

**HIMACHAL PRADESH UNIVERSITY
GYANPATH, SUMMER HILL, SHIMLA (INDIA)**

ON BEHALF OF
THE GOVERNMENT OF HIMACHAL PRADESH
DEPARTMENT OF MEDICAL EDUCATION & RESEARCH



**COUNSELLING PROSPECTUS
For
Admission to MBBS & BDS COURSES
Session 2016-17**

H.P. University Website : www.hpuniv.in



Fee Details:

- For General & Other Categories: Rs. 1600/-
- For SC/ST Categories: Rs.800/-
- For NRI Candidates: US \$ 100 or Equivalent in Rupees

Last Date for Completing Online Application Form: 20.08.2016

IMPORTANT DATES AND INFORMATION AT A GLANCE

1.	Schedule for filling-up online application form with successful transaction of fee	10.08.2016 to 20.08.2016
2.	Last date for receipt of computer Generated confirmation copy of online application form in the office of the Deputy Registrar, Entrance Tests H.P. University, Shimla-5	23.08.2016
3.	Last date for receipt of application form for NRI candidates only in the Office of the Principal of the concerned Medical/Dental Colleges.	30.8.2016
3.	Date of displaying the category-wise merit list on the University Website www.hpuniv.in of qualified candidates who have applied online with successful transaction of fee with print out of confirmation copy of ONLINE application form within prescribed date to the University.	25.08.2016
4.	Dates of 1st Round of Counselling/admission in Govt. Medical/Dental Colleges including private Medical/Dental Colleges at H.P. University Auditorium, Summer Hill, Shimla - 5 as per Schedule given under Heading-VIII (Counselling Schedule & Admission) of the prospectus.	<i>To be notified separately after the receipt of the complete counselling/admission schedule from the Hon'ble Supreme Court/Govt. of India and the same will be uploaded on the University & Director Medical Education & Research Websites:</i> www.hpuniv.in & www.hp.gov.in/hpdmr <i>er, therefore, the candidates are advised to remain in touch with the aforesaid websites regularly. The said schedule will also be inserted in the prospectus.</i>
5.	Last date for joining the allotted college and course	
6.	Date of 2nd round of counselling/admission for filling up of the vacant seats in Govt. Medical/Dental Colleges including Private Medical/ Dental Colleges.	
7.	Last date for joining for the candidates allotted seats in 2 nd round of counselling	
8.	Date of 3 rd round of counselling for filling-up vacant seats in Govt. Medical /Dental Colleges including private Medical/Dental Colleges	
9.	Date of joining for the candidates allotted seats in 3 rd round of counselling	
10.	Commencement of Academic session	
11.	Last date upto which students can be admitted against vacancies arising due to any reason	

Note : (i) The complete text of the counseling prospectus is available on the University Website: www.hpuniv.in & Directorate of Medical Education & Research, H.P. website www.hp.gov.in/hpdmr. The candidates may download the complete copy of the text of the prospectus and may apply online within the prescribed date with successful transaction of fee and confirmation copy of ONLINE application form as mentioned in the prospectus. The fee through challan will be accepted by the concerned bank upto 4:00 p.m. only and by other mode upto 8:00 pm on 20.08.2016.

(ii) The merit list of qualified candidates of NEET-I & II-2016 conducted by the CBSE, Delhi will only be drawn by the University and candidates those will not found qualified in NEET-UG-2016, their application forms will be rejected without any notice and names of such candidates will not be figured in the merit list. The application fee shall not be refunded in any case.

(iii) The candidates are advised to fill up ONLINE application form well in time without waiting the result of NEET-I & II-2016 .

TELEPHONE NUMBERS OF DIRECTOR MEDICAL EDUCATION & RESEARCH H.P. AND THE COLLEGES

Sr. No.	Description	Office Telephone No.	College Students Section Tel. No.	College Fax No.
1.	Director Medical Education & Research, HP., Shimla	0177-2620733	DME Office No.. 0177-2624895	DME Office Fax No..0177-2624895
2.	Principal, IGMCS Shimla	0177-2804251	0177-2883374	0177-2658339
3.	Principal, Dr. RPGMC Kangra at Tanda	01892-267115	01892-267166	01892-267115
4.	Principal, H.P. Govt. Dental College, Shimla	0177-2658838	0177-2652562	0177-2651483
5.	Principal, Himachal Dental College, Sundernagar	01907-267183	01907-267165	01907-266093
6.	Principal, MNDV Dental College, Tatul (Solan)	01792-252809	01792-252027	01792-252809
7.	Principal, Bhojia Dental College, Budh (Nalagarh)	01795-246921	01795-244721	01795-246231
8.	Principal, Himachal Institute of Dental Sciences, Paonta Sahib	01704-223726	01704-223298	01704-223726

