक हिन्दी उपन्यास (दो)	समकालीन हिन्दी उपन्यास (दो)

Course Name	Semester-II	Semester-III	Semester-IV
Master of Arts in Journalism And Mass Communication	**MA JMC -201** Advertising and Online Promotion	**MA JMC -301** Communication Research	**MA JMC -403** Dissertation
	MA JMC -202 Public Relations and Public Opinion in Digital Age	**MA JMC -302** Visual Communication and Design	**MA JMC -404** Term Paper
	MA JMC -203 Broadcast Journalism and Production	**MA JMC -303** Mobile and Social Media Journalism	**MA JMC -406** Constitution, Human Rights and Journalism
	MA JMC -204 Cross-Media Laws, Ethics and Development	**MA JMC -304** New and Old Media Management and Research	**MA JMC -407** Media and Society
	MA JMC 205 Development Communication	**MA JMC -305** Extension and Community Media	

Course Name	Semester-II	Semester-III	Semester-IV
Master of Business Administration	**MBA 201** Organizational Effectiveness, Change and Development	**MBA 301** Strategic Analysis	**MBA 401** Strategic Management
	MBA 202 Management Science – II	**MBA 302** Management Information System	**FM-02** Security Analysis & Investment Management
	MBA 203 Human Resource Management	**FM-01** Indian Financial System	**FM-10** Projects Planning, Analysis and Management
	MBA 204 Financial Management	**FM-07** Advanced Financial Management	**MM-02** Advertising Management
	MBA 205 Marketing Management	**MM-01** Marketing Research	**MM-04** Rural Marketing
	MBA 206 Operations Management	**MM-03** Strategic Marketing	**HRM-02** Advanced Industrial Psychology
	MBA 207 Research Methodology	**HRM-01** Industrial Relations	**HRM-05** Strategic Human Resource Development
		HRM-06 Labour Legislation: An Over View	

Note:

a) **Candidate has to select two specializations only and accordingly they have to choose their respective subjects from selected specializations only.**

b) **Candidates taking admission in MBA are responsible for Course No. 303 (On the Job Training). They will undergo training on their own and submit the report to the department.**

Syllabus of Diploma Courses

Course Name	Semester-I	Semester-II
Diploma in Computer Application	DCA-101 Problem Solving Using C	DCA-201 Computer Networks
	DCA-102 Office Applications	DCA-202 Internet Technology and Web Page Design
	DCA-103 Computer Fundamentals	DCA-203 Database Management System
	DCA-104 Operating System	DCA-204 E-Commerce

Course Name	Semester-I	Semester-II
Diploma in Data Sciences	DDS-101 Fundamentals of Computer and Data Science	DDS-201 Statistics for Data Science
	DDS-102 Fundamentals of Programming Using C	DDS-202 Data Warehousing and Mining
	DDS-103 Data Structure	DDS-203 Python for Data Analytics
	DDS-104 Database Management System	DDS-204 R for Data Analytics

Course Name	One Year Diploma
Diploma in Yoga Studies	DYS-C 101 Concept of Yoga and Its Traditional Aspects
	DYS-C 102 Foundations of Hath yoga and its Practices
	DYS-C 103 Human Anatomy, Physiology, Diet and Yoga Therapy

Course Name	Semester-I	Semester-II
Diploma in Tourist Guide	DTG-01 Introduction to Tourism	DTG-04 Tourism Product & Destination of Himachal Pradesh
	DTG-02 Tourism Products of India	DTG-05 Adventure Tourism in Himachal Pradesh
	DTG-03 Linkage of Tour Guide with Travel Industry	DTG-06 Itinerary Preparation and Tour Costing

ELIGIBILITY/QUALIFICATIONS FOR ADMISSION TO VARIOUS COURSES

B. A. 1ST YEAR (UNDER CBCS SYSTEM)
THREE -YEAR DEGREE COURSE

The examinations under 10+2 or an equivalent examination conducted by a Board/University established by law in India. The candidate should have passed in four written subjects including English.

OR

2.1 For Admission

a. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri,* pass. in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

   (i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.C.A programme.

   (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.

   (iii) Provided that the candidates who have passed *Prak Shashtri* examination from Sanskrit Colleges shall be given preference in admission to *Shashtri* programme.

B.COM. 1st Year (UNDER CBCS SYSTEM)
(THREE-YEAR DEGREE COURSE)

Admission to B.Com. Ist year shall be open to a person who has passed +2 examinations of a Board/University established by law in India with Maths/Economics as compulsory subjects at 10+2 stage.

OR

Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi or an examination recognised as equivalent thereto with Maths/ Economics as compulsory subject. The aggregate marks required will be determined on the basis of one language and three other pass elective subjects.

OR

Pre-University examination (two years after ten-year schooling) with Maths/ Economics as a compulsory subject of an Indian University/Board recognised by the H.P. University.

OR

Intermediate examination with Maths/Economics as a compulsory subject of an Indian University/Board or an examination equivalent thereto or Indian School Certificate Examination (Class XII) with Maths and Economics as compulsory subjects of the Council of Indian School Certificate Examination, New Delhi.

OR

Any examination of a University/Board College or School of a foreign country recognised as equivalent with Maths/Economics as a compulsory subject for the above purpose by the Vice-Chancellor/Equivalence Committee either of its own or on the recommendation of the Association of Indian Universities.

MASTER OF COMMERCE (M.Com.)

B.Com. (old), B.Com. (RUSA) or Bachelor's degree in Business Administration or B.A. with Commerce or B.A./B. Sc./M.A./ M.Sc. degree with Economics/Statistics/Mathematics as one of the elective subjects.

OR

Degree of a Foreign University which may be recognized as equivalent by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study which the candidate would be required to qualify for the degree.

