

**Department of Biotechnology
Himachal Pradesh University
Summer Hill, Shimla-171005**

Notice Inviting Tender

Department of Biotechnology invites closed bids (UNDER TWO BID SYSTEM) for auction of scrap material (e-waste/furniture/general/electrical items/ equipment/ misc items etc.) "As is where is basis" in Department of Biotechnology, Multi-faculty Building, Phase-I, H.P. University, Summer Hill, Shimla-5.

The limited tender document is available on Himachal Pradesh University website i.e. www.hpuniv.ac.in (for reference). Those desirous of participating in bidding may inspect the items during 10.00Hrs to 15.00Hrs on 20/12/2021 to 27/12/2021.

Tender No.	: Biotech/E-Waste/2021/01
Date of Issue	: 20/12/2021
Date & Time for inspection of equipment	: 20/12/2021 to 27/12/2021 (10.00-15.00Hrs)
Venue of Inspection of Equipment	: Department of Biotechnology Himachal Pradesh University Summer Hill, Shimla-171005
EMD	: Rs. 20,000.00 (FDR only) (Rupees Twenty Thousand Only)
Last Date & Time for Submission of Quotation/Bids	: 27/12/2021 @ 1600 Hrs
Date & Time of Opening of Quotation/Bids	: 28/12/2021 @ 1430 Hrs (2.30pm)


Office S.O.
For Chairman
Department of Biotechnology

17/12/2021

Tender Document

Subject: Sealed quotation/bids are invited under two bid system i.e. Technical and Commercial for auction of scrap material (e-waste/furniture/general/electrical items/ equipment/ misc items etc.) “As is where is basis” in Department of Biotechnology, Multi-faculty Building, Phase-I, H.P. University, Summer Hill, Shimla-5. Those desirous of participating in bidding may inspect the items during 10.00Hrs to 15.00Hrs on 20/12/2021 to 27/12/2021.

A. GENERAL INSTRUCTIONS TO THE BIDDERS

1. Tender Document can be downloaded from the website (www.hpuniv.ac.in).

2. Details of Bid: -

- | | |
|--|---|
| a) Bid Reference | : Biotech/E-Waste/2021/01 |
| b) Last date & time of receipt of bid | : 27/12/2021 @ 1600 Hrs |
| c) Opening of Technical bids | : 28/12/2021 @ 1430 Hrs (2.30 pm) |
| d) Place of receiving the bid
/ Address for communication | : <i>Office, Deptt. of Biotechnology
Multi-Faculty Building, Phase-I
Himachal Pradesh University, Summer Hill,
Shimla-171005.</i> |
| e) Tender Fee | : Rs. 1000/- (Rupees One thousand Only)
(DD/ Bankers Cheque in favour of Finance Officer, HPU) |
| f) EMD | : Rs. 20,000/- (Rupees Twenty Thousand Only)
(FDR in Favour of Finance Officer, HPU, only) |
| g) Date of Inspection | : 20/12/2021 to 27/12/2021, 10.00Hrs to 15.00Hrs
(Working days only). |
| h) Contact person | : Sh. Mahesh Negi, S.O.

Ph.: 0177-2831948, 2833800 |

B. Eligibility / Qualification Criteria:

- A) For the disposal of E-Waste: Recyclers/Re-processors/Dismantlers registered with Himachal Pradesh or any other State/Central Pollution Control Board for handling Electronic waste (Annexure-I) for disposal of old & obsolete Computer Hardware, monitors, keyboards, printers, UPS and various electronics equipment on the basis of “AS IS WHERE IS” available at Department of Biotechnology, Himachal Pradesh University, Summer Hill, Shimla-171005.**
- a) A valid authorization certificate shall be attached with the bid. Agencies without having above registration and authorization will be not allowed to participate in the bid.
 - b) The bidder shall have to provide services required at Deptt. of Biotechnology, HPU, Shimla.
 - c) The firm may enclose sufficient documents regarding execution of Government work order, specifically Disposal of e-waste.
 - d) All bidders must enclose GST registration / service tax registration certificate, PAN along with the tender documents.

