

## Himachal Pradesh University

Sr. No.	Subject Matter	Assistant Public Information Officer(APIO)	Public Information Officer (PIO)	Appellate Authority
1.	Academic matters	Section Officer/Supdt. D.S. Office	Deputy Registrar/ Assistant Registrar (Teaching)	Dean of Studies
2.	Students matters	Office Incharge DSW Office	Dean Students Welfare	Dean of Studies.
3.	Hostel matters	Section Officer/Supdt. Chief Warden Office.	Chief Warden	Dean of Studies.
4.	Matters concerning Admissions, and courses/subjects etc.	Respective Office Incharge.	Respective Chairperson/ Director.	Dean of the Faculty concerned..
5.	Matters related to NSS, Sports, Adult Education & Extension Programme and Pre-Examination Coaching Centre.	Respective Office Incharge.	Director concerned.	Dean of Studies
6.	Matters related to affiliated colleges.	Office Incharge of the College.	Senior most Teacher	Principal of concerned college.
7.	ICDEOL related matters	Section Officer/Supdt. of the Section concerned.	Deputy Registrar/ Assistant Registrar concerned.	Director, ICDEOL
8.	Examination matters.	Section Officer/Supdt. of the concerned Section.	Deputy Registrar/ Assistant Registrar concerned.	Controller of Examinations/ Additional Controller of Examinations.
9.	Finance matters.	Section Officer/Supdt. of the concerned Section.	Deputy Registrar/ Assistant Registrar concerned.	Finance Officer.

10.	Development activities.	Assistant Registrar./ Section Officer (P&DO)	Planning & Development Officer	Dean, Planning & Teachers' Matters
11.	Development issues related to Colleges.	Office Incharge (Dean, CDC)	Dean-cum-Director, College Development Council.	Dean of Studies.
12.	Construction and maintenance activities.	J.E./A.E./ Assistant Architect concerned/S.O. (Const)/Office Incharge, Architect	Executive Engineer/ Architect concerned	Superintending Engineer
13..	Library matters	Office Incharge Library	Assistant/ Deputy Librarian concerned	Librarian
14.	Health Centre matters	Office Incharge Health Centre	Medical Officer	Incharge, Health Centre.
15.	Computer Centre/University Website matters.	Office Incharge/Web Maters.	Incharge, Computer Centre/University Website.	Dean of Studies.
16.	Estate matters	Office Incharge Estate Office	Assistant Registrar/ Deputy Registrar concerned.	Superintending Engineer
17.	Press, publicity and allied matters.	Assistant Public Relations Officer.	Public Relations Officer	Registrar
18.	Faculty House matters.	Office Incharge Faculty House	Incharge, Faculty House.	Registrar
19.	Security matters.	Assistant Security Officer	Security Officer	Registrar
20.	Academic Branch related matters.	Assistant Registrar./ Section Officer (Acad.)	Incharge/ Deputy Registrar (Acad.)	Registrar

21.	Establishment and SC/ST Cell related matters.	Assistant Registrar./ Section Officer (Estt.)/ Assistant Research Officer, SC/ST Cell	Deputy Registrar (Estt.)/Liaison Officer, SC/ST Cell.	Registrar
22.	Recruitment and V.C. Office related matters.	Assistant Registrar./ Section Officer (Rectt.)/V.C. Office	Deputy Registrar (Rectt./V.C. Office)/SPS to V.C.	Vice-Chancellor/ Registrar
23.	Act/Statute/Ordinance/ Rules etc.	S.O.(Admn.)	Deputy Registrar (Admn.)	Registrar
24.	Store Purchase matters	Section Officer/Supdt. of the concerned Section.	Store Purchase Officer.	Registrar
25.	Vehicles related matters	Office Incharge Pool Office.	Pool Officer	Registrar