Please Note*:- A student who has compartment / re-appear in B.A./B.Com. etc. will not be admitted to M.Com.*

MA (JMC)

Bachelor's Degree in any discipline recognized by the University.

MASTER OF BUSINESS ADMINISTRATION (MBA)

Admission to MBA shall be open to the holder of any first Bachelor's degree of a University established by law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/Scheduled Tribe candidates)

OR

The degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he/ she may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

Please Note:

1. *A student having compartment /reappear in Bachelor's Degree shall not be eligible for admission to MBA.*

2. *As the number of seats have been restricted to 300, admission shall be made on the basis of merit at the qualifying examination. In case of a tie, the same shall be resolved as per University Rules. 120-point prescribed roster for admission shall be applicable for SC/ST/PH categories.*

DIPLOMA IN YOGA STUDIES (DYS)

A candidate possessing a graduate degree in any faculty from a recognized University in India or abroad shall be eligible for admission to the Diploma in Yoga Studies.

A candidate should be Medically Fit. A Medical Fitness Certificate in this regard issued from the Medical Officer of the Institute shall be produced. A Medical Examination shall be conducted in the Institute. Candidate suffering from any chronic disease and advised not to seek admission to this Course.

DIPLOMA IN TOURIST GUIDE (DTG)

Plus Two (10+2) in any discipline.

DIPLOMA IN DATA SCIENCE (DDS)

Duration: One year

Eligibility: Graduation in any stream with 50% aggregate marks (45% for SC/ST/PWD)

DIPLOMA IN COMPUTER APPLICATIONS (DCA)

Duration: One year

Eligibility: 10+2 in any stream with 50% aggregate marks (45% for SC/ST/PWD)

MASTER OF ARTS

B.A. / B.Sc. / B.Com. /B.Sc. (Agri.) /B.Sc. (Home Sc.) /B.Sc. in Hospitality and Hotel Management / MBBS / BAMS/GAMS/ B. Pharma / B.T. or B.Ed. / B. Lib. Sc. /B.L. /B.A.Sc. / B.E. / B.Tech./Vashista Shastri/BBA/ BCA of University established by Law in India or Honours Bachelor Degree.

Provided that for admission to Correspondence Courses, a student should have passed the qualifying examination and irrespective of the fact whether he/she has studied the subject chosen for Master of Arts studies at the qualifying examination or not.

Provided further that a candidate having passed LL.B./B.Ed. / M.Ed. in the second division or Master's Degree examination shall also be eligible for admission through correspondence course.

<div align="center">OR</div>

A Bachelor's Degree of a University established by Law in India (with the subject of study for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. In addition to this the minimum eligibility for admission to Postgraduate Course will be 20-24 credits in the subject concerned in the Undergraduate Degree.

M.A. MUSIC

A candidate who has obtained Bachelor's degree in Music (Vocal) shall be eligible for admission in M.A. (Vocal) and a candidate who has obtained Bachelor's degree in Music (Instrumental) shall be eligible for admission in M.A. Music (Instrumental).

<div align="center">OR</div>

Degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

<div align="center">OR</div>

A Bachelor's Degree of a University established by Law in India (with the subject of study for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. In addition to this the minimum eligibility for admission to Postgraduate Course will be 20-24 credits in the subject concerned in the Undergraduate Degree.

8.40 (Ord.)   **Note:** A candidate who appears in the examination of first semester and fails to obtain pass marks in any course may be permitted to proceed from first semester to but he/she shall be permitted to proceed from first semester to second semester without appearing in first semester by paying the fee as prescribed by the authority from time to time. It will be applicable in all semesters i.e. second to third, third to fourth and fourth to first where students sought admission directly in second semester.

ADMISSION PROGRAMME AND RULES

For online admission:

The ICDEOL offers online admission facility through its own website **www.hpuniv.ac.in**. or directly go to the link **https://admission.hpushimla.in**. The candidates submitting the Admission Form through this system can download the Prospectus free from ICDEOL website **www.hpuniv.ac.in**. However, an amount of Rs.500/- is charged as prospectus fee (non-refundable). It is mandatory for the students **to deposit hard copy of the form along with self-attested photocopies of required documents in concerned branch by hand or by post.**

About admission form

All the admissions are made Online by filling Online Admission Form. The procedure of filling the online application form is mentioned below:

(A) Instructions for filling the ONLINE ADMISSION FORM
1- Click on "UG/ PG/ Diploma" to access the list of programmes.

2- Choose the programme and click on the programme name.

3- Before clicking on the programme please click on the instructions for filling online application form, a pdf file will be open kindly read carefully.

4- Click on the programme name for which you are willing to apply.

5- After clicking on the programme, a pop up will open terms and conditions.

6- Kindly check the terms and conditions. After that you will be redirected to personal information page.

7- Online Admission form has following subsequent information
a) Personal Information
b) Education and Document Details
c) Territorial Jurisdiction Certificate in case of outside of H.P. state (Annexure-9)
d) Application Summary
e) Payment
f) Submit application form

8- Please fill the personal information first.

9- After filling the personal information click on save button at the last of the page.

10- System will generate the Unique Registration number along with password will be send on the registered email and registered mobile number. Note down the Unique Registration number for all future references.

(B) PAYMENT OPTION: Registered candidate may deposit fee by any of the following modes of payment:

a. NET BANKING
b. DEBIT CARD
c. CREDIT CARD

NOTE: - Prospectus Fee and counselling Fees (if in any Course) will be charged from the students through online mode. After submission of Prospectus Fee and counselling Fee (if in any Course), the concern branch will verify the uploaded documents. After that the candidates have to deposit the course fees. Kindly check the website regularly i.e. www.hpuniv.ac.in.