B) The lists of furniture/misc items etc. scraps materials may be seen at **Annexure II**.

C. Period of validity of bid: - The bid shall remain valid for 45 days after the date of bid opening. If any bidder withdraws his tender before the said period shall -without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security/EMD absolutely.

D. General Terms and Conditions:

1. The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for, as the items condition is on "As is where is basis".
2. The bidders may inspect the materials on dates mentioned above between 10.00 AM to 3.00 PM (working days only). No complaint whatever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
3. The Bidder should quote for all the items listed in Annexure –I & II.
4. The Successful bidder shall bear all the expenses towards collection, loading and transportation of auctioned/disposed items.
5. The Chairman, Deptt. of Biotechnology reserve the right to withdraw any material from the sale of any material's lots at any stage without assigning any reasons thereof.
6. The items shall be sold to the highest price of bidder.
7. The Earnest Money Deposit of the successful bidder and of unsuccessful bidders shall be returned within one month of the finalization of the tender, without any interest.
8. No items, once disposed to the successful bidder, shall not be taken back by O/o of the Chairman, Department of Biotechnology, HPU, Shimla-5.
9. The successful bidder has to make full payment in advance in the form Demand Draft in favour of Finance Officer, HPU within 3 three days after confirmation of being selected as the highest bidder/Supply order/contract, failing which the offer will be cancelled and EMD shall stand forfeited.
10. Tender Fee of Rs. 1000/- & Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty Thousand Only) must accompany with each bid/limited tender. The Tender Fee shall be in the form Demand Draft of any Nationalized /Scheduled Bank & EMD in form of FDR(Fixed Deposit receipt) drawn in favor Finance Officer, HPU, payable at Shimla without which the tender shall be summarily rejected. No Cheque / Money order / Cash shall be accepted. The tender fee & EMD deposit shall not attract any interest from HPU.
11. The successful bidder shall be required to lift all the items from the disposal site to its premises within 7(Seven) days after the payment of the quoted amount (EMD of the successful bidder shall be returned within one month from clearance of the site). On failure to do so, O/o of the Chairman, Department of Biotechnology, HPU, Shimla-5 shall have the right to forfeit the entire amount of the bidder and dispose the items to the second highest bidder.
12. The bid security/EMD deposited by the bidder (s) shall be forfeited in the following events, namely:-
 - (a) a modification or withdrawal of bid after the deadline for submission of bid (s) and during the validity period;
 - (b) refusal by the bidder (s) to accept an arithmetical error or otherwise appearing on the face of bid (s);
 - (c) failure on the part of the successful bidder to sign the contract in accordance with the terms and conditions stipulated in the tender documents;

(d) failure on the part of the successful bidder to execute the contract as per terms and conditions stipulated in the tender documents.

(e) Failure of highest bidder to clear the disposal site within 7 days from the issuance of supply order/contract.

13. The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other therefore no comparison will be made on individual item. **The contract will be awarded on comparison of consolidated price of all items (Annexure I & II).**
14. Each page of tender document should be signed by the bidder (s).
15. Incomplete and unsigned bids are liable to be rejected.
16. Total Tender price on letter head of the firm - Annexure B should be submitted with seal and signature of the bidder.
17. List of obsolete items - Annexure I & II and their item-wise price bid in format as per Annexure-A.
18. The detail list of items may be referred while submitting the bid. However if there is any deviation in model/Make as per the list, than the actual model of the item will be final. No claim for this will be considered.
19. The Department of Biotechnology is not liable for an eventuality monetary or otherwise once the material is handed over to the selected bidder at the site i.e. Deptt. Biotechnology, HPU, Shimla-5.

