

Dated: 10-09-2025

COUNSELLING SCHEDULE FOR B.ED. ADMISSION (Academic Year 2025-26)
(Academic Session beginning July-August 2025)

Before going through the Counseling Schedule, please read following instructions/information carefully.

- The candidates must bring **Printout of "Online Admission Form"**, all the original requisite documents along with one set of photocopies (self-attested) of the same at the time of **Physical Counseling** (See documents lists mentioned at Page No. 10 & 11, in Information Brochure, Admission to B.Ed. (ODL) Mode, Academic Year 2025-26, Academic session beginning July-August 2025).
- The In-service teachers (Shastri/Vishisht Shastri/Acharya/Jyotishacharya and Language Teachers/Prabhakar) without OT Training and LT Training respectively are eligible for admission to B.Ed. Course as per NCTE norms subject to the production of **ORIGINAL SPECIAL CERTIFICATE** issued by **Director of Elementary Education, H.P. Government only. (SEE ANNEXURE-IV)**
- The candidate who has done two-year diploma through NIOS need to produce teaching experience of that particular tenure/period of diploma. Further, these candidates' alongwith Drawing teacher/ Art & Craft teacher/Physical Education Teacher have to be presently working as a teacher and have to produce school affiliation letter, copy of their joining report and teaching experience of the school where they are working. For employment certificate duly signed by Head of the Institution SEE ANNEXURE-I.
- In- service employees will have to produce **LATEST NO OBJECTION CERTIFICATE (NOC)** from their Employer/Competent Authority for the **Academic Session beginning July-August 2025** pursuing higher studies at the time of physical counseling.
- Original Detail Marks Cards (DMCs) of qualifying examinations (First Year, Second Year and Final Year) and also of Post-Graduation if any. If any candidate has passed his/her UG or PG from other than H.P. University, he/she should bring with them **UGC or UGC-DEB Recognition Letter. See sample of UGC/ UGC-DEB letter for H.P. University. (SEE ANNEXURE-III)**
- The candidates who are unable to attend their counseling may authorize the other individual for attending the counseling along with all original necessary documents, authority letter with photo fixed on letter, ID proof of the person appearing for the Counseling and fees etc. as per **Authority letter format.(SEE ANNEXURE-II)**
- The candidates who will get admission to B.Ed. Course, have to deposit the requisite fee (Rs.25160/- subject to revision by the competent authority) for first year through **ATM Debit Card/Credit Card** of any Nationalized Bank (**No cash payment will be allowed**) only after confirmation of their admission at the time of counseling. (For the payment of fee, Login ID and Password of **ONLINE ADMISSION FORM** is mandatory, kindly remember it.)
- No TA/DA will be paid for attending the Personal Counseling.
- The relaxation in marks for SC/ST/OBC/Physically Handicapped Categories will be as per the existing rules of Himachal Pradesh University.
- **120 Point** Reservation Roster of Himachal Pradesh University is being followed for making admissions to B.Ed. course. Reservation will only be given to H. P. Domicile candidates.
- The teachers with NTT qualification are not eligible for admission to B.Ed. course as per NCTE norms.
- Mere calling for Physical Counseling will not entitle a candidate for admission to B.Ed. Course. The Physical Counseling is organized to verify the original documents so as to ensure the eligibility of the candidates strictly as per NCTE norms.
- The eligibility of the Applicants will be decided on the basis of the **Last date for applying for the said course i.e. 5th September, 2025.**

Sr.	Category	Subject/Stream	%age of Marks in Qualifying Examination Either in (UG/PG)	Date for the Physical Counselling
1.	All Categories (General/ SC/ST/OBC/PH/EWS)	MEDICAL (10 a.m. to 12 p.m.), NON-MEDICAL (12 p.m. to 2 p.m.) COMMERCE (2.30 p.m. to 5 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	All Applicants 50% and Above (General Category) 45% and Above (SC/ST/OBC/PH)	15-09-2025
2.	All Categories (General/ SC/ST/OBC/PH/EWS)	ARTS STREAM (10.a.m to 5.00 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	65% and above	16-09-2025
3.	All Categories (General/ SC/ST/OBC/PH/EWS)	ARTS STREAM (10.a.m to 5.00 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	60% and Above	17-09-2025
4.	All Categories (General/SC/ST/OBC/ PH/EWS)	ARTS STREAM (10.a.m to 5.00 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	50% and Above (General Category) 45% and Above (SC/ST/OBC/PH)	18-09-2025

****For any admission related query kindly contact Dr. Shashi Kant Sharma (Co-ordinator). Contact No: 70180-46325 (Kindly contact during working hours only)**

Kuldeep
10/09/25
Prof. Kuldeep Singh Katoch
Chairman
B.Ed. Admission Committee

Shashi
10/09/25
Dr. Shashi Kant Sharma
Co-ordinator
B.Ed. Admission Committee

Anil
10/09/25
Director
(CDOE)

Director
C. D. Q. R.
Himachal Pradesh University
Shimla-171005

upload Anil
10/9
Hisha (Programmer)

ANNEXURE- I
EMPLOYMENT CERTIFICATE (For in-service Teachers Only)

(To be provided by the Principal/ Headmaster/Headmistress of the School)

This is to certify that Mr./Ms.has been teaching in this school fromto till date. The school is affiliated to.....and classes from to are being taught by her/him.