Note: -

1- Create an email account if you already don't have one.

2- You must give a mobile number in basic details. If you don't have a mobile number, please enter your guardian's mobile number for further correspondence in this regard.

3- All mandatory fields in the online admission form are marked with red Asterisk (*).

1. B.A./B.Com. 1st Year

To apply online for registration	-	09.09.2022
Last date for submission of fees	-	30.10.2022

2. M.A./M.Com./MBA/MA (JMC)/ DYS/ DTG

To apply online for registration	-	09.09.2022
Last date for submission of fees	-	30.10.2022

Note: -(i) Late examination fee as per schedule notified by the Controller of Examinations for various classes from time to time shall also be charged.

(ii) Students are advised to consult/visit the website i.e. www.hpuniv.ac.in for latest news/information from time to time.

Refusal of Admission

Notwithstanding anything contained in the rules, a student shall be refused admission if his/her conduct during any previous stay in the University has been unsatisfactory.

A student who has been expelled or rusticated shall not be admitted to any course of study without the prior approval of the Vice-Chancellor.

A student disqualified by any University shall not be given admission during the period of his/her disqualification.

Admission of a student can be cancelled if at any time it is found that he/she has furnished incorrect information or has suppressed facts to secure admission.

Cancellation of Admission

If a student does not comply with the directions/instructions/requirements within a period specified by the ICDEOL his /her admission shall be cancelled.

Admission of a student shall be cancelled straightway without assigning any reasons: - If he/she misbehaves or does not observe decorum or indulges in disrupting the functioning of ICDEOL and /or the University in speeches or in writing without any valid reasons and in case it is found at some later stage that the candidate has supplied the wrong information or fake certificate, the fee paid by the candidate will be forfeited.

Note: Migration- No migration shall be allowed to the student enrolled in Academic session (beginning from Jan 2022) owing to unlike/distinct Academic session procedure.

Renewal of Admission for next class/semester

Once a student has been enrolled in a class, he/she can directly go to the link **https://admissions.hpushimla.in** to fill up the renewal for the next semester/year by simply login with his/her User ID and Password.

Note: - Students are advised to regularly visit the websites i.e. www.hpuniv.ac.in for latest news/information from time to time regarding renewal for the next class.

Admission to Foreign Students

The foreign students residing in India will be allowed admission subject to the condition that before submitting their admission/enrolment forms they shall have to obtain eligibility certificate from the Association of Indian Universities to facilitate their admission to the programme of their choice. They may provide the following information for issue of equivalence certificate to **Association of Indian Universities.**

(i)   Degree/Diploma Certificate together with year-wise academic transcript/mark sheet duly authenticated by Indian mission abroad/concerned foreign mission in India.

(ii) Accreditation status of the degree-awarding foreign University authority.

(iii) Bank Draft of US$ 50 or equivalent Indian Currency in favour of the Secretary General, Association of Indian Universities, New Delhi as fee.

(iv) *Students residing abroad shall pay in US Dollars*

No Objection Certificate from Foreign Registration Office may also be obtained and attached along with the admission form.

No financial transaction in respect of foreign students from their respective countries shall be affected/received through the office of the ICDEOL or the University. Expenditure certificate to the foreign students, if required by them, shall be issued only in respect of the fee realized by the

ICDEOL. Such a certificate shall not include any other item of expenditure. Save as otherwise provided, the students residing abroad shall be allowed admission as per normal rules.

FEE STRUCTURE

Course/Class	Fee for students passing from H.P. Board & to be registered with H.P. University	Fee for students already regd. With H.P. University	Fee for students coming from another University/Board & not regd. With H.P. University
B.A. 1st Year (Annual)	5000/-	4800/-	5050/-
B.A. 2nd & 3rd per Year	3400/- (each year)	3400/-	3400/-
B.Com. 1st Year (Annual)	5600/-	5400/-	5650/-
B.Com. 2nd & 3rd (per Year)	4000/- (each year)	4000/-	4000/-
M.A. (Sem. System)	3500/- (each Sem.)	3300/-	3600/-
M.A. (JMC) (Sem. System)	7600/-(each Sem.)	7400/-	7700/-
M.A. Music	15500/-(each Sem.)	15300/-	15600/-
M.Com.	3800/-/-(each Sem.)	3600/-	3900/-
MBA (Sem system)	18500/-(Each Sem)	18300/-(Each Sem)	18600/-
Diploma Yoga Studies (Annual system)	21300/-	21100/-	21400/-
Diploma Tourist Guide (Semester system)	10300/-	10100/-	10400/-
Diploma in Data Science	10300/-	10100/-	10400/-
Diploma in Computer Application	10300/-	10100/-	10400/-

Note: The above fee structure includes only admission fee, tuition fee, PCP fee etc. The examination fee is not included in the above fee structure and the same/examination fee shall be charged by the Controller of Examinations, H.P. University at the time of filling online examination forms.

Note -The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Concessions-

1. **For Disabled Students:** As per the orders of the Hon'ble High Court CWPIL No. 30, 2011, the students with special needs with more than 40% disability admitted to any course of study running in the H. P. University Shimla-5, will not be charged any fees.

2. **SC/ST and Girls Students:** The Himachali Candidates belonging to the SC/ST Categories and Women candidates of Himachal Pradesh will be allowed to enrol with ICDEOL in **B.A.** only by paying a fee of Rs. 500/- as ICDEOL registration fee and a fee of Rs. 500/- for the Study Material (SLM). Such candidates shall be considered the students of ICDEOL for all purposes.

