

ANNEXURE-III

**HIMACHAL PRADESH UNIVERSITY,
(NAAC Accredited "A" Grade University),
DEPARTMENT OF PUBLIC ADMINISTRATION,
SHIMLA-171005.**

**ENTRANCE TEST SYLLABUS FOR ADMISSION**

**PH.D IN
PUBLIC ADMINISTRATION**

w.e.f session 2024-25

**SYLLABUS OF ENTRANCE EXAMINATION FOR ADMISSION
IN PH.D IN PUBLIC ADMINISTRATION**

Approved in

PG BOS meeting held on : 06-05-2024.

Handwritten signature and date:
06/05/24
Public Admin
Shimla, H.P.

Himachal Pradesh University
(NAAC Accredited 'A' Grade University)
Department of Public Administration

SYALLABI OF ENTRANCE EXAMINATION FOR ADMISSION IN PH.D
IN PUBLIC ADMINISTRATION

w.e.f Academic session 2024-25 as per CBCS norms.
 Approved in PG Board of Studies held on 06th May, 2024.

Max Marks : 80

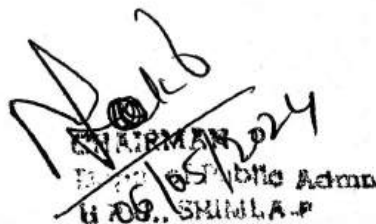
Note : There will be 80 multiple choice Questions of 01 marks each from all the four sections i.e 20 Question from each units.

SECTION-1

Public Administration: Meaning Nature, Scope and Significance. Evolution & Present Status of the discipline. Minnowbrook Perspective, Globalisation and Public Administration, New Public Administration & New Public Management E-Governance: Concept, Rationale and significance, Theories of Organization: Classical, Neo classical and Modern theory, Approaches to the study of Public Administration: Structural functional, systems approach, Behavioral approach & Public Choice approach, Principles of Organization: Division of Work, Hierarchy, Unity of Command, and span of Control, Concepts of Public Administration: Authority, Power, Responsibility, Delegation, Centralization & Decentralization and Coordination. Henry Fayol, Frederick Winslow Taylor, Max Weber, Karl Marx, Elton Mayo, Abraham Maslow, Douglas McGregor and Fredrick Herzberg, Chester Barnard, Herbert Simon. Machinery for Planning: Niti Ayog Union Public Service Commission & Election Commission of India, Comptroller and Auditor General of India, Central Vigilance Commission, National Commission for Women & National Human Rights Commission. Administrative Reforms in India, 2nd Administrative Reform Commission.. Budget: Meaning & Principles, Preparation and Passage of Budget, Enactment and Execution of Budget Budget as an instrument of Economic Development & Public Policy.

SECTION-II

Development Administration: Meaning Nature and Scope, Development Administration and Traditional Development Administration Dichotomy, Concept of Sustainable Development, Principles of Sustainable Development, Criteria of Sustainable Development, Strategies of Sustainable Development, Goals of Sustainable Development. Sustainable Development Index, Issues & Challenges of Sustainable Development. Evolution of Local Governance in India, 73rd & 74th Constitutional Amendment Acts 1992, Gram Sabha & Gram Panchayat: Composition, Functions & Role, Panchayat Smiti . ZilaParshid: Composition, Functions & Role Institution of Ombudsman in India : Lok Pal & Lokayukta , Constitutional Protection for Civil Services in India, Fundamentals of Departmental Proceedings: Suspension, Charge Sheet, Enquiries and Penalties Amendment of Indian Constitution: Procedure Recruitment: Methods of Recruitment of All India Services Types & Methods of Training, Types of Training Institutions for Civil Services in India, Promotion: Methods, Performance Appraisal System in India. Elements, forms & Concept of Good Governance, Kautilya & Good governance, Theories & Concept of governance and World Bank . UNDP indicators of Good Governance


 CHAIRMAN
 PG Board of Studies
 06/05/24
 U.O. SHIMLA

SECTION-III

Research Methodology

Research: Basic Elements of Research, Research Problem, Concept and objectives, Types of Research, Descriptive vs. Analytical, Applied vs. Fundamental, Quantitative and Qualitative Research, Research Methods: Scientific vs Arbitrary method, logical Scientific method, Deductive ,Inductive,Different types of inductive logical methods, Research Design: Types of Research Design, Applied Research Design and Evaluative Research Design, Hypothesis formulation, different types, significance, development of working hypothesis ,null hypothesis testing, Methods of Data Collection (Observation, Interview, Questionnaire), Sampling and Sampling Design, Data Processing, analysis and interpretation, Report and Thesis Writing. Use of Computers in Social Sciences Research especially SPSS.

SECTION-IV

Citation of the Sources in main text, References, Endnotes and Bibliography, Different Citation Styles, like APA, MLA, Chicago Style, Protocols of Report / Thesis Writing in Public Administration Research Ethics in the context of recent UGC Regulations, Plagiarism -definition, Plagiarism types, Avoiding Plagiarism through referencing and writing skills, UGC Policy for Academic Integrity and prevention of Plagiarism Plagiarism detection Tools and techniques.


~~CHAIRMAN~~
~~06/05/24~~
~~Dept of Public Adm.~~
~~MS U. SHIMLA~~