Signature of Principal/ Headmaster/ Headmistress with stamp

Place.....

Dated.....

Name

Address.....

Please note: In case the teaching certificate of a candidate is found to be not genuine at any stage, his/her candidature will be cancelled and the candidate will be responsible for the consequences of submitting fake teaching certificate.

ANNEXURE-II
AUTHORITY LETTER FORMAT

(Template for Authorization letter from candidate who will not be able to attend the Counselling process in person, for admission to Bachelor of Education program to be held at H.P. University Shimla, Auditorium, w.e.f. 15th September to 18th September 2025, due to valid unavoidable circumstances beyond control)

To
ADMISSION COMMITTEE
Bachelor of Education,
H.P. University, Shimla.

Subject: Authorization Letter for attending the Counselling Process for Admission to Bachelor of Education.

Dear Madam / Sir,

I,(Name of the applicant and Application/ Registration Number) for Bachelor of Education, will not be able to attend the Counselling process in person, to be held at ICDEOL BUILDING, H.P. University campus on(Date of Counselling). I am therefore authorising Mr./Ms..... (Name of the authorized person), who is my (Relation of the authorized person to the candidate) to attend the admission counselling process on my behalf. He /She will produce all the original documents required for the counselling and admission process. He /she is authorised to take decision, sign and pay required fee on my behalf and the decision taken by him / her will be treated as final decision of mine.

Date : (Name & Signature of the Applicant)

Place :

Application/ Registration Number: _____

Signature of the authorised person *

Name of the authorised person *

Attested by

(Signature of the Applicant)

* Note : Please attach copy of valid ID proof of applicant and authorized person with the authorization letter.

ANNEXURE-III **SAMPLE OF UGC/DEB RECOGNITION LETTER (H.P.University)**

www.ugc.ac.in/deb



UNIVERSITY GRANTS COMMISSION
 DISTANCE EDUCATION BUREAU
 101, RAJENDRA NAGAR, NEW DELHI-110022

Special Post

3199

March, 2021



F. No. 21-52/2020 (DEB-II)

**The Registrar,
 Himachal Pradesh University,
 Rohtak Path, Summer Hill,
 Shimla - 171 005**

Sub: Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

Sir Madam,

1. In exercise of the powers conferred by sub-section (1) of section 12 of the UGC Act, 1956 and with a view to giving effect to the University Grants Commission Act, 1956, the Government of India, in the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and Section 12(1) of the UGC Act, 1956, on 18 September, 2020 had

2. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

3. In exercise of the powers conferred by sub-section (1) of section 12 of the UGC Act, 1956 and with a view to giving effect to the University Grants Commission Act, 1956, the Government of India, in the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and Section 12(1) of the UGC Act, 1956, on 18 September, 2020 had

4. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

5. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

6. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

7. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

8. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

9. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

10. The Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 regarding.

Virtual Interface Expert Committee Meeting, and as per the provisions of University Grants Commission (Open and Distance Learning Programmes) and Central Programmes Regulations, 2020 made its recommendations for the consideration of Competent Authority Commission.

On the basis of the recommendations of Interface Expert Committee and its approval by Competent Authority Commission, I am directed to issue the order, thereby communicating the programme-wise recognition for the programmes to be offered in Open and Distance Learning mode from academic year 2020-21 (Academic Session beginning February-March 2021) by the Himachal Pradesh University, Himachal Pradesh as detailed in paragraph 8 below. The assessment sheet duly approved by Competent Authority has already been communicated to the Higher Educational Institution through UGC LMS portal on 19-02-2021.