3. **In MBA Programme,** 50% of tution fee will be refunded in the favour of wards of the University Employee as per EC decision vide item no. 9 dated 20/07/2022

4. The late fee in different slabs on the last date (at 04:30 PM) of depositing Admission/ Course fee in UG/PG/Diploma courses as per EC decision vide Resolution No. 13 dated 30/05/2022 is as here under.
   (I)   Late fee for 1st fortnight after the last date is over-   **Rs. 500**
   (II)   Late fee for next fortnight-   **Rs. 1000**
   (III) Late fee with the Approval of Vice Chancellor (15 days before the commencement of Examination)- **Rs. 1500**

Personal Contact Programmes

The Self Learning Study Material is meaningfully supplemented with properly planned and organized personal contact programmes. As a very important strategy of face to face classroom teaching, the interactions during personal contact programmes have benefited students immensely.

DURATION OF PERSONAL CONTACT PROGRAMME

B.A./B.Com. (Yearly)	Seven days
M.A. (each semester)	Seven days
M.A. (Music) (each semester)	Ten days (compulsory)
M.Com. (each Semester)	Seven days
M.A. (JMC) (each Semester)	Seven days
MBA (each semester)	Seven days
Diploma in Yoga Studies (Annual)	Twenty days (compulsory)
Diploma in Tourist Guide (each semester)	Ten days (compulsory)
Diploma in Data Science (each semester)	Ten days (compulsory)
Diploma in Computer Applications (each semester)	Ten days (compulsory)

Note 1:- During Personal Contact Programme where PCPs are compulsory 75% attendance is compulsory.

Note 2:- Assignments are compulsory. The students of ICDEOL enrolled in UG/PG/Diploma courses must answer the assignments and mail the response sheet to the Director, ICDEOL, H.P. University, Shimla.

Note 3:- Students will have to submit assignments within one month of completion of PCP, with following information: Name, Roll Number, Course, Semester & subject.

After due date of submission, assignments will be submitted with the approval of the Director, ICDEOL.

LEARNING SUPPORT CENTRE FOR PERSONAL CONTACT PROGRAMME: -

A) For UG/PG and Diploma Courses: -

1. **ICDEOL, H.P. University, Shimla-5**

2. **NCB Govt. College Hamirpur**

3. **PG Govt. Degree College, Nahan, Sirmaur**

TENTATIVE EXAMINATION CENTRES FOR UNDERGRADUATE AND POST GRADUATE/ DIPLOMA STUDENTS

List of examination centers for UG and PG/Diploma courses is available on the website www.hpuniv.ac.in.

TENTATIVE EXAMINATION CENTRES FOR UNDER GRADUATE CLASSES

District Bilaspur

1. Govt. College Bilaspur (HP) for regular/ICDEOL/BTA students.

2. Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur, H.P. for regular/ICDEOL students.

3. Govt. College Jhanduta, Distt. Bilaspur (HP) for regular/ICDEOL students.

4. Govt. College Jukhala, Distt. Bilaspur (HP) for regular/ICDOL students.

5. Govt. College Shri Naina Devi Ji, Distt. Bilaspur (HP) for regular/ICDOL students also for the old students of R.R.G.S.D. College Shri Naina Devi Ji, Distt. Bilaspur (HP).

District Hamirpur

17. Govt. College Barsar, Tehsil Barsar, Distt. Hamirpur (HP) for regular/ICDEOL students.

18. Deen Dayal Upadhayaya Degree College Mehre (Barsar), Teh. Barsar, Distt. Hamirpur (HP) for regular students only.

19. Govt. College Bhoranj (Tarakwari), Distt. Hamirpur (HP) for regular/ICDEOL and for regular students of Maharani Laxmi Bai Kanya Mahavidyalya Bhareri, Distt. Hamirpur (HP).

20. B.B.N. College Chakmoh, Distt. Hamirpur (HP) for regular students.

21. Gautam Girls College, Hamirpur, Distt. Hamirpur (HP) for regular students including B.Sc (Hons.) Biotechnology.

22. Govt. College, Hamirpur (HP) for regular/ICDEOL students.

23. Sidharth Govt. College, Nadaun, Distt. Hamirpur (HP) for regular/ICDEOL students.

24. Govt. College Majheen, Distt. Kangra (HP) for regular college students.

25. General Zorawar Singh Samark Mahavidyalya Dhaneta, Distt. Hamirpur (HP) for regular students of the college only.

26. Thakur Jagdev Chand Govt. College, Sujanpur-Tihra, Distt. Hamirpur (HP) for regular/ICDEOL students.

27. Govt. College Dhaneta, Distt. Hamirpur (HP) for regular college students.

District Kinnaur

60. Govt. College Reckong Peo, Distt. Kinnaur (HP) for regular/ICDEOL students.

District Shimla

86. St. Bede's College, Shimla for regular students of the college.

87. H.P University Centre for Evening Studies, Shimla for regular students of the college.

88. Centre of Excellence Govt. College Sanjauli, Shimla-6 (HP) for regular/ICDEOL (250 students) students.

89. Govt. College Chail Koti, Distt. Shimla, H.P for regular college students.

90. Rajkiya kanya Mahavidyalya (R.K.M.V) Shimla (HP) for regular/ICDEOL (250 students)

91. Rajiv Gandhi Memorial Govt. College Chaura Maidan (Kotshera), Distt. Shimla-4 (HP) for regular/ICDEOL (150 students).

