

HIMACHAL PRADESH UNIVERSITY  
(NAAC Accredited "A" Grade University)  
SUMMER-HILL SHIMLA-171005 (HP)  
"STORE PURCHASE OFFICE" PHONE NO.-0177-2831396"

**TENDER NOTICE**

Sealed bids are hereby invited on as & when required basis for supply of Chemicals, Glassware, Plasticware, Miscellaneous Lab & Field equipment's (except equipment's & instruments costing greater than one lakh each) for the financial year 2025-26 valid up to 31.03.2026 or till the new Rate Contract are finalized on rate contract basis from interested & eligible suppliers which must reach in the office of the undersigned, complete in all respect, as per schedule given hereunder: -

Bid Publish Date	04.06.2025 (at 05:00 PM)
Pre-bid meeting held on	09.06.2025 on 11:30 AM at in the chamber of Dr. Reena Gupta dept. of Biotechnology Himachal Pradesh University Summer hill Shimla-5. Link for joining the meeting - <a href="https://meet.google.com/mmw-rhov-ecu">https://meet.google.com/mmw-rhov-ecu</a> If you face any difficulty while joining the meeting, you may contact the Store purchase office at 0177-2831396 or 0177-2833532
Bid Submission Start date	10.06.2025 (at 05:00 PM)
Last date of Bid submission	24.06.2025 (upto 05:00 PM)
Bid Opening Date	25.06.2025 on 11:30 AM at Store Purchase Office HPU Summer-Hill Shimla-5.

**Note: Any addendum/ corrigendum to this tender document will only be uploaded on university website i.e., [www.hpuniv.ac.in](http://www.hpuniv.ac.in).**

The bids received late or incomplete without Tender Fee or Earnest Money Deposit will not be accepted. Interested parties/firms can download detailed tender form from the University website [www.hpuniv.ac.in](http://www.hpuniv.ac.in) prescribed as "Tender for Chemicals, Glassware, Plasticware, Miscellaneous Lab. & Field equipment's (except equipment's & instruments costing greater than (01) one lac inclusive GST each) for the year 2025-26. The bids must be accompanied with a Demand Draft of **Rs. 1000/-** (Rupees One Thousand only) in the name of "Finance Officer" Himachal Pradesh University Shimla-05 payable at State Bank of India Summer Hill, Shimla as Tender fees (non-refundable) and Earnest Money Deposit of **Rs. 50,000/-** (Rupees Fifty Thousand only) in the shape of FDR pledged in favour of "Finance Officer Himachal Pradesh University, Shimla-05. The bids (Technical Bids and Financial Bids) will be opened on 25.06.2025 (11:00 AM) in the office of the Store Purchase Officer, in the presence of firms/ authorized representatives who may wish to remain present at this occasion. Tenders are to be submitted in two bids system i.e., Technical Bid & Financial Bid, The Financial Bid shall be opened only of the technically qualified parties/firms.



**Store Purchase Office**

**Technical Bid Envelopes**

1. Tender of Chemicals Glassware Plasticware Miscellaneous Lab & Field Items (except equipment & instrument costing greater than one lakh inclusive GST each.

- a) Tender's terms & condition as per Annexure "B" should be signed on each page by firm/ parties with stamp of the firm.
- b) *Self-attested copy of GST No. & PAN No. along with certificate thereof.*
- c) *Self-attested copy of Proof of identification i.e., voter ID card/ Aadhar card.*
- d) Tender fee in the shape of Demand Draft Earnest Money Deposit in the form of FDR as prescribed in tender.
- e) Financial Capacity: Average annual financial turnover of bidder during the last three financial year i.e., 2021-2022, 2022-2023, 2023-2024, should be at least 10 lakhs certified by Chartered Accountant.
- f) Past Experience: The bidder must have at last three years' experience of supply of chemicals, glassware, plasticware & miscellaneous lab equipment's to central/ Store/ PSU organization. The bidder must submit at least one successfully executed supply/ purchase order of Rs. One lakh or more, one each for the last three financial years i.e., 2021-2022, 2022-2023, 2023-2024.
- g) Income Tax return filed for the least three financial years i.e. 2021-2022, 2022-2023, 2023-2024.

2. **Financial Bid Envelope:** It shall contain Annexure "C" which reflect quoted rates only and should be signed and stamped by the bidder/authorized signatory. The Financial bid shall be opened of those firms which have technically qualified.