E. Bidding Procedure:

- a) Bids are invited in two bid systems, (1) Technical and (2) Commercial, Which shall be sealed separately in a single sealed envelope.
- b) Sealed Bids shall be received, not later than 27/12/2021 upto 4.00 P.M. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- c) Technical Bids must contain the EMD for specified amount, check list along with complete technical details as desired by this tender and signed tender document in all pages. **The commercial bid must contain Annexure A, Annexure B duly filled and in sealed condition.** First Technical Bids of all the tenders will be opened on pre scheduled date, time & venue. Technical Bids without EMD and relevant documents(as mentioned at point B, pg.2) will be summarily rejected. Requirement of EMD is exempted from those bidders like State/Central PSUs; Government of India Societies (established under relevant Act).
- d) The Commercial Bids of only successful Technical Bids will be opened on pre scheduled date, time & venue.
- e) All the bids must be accompanied by a bid security (EMD) of the amount of Rs. 20,000/- (Rupees Twenty Thousand Only) in a form of a FDR issued by any commercial Bank in favour of Finance Officer, HPU, payable at Shimla.
- f) All bids must be delivered to the office of Chairman, Department of Biotechnology, HPU, Shimla-5.
- g) In case of any dispute, Hon'ble Vice Chancellor, HPU decision will be final and if still any legal remedy is sought by the bidder it shall be within jurisdiction of Shimla.

F. Submission of Bids:

- a) The first envelope shall be super scribed with the name of work and the words "Technical Bid" in capital letters. The first envelope shall be opened on the date of opening of tender. The bidder should specifically provide full technical details of the registration with **Himachal Pradesh or any other State/Central Pollution Control Board**, Certificate validity, PAN, GST etc. No price details shall be given in this envelope. Violation to this would result invalidation of tender. **The Bid Security and Tender fee shall be enclosed with the envelope marked "Technical Bid".**
- b) The second envelope shall be super scribed with the name of work and the words "Price Bid "(Commercial Bid)" in capital letters. It shall contain full details of the price/commercial offer (Annexure A, Annexure B). Any deviation from our standard conditions shall be specifically spelt out.
- c) Any deviation of any sort e.g. Technical or Commercial terms and conditions shall be specifically indicated in the Technical Bid itself.
- d) Silence or use of the word "Noted" against any of the Bid conditions shall mean bidder agrees to comply with that/those conditions of Bid.
- e) The firms who have submitted the bids and whose offers are found technically suitable shall be informed of the opening date or may be opened on the same day of screening of technical bid, of the second envelope i.e. Commercial Bid.
- f) All prices and other information in this regard having a bearing on the price shall be written both in figures and words in the prescribed offer form.
- g) The bid should be submitted in the prescribed bid format given as prescribed in "Bidding Procedure" of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form.
- h) No bid maybe modified subsequent to the deadline for submission.
- i) Bidders shall furnish clause-by-clause commentary on all clauses of Bid Document including Technical Specifications, Check list.

G. Opening of Bids:

- a) The purchaser will open the Technical bids after scheduling time, date and venue in the presence of the bidders' representatives who choose to attend.
- b) The bidders' representatives who will be present shall sign in the designated register evidencing their attendance, In the event of the specific bid opening being declared a holiday for the purchaser, the bid shall be opened at the same time and location on the next working

day.

- c) The bidders' names, bid withdrawals, presence of bid security and such other details as the Purchaser at his discretion may consider appropriate will be announced at the bid opening.
- d) The firms who have submitted the bids and whose offers are found technically suitable shall be informed the opening date of the second envelop/may be opened on same day i.e. "Price Bid (Commercial Bid)".
- e) The bid of the highest responsive bidder shall be accepted and if the price offered by that bidder is not acceptable, negotiation may be held with that bidder. In case such negotiation does not provide the desired result, the reasonable or acceptable price may be counter-offered by the concerned Department to the next highest responsive bidder(s). In case of collusion between bidders or not bidding reasonable/fair price, the limited tender may be cancelled.