92. D.A.V College Kotkhai, Distt. Shimla (HP) for regular students of the college.

93. Govt. College Kumarsain, Distt. Shimla, H.P. for regular/ICDEOL students.

94. Govt. College Nankhari, Distt. Shimla, H.P. for B.A. regular/ICDEOL students.

95. Govt. College Nerwa, Tehsil Chopal, Distt. Shimla, H.P. for regular/ICDEOL students.

96. Govt. College Rampur Bushehar, Distt. Shimla, (HP) 172001 for regular/ICDEOL students.

97. Govt. College Saraswati Nagar, Sawara, Distt. Shimla, H.P. for regular/ICDEOL students.

98. Govt. College Seema, Distt. Shimla, H.P. for regular/ICDEOL students.

99. Govt. College Sunni, Distt. Shimla, H.P. for regular/ICDEOL students.

100. Govt. College Theog, Distt. Shimla, H.P. for regular/ICDEOL students.

101. Govt. College Dhami at 16 miles, Distt. Shimla, H.P. for regular college students.

102. Govt. College Tikkar, Distt. Shimla, H.P. for regular college students.

103. Govt. College Chopal, Distt. Shimla, H.P. for regular college students.

District Sirmour

104. Govt. College Haripurdhar, Distt. Sirmour, H.P. for regular/ICDEOL students.

105. Govt. College Nahan, Distt. Sirmour, H.P. for regular/ICDEOL students.

106. Bhagwan Parshuram Degree College Khandal (Dadahu), Tesil Nahan, Distt. Sirmour (HP) for regular students of the college.

107. Guru Govind Singh Memorial Govt. College Paonta Sahib, Distt. Sirmour, H.P. for regular/ICDEOL and B.Sc. (Hons.) Biotechnology students of Himachal Institute of Life Sciences, Paonta Sahib, Distt. Sirmour (HP).

108. B.K.D. Degree College for Women Paonta Sahib, Distt. Sirmour (HP) for regular college students.

109. Govt. Collge Bharali, Anjbhoj Transgiri Area, P.O. Nagheta, Distt. Sirmour, H.P for regular students.

110. Govt. College Rajgarh, Distt. Sirmour, H.P. for regular/ICDEOL students.

111. Govt. College Sangrah, Distt. Sirmour, H.P. for regular/ICDEOL students.

112. Govt. College Sarahan, Distt. Sirmour, H.P. for regular/ICDEOL students.

113. Govt. College Shillai, Distt. Sirmour, H.P. for regular/ICDEOL students.

114. Govt. College Kafota, Distt. Sirmour, H.P. for regular college students.

District Solan

115. Govt. College Arki, Distt. Solan, H.P. for regular/ICDEOL students.

116. Govt. College Dharampur, Distt. Solan, H.P. for regular/ICDEOL students.

117. Govt. College Diggal, Distt. Solan, H.P. for regular college students.

118. Govt. College Nalagarh, Distt. Solan, H.P. for regular/ICDEOL students and B.Sc. (Hons.) Microbiology & Biotechnology students of Bhojia Institute of Life Sciences, Budh, Nalagarh, Distt. Solan, H.P.

119. Govt. College Barotiwala, Distt. Solan, H.P. for regular college students.

120. Govt. College Solan, H.P. for the regular/ICDEOL/Sai Institute of Higher Education Damrog, P.O. Shamati, Solan (HP) and B.Sc. (Hons.) Microbiology & Biotechnology students of Shoolini Institute of Life Sciences and Business Management, Anand Campus, The Mall, Solan, H.P.

