

Himachal Pradesh University Shimla-5  
NACC accredited 'A' Grade University  
Registration & Migration Branch

F.No.- 7-25/2023-HPU-RME-

Date: - 18.07.2025

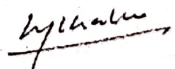
**NOTIFICATION**

It is hereby notified for information of all concerned that the process of online filling up/ submission of University student Registration forms for BBA/BCA/B.Voc/BTMM/BALLB Semester courses and M.A/M.Com/M.Sc./OT Shastri/Prak Shastri etc. will commence shortly and the online link <http://nme.hpshimla.in/> will be activated on the University website w.e.f. 04.08.2025 for the session 2025-26. As you all are already aware that registration of every student is mandatory to filling up the examination form, unless a student completes the registration process, he/she will not be eligible to fill the examination form only registered students will be entitled to submit their exam forms.

As per provision of ordinances 2.4 "The Principal of a college maintained by the university or of an affiliated college or institution, Principal/Chairman of the Dept./ Dean of Studies/Director ICDEOL as the case may be shall forward the registration form within one month of the date of admission the name and full particulars of the students admitted together with their registration fee."

The last date of filling of online registration form is 01.09.2025 and the last date of approval from college ID and Principal ID is 01.09.2025. The fee of registration will be received through online mode during filling the online registration form. It is the responsibility of respective college to get the students registered with H.P. University through an online system within stipulated period. Principals of the colleges shall ensure that each and every student has applied for registration well in time and their registration form is verified by them. Before verifying the registration form by the colleges, they should carefully scrutinize the uploaded documents. The college authorities will ensure that if the uploaded documents are not readable/clearly visible, in that case entire responsibility to change the documents will be of the concerned college. Before approval of the RME form concerned college can edit/correct the particulars filled in the Registration by the student as these rights has already been given to the colleges. The student will visit the RME Registration portal i.e., <http://nme.hpshimla.in/> then go to the student activity section and choose registration, then go with new registration and fill the form carefully and upload the scanned copy of original certificates. Blur scanned copy, internet copy or xerox copy will not be accepted.

Principals/Directors of colleges/institutions may ensure that uploaded data/information of students are corrected before approval by the college id and Principal id. If any data/information is incorrect, the same can be corrected by the college/Principal id before submitting the same to RME portal. A hard copy of the original migration certificate should be sent to the Section Officer, RME Section. It may be ensured that the candidates admitted to the college/institution are fulfilling the eligibility conditions/criteria as laid down in H.P. University Ordinance for respective Course/Degree failing which concerned college will be held responsible for the lapse if any at the time of admission/registration and his/her admission/Registration will be cancelled at any stage by the University authorities.

  
Additional Controller of Examination

Dated 18.07.2025

Endst. No. even

Copy forwarded to the following for information and necessary action.

1. All the Principals of Degree Colleges affiliated to the H.P. University, Shimla-5.
2. All the Principals of Govt. Sanskrit Colleges & other Sanskrit Colleges admitted to privilege of association of the University.
3. All the Chairpersons/Directors of Teaching Departments/Institutions of H.P. University Shimla-5
4. The Director, ICDEOL H.P. University, Shimla-5.
5. The Principal, H.P. University Centre for Evening Studies Shimla-1.
- ✓ 6. The Director, H.P. University Regional Centre Dharamshala Distt. Kangra (H.P.)
7. The Incharge, web admin, H.P. University, Shimla-5 with the request that the notification may kindly be made available on the website of the University.
8. Guard file.

  
Additional Controller of Examination