

**H.P. University, Summer Hill, Shimla-5**  
**NAAC Accredited "A" Grade University**  
**Centre for Distance & Online Education**  
**"Administrative Section"**

No. CDOE/9-1/2006/23-25/HPU/Admn.

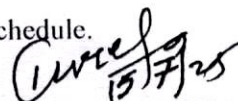
Dated: - 15.07.2025

**OFFICE ORDER**

The Personal Contract Programme in respect of B.A. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> years (Annual System) (January Batch) for the Academic session B.A.. 1<sup>st</sup> year; (2024-2025) ; B.A 2<sup>nd</sup> year (2023-2024) & B.A. 3<sup>rd</sup> year (2022-2023) has been fixed as per schedule given below:-

Sr. No.	Class	Date, time & duration (10.00 A.M. onwards)	Venue	Coordinator
1.	B.A. 1 <sup>st</sup> Year	25.07.2025 to 31.07.2025	CDOE, HPU, Shimla	Dr. Dev Raj, Sanskrit (CDOE), HPU, Shimla.
2.	B.A. 1 <sup>st</sup> year Music(Compulsory )	25.07.2025 to 31.07.2025	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
3.	B.A. 2 <sup>nd</sup> year	02.08.2025 to 08.08.2025	CDOE, HPU, Shimla	Dr. Usha Rani, Hindi (CDOE), HPU Shimla.
4.	B.A. 2 <sup>nd</sup> year Music(Compulsory )	02.08.2025 to 08.08.2025	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
5.	B.A. 3 <sup>rd</sup> year	18.08.2025 to 24.08.2025	CDOE, HPU, Shimla	Dr. Yog Raj, Pol.Science (CDOE),HPU, Shimla
6.	B.A. 3 <sup>rd</sup> year Music(Compulsory )	18.08.2025 to 24.08.2025	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.

The Section Officers (Academic-I) CDOE, may ensure that the above information is communicated to the concerned students along with study material(s) well in time. It is further directed that the course **assignments are compulsory**. The Section officer is directed to coordinate with co-ordinators for conducting the above mentioned PCP's schedule and further Section Officers is directed to maintain the record of Assignment promptly. After the completions of PCP's programmes, the Co-ordinators are directed to send the completion report to the undersigned. All the faculty members should strictly adhere the UGC norms during the PCP schedule.

  
DIRECTOR (CDOE)

Dated 15.07.2025

Endst. No.Even:

1. Dr. Dev Raj, Sanskrit (CDOE), HPU, Shimla-5
2. Dr. Usha Rani, Hindi (CDOE), HPU, Shimla-5
3. Dr. Yog Raj, Political Science (CDOE), HPU, Shimla
4. Dr. Mritunjaya Sharma, Dept of Music, HPU, Shimla-5.
5. All the Coordinators of Learning Support Centre (CDOE), HPU, Shimla.
6. The Assistant Registrar UG (Academic) CDOE, HPU, Shimla-5.
7. The Joint Controller, (LAD) H.P. University, Shimla-5.
8. The Section Officer, Academic-I, CDOE, HPU.
9. The Section Officer, Internal Audit, H.P. University, Shimla-5.
10. The Section Officer, Accounts/Admn. CDOE, H.P. University, Shimla-5