List of e-waste items

Sr. No.	Item Name	Quantity	Make & Model/Dealer	Lying in Room
1	Incubator Shaker	1	Labline	Store R-1
2	Laminar Flow	1	Klenziad	Gallery opp store
3	Oven	2	NSW -143 45.5cmx45.5x60.5cm	Store R-1& Gallery opp Ram Chand lab
4	pH Meter	1	MAC MSW-552	Store R-2
5	Waterbath Shaker	1	Make Genei 10 ltr tank WCI	Store R-2
6	Waterbath Shaker	2	NSW BIS-3 405x300x155mm	Store R-2
7	Waterbath Shaker	1	MAC 405x300x150mm	Store R-1
8	Centrifuge Machine	1	Centrifuge Linco Make (remi)	Store R-2
9	Centrifuge Machine	1	Centrifuge	Store R-2
10	Centrifuge Machine	1	Cooling Centrifuge REMI Make CPR-23	Store R-1
11	Spectrophotometer	1	Systronics Make	Store R-2
12	Slide Projector	1	Kindermann Make	Store R-1
13	Spectrophotometer	1	Shifted from DST Project H.O. Aggarwal UV 160	Store R-1
14	Spectrophotometer	1	Lambda 12 Perkin Elmer	Store R-1
15	Elisa Reader	1	ECIL (Micro Scanner) with computer & DMP printer	Store R-2
16	Fermenter	1	Scigenics Make	Store R-1
17	Centrifuge cooling	1	Plasto Crafts	Store R-2
18	Gel Documentation System	1	Scigenics Make	Store R-1
19	PCR Temp. Cycler	1	Perkin Elmer 2400	Store R-2
20	Hot Plate	1	NSW	Store R-2
21	Heating Mantle	1	M/S Harsh & Co. Ambala 500ml	Store R-2
22	Ultrasonicator	1	Make Vibronics	Store R-1
23	Microcentrifuge	1	Spinwin Microfuge with 2 rotors	Store R-
24	Pressure Cooker Autoclave	5	Pressure Cooker Autoclave, NSW	Store R-2
25	Horizontal Deep Freezer	1	LincoAmbala Co,	Store R-2
26	Lab Constant Temp. Refrigerated Liquid Bath	1	NSW Model RBS-2	Store R-2
27	Autoclave	2	NSW make NSW-227	Store R-1
28	Weighing Balance	2	Single Pan Digital Reading, Dhona Make	Store R-2
29	Weighing Balance	1	Analytical Balance, Physical	Store R-2
30	Weighing Balance	1	Analytical Balance, Physical	Store R-2
31	Weighing Balance	1	Sartorius make	Store R-2
32	Ultra Low Temp. Freezer	1	New Brunswick USA	Inst. Room gallery 2 nd floor
33	Computer PCL Make	1	PCL Make	Store R-2
34	Computer+UPS+Printer	3	Computer with UPS Vnet Make and Epson Printer	Store R-2

35	Bacteriological Incubator	2	Macro Scientific	Store R-2 and Gallery opp store
36	Computer	1	IBM Net Vista with UPS 625VA	Store R-2
37	Computer	3	PCS Make	Store R-2
38	Orbital Shaker	2	MAC Make	Store Room 1 & 2
39	Over Head Projector	1	GE Deluxe Compact	Store R-2
40	pH Meter	1	µ pH Meter Systronics	Store R-2
41	pH Meter	2	pH Meter 335 Systronics	Store R-2
42	Electronic Orbitek Shaker	2	Scigenics Make	Store R-1 and Room 107
43	Oven	1	NSW Model 143	Store R-1
44	Carter Scale (Balance) 2 kg	1	--	Store R-1
45	Weighing Balance	2	Make Indosaw	Store R-1
46	Weighing Balance	1	Penta Make	Store R-1
47	Weighing Balance	1	MAC make	Store R-1
48	Oven Universal	1	MAC MSW-213	Store R-2
49	Double Distillation apparatus	1	Scientronic make	Store R-2
50	Distillation Unit	1	Quartz Double Distillation Unit	Store R-2
51	Refrigerator	1	Samsung 320 ltr	Gallery opp. store
52	Autoclave	1	NSW 227	Store R-1
53	Autoclave	1	NSW 227	Store R-2
54	Microwave Oven	1	Kenstar	Store R-1
55	Water Bath shaker	1	Rivera	Store R-1
56	Oven	1	NSW-143	Store R-1
57	Oven	1	NSW-143	Store R-1
58	Incubator Shaker	1	NSW-151	Store R-1
59	Incubator	1	NSW-151	Store R-2
60	Water bath shaker	1	NSW-133	Store R-1
61	Digital photo Flurometer	1	Model 152	Store R-1
62	Cyclo Mixer	1	Remi 101	Store R-1
63	Xerox Photocopier	1	Xerox 5020	Gallery opp. store
64	Blower Motor	1	NSW	Store R-1
65	Centrifuge	2	Metzer	Store R-2
66	Incubator shaker	1	Scigenics LTH	Store R-2
67	OHP	2	alcon/Phil	Store R-2
68	Cyclo Mixer	1	Remi CM 101	Store R-2
69	Vacuum Cleaner	1	Eureka Forbes	Store R-2
70	Refrigerator	1	BPL	Gallery opp store
71	Refrigerator	2	Kelvinator 165 ltr	Gallery opp store
72	Weighing Balance	1	MAC MSW-908	Prep Room ram Chand