121. G.G.D.S.D College Subathu, Distt. Solan (H.P) for regular/ICDEOL students.

122. Govt. College Kandaghat, Distt. Solan, H.P. for regular college students.

123. Govt. Degree College Jainagar, Distt. Solan, H.P. for regular college students.

124. Govt. Degree College Darlaghat , Distt. Solan, H.P. for regular college students.

125. Govt. Degree College Ramshahar, Distt. Solan, H.P. for regular college students.

District Una

126. M.P. Govt. College Amb, Distt. Una (HP) 177203 for regular/ICDEOL students.

127. Swamy Vivekanand Degree College Chintpurni, Distt. Kangra, H.P. for regular college students.

128. Govt. College Bangana, Distt. Una (HP) for regular/ICDEOL students.

129. Govt. College Chowkimaniar, Tehsil Bangana, Distt. Una (HP) for regular college students.

130. Govt. Gujjar College Beatan, Distt. Una (HP) for regular/ICDEOL students.

131. S.V.S.D. College Bhatoli, Distt. Una (HP) for regular/ICDEOL students.

132. Govt. College Daulatpur Chowk, Distt. Una (HP) for regular/ICDEOL students.

133. Lala Jagat Narayan Himotkarsh Kanya Mahavidyalaya Kotla Khurd, Distt. Una (HP) for regular college students.

134. Govt. College Khad, Tehsil Amb, Distt. Una (HP) for regular college students.

135. Govt. College Una (HP) for regular/ICDEOL students.

136. Govt. College Haroli, Distt. Una (HP) for regular college students.

TENTATIVE EXAMINATION CENTRES FOR POST GRADUATE CLASSES

Sr. No.	Name of the Institution/Examination Centre
1.	Dr. Ambedkar Bhawan, H.P. University, Shimla-171005 for all Semesters.
2.	Faculty of Laws Building (including Dept. of Sociology) H.P. University, Shimla-171005 for all semesters
3.	Gandhi Bhawan, H.P. University, Shimla-171005 for all semesters
4.	Science Block, H.P. University, Shimla-171005 for II/IV semesters
5.	H.P. University Centre for Evening Studies, The Mall, Shimla-171001 for II/IV semesters examinations for regular college students and also for M.A. English, M.Com. M.Sc. Botany, Geography II/IV semesters, regular students of St. Bede's College, Shimla-171002.
6.	University Institute of Legal Studies(U.I.L.S.), Ava-Lodge Campus,Chaura Maidan,Shimla-171004 for BA LL.B.(Hons.)
7.	Indian Institute of Education, Hari Devi, Ghanahatti, Shimla-171011 for LL.B. II/IV/VI semesters, M.Sc. Chemistry II/IV semesters and BA LL.B.(Hons.) II/IV/VI/VIII/X regular students of the Institute
8.	Govt. College Seema (Rohroo), Distt. Shimla for II/IV semesters
9.	Govt. College Rampur-Bushehar, Distt. Shimla for all semesters.
10.	Govt. College Solan, Distt. Solan for all semesters and also for BA LL.B.(Hons.) students of L.R. Institute of Legal Studies, Solan, H.P.
11.	Govt. College Nalagarh, District Solan for II/IV semesters
12.	Govt. College Nahan, Distt. Sirmour for II/IV semesters and also for BA LL.B. (Hons.) students of Mata Bala Sundri College of Legal Studies, Nahan, H.P.
13.	H.P. College of Law Education, Kala Amb, District Sirmour for LL.B. II/IV/VI semesters
14.	Guru Govind Singh Memorial Govt. College Paonta Sahib,Distt.Sirmour,H.P.for M.A English ,Economics, Hindi & M.Com II/IV Semester for regular college students and also for M.Sc. Microbiology II/IV semesters for the regular students of Himachal Institute of

	Life Science Paonta Sahib, Distt. Sirmour H.P.
15.	Govt. College Shillai, Distt. Sirmour only for regular college student of M.A. English & Hindi II/IV semester
16.	Govt. College Bilaspur, Distt. Bilaspur for all semesters and also for BA LL.B.(Hons.) students of Yen Law College, Baggi Binoula (Sungal), Tehsil Sadar, Distt. Bilaspur, H.P.
17.	Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur, H.P. for all Semesters
18.	NSCBM Govt. College Hamirpur, Distt. Hamirpur for all semesters
19.	Gautam Girls College Hamirpur, Distt. Hamirpur for M.Sc.Microbiology/ Biotechnology/ Physics/ Chemistry/ Botany II/IV Semesters regular students of the college and also for MA II/ IV semesters Private students
20.	Baba Balak Nath (B.B.N.) College Chakmoh, Distt. Hamirpur for II/IV semesters
21.	DDM Sai Law College of Education, Killar, Nadaun, District Hamirpur for LL.B.
22.	Govt. College Una, Distt. Una for all semesters and also for the regular students of M.A English of Govt. College Beetan. students & for B.A.LL.B.(Hons.) HIMCAPES Co-operative School of Legal Studies,Village Badhera,Tehsil Haroli,District Una,H.P.
23.	Govt. College Amb, Distt. Una for II/IV semesters examination
24.	S.V.S.D. Degree College Bhatoli, District Una for M.Com. & M.A./M.Sc. Mathematics II/IV semesters regular students of the college
25.	Govt. College Daulatpur Chowk, Distt. Una for II/IV semesters examination
26.	Govt. College Reckong Peo, for P.G.D.C.A. all semesters

Note: - *The Controller of Examination reserves the rights to create, close/allotment of Examination Centres depending upon the strength of the students.*

Note:- *Examination/ PCP centers at Lahaul-Spiti, Kangra, Chamba, Mandi, Kullu Districts will be notified after the clarification from H.P. Government and thereafter the approval of UGC-DEB.*

SCHEME OF EXAMINATION

FOR B.A. /B.COM. UNDER CBCS SYSTEM

Each academic year shall comprise of one Year (Under CBCS System):

Academic Year: From July2022 to June 2023

End Term Examination: - March/April 2023

FOR POST GRADUATE AND DIPLOMA COURSES

Ist Semesters: From (July/August 2022 to Nov./Dec.2022) (First)

IInd Semesters: From (Jan./Feb.2023 to May/June2023) (Second)

Term End Examinations: (Nov./Dec. & May/June)

ONLINE EXAMINATION FORM

The students of UG/PG/Diploma Classes have to fill the online examination form which is available on ICDEOL Website www.hpuniv.ac.in. or directly go to the link https://exams.hpushimla.in. It is the responsibility of student to download admit card.

The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Note:-

1.   Those students who opt for music as elective subject in B.A. will pay 50/- extra as practical fee and the same will be charged for each practical paper along with admission fees.

2.   Fee for each semester in case of B.A./B.Com. Yearly system will be charged as is given in the above table except for the registration fee.

3.   Fee for each subsequent semesters of M.A./M.Com./MBA/DYS/DTG will be charged as is given in the fee structure table except the registration fee.

4.   The fee will be deposited only through online mode.

5.   ICDEOL office at SHIMLA shall remain closed on each 2nd Saturday & every Sunday.

Refund of Fee

If it is found that the candidate is not eligible for admission, the amount initially received from him/her shall be refunded in full on request, provided that the applications for refund of fee shall be made within one month from the date of the deposit, if the fee(s)/ declaration of ineligible to appear in the examination. (Ordinance 6.24-A)

Deposited fee cannot be adjusted in subsequent year/semester. Also, no refund is permissible on any grounds if a student discontinues studies or is declared ineligible to appear in the examination or fails to appear in the examination.

Refund or adjustment of fee shall also not be permissible in case of those students provisionally admitted and subsequently declared ineligible or in those cases whose admission is cancelled.

UNIVERSITY EXAMINATIONS

The ICDEOL is an institution owned and controlled by authority of Himachal Pradesh University. The examination in respect of the ICDEOL student is conducted by the University. All matters relating to the examination, i.e. result, marks-sheet, degree etc. are dealt with by the Controller of the Examination. **Representations/ applications in this regard, if any, must, therefore, be addressed to the office of the Controller of Examinations with a copy to the ICDEOL, H.P. University, Shimla-171005.**

Examination Schedule

The examination for M.A./M.Com. are conducted every year on Semester basis normally in November for I/III semester and in June for II/IV semester. The examination for B.A./B.Com classes are conducted on yearly basis, i.e. once in a year tentatively in the month of March and April.

