

HIMACHAL PRADESH UNIVERSITY  
'General Administration Section'

No.17-3/2012-HPU (Genl.) Vol. VII

Dated: Shimla-5, the 08 APR 2026

'CIRCULAR'

As per provisions of Section 25 of the Right to Information Act, 2005, the Annual Report of the University for the period 01-04-2025 to 31-03-2026 is required to be submitted to the State Information Commission of H.P.

Accordingly, all the Public Information Officers are requested to prepare the Annual Report of their Department/Branch for the period mentioned above and send the same directly to the Assistant Registrar (Admn.) upto 5<sup>th</sup> May, 2026 positively on the enclosed format.

Besides above, the information in respect of BPL Category may also be furnished separately, so that the same could be compiled and communicated to the State Information Commission, Himachal Pradesh well in time.


  
REGISTRAR

Dated: 08 APR 2026

Endst. No. Even.

Copy forwarded for information and necessary action to:-

1. All the Public Information Officers, Himachal Pradesh University.
2. The Web Administration HPU, Shimla-5 with the direction to upload the circular on the University Website.
3. The SPS/PS to VC/PVC/Registrar, HPU, Shimla-5.

  
REGISTRAR

PROFORMA FOR FURNISHING OF INFORMATION TO STATE INFORMATION COMMISSION HIMACHAL PRADESH FOR THE ANNUAL REPORT 2025-26  
 (Under Section 25 of the Right to Information Act, 2005)

As on 31<sup>st</sup> March, 2026

Sl. No.	Name of the public authority under the Department	No. of RTI applications received	No. of RTI applications in which information was provided	No. of applications where requests were rejected				Appeals filed before the Appellate Authorities			Appeals filed before State Information Commission			No. of cases where disciplinary action was taken against any Officer in respect of administration of this Act.	Amount of fee collected	
				Total Number of applications where requests were rejected	Sec. 8	Sec. 9	Sec. 11	Sec. 24	No. of appeals	Appeals accepted	Appeals rejected	No. of appeals	Appeals accepted			Appeals rejected
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Note:- Detail of all cases where requests have been rejected by the PIO may be Annexed by giving the reasons for such Rejection.