

OFFICE ORDER


It has come to the attention of the Hon'ble Vice-Chancellor that some Deans, Directors, Chairpersons, and faculty members of the University are accepting outside assignments—both within and outside the state—or leaving the University without prior permission. This conduct violates the instructions outlined in the following circulars/notifications:

1. No. 1-10/2021-HPU(DS) dated 30.11.2021
2. No. 16-2/76-HPU(Genl.) dated 18.12.2023
3. No. 1-10/2015/HPU(DS) dated 07.02.2025
4. No. 1-10/2024-HPU(DS) dated 17.06.2025
5. No. 1-10/2024-HPU(DS) dated 02.08.2025

Such practices raise concern about its potential impact on the faculty's primary responsibilities within our institution. The Hon'ble Vice-Chancellor has taken a serious view of this matter and has reiterated that no Dean, Director, Chairperson, or faculty member shall accept any outside assignment or leave the campus for such purposes without the prior approval of the competent authority. For Deans, Directors, and Chairpersons, prior approval must be obtained from the Hon'ble Vice-Chancellor or the Pro Vice-Chancellor. For Professors, Associate Professors, and Assistant Professors, prior approval should be obtained from the Dean of Studies. Approval must be obtained at the earliest opportunity before proceeding with any duty or special casual leave.

Applications for leaves that violate these instructions will not be considered and will be deemed rejected.


These instructions should be brought to the notice of all concerned for strict compliance in letter and spirit.


Dean of Studies
Dt. 28-04-2026

Endst No. Even.

Copy for information and compliance to:

- 1 The Dean Students' Welfare/Dean-cum-Director (CDC)/Dean Planning & Teachers' Matters/Chief Warden/Director (CDOE), HPU, Shimla-171005.
- 2 All the Deans of Faculties, HPU, Shimla-171005.
- 3 All the Chairpersons / Directors of teaching departments/institutes/ centres, HPU.
- 4 Registrar, HPU, Shimla-5 for record.
- 5 The Hon'ble Vice-Chancellor/Pro-Vice-Chancellor, HPU, for kind information, please.
- 6 The Web Admin/ with the direction to upload the same in the University website.
- 7 Guard File


Dean of Studies