

CIRCULAR

Pursuant to the allocation/re-distribution of court matters/cases amongst the various Legal Advisors of the H.P. University vide Notification of even number dated 27-06-2025, the Hon'ble Vice-Chancellor has further directed that the files of various court cases which are pending for adjudication in the Hon'ble High Court may be withdrawn/collected from the previous Legal Advisors and be handed over to the newly appointed Legal Advisors as per latest allocation/distribution of court cases allocated vide notification of even number dated 27.06.2025.

Accordingly, all the Chairpersons/Directors/In-charge of various Departments/Institutes and all the Controlling/Branch Officers of the University are requested to depute their concerned officials to collect court case files pertaining to their office/department from the previous Legal Advisor and hand over the same to the newly appointed Legal Advisors immediately to avoid any adverse orders of the Hon'ble Court.

The distribution of work amongst the Legal Advisors and their contact details are available in the notification dated 27-06-2025(copy enclosed).

This may kindly be treated as **Most Urgent**.

REGISTRAR

Dated: 09 SEP 2025

Endst. No. Even

Copy To:-

1. The DS/DSW/Chief Warden/Dean, CDC/Planning & Teacher Matter's, HPU, Shimla-5.
2. Ms. Archana Dutt, Advocate, Chamber No. 407, High Court, Shimla. She is requested to handover all the case files to the concerned officials while visiting her office.
3. Sh. Devender Kumar Sharma, Advocate, Chamber No. 344, High Court, Shimla. He is requested to handover all the case files to the concerned officials while visiting his office.
4. Sh. Nitin Thakur, Advocate, Chamber No. 206, High Court, Shimla. He is requested to handover all the case files to the concerned officials while visiting his office.
5. Sh. Raj Kumar Negi, Advocate, Chamber No. 118, High Court, Shimla. He is requested to handover all the case files to the concerned officials while visiting his office.
6. Sh. Deepak Sharma, Advocate, (HIM/357/2019) Guddu Niwas Mehli, District Shimla.
7. All the Deans/Chairpersons/Director of Teaching Departments, HPU, Shimla-5.
8. The Director, ICDEOL/Phy.Edu. & Y.P./AERC /HRDC /HPUBS/UIT /UCBS /PECC / DIS/IQAC/Life Long Learning/ UILS, HPU/ RC, Dharmshala.
9. The Finance Officer/ Dy. Controller F&A, HPU, Shimla-5
10. The COE/ ACOE/ P&DO/ Pool Officer/ P.R.O, HPU, Shimla-5.
11. The Incharge, Library/ Health Centre/Computer Centre/ Faculty House, Shimla-5
12. The Joint Controller, SAD/Internal Audit Officer, HPU, Shimla-5.
13. The Principal, HPUDES, Shimla-1.
14. The Principal, HPU, Model School, Shimla-5.
15. The Executive Engineer (Const./Maint.)/ Architect, HPU, Shimla-5.
16. The Chief Security Officer, HPU, Shimla-5.
17. All the Branch Officers of the University, Shimla-5.
18. The SPS/PS to the VC/PVC/Registrar, HPU, Shimla-5.
19. *The Web Administrator, HPU, Shimla-5 with the directions to upload the above Notification on the University Website immediately.*
20. Notice Board/Guard File.

REGISTRAR

HIMACHAL PRADESH UNIVERSITY
'General Administration Section'

No.16-20/80-HPU (Genl.) Vol. X

Dated: **27 JUN 2025**

NOTIFICATION

In supersession of this office notification of even number dated 23.09.2023, the Vice -Chancellor is pleased to re-allocate/distribute the Branch-wise/Department-wise Court Cases to the following Legal Advisors to contest the legal cases of the University in the Hon'ble High Court of Himachal Pradesh, as under: -