**Terms & Conditions**

1. The approved rates will be converted into rate contract valid up to 31.03.2026 or till the new Rate Contract are finalized. No price increase will be allowed during the validity period of the rate contract.
2. The tenderers are required to use separate tender form for quoting the rates for Chemicals/ Glassware/ Plasticware/ Miscellaneous Lab & Field equipment's (Except major Equipment & Instrument costing greater than (01) one lac inclusive GST each), as the case may be.
3. Each bid should be accompanied with a Bank Draft of **Rs. 1000/-** (Rs. One Thousand) in the name of "**Finance Officer Himachal Pradesh University Shimla-05 (HP)**", drawn only on the State Bank of India as tender fee (non-refundable) and an Earnest Money Deposit of **Rs.50,000/-** (Rupees Fifty Thousand only) in the shape of FDR pledged in favor of "**Finance Officer, Himachal Pradesh University Shimla-05 (HP)**", which shall be returned to the unsuccessful tenderer(s). The EMD of successful bidder will be considered as Performance Bank Guarantee and will be returned after three months of expiry of rate contract. The EMD of unsuccessful bidders will be returned after completion of the tender process.
4. The bidders will submit a sealed and signed copy of price list for which they have quoted their rates. The tender received without the requisite price list(s) will not be considered. The successful tenderers will provide thirty price lists for which they are awarded rate contract for signing by this office, and further supply to the Indenting Offices.
5. The authorized dealers/stockiest are required to submit with their tender a specific authorization certificate from the manufacturer, addressed to the Store Purchase Officer, H.P. University, Summer-Hill Shimla-05 (HP) for effecting supplies to the University on FOR basis.
6. The bid should be accompanied with a self-attested undertaking by the tenderer to the effect that *the "discount quoted are identical to those that they have quoted to any other State Government/Govt. Institutions in the country"*. In case it comes to the notice of this office that higher discounts have been given to others it will constitute a breach of rate contract and the University will be at liberty to levy penalty on the firm besides blacklisting it from all store purchase activities for period deemed fit but not less than three years.
7. The bidders are required to be effected FOR destination at the main campus as well as at the concerned departments of HPU.
8. The supplies will have to be effected within a month from the date of supply order by the individual Indenting Officers. However, where the goods are urgently required by the indenter the firm will endeavor to fulfill the demand.
9. No advance payment is allowed. Payments will be released after receipt of satisfactory supplies duly verified by the departmental committee.
10. No bid will be considered unless and until all the documents are properly signed.

11. In case of failure of the firm to execute the ordered items or violation of the terms and conditions of the tender, the University will be at liberty to cancel the order and make distress purchase from other sources at the risk and cost of the rate contract firm. The University will also be at liberty to forfeit the Earnest Money/ Performance Security of the firm.
12. The Earnest Money Deposit of the successful firm will be released after three Months from the date of expiry of contract or after the satisfactory completion of the rate contract and receipt of certificates in this regard from the University departments/offices.
13. In case the date for receipt/opening of bids is declared a public holiday, the tenders shall be *received/* opened on the next working day.
14. The University reserves the right to reject one or all bids on any arising discrepancies.
15. The University will be at liberty to annul the rate contract of one or all firms at any time. The decision of the Hon'ble Vice Chancellor of the University will be final and binding on all parties/firms.
16. All taxes/GST will be applicable as per govt. norms.
17. Self-declaration of Non blacklist of firm on company letter head is required to be enclosed with the bid documents.
18. All disputes concerning this tender shall be subject to Shimla jurisdiction.
19. In case of number of firms offering discount for the same brand of items the firm offering higher discount shall be selected as successful bidders and where as if same discount is offered by multiple firms for the same brand, then all such firms shall be selected as successful bidders.
20. For any queries/clarification regarding the tender document, bidders may contact the Store Purchase Office, Himachal Pradesh University, Summerhill, Shimla 171005.
21. Any bidder from a country that share a land border with India excluding countries as listed on Ministry of External affairs to which Govt. has extended line of credit or engaged in developmental projects shall be eligible to bid if and only if bidder is registered with registration committee constituted by DPII bidder shall enclose the certificate in this regard.
22. Bids shall remain valid for a period of 120 days from last date of the bid submission mentioned in tender document.
23. Bids are liable to be rejected and declared as as non-responsive, if a bidder fails to provide and/or comply with required terms and conditions mentioned in the tender document or provide wrong/misleading data.
24. The bidders will not be allowed to submit the bid after the expiry of the deadline for the bid submission, also bidder cannot modify the bid once submitted nor allowed to submit multiple bids for same category of items.
25. All price in the rate list shall be in Indian Rupees only.
26. Within seven working days of receiving letter of award, the bidder shall sign the contract/ agreement with all terms & conditions of the tender document.