73	Weighing Balance	1	SD Fine SD-300	Prep Room ram Chand
74	Computer and Printer HP3325	3	Saphire	Store R-1
75	UPS	3	Aditya Crusader	Store R-1
76	Microcentrifuge	1	Spinwin Microfuge with 2 rotors	Store R-1
77	Magnetic Stirrer	2	Spinit	Store R-1
78	Microprocessor based Analyser	1	M/S HPG	Store R-1
79	Water Bath shaker	1	WR-orbitek	Gallery opp. store
80	Distillation Unit Horizontal	1	Borosil	Store R-1
81	Power Supply	1	Borosil	Store R-1
82	Rotatory Shaker	1	NSW	Store R-1
83	Incubator Shaker	2	Genei	Gallery opp store
84	Centrifuge with Stabilizer	1	Sigma 6K15	Outside Fermentor Room
85	Computer	1	HCL	Store R-1
86	Water bath Shaker	1	NSW-133	Room 306
87	Refrigerator	1	Kelvinator 165 ltr	Gallery opp store
88	UV Spectrophotometer	1	Lab India	Room 407
89	Ultrasonicator	1	Vibra Cell	Store R-2
90	Liquid Gel Chromatography system	1	Akta Prime	Store R-2
91	Centrifuge	1	Sigma 3K30	Room 311
92	Centrifuge	1	Sigma 3k30	Room 311
93	HPLC	1	Perkin Elmer	Room 310
94	CO2 Incubator	1	Percon IG 150	Room 304
95	Fermentor	1	Chemostat shifted from DST project	Store R-1
96	Incubator Shaker	1	Scigenics LTH	Store R-1
97	Angle rotor 12x50ml	1	Remi	Store R-1
98	Laminar Flow Horizontal	1	NSW	Gallery
99	UPS 1 KVA	1	Liebert	Room No 310
100	Servo stabilizer 4KVA	1		Store R-1
101	Vacuum Oven	1	NSW	Store R-2
102	Laser Printer	1	Brother HL-631	Store R-1
103	High speed emulsifier	1		Store R-2
104	Spectrophotometer	1	Shimadzu UV 1700	Room 203
105	Inline UPS	1	Liebert	Room 311
106	Refrigerator	1	BPL 185 ltr	Room 112
107	Invertor with Batteries(two)	1	Voltstar	Store R-1
108	Horizontal distillation Unit and Power supply	2	Borosil JSW	Store R-1
109	Incubator	2	NSW	Gallery opp Ram Chand & TL-II

List of furniture items

S.No	Name of Item	Quantity
1	Black Rexin Chair Square pipe with Arms	13
2	Black Rexin Classroom Chair Square pipe with writing pad	15
3	Black Rexin Chair Square pipe without arms	2
4	Brown Check Computer Chair w/o arm with wheel	17
5	Brown check Seminar Hall Chair with arm rest	19
6	Godrej Green cloth chair with arm	3
7	Executive Chair	4
8	Record Rack Big	3
9	Book Shelf	2
10	Almirah with Front Glass in door	1
11	Computer Table small	1
12	Record Rack small	1
13	Cane Chair round pipe w/o arm	11
14	Brown Rexin Chair with arm rest	1
15	Computer Chair (Blue) with arm rest	1
16	Cane Chair Square pipe with arm	3
17	Brown Rexin Stool	2
18	Almirah	2