Sr. No	Name of Legal advisor/Counsels	Distribution of Court Cases branch wise/ Department wise
1.	Ms. Archana Dutt, Advocate, Chamber No.407, High Court Shimla. Mobile No. (98160-40050) Email: -archnaduttmahajan@gmail.com	Estate Office, Conduct Branch, Pool Office and Finance wing.
2.	Sh. Devender Kumar Sharma, Advocate, Chamber No.344, High Court Shimla. Mobile No.(98170-40078) Email: -devenderksharma123@gmail.com	Academic Branch, Dean of Studies, All the Teaching Departments, Establishment Branch, Department of Evening Studies and Secretariat Pay.
3.	Sh. Nitin Thakur, Advocate, Chamber No.206, High Court Shimla. Mobile No. (98160-98999) Email: -nitinthakur99@gmail.com	General Administration Branch, Recruitment Branch, Library, ICDEOL and All the Examination Wing,
4.	Sh. Raj Kumar Negi, Advocate, Chamber No.118, High Court Shimla. Mobile No. (94180-03019) (70187-39361) Email: - rajnegi004@gamil.com.	Chief Warden, Dean Students Welfare, Dean Planning & Teachers matter, Dean CDC, UILS, Computer Centre, Store Purchase Officeand Directorate of Physical Education.
5.	Sh. Deepak Sharma, Advocate, (HIM/357/2019) S/o Sh. Ram Krishan Sharma, Guddu Niwas Mehali, District Shimla, (Mob. No. 98170-54200) Email: - deepaksumpha1995@gamil.com.	Construction Division, UIT, UCBS, HPU R.C. D/Sala, Security wing and AERC/CCS.

Terms and Conditions:

I.	Retainership Fee to be Paid. = Rs. 5000/- Per Month Each.
II.	Fee for contesting cases instituted against the University till the finalization of the case in the court of law.= Rs. 6000/-Per case
III.	Fee for initiating cases by the University till the finalization of the case in the court of Law. = Rs. 7000/- Per Case

Contd...P-2/...

IV.	Expenses on account of purchase of stamp papers, judicial papers and stamps, attestation charges for affidavit charges, etc., fee paid for obtaining copies of Court /Orders/ Judgement will be refunded.
V.	Clerkage at the rate of 10% of fee fixed for contesting cases will be paid.
VI.	The Legal Advisors will not contest any cases against the University in the Court of Law.
VII.	The payment of first half of legal fee shall be admissible at the time of filing reply/petition and remaining 50% shall be paid at the time of final Judgement is received.
VIII.	The Legal Advisors shall help the University departments/ sections/branches in preparing reply, vetting of the same and providing legal opinions, if sought by the University. They shall also help the University in preparations of revision petitions, SLP etc..

However, the University reserves the right to allot any case to any empanelled Advocate.

REGISTRAR

Dated **27 JUN 2025**

Endst. No. Even

Copy to:-

1. The Addl. Chief Secretary (Finance) to the Govt. of HP Shimla-171002.
2. The Secretary to the Hon'ble Governor (Chancellor), HP Raj Bhawan Shimla-2.
3. The Secretary (Education) to the Govt. of HP, Shimla-171002.
4. The Director of Hr. Education/ Registrar, HP High Court Shimla-171001.
5. The DS/DSW/Chief Warden/Dean, CDC/Planning & Teacher Matter's, HPU, Shimla
6. Ms. Archana Dutt, Advocate, Chamber No. 407, High Court, Shimla.
7. Sh. Devender Kumar Sharma, Advocate, Chamber No. 344, High Court, Shimla.
8. Sh. Nitin Thakur, Advocate, Chamber No. 206, High Court, Shimla.
9. Sh. Raj Kumar Negi, Advocate, Chamber No. 118, High Court, Shimla.
10. Sh. Deepak Sharma, Advocate, (HIM/357/2019) Guddu Niwas Mehali, District Shimla.
11. All the Deans/Chairpersons/Director of Teaching Departments, HPU, Shimla-5.
12. The Director, ICDEOL/Phy.Edu. & Y.P./AERC /HRDC /HPUBS/UIT /UCBS /PECC / DIS/IQAC/Life Long Learning/ UILS, HPU/ RC, Dharmshala.
13. The Finance Officer/ Dy. Controller F&A, HPU, Shimla-5
14. The COE/ ACOE/ P&DO/ Pool Officer/ P.R.O, HPU, Shimla-5.
15. The Incharge, Library/ Health Centre/Computer Centre/ Faculty House, Shimla-5
16. The Joint Controller, SAD/Internal Audit Officer, HPU, Shimla-5.
17. The Principal, HPUDES, Shimla-1.
18. The Principal, HPU, Model School, Shimla-5.
19. The Executive Engineer (Const./Maint.)/ Architect, HPU, Shimla-5.
20. The Chief Security Officer, HPU, Shimla-5.
21. All the Branch Officers of the University, Shimla-5.
22. The SPS to VC/ PS to PVC/SPS to Registrar, HPU, Shimla-5.
23. *The Web Administrator, HPU, Shimla-5 with the directions to upload the above Notification on the University Website immediately.*
24. Notice Board/Guard File.

REGISTRAR