IMPORTANT WEBSITES AND E.-mail ID			
S.No	Description	Website	Email ID
(i)	Himachal Pradesh University, Shimla	www.hpuniv.in	btech_examinations@yahoo.com
(ii)	Directorate of Medical Education & Research, Himachal Pradesh, Shimla	www.hp.gov.in/hpdmer	directorateme@yahoo.in
(iii)	Indira Gandhi Medical College, Shimla	www.igmcshimla.org	info@igmcshimla.org
(iv)	Dr. Rajendra Prasad Govt. Medical College Kangra at Tanda	www.rpgmc.ac.in	principal.tanda@gmail.com
(v)	H.P. Govt. Dental College, Shimla	www.hpgdcshimla.org	hpgdcshimla@gmail.com
(vi)	Himachal Dental College, Sundernagar	www.hdc.ac.in	admin@hdc.ac.in
(vii)	MNDV Dental College Tatul (Solan)	www.davdcsolan.org	dental_solan@rediffmail.com
(viii)	Bhojia Dental College, Nalagarh	www.bhojiamededu.com	bhojiadental@gmail.com
(ix)	Himachal Institute of Dental Sciences, Paonta Sahib	www.hids.ac.in	hids.ps@gmail.com

IMPORTANT TELEPHONE NUMBERS OF THE UNIVERSITY			
S. No.	Description	Office No.	Fax No.
1	Vice-Chancellor	0177-2833501	0177-2830775
2	Dean of Studies	0177-2833667	0177-2830922
3	Registrar	0177-2833512	0177-2830912
4	Director, CDC, HPU	0177-2833463	-
5	Controller of Examinations	0177-2833552	0177-2830911
6	Addl. Controller of Examinations	0177-2833553	0177-2830911
7	Finance Officer	0177-2833481	-
8	Deputy Registrar (Entrance Tests)	0177-2830891	0177-2830891
9	Section Officer (Entrance Tests)	0177-2833588	-
10	Public Relations Officer	0177-2833538	-
11	Computer Centre for Prof. Courses (For Technical Enquiry (ONLINE Form) only)	0177-2831355 0177-2833582	-
12	EPABX Nos. (University Ex-Change)	0177-2830445, 2830635	



Late Sh. Amann Satya Kachroo
(1990-2009)
(MBBS 1st Year Student 2008-2009)
Dr. R.P. Govt. Medical College,
Kangra at Tanda

SAY NO TO RAGGING MAY HIS SOUL REST IN PEACE

RAGGING:

- ◆ It is a menace
- ◆ It is not fun, it is a crime
- ◆ It ruins life
- ◆ It has no gains, only pains
- ◆ Eradicate Ragging Encourage brotherhood
- ◆ Stop ragging save your career
- ◆ Be student not criminals

HIMACHAL PRADESH EDUCATION INSTITUTIONS (PROHIBITION OF RAGGING) ACT 2009

- ☞ No student shall indulge in ragging in any form, within or outside the premises of an educational institution
- ☞ Any person if on prima facie evidence is found guilty will be suspended from the educational institution
- ☞ On Conviction be punished with imprisonment for term which may extend to 3 years or with fine which may extend to fifty thousand or with both
- ☞ Will be expelled from the College/Institution
- ☞ Expelled student will not be admitted in any other Institution for a period of three years from the date of order of such expulsion