1) COMMERCIAL OFFER ITEM WISE FOR E-WASTE

Sr. No.	Item Name	Quantity	Price in Rs.
1	Incubator Shaker	1	
2	Laminar Flow	1	
3	Oven	2	
4	pH Meter	1	
5	Waterbath Shaker	1	
6	Waterbath Shaker	2	
7	Waterbath Shaker	1	
8	Centrifuge Machine	1	
9	Centrifuge Machine	1	
10	Centrifuge Machine	1	
11	Spectrophotometer	1	
12	Slide Projector	1	
13	Spectrophotometer	1	
14	Spectrophotometer	1	
15	Elisa Reader	1	
16	Fermenter	1	
17	Centrifuge cooling	1	
18	Gel Documentation System	1	
19	PCR Temp. Cyclor	1	
20	Hot Plate	1	
21	Heating Mantle	1	
22	Ultrasonicator	1	
23	Microcentrifuge	1	
24	Pressure Cooker Autoclave	5	
25	Horizontal Deep Freezer	1	
26	Lab Constant Temp. Refrigerated Liquid Bath	1	
27	Autoclave	2	
28	Weighing Balance	2	
29	Weighing Balance	1	
30	Weighing Balance	1	
31	Weighing Balance	1	
32	Ultra Low Temp. Freezer	1	

33	Computer PCL Make	1	
34	Computer+UPS+Printer	3	
35	Bacteriological Incubator	2	
36	Computer	1	
37	Computer	3	
38	Orbital Shaker	2	
39	Over Head Projector	1	
40	pH Meter	1	
41	pH Meter	2	
42	Electronic Orbitek Shaker	2	
43	Oven	1	
44	Carter Scale (Balance) 2 kg	1	
45	Weighing Balance	2	
46	Weighing Balance	1	
47	Weighing Balance	1	
48	Oven Universal	1	
49	Double Distillation apparatus	1	
50	Distillation Unit	1	
51	Refrigerator	1	
52	Autoclave	1	
53	Autoclave	1	
54	Microwave Oven	1	
55	Water Bath shaker	1	
56	Oven	1	
57	Oven	1	
58	Incubator Shaker	1	
59	Incubator	1	
60	Water bath shaker	1	
61	Digital photo Flurometer	1	
62	Cyclo Mixer	1	
63	Xerox Photocopier	1	
64	Blower Motor	1	
65	Centrifuge	2	
66	Incubator shaker	1	
67	OHP	2	
68	Cyclo Mixer	1	
69	Vacuum Cleaner	1	

70	Refrigerator	1	
71	Refrigerator	2	
72	Weighing Balance	1	
73	Weighing Balance	1	
74	Computer and Printer HP3325	3	
75	UPS	3	
76	Microcentrifuge	1	
77	Magnetic Stirrer	2	
78	Microprocessor based Analyser	1	
79	Water Bath shaker	1	
80	Distillation Unit Horizontal	1	
81	Power Supply	1	
82	Rotatory Shaker	1	
83	Incubator Shaker	2	
84	Centrifuge with Stabilizer	1	
85	Computer	1	
86	Water bath Shaker	1	
87	Refrigerator	1	
88	UV Spectrophotometer	1	
89	Ultrasonicator	1	
90	Liquid Gel Chromatography system	1	
91	Centrifuge	1	
92	Centrifuge	1	
93	HPLC	1	
94	CO2 Incubator	1	
95	Fermentor	1	
96	Incubator Shaker	1	
97	Angle rotor 12x50ml	1	
98	Laminar Flow Horizontal	1	
99	UPS 1 KVA	1	
100	Servo stabilizer 4KVA	1	
101	Vacuum Oven	1	
102	Laser Printer	1	
103	High speed emulsifier	1	
104	Spectrophotometer	1	