Medium of Examination

The medium of examination in the subjects of English shall be English and in all other subjects, the medium of examination shall be either Hindi or English. In case of Sanskrit the medium shall be Sanskrit or Hindi. Please note that lesson/study material is provided in English excepting Hindi and Sanskrit.

Note: Submission of assignment is compulsory. In order to be eligible to appear in the End Term Examination the student must attempt at least 75% of assignment questions and send the same to the Director, ICDEOL, Summer-Hill, Shimla-171005. At least 35% minimum marks need to be secured in each assignment.

M.A. / M.Com.

Re-appear system for papers of the previous semester(s)

It will not be necessary for a candidate who is not successful in the semester examination to seek re-admission in the same semester. Such a student may appear in the University examination as a "Re-appear candidate/as an Ex-Student" along with the next semester examination. **Students who opt to appear in an examination as failed/re-appear candidates should submit their Re-appear forms as given in the University website www.hpuniv.ac.in and fee directly to the Controller of Examinations, H.P. University, Shimla-5. The students are also advised to send these examinations forms and fee for each year/semester separately.** A student appearing as failed/compartment/re-appear/ex-student of the ICDEOL shall use a distinct form specially meant for such students. **Separate form for each semester/year for P.G. examinations is required to be submitted to the Controller of Examinations, H.P. University, Shimla-171 005 along with the prescribed fee. The same may be downloaded from University Website i.e. www.hpuniv.ac.in**

Examination fee for failed/re-appear students

M.A.	:	One Paper: 500/-	More than one paper: 1000/-
M.Com./ MBA	:	One Paper: 500/-	More than one paper: 1200/-
DYS/DTG/DCA/DTG	:	One Paper : 500/-	More than one paper : 1200/-

Note* The above fee is subject to change by the Controller of Examination (HPU).

Time period between the examinations of the same degree

Save as elsewhere provided, in an examination in which a candidate has to appear to complete the degree of an undergraduate class, the period between the examination that he/she has passed before and the next examination shall not exceed three years and in case of a candidate of postgraduate class (under semester system) such period between one semester and another shall not exceed two years.

Cancellation of examination

The Executive Council may cancel the examination of a candidate, if it is found that he/she was not eligible to appear in the examination but had obtained admission through misrepresentation or wrong statement of facts. Such a student shall be disqualified from appearing at any University examination for a period which may extend up to five years.

The pending result of such defaulting candidates who fail to settle their discrepancies in respect of examination fee, submission of academic particulars, certificates etc. up to the commencement of the following annual examination, in case of undergraduate classes and up to the next semester examination in case of postgraduate courses, shall stand cancelled.

Re-evaluation of answer books

Re-evaluation of answer books is permissible under ordinance 6.70 of the First Ordinances of the H.P. University. Main provisions are as under:-

If a candidate feels that the answer-book has not been fairly evaluated she/he may within 21 days of the issue of the detailed marks card by the University and apply to the Controller of Examinations on a prescribed application form accompanied by the marks card in original and the prescribed fee at the rate 420/- (including cost of form) for PG-classes in the form of IPOs/B.D. drawn in favour of Finance Officer, H.P. University, Shimla-171005. Prescribed application form for re-evaluation is attached with Annexure.

The re-evaluation fee once deposited with the University shall not be refunded. However, the re-evaluation fee will be re-funded if application has been rejected under clause 6.70 (a) & (g) of the Ordinances of the University.

The score on re-evaluation shall supersede the original score provided that in case of a candidate securing pass or more marks on original evaluation, the downward revision on re-evaluation shall not go lower than that the level of pass marks in the paper concerned.

Whatever be the change in awards after re-evaluation, the same shall be conveyed to the candidate by the Controller of Examinations.

A candidate who applies for re-evaluation shall not be entitled to claim any retrospective benefit such as admission / promotion to any course / class, eligibility to sit for the entrance test or the grant of scholarship /award / medal, etc. on the basis of the result of re-evaluation which shall not be considered as a time-bound process.

A defaulting student will not be entitled to apply for re-evaluation after expiry of the date, i.e. after 21 days from the date of the declaration of the general result of the class concerned if the result has been delayed on account of his own fault.

The re-appear/failed/compartment candidates who apply for Re-checking / Re-evaluation of their scripts are advised to fill in the Examination Form for the forthcoming examination in time, without waiting for the Re-Checking / Re-evaluation result.

Improvement of scores and division

No one who has already passed an examination of the University established by law in India shall be permitted to re-appear in the same examination.

Provided that before a candidate becomes eligible for the award of the degree, may apply for the cancellation of the result of any course(s) in which he/she may have passed in any semester examination and may re-appear in the corresponding semester examination(s) to improve his/her score in the particular course(s).

Provided further that a person belonging to any of the following categories who has already obtained or has become eligible for the award of the degree may be allowed to re-appear in the same examination to improve division.

(i)   A person who has obtained or has become eligible for the award of the degree from the University.

(ii)   A person who being a resident of the area within the territorial jurisdiction or the University has obtained his degree from the Punjab University, Chandigarh before establishment of this University.

(iii)   A person who being employed as a whole-time teacher in the University or a college affiliated to or maintained by it and has obtained such a degree from any other University established by law in India.

A candidate belonging to category (i) above may be allowed to appear in any course(s) which may be either entirely new or in which he may wish to appear again to improve the score if he has already obtained the degree or may have the option after the declaration of final result whether he wants to take the degree or to get one or more courses of the final semester cancelled to improve his score in the course / courses but the option must be exercised by the candidate within one month of the date of declaration of result of IV Semester. Marks obtained by him / her in the course in which he / she re-appeared and the marks obtained by him/her in the earlier examination in the courses in which he / she does not appear shall determine his / her new division.

