

Himachal Pradesh University
NAAC Accredited "A" Grade University
Centre for Distance Education and Online Learning
Acad -IV, M Com

Date: 01-10-2025

Guidelines for M. Com.PROJECT REPORT AND VIVA VOCE

This is for the information of ICDEOL MCom-4th Semester students, HPU, Shimla-5. Course MC 405 **PROJECT REPORT AND VIVA VOCE** and M.Com 406 **COMPREHENSIVE VIVA VOCE**, respectively, carry a weightage of 100 marks each. The students can choose an Eligible Supervisor/Project Guide from any recognised institution that holds a Ph.D. degree in Commerce/Management as a project Supervisor/Project Guide.

The candidates are directed to follow the given guidelines: -

- 1) By 1st November 2025, the students have to prepare the Project Report.
- 2) Project viva fee of Rs. 1000/- (Rupees One Thousand Only) to be paid online at https://admissions.hpshimla.in/lcdeol_misc_SemesterPaymentLoginOnline.aspx. A payment receipt/challan slip will be submitted along with an application at the time of project report submission and Viva-voce.
- 3) The project report should have at least 60 pages. They are typed in Times New Roman (Font). 1.5 Line Spacing, Justified Alignment and printed on A4 paper & hardbound.
- 4) The viva voce of MC 405 & MC 406 will be scheduled after 1st Nov 2025, submitting the project report.
- 5) For further queries, the candidates may contact the Branch, M. Com, ICDEOL, Himachal Pradesh University, Shimla-5, on the branch phone 0177-2833412.

Encl:

1. Performa for Project Guide Allotment.
2. The Google form will be completed after the project supervisor completes the attached Performa for the Project Guide Allotment.
3. Within seven days of this communication, upload the enclosed Performa duly signed and filled out by the Supervisor/Project Guide and other particulars on a Google form link.

MCOM PROJECT 2023-24 4TH SEM Jan BATCH FORM - Google Forms



S.O Acad-4

C.D.O.E

PERFORMA FOR PROJECT GUIDE ALLOTMENT M.COM PROGRAMME CDOE
(Upload this Performa as an attachment on the Google form provided in Guidelines)

1. Name and Designation of the Guide _____

2. Qualification _____
3. Present Official Address _____
4. Mobile Number _____
5. E-Mail _____
6. Bank Name _____
7. Account Number _____
8. IFSC code _____
9. PAN Number _____

DECLARATION

10. I solemnly declare and affirm that the abovementioned particulars are correct and that I am not supervising more than 25 candidates this semester.

11. I agree to Guide Mr./Ms. _____ whose Roll Number
is _____ Topic/Title of the project _____

Dated:

Signature and address of
Project Guide