CONTACT NUMBERS OF THE AUTHORITIES FOR REPORTING THE RAGGING INCIDENTS IN THE COLLEGE PREMISES

- | | |
|--|---|
| 1. Vice Chancellor, Himachal Pradesh University, Shimla - 171005 | :E-mail: vc_hpu@hotmail.com
Phone : 0177-2831363 |
| 2. Add. Chief Secy. (Health) to the Govt. of H.P., Shimla - 171002 | : E-mail:healthsecy-hp@nic.in
Phone : 0177-2621867 |
| 3. Director Medical Education & Research, H.P., Shimla - 171 009 | : Phone : 0177-2620733 |
| 4. Registrar, Himachal Pradesh University, Shimla - 171005 | : Phone : 0177-2830912 |
| 5. Principal, Indira Gandhi Medical College, Shimla-171001 | : Phone : 0177-2804251
Mobile : 94180-25148 |
| 6. Principal Dr. R.P.Govt. Medical College, Kangra at Tanda | : Phone : 01892-267115
Mobile : 94180-22382 |
| 7. Principal, H.P. Govt. Dental College, Shimla - 171001 | Phone : 0177-2658838
Mobile : 94180-24220 |
| 8. Principal, Himachal Dental College, Sunder Nagar | : Phone : 01907-267183
Mobile: 98160-46368 |
| 9. Principal, MNDV Dental College, Tatul (Solan) | : Phone : 01792-252809
Mobile : 098053-45331
Phone : 01792-261609 |
| 10. Principal Bhojia Dental College, Budh (Nalagarh) | : Phone : 01795-246921
Mobile: 094172-00001 |
| 11. Principal, Himachal Institute of Dental Science, Paonta Sahib | : Phone : 01704-223726
Mobile: 92185-50007 |
| 12. National Helpline (Toll Free) | : 1800-180-1555-222 |

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I. INTRODUCTION

- (a) The Himachal Pradesh University will be conducting the Counselling on behalf of the Government of Himachal Pradesh (Department of Medical Education & Research) through Counselling Committee constituted by the Govt. of Himachal Pradesh vide Notification No.HFW-B(B)-12-4/2013-I-Loose(Part) dated 15.03.2016 and subsequent Corrigendum of even number dated 19.03.2016 under the Chairmanship of the Director Medical Education & Research, Himachal Pradesh for filling-up of State and Management Quota seats in Govt. Medical/Dental Colleges including private un-aided Medical/Dental Colleges of the State of Himachal Pradesh on the basis of State/All India merit of qualified candidates of NEET-I & II-2016 conducted by the CBSE, Delhi. The rules & regulations as contained in the prospectus have been framed by the Government of Himachal Pradesh keeping in view of the guidelines of Medical Council of India and Dental Council of India for admission to MBBS/BDS courses for the academic session 2016-17. This Counseling is being conducted for 85% State Quota Seats which includes the reserved seats of Children of J& K Migrants and Children of Tibetan Refugees, as the case may be, in Govt. Medical/Dental Colleges (excluding seats reserved for NRI) and for 50% State Quota and Management Quota Seats in the Private Un-aided Medical/ Dental Colleges as per distribution of seats given in the prospectus.
- (b) The candidates who are likely to be qualified in NEET-I & II-2016- held on 1.5.2016 & 24.07.2016 and fulfill the eligibility criteria and other conditions of the prospectus may apply online only by using University website www.hpuniv.in for admission to MBBS/BDS courses in different Medical/Dental Colleges located in the State of Himachal Pradesh. The candidates who will be found non-qualified in NEET-I & II-2016, their application form shall be rejected without any notice. The computer generated confirmation copy of the online application form duly complete in all respects along with self-attested photocopies of documents/ certificates is required to be submitted only to the designated officer of the University i.e. "The Deputy Registrar (Entrance Tests), H.P. University, Shimla-171005. The original documents/ certificates shall be produced by the candidates at the time of Counseling.
- (c) The candidates who are interested for seeking admission to MBBS/BDS courses under NRI Quota in Govt. Medical/Dental Colleges including private un-aided Medical/Dental Colleges of the State of Himachal Pradesh may apply on the prescribed Application Form available in the prospectus which is uploaded on the University website www.hpuniv.in and the Director Medical Education & Research, H.P. website www.hp.gov.in/hpdmer direct to the Principal(s) of the concerned colleges(s) alongwith all required documents/certificates and fee i.e. 100 US \$ or equivalent in rupees in the shape of bank draft to be drawn in favour of the Principal of the colleges concerned within stipulated period as mentioned in the prospectus. In case a candidate wants to apply for more than one college, he/she may apply separately to the concerned college(s) on the prescribed application form.
- (d) Duration of Courses in the Colleges:
- (i) M.B.B.S. : 5 ½ years
 - (ii) B.D.S.: 5 Years