27. All instruments shall carry at least one year guarantee and must include installation & commissioning at concerned department in the campus.
28. Within the guarantee period, the bidder shall repair or replace the defective goods, free of cost at the destination, within 14 days, otherwise a penalty of 5% of the cost price of the goods shall be deducted from Earnest Money Deposit submitted by the bidders.

Read and accepted

\_\_\_\_\_

(Sign with seal)

Name of the tenderer: \_\_\_\_\_

Contact No : \_\_\_\_\_

**FINANCIAL BID ENVELOPE  
HIMACHAL PRADESH UNIVERSITY SUMMER-HILL SHIMLA-171005 (HP)**

**Price Rs.1000/-**

TENDER FORM FOR ENTERING INTO RATE CONTRACT FOR LABORATORY CHEMICALS/ GLASSWARE/ PLASTICWARE/ MISCELLANEOUS LABORATORY & FIELD ITEMS ,EXCEPT EQUIPMENT INSTUMENTS, COSTING GREATER THAN ONE LAKH INCLUSIVE GST EACH) FOR THE YEAR 2025-26 (VALID UP TO: 31.03.2026 OR TILL THE NEW RATE CONTRACT ARE FINALIZED)  
(STRIKE OUT THE ITEM WHICH IS NOT APPLICABLE)

Last date of receipt of sealed tenders : 24.06.2025 (05: 00 PM)

Date of opening of tenders : 25.06.2025 (11:00 AM)

**LIST OF CHEMICALS**

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (In figures & words	Rate of GST
<b>(I) BRAND OF GENERAL CHEMICALS / SOLVENTS</b>				
1	Acros & Alfa Aesar			
2	Axibio Sichem Biotech			
3	Ayonex Labs Pvt. Ltd.			
4	Bangalore Genie Chemicals / Bio-Chemicals			
5	Bio-Red Laboratories India Pvt. Ltd.			
6	BR Biochem Life Science Pvt. Ltd.			
7	C.D.H. Chemicals.			
8	Crystal Chemicals			
9	Fluka			
10	Genie Laboratory Pvt Ltd.			
11	Geno Biosciences Pvt. Ltd.			
12	Glasil Scientific Industries			
13	Glaxo B.D.H. Chemicals			
14	Hi-Media Make Culture Media & Differentiation Aids / Qualigens Culture Media.			
15	Ho Chemie Pvt. Ltd			
16	Honeywell International (India) Pvt. Ltd.			
17	Imperial Life Science Pvt. Ltd.			

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (In figures & words	Rate of GST
18	Invitrogen Life Services India Pvt. Ltd.			
19	Labmate Asia Chemicals.			
20	Lancaster			
21	Loba Chemicals Pvt. Ltd.			
22	Merck Life Sciences Pvt. Ltd. (MERCK) brand			
23	Molychem			
24	MP Biochemical			
25	NICE Chemicals.			
26	OTT Polysciences Impurity Chemicals			
27	Oxford fine Chemi lab			
28	Oxiod			
29	Pharmacia Make Laboratory Aids / Equipment			
30	Polyfarm Chemicals			
31	Qiagen India Pvt. Ltd.			
32	Qualikems Life Science			
33	Ranbaxy Laboratory Chemicals			
34	Real Gene Labs			
35	Research Lab. Fin Chem Industries			
36	S.D. Fine Chemicals			
37	S.R.L. Chemicals.			
38	Serva			
39	Sigma Aldrich			
40	Sigma/Millipore			
41	Simson Pharma Chemicals			
42	SISCO – Chemicals / National Chemical.			
43	Star Micronic Devices			
44	Steris USA			
45	Stysel India Pvt. Chemicals			

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (In figures & words	Rate of GST
46	Suyog Diagnostics Chemicals.			
47	Technologies Chemicals			
48	Thermofisher Scientific India Pvt. Ltd.			
49	Thomas Baker Chemicals			
50	Titan Biotech pvt. Ltd.			
51	Tokyo Chemical Industries Indian Pvt. Ltd.			
52	Tulip Diagnosis			
53	Unigeonom A Life Science division of Unipath Specialty Laboratory Ltd.			