105	Inline UPS	1	
106	Refrigerator	1	
107	Invertor with Batteries(two)	1	
108	Horizontal distillation Unit and Power supply	2	
109	Incubator	2	

2) COMMERCIAL OFFER ITEM WISE FOR GENERAL/FURNITURE ITEMS

S.No	Name of Item	Quantity	Price in Rs.
1	Black Rexin Chair Square pipe with Arms	13	
2	Black Rexin Classroom Chair Square pipe with writing pad	15	
3	Black Rexin Chair Square pipe without arms	2	
4	Brown Check Computer Chair w/o arm with wheel	17	
5	Brown check Seminar Hall Chair with arm rest	19	
6	Godrej Green cloth chair with arm	3	
7	Executive Chair	4	
8	Record Rack Big	3	
9	Book Shelf	2	
10	Almirah with Front Glass in door	1	
11	Computer Table small	1	
12	Record Rack small	1	
13	Cane Chair round pipe w/o arm	11	
14	Brown Rexin Chair with arm rest	1	
15	Computer Chair (Blue) with arm rest	1	
16	Cane Chair Square pipe with arm	3	
17	Brown Rexin Stool	2	
18	Almirah	2	
TOTAL			

(On letter Head of the firm)

Tender No. Biotech/E-Waste/2021/01

Subject :- Tender for disposal of scrap items including E-waste items

- ***Name & Address of the Bidder : (In capital letter)***
 - **Telephone Number :**
 - **Details of EMD :** Name of Bank....., FDR No..... Date
& Amount in Rs.....
1. I/We declared that I / my representative have inspected the obsolete items as per the list attached (Annexure-I & II) with tender and am/are interested to purchase the same on **“As is where is basis”**. My/our offer for the items as given in annexure –A (1&2), is given below:-

A. Total Quote Price Rs..... (Rupees)
 2. I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the even of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Chairman, department of Biotechnology, HPU, Shimla-5.
 3. I hereby also declare that firm is registered with **Himachal Pradesh or any other State/Central Pollution Control Board** as authorized recycler / re-processor/Dismantler and having environmentally sound management facilities for collection, disposal /recycling/handling of e-waste.
 4. I/We shall provide all the necessary documents/certificates needed by the Department of Biotechnology, HPU for furnishing necessary information as desired by HPSPCB.

Note :- Agencies without having above registration and authorization will be not allowed to participate in the bid and the bid will be summarily rejected.

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other therefore no comparison will be made on individual item. The contract will be awarded on comparison of consolidate price of all items (E-waste and Furniture/General items).

Signature: -
Name of the Authorized
signatory: -Designation: -
Office Seal: -

Check list

{List of Items Proposed to be auctioned / disposed off
By O/o Chairman, Deptt. of Biotechnology}

Sl. No.	Name of the documents	Yes/ NO (if Yes, mention page No.)	Reason (If Any)
1.	Tender Fee Rs. 1000/-		
2.	EMD OF Rs. 20000/- {(Fixed Deposit Receipt with min. 90 days deposit term) in favour of Finance Officer HPU, Payable at Shimla}		
3.	Documents Related to the registration of the Recycler/ Preprocessors of E- waste issued by Himachal Pradesh or any other State/Central Pollution Control Board for the recycling / reprocessing of Electronic waste. (Obsolete / Unserviceable desktop Computers, UPSs, Printers, Scanners, Electrical/Electronic instruments etc.)		
4.	Self Signed Copy of GST/ Service/Income Tax Registration.		
5.	Self signed Copy of PAN/Aadhar		
6.	Self Signed copy of Tender document with page numbering.		
7.	Additional information (if any) Like details of turn over, Recent Purchase order of Govt. Institutions etc.		
8.	Commercial Offer item wise in Annexure A and Consolidated Offer Price in Annexure B.		

Signature: -

Name of the Authorized

signatory: -Designation: -

Office Seal