

**Centre for Distance and Online Education (Formerly ICDEOL),
Himachal Pradesh University, Summer Hill Shimla-05
“Academic Session 2025-2026” (January Batch)**

Dated: 3rd March, 2026

Counseling Schedule for MBA

Please read following instruction/information carefully, to avoid any inconvenience -:

- The candidates must bring printout of **“Online Application Form” Original Marks Sheet/Consolidated Marks Sheet of Class 10th, 12th, Graduation, SC/ST/PH Certificate (in case of Reserve Category), Aadhar Card and other required documents (if any) along with one set of photocopy and one passport size photograph** at the time of Counseling.
- Admission to MBA programme shall be open to the any Bachelor’s degree holder of any University established under the law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/Scheduled Tribe candidates)
- 120 points Reservation Roaster of Himachal Pradesh University is being followed for the admission to MBA programme. The reservation will be given to H.P. Domicile Candidates only.
- The candidates, who will get admission to MBA programme, have to deposit the requisite fee **(Rs. 18300/- Each semester)** H.P. University mentioned in the prospectus at page No.50. Semester fee through Debit/Card Credit/Card Net-Banking) after confirmation of their admission on the same day of counselling.
- The candidates who are unable to attend their Counseling may authorize the other individual or their relatives for attending the counseling along with all original necessary documents, and authority letter.
- Mere calling for personal Counseling will not entitle a candidate for admission to MBA programme. The personal Counseling is organized to verify the original documents so as to ensure the eligibility of the candidates strictly as per H.P. University norms.
- Admission of a student can be cancelled at any time/stage, if it is found that he/she has furnished incorrect information or has suppressed facts to secure admission.
- Candidates are also directed to bring CGPA conversion formula of their respective University from where they have obtained the Graduation Degree.
- No TA/DA will be paid for attending the Counseling.

Contd.....2

25/3/26

The detail of counseling is given below -

Sr. No.	Date & Time	% age Graduation	Category	Venue
1.	06-03-2026 10.30 A.M. onwards (1 st Round Counseling)	All Candidates	All Categories (including General and all reserve Categories)	Room No-308, 2 nd Floor, CDOE Building, H.P. University. Summer Hill Shimla-5
2.	23-03-2026 10.30 A.M. onwards (2 nd Round Counseling)	All Candidates	All Categories (including General and all reserve Categories)	Room No-308, 2 nd Floor, CDOE Building, H.P. University. Summer Hill Shimla-5

Note: -

- Candidates are advised to attend the counseling as per above mentioned schedule.
- The candidates who have passed their degrees from Universities (other than HP University) through Distance mode must submit the Territorial Jurisdiction Certificate at the time of Counseling. If, any candidate is not able to produce this certificate at the time of counseling he or she will not be entertained. (Annexure-9 of the Prospectus)

C. D. O. E.
3/3/26
Director
C. D. O. E.
CDOE, Himachal Pradesh University
Shimla-171005
Date:- 03.03.2026

M. S. K.
Coordinator (MBA)