(Sign with seal)

Name of the tenderer : \_\_\_\_\_

Contact No. : \_\_\_\_\_



Store Purchase Officer

**(II) BRAND OF GLASSWARE /PLASTICWARE.**

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (In figures & words	Rate of GST
1	Axiva Products (Plastic ware).			
2	Bio-Rad Make Laboratory Aids.			
3	Borocil (corning) Glassware /Qualigens (Galaxo) Glassware.			
4	Component Display Board			
5	Dhona.			
6	Display Boards/ Notice Boards.			
7	Genie Make Molecular Biology Labware & Equipment's.			
8	Gentix – Laboratory Glassware			
9	Glassco			
10	Harco Brand Laboratory Glassware			
11	Imperial Biomecies Plastic ware.			
12	Inoculation Chamber.			
13	JSGW / VENSIL GLASS / Rivera / Duran Glassware.			
14	J-Sil Glassware			
15	Khera Brand Instrument.			
16	Lab. Gear Internat			
17	Labco Brand.			
18	LABO.			
19	Lamina Air Flow System.			
20	Laxbro Laboratory Aids / Plastic Ware /Thermo Lab. Systems / Finn. Pipettes / Jain Biological / Axivia Sichem.			
21	Macro Brand			
22	Millipor Make Laboratory Aids / Pass Membrane Filter / Merit Range of Lab. Filter Paper & Inhott.			
23	NSW Make Instruments.			
24	Paul India Pvt. Ltd., Filter Product / Plastic ware.			
25	Radical Brand Microscopes / Getner Make Microscopes.			
26	Ravsons Products.			
27	Remi Brands.			
28	SARTORIUS WHATMAN Filter Paper & Ordinary Filter Papers / Axivia Sichem/ Qualigens Filter Paper.			

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (In figures & words	Rate of GST
29	Sethi Scientific			
30	Suns Bead Slides and Cover Slips			
31	Tarsons Products.			
32	Tissue Culture Racks.			
33	Tulip Glassware			
34	YORCO.			
35	Baba Udyog			

(Sign with seal)

Name of the tenderer : \_\_\_\_\_

Contact No. : \_\_\_\_\_



Store Purchase Officer

**EQUIPMENTS AND INSTRUMENTS**

<b>Sr. No.</b>	<b>Name of the brand for which quoted</b>	<b>Price list applicable alongwith page no. of items</b>	<b>Discount offered (In figures &amp; words</b>	<b>Rate of GST</b>
1	Axibio Sichem Biotech			
2	Aczet Pvt. Ltd.			
3	Acamas Technologies Pvt. Ltd.			
4	Bangalore Genic Instruments.			
5	Blue Star Ltd.			
6	BR Biochem Life Science Pvt. Ltd.			
7	Carl Zeiss India Pvt. Ltd.			
8	Contech Instruments Ltd.			
9	Environmental & Scientific Instruments Co.			
10	Eutech Lab Instruments			
11	Genie Make Molecular Biology Labware & Equipment's.			
12	Glasil Scientific Industries			
13	Genter Insturments			
14	IKA Indian Pvt. Ltd.			
15	Imperial Life Sciences Pvt. Ltd.			
16	Jain Laboratory Glasswares Co.			
17	Jasco Life Science			
18	Khera Instrument Pvt. Ltd.			
19	Labrex Biologicals			
20	Lalco Brand			
21	Laptop Instruments Pvt. Ltd.			
22	M/s Sethi Scientific Works			
23	M/s Systonic			
24	Magnus Opto Systems India Pvt. Ltd.			
25	Narang Scientific Works Pvt. Ltd.			
26	Navyug Udyog			
27	NSW Make Instruments.			
28	Pulse Generator			
29	SD fine Chem			
30	Shimadzu (Shi-am Technologies India LLP			

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (In figures & words	Rate of GST
31	Sigma Aldrich Chemicals Pvt. Ltd.			
32	SYSTRONICS/ Pharmacia Make Laboratory Aids / Equipment's.			
33	Tarsons Products.			
34	Thermo USA Lab Instruments			
35	Titan Biotech Ltd.			
36	Thermofisher Scientific India Pvt. Ltd.			
37	Baba Udyog			

(Sign with seal)

Name of the tenderer : \_\_\_\_\_

Contact No. : \_\_\_\_\_



Store Purchase Officer