

PROCEEDING OF THE MEETING OF LEARNER SUPPORT CENTRES COMMITTEE
HELD ON IMPROVEMENT STRATEGIES AS PER UGC DEB REGULATIONS 2020
GUIDELINES FOR ICDEOL'S LEARNER SUPPORT CENTRES.

A Meeting of the said committee was held on 30.11.2024 at 11:30 p.m. under the chairmanship of Dr. Arun Guleria, Associate Professor, English, CDOE in Room No. 316 to discuss about the strategies to strengthen the Learner Support Centres created by the ICDEOL, Himachal Pradesh University at various Government Colleges/Institutes of Himachal Pradesh. The following members were present in the meeting:-

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|--|---|----------|
| 1. Dr. Arun Guleria, Associate Prof. English | - | Chairman |
| 2. Dr. Joginder Singh Saklani, Associate Prof. Pol. Sci. | - | Member |
| 3. Dr. Yog Raj, Assistant Prof. Pol. Sci. | - | Member |
| 4. Dr. Suresh Kumar, Assistant Prof. Commerce | - | Member |
| 5. Dr. Dharam Pal, Assistant Professor, Economics | - | Member |
| 6. Sh. Prem Prakash, Assistant Professor, Economics | - | Member |
| 7. Deputy Registrar (Admn.) CDOE | - | Convener |

At the beginning, the Chairman welcomed all the members present in the meeting, thereafter placed the agenda/item for discussion before the committee members to discuss and propose strategies for enhancing the effectiveness of Learner Support Centres (LSC's) affiliated with the Himachal Pradesh University, Shimla. . After due deliberations, following discussion took place:-

1. That CDOE/ICDEOL operates six LSCs across Himachal Pradesh namely Vallabh Govt. College Mandi, MLSM College Sundernagar, Distt. Mandi, NSCB Memorial College Hamirpur, GC Rampur, GC Nahar and H. P. University Regional Centre Dharamshala Distt. Kangra. These centres play a crucial role in providing academic assistance, counseling, and support services to distance learners enrolled in Open and Distance Learning (ODL) mode.

Key Improvement Strategies discussed:-

- (i) It was decided in the Meeting by all the attendees that regular training sessions for LSC staff are essential. These sessions should help staff improve their skills in advising, counseling, and supporting distance learners. The training should focus on important areas like understanding the special needs of ODL learners, designing effective instruction, and using technology in education.
 - (ii) The attendees highlighted the need to ensure that each LSC is well-equipped with necessary resources such as study materials, books, online tools, and technology. They also suggested setting up dedicated study areas with computers and internet access to support effective learning.
- (a) It was decided in meeting that Study material must be provided by CDOE to LSC's so that students can easily extract study material also from there.
 - (b) In an institute where the LSC are located there must be free access of library of the institute for CDOE students.

Handwritten signatures:
Arun Guleria
Dharam Pal
Prem Prakash
Yog Raj
Suresh Kumar
Joginder Singh Saklani

- (c) The Library of Learner Support Centres must have separate cupboards or almirahs where students can receive CDOE books for study.
- (iii) A strong communication system between LSCs, the Regional Centre, and the ICDEOL headquarters was suggested to ensure timely sharing of information and feedback. It was also considered important to create a well-organized feedback system to gather learners' opinions and improve services.
- (iv) The attendees talked about the importance of working with local communities, schools, and organizations to spread awareness about LSC services. They suggested organizing outreach programs and using local media to promote the LSC effectively.
- (v) Integrating technology to improve support services and simplify administrative tasks at LSCs was seen as important. The attendees recommended options like online counseling sessions, interactive learning tools, and digital communication platforms.
- (vi) In the meeting, it was decided that employees at these centers would take charge on a rotational basis for a period of two to three years.
- (vii) The need for a flexible ICT-based monitoring system to oversee the performance and quality of LSCs was highlighted. It was considered essential to conduct regular quality checks and take corrective measures to maintain compliance with established norms and guidelines.

The meeting ended with an agreement that implementing the proposed strategies would help CDOE/ICDEOL improve its LSCs. These measures aim to better support distance learners in Himachal Pradesh and greatly enhance the quality and effectiveness of ODL programs provided by H.P. University, Shimla.

The meeting ended with a vote of thanks to the chair.


Deputy Registrar (Admn.)



(Sh. Prem Prakash)


(Dr. Dharam Pal)


(Dr. Suresh Kumar)

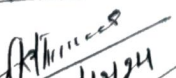

(Dr. Yog Raj)


(Dr. Joginder Singh Saklani)


(Dr. Arun Chaheria)
Chairman


Director, CDOE

P. R. O


21/12/24