8. Programme wise recognition status

(i) Open and Distance Learning Programmes Recognized

Sl. No.	Name of the ODL Programmes	Period of Recognition
1	BACHELOR OF ARTS (CONVERSION OF SUBJECTS) General (from UGC List)	2020-21 (Academic session beginning February-March 2021) to 2021-22
2	BACHELOR OF COMMERCE (General)	
3	BACHELOR OF EDUCATION*	
4	MASTERS OF ARTS (English)	
5	MASTERS OF ARTS (English)	
6	MASTERS OF ARTS (Education)	
7	MASTERS OF ARTS (Hindi)	
8	MASTERS OF ARTS (History)	
9	MASTER OF ARTS (Journalism & Mass Communication)	
10	MASTERS OF ARTS (Music)	
11	MASTERS OF ARTS (Political Science)	
12	MASTERS OF ARTS (Public Administration)	
13	MASTERS OF ARTS (Sociology)	
14	MASTERS OF ARTS (Statistics)	
15	MASTERS OF COMMERCE (General)	

*The list of the UGC recommendations apply to the programmes mentioned and other universities except the UGC list which is approved later.

Open and Distance Learning Programmes Not Recognized

S. No.	Name of the ODL Programme	Remarks/Action required
1	MASTER OF BUSINESS ADMINISTRATION - Marketing	1. Not submission of prior approval of respective Regulatory Authority. 2. Indequant quality. 3. PPR & S&SI not provided. 4. Extra credit advantage is not as per UGC, Open and Distance Learning Programmes and Online Regulations, 2019.
2	MASTER OF BUSINESS ADMINISTRATION - Human Resource Management	
3	MASTER OF BUSINESS ADMINISTRATION - Finance Management	
4	POST GRADUATE DIPLOMA IN HUMAN RESOURCE DEVELOPMENT - Human Resource Development	One year PG Diploma programme are not covered under UGC, Open and Distance Learning Programmes and Online Regulations, 2019.
5	POST GRADUATE DIPLOMA IN PERSONAL MANAGEMENT & EMPLOYER WELFARE - Personal Management & Labour Welfare	
6	MASTER OF SCIENCE - Mathematics	Not eligible to offer science programme as per UGC, Open and Distance Learning Programmes and Online Regulations, 2019.
7	BACHELOR OF COMPUTER APPLICATION - Computer Application	
8	MASTER OF COMPUTER APPLICATIONS - Computer Application	
9	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION - Computer Application	One year PG Diploma programme are not covered under UGC, Open and Distance Learning Programmes and Online Regulations, 2019.
10	DIPLOMA IN HUMAN RESOURCE MANAGEMENT	Not eligible to offer as per UGC, Open and Distance Learning Programmes and Online Regulations, 2019.
11	DIPLOMA IN SCIENCE - Environmental Studies	Not eligible to offer as per UGC, Open and Distance Learning Programmes and Online Regulations, 2019.

All the programmes mentioned above are not eligible for recognition under the provisions of the UGC, Open and Distance Learning Programmes and Online Regulations, 2019.

Online Programmes) Regulations, 2020 while offering the programmes in Open and Distance Learning mode. Some specific provisions for compliance have been mentioned in Annexure I.

10. For the programmes referred to in item 8(i) above, the Higher Educational Institution may prefer an appeal if any, along with documentary evidence to the Commission as to all also be uploaded on UGC-DEH portal, as per the provision stipulated under Regulations 6 of Part II of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. The appeal shall be accompanied by a copy of the order appealed against along with a fee of Rupees 10,000/- per programme in the form of demand draft drawn in favour of Secretary, UGC and shall reach to the Joint Secretary, Distance Education Bureau (DEB), UGC, 35 Feroze Shah Road, New Delhi-110001 within a period of 30 days from the date of the communication already issued as per clause 7, above.
11. As stipulated under Sub-Regulation 3 of Regulations 5 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020:
No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme until it has been recognised by the Commission and a licence shall be made available to it.
12. In the event of any Higher Educational Institution found offering programmes in Open and Distance Learning mode and/or online mode without recognition of the Commission and in violation to any of the provisions of these regulations and guidelines or orders made thereunder, the Commission may take actions as per Sub-Regulation 4 of Regulation 7 in Part II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Yours faithfully,


Neelam K. Chaudhary
Joint Secretary


ANNEXURE -IV
SAMPLE OF SPECIAL CERTIFICATE ISSUED BY DIRECTOR OF ELEMENTARY EDUCATION, H.P. GOVERNMENT.

Sample for Reference purpose only

No. EDN [] / []
Office of the Dy. Director of Elementary Education []
District []
Dated [] []

Trained-in-Service Certificate

Certified that Sh./Smt. Bhumesk Kumar s/o Sh. Partap Chand whose Date of Birth is 10.01.1990 is working as Sha [] GSSS Ch [] hamba. He/She has been []s Shastri since 28.11.2016 on SM []ed to the concerned in compliance of O.A. [] 27.11.17 by the Hon'ble H.P. Administrative Tribunal and as per direction of the Director of Elementary Education H.P. for the purpose to pursue Bachelor of Education (B.Ed.) qualification through correspondence mode from any recognized university.


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