The result of the candidate appearing for the improvement of division shall only be declared if he / she is able to improve his/her division or get at least 55% marks in the aggregate of the result desired to be improved.

A candidate belonging to categories (ii) and (iii) above shall have to appear in all the courses prescribed for all the four semesters but he / she shall have the option to complete the examination either in one year or in two years. If a candidate permitted to appear in an examination for the purpose of improving his/her score in course(s) under the first provision subparagraph (i) above fails in the said course(s) he/she shall be declared as "re-appear" in the course concerned and shall be allowed to be governed by the same rules as are applicable to re-appear candidates.

Provided that no candidate shall be allowed to get his/her score in any course(s) cancelled more than once and if a candidate after getting his/her course(s) cancelled does not appear in the corresponding examination, his / her previous score in the course(s) shall stand but shall not be given another chance to get the score cancelled.

Provided further that a candidate permitted to re-appear in the examination for the purpose of improving his / her division shall be allowed only two attempts in each paper within a maximum period of five years after he / she has qualified for the award of the degree.

Provided further that such candidates shall have to appear in the corresponding semester examination (s) and according to the syllabus of studies in force at the time of said examination(s).

Pass marks in University Examinations

The pass marks in each course / subject are as under:

1.   B.A/ B.Com.   Absolute/ Relative Grading System.

2.   M.A/ M.Com.   36%

3.   M.A. (JMC)/ MBA   40%

4.   DYS/ DTG   40%

LIBRARY FACILITIES

The library plays a significant role in an academic institution. The society needs libraries for imparting better education, both formal and non-formal. Distance education basically involves self-study on the part of students for which library support is most essential. Accordingly, constant efforts are being made to build up the library of ICDEOL. The library has a total collection of 24297 books including bound volumes of periodicals.

WORKING HOURS

The library of ICDEOL at Shimla remains open from 10:00 a.m. to 5:00 p.m. throughout the year except on Second Saturday, Sunday and other University holidays.

ENROLMENT AS LIBRARY MEMBER

The library is primarily for the use of students and the members of the teaching departments of the ICDEOL. Students interested in taking membership of the library are required to deposit prescribed security which is refundable when a student ceases to be a member of the library after adjusting anything due from him/her. Refund will be made within one year after expiry of validity of membership. Library Security refund form as given in the Prospectus **(Annexure)** and accompanied with the requisite fee.

MEMBERSHIP, REGISTRATION AND BORROWING PROCEDURE

A person eligible and desirous of becoming a member of library shall fill-in and sign a membership registration format **(Annexure)** and membership card at **(Annexure)** and sends them to Deputy Librarian along with two passport size photographs duly attested by a Gazetted Officer/Principal or by the **Assistant/Deputy Registrar** of the ICDEOL. Each student member shall be issued Library Identity-cum-Membership passbook at the time of enrolment which entitles him/her to take on loan two books at a time. **Members will be enrolled during March to November.** Library membership form and card duly filled in must be submitted by the student along with two passport size photographs duly attested and a demand draft amounting to 1200/- in case of U.G. Classes and 1500/- for P.G. classes as security money drawn in favour of the Director, ICDEOL. **This library security money should be sent through a draft separately to Deputy Librarian ICDEOL, H.P. University, Shimla-5**. The circulation of documents will remain closed from 1st January to 15th February.

The loan period of books is 21 days for local members. For delay beyond the prescribed period, overdue charges @ 2 per book per day for late return and price for loss mutilation of documents shall have to be paid. Apart from this 200/- will be charged for duplicate library-Identity-cum-Membership Passbook. Triplicate **(after loss of duplicate pass book)** library passbook will be issued on payment Rs.500/-.

In addition to the facility available at the ICDEOL library, the ICDEOL students can avail the facility of inter-library loan of books from the main library of the University. The University library is housed in a multi-storey building with a space to accommodate more than two lakhs of volumes in stack halls and about 600 readers in reading halls.

> *This hand-book of information must be preserved by the students as the rules and procedures given in it will save them from unnecessary correspondence and queries. Change in the fee structure and admission/renewal schedule etc., if any, will be communicated to the students on roll in due course of time.*

Note: - "Students found to have been involved in the act of ragging will be dealt with as per provision of statute 23-A and recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghavan's Committee Report")

Hostel Facility

The Hostel facility is provided to boys and girls during the PCPs and Examinations. The form for applying Hostel facility is available at Annexure No.8

Number of seats for boys	**40**	
Number of seats for girls	**40**	
Hostel Warden for boys	**Dr. Yog Raj**	**Contact no. 9418975201**
Hostel Warden for girls	**Dr. Usha Rani**	**Contact no. 8219943988**

Note* Free Hostel Accommodation will be provided for person with disabilities as per section 21 of the right of Persons with Disabilities Act 2016 notified vide notification No. 3-1/78-HPU(Genl.) Vol-XXII, Dated 18/11/2021.

ANNEXURES

1. Library Membership Form for ICDEOL students

2. Library Security Refund Form

3. Application form for applying Consolidated Marks Card/Provisional Certificate

4. Form for the Degree in Absentia

5. Form for Re-Evaluation

6. Form for Inter University Migration Certificate

7. Examination Form for Re-appear Candidates (only for offline students)

8. Form for Hostel Facility

9. Territorial Jurisdiction Certificate

10. Annexure-10

11. Annexure-11

Note: -Above forms (1-9) are also available on the website i.e. www.hpuniv.ac.in.