H.P. University, Summer Hill, Shimla-5
NAAC Accredited "A" Grade University
Centre for Distance & Online Education
"Administrative Section"

No. CDOE/19-11/23-25/HPU/Admn. Dated: - 03.11.2026

OFFICE ORDER

The Personal Contract Programme in respect of B.A. 2nd and 3rd years (Annual System) (July Batch) for the Academic session B.A 2nd year (2025-2026) & B.A. 3rd year (2024-2025) has been fixed as per schedule given below:-

Sr. No.	Class	Date, time & duration (10.00 A.M. onwards	Venue	Coordinator
1.	B.A. 3rd year	17-11-2026 to 23-11-2026	CDOE, HPU, Shimla	Dr. Arun Guleria, Deptt. of English (CDOE), HPU, Shimla.
2.	B.A. 3rd year Music(Compulsory)	17-11-2026 to 23-11-2026	CDOE, HPU, Shimla	Dr. Mrityunjay Sharma, Deptt. of Music, HPU, Shimla-5.
3.	B.A. 2nd year	25-11-2026 to 01-12-2026	CDOE, HPU, Shimla	Dr. Sharda Verma, Deptt. of History (CDOE), HPU Shimla.
4.	B.A. 2nd year Music(Compulsory)	25-11-2026 to 01-12-2026	CDOE, HPU, Shimla	Dr. Mrityunjay Sharma, Deptt. of Music, HPU, Shimla-5.

The Section Officers (Academic-I) CDOE, may ensure that the above information is communicated to the concerned students along with study material(s) well in time. It is further directed that the course **assignments are compulsory.** The Section officer is directed to coordinate with co-ordinators for conducting the above mentioned PCP's schedule and further Section Officers is directed to maintain the record of Assignment promptly. After the completions of PCP's programmes, the Co-ordinators are directed to send the completion report to the undersigned. All the faculty members should strictly adhere to the UGC norms during the PCP schedule.

DIRECTOR (CDOE)

Endst. No.Even:

1. Dr. Arun Guleria, Deptt. of English (CDOE), HPU, Shimla.
2. Dr. Sharda Verma, Deptt. of History (CDOE), HPU Shimla.
3. Dr. Mritunjaya Sharma, Dept of Music, HPU, Shimla-5.
4. SPS to the Dean of Studies,Himachal Pradesh University, for kind information.
5. All the Coordinators of Learning Support Centre (CDOE), HPU, Shimla.
6. The Assistant Registrar UG (Academic) CDOE, HPU, Shimla-5.
7. The Joint Controller, (LAD) H.P. University, Shimla-5.
8. The Section Officer, Academic-I, CDOE, HPU.
9. The Section Officer, Internal Audit, H.P. University, Shimla-5.
10. The Section Officer, Accounts/Admn. CDOE, H.P. University, Shimla-5
11. Sr. Editors, CDOE, H.P. University, Shimla-5.
12. Dealing Assistant, Enquiry Section CDOE, HPU, Shimla-5.
13. Programmer CDOE, to upload the said schedule on CDOE website.
14. Guard file/Notice Board.

Advisor –cum-Consultant