II. INFORMATION REGARDING COLLEGES

1. Indira Gandhi Medical College, Shimla

- (i) Himachal Pradesh Medical College, Shimla, now known as Indira Gandhi Medical College (IGMC), Shimla (name changed/incorporated vide Himachal Pradesh Govt. Notification No.HFW (Cha) 4-3/84, dated 7.11.1984) started functioning in August, 1966 in the old Snowdon Hospital building with 50 admissions. Subsequently, the admission capacity of the college was increased to 65 seats in the year 1978 and 100 seats from the academic session 2010-2011 on year to year permission basis. The Institution is recognized by the Medical Council of India and is affiliated with the H.P. University, Shimla. Indira Gandhi Hospital, Shimla, Kamla Nehru State Hospital for Mothers & Children and Medical Institutions situated in the Mashobra Block are associated with this college for the purpose of imparting practical training to the graduate students.
- (ii) Presently I.G.M.C.Shimla is running MBBS Degree, PG Degree (MD/MS) and PG Diploma's Courses of Himachal Pradesh University. The duration of MBBS Course is 4 ½ years followed by one year compulsory rotatory internship. The students will only become eligible for the award of MBBS degree after satisfactory completion of the course and the internship training. This is however subject to amendments by the Medical Council of India and Himachal Pradesh University from time to time.

2. Dr. Rajendra Prasad Govt. Medical College, Kangra at Tanda

Dr. Rajendra Prasad Govt. Medical College, Kangra at Tanda was started functioning from the academic session 1997-98 with intake capacity of 50 seats. Subsequently, the admission capacity was increased from 50 to 100 seats from the academic session 2012-13 on year to year permission basis. It is situated at Tanda 4 kms from Kangra. It is running MBBS Degree, PG Degree (MD/MS) and PG Diploma's Courses of Himachal Pradesh University. The Hospital of the Dr. Rajendra Prasad Govt. Medical College Kangra at Tanda has been made functional from 3.12.2007. The Nagrota Bhagwan Block and its associated Medical Institutions are attached with the College for imparting of clinical/practical training in rural and urban areas. The duration of MBBS course is 4 ½ years followed by one year compulsory rotator internship. The students are eligible for the award of MBBS degree only after satisfactory completion of the course and the internship training. This is however subject to amendments by the Medical Council of India and Himachal Pradesh University from time to time.

3. Dr. Yashwant Singh Parmar Govt. Medical College, Nahan, Distt.Sirmour

The Govt. of India, Ministry of Health & Family Welfare, New Delhi has issued letter of permission vide letter No.U-12012/725/2015-ME-I dated 15.6.2016 on year to year renewal basis to start MBBS course with intake capacity of 100 seats from this academic session 2016-17.

4. H.P. Govt. Dental College & Hospital, Shimla

The Govt. of Himachal Pradesh has started BDS course in Himachal Pradesh Govt.Dental College Shimla with 20 admissions from the session 1994-95. Presently, the sanctioned intake capacity of the College is 60 students. The duration of BDS Course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Himachal Pradesh University from time to time.

5. Himachal Dental College Sundernagar, District Mandi

A privately managed Dental College at Sundernagar, District Mandi has started BDS course with intake capacity of 60 seats since 1994. The duration of course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Himachal Pradesh University from time to time.

6. MN DAV Dental College Tatul, District Solan

A privately managed Dental College at Tatul District Solan has started BDS course with intake capacity of 60 seats since 1998. The duration of course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Himachal Pradesh University from time to time.

7. Bhojia Dental College & Hospital Budh (Nalagarh) District Solan.

A privately managed Dental College at Budh (Nalagarh) District Solan has started BDS course with intake capacity of 60 seats since 1999. The duration of course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Himachal Pradesh University from time to time.

8. Himachal Institute of Dental Sciences Paonta Sahib, District Sirmour.

A privately managed Dental College at Paonta Sahib, District Sirmour has started BDS course with intake capacity of 100 seats since 2003. The duration of course shall be four academic years followed by one year rotatory internship. A student becomes eligible for the award of BDS degree only after satisfactory completion of the course including internship. This is however subject to amendments by the Dental Council of India and Himachal Pradesh University from time to time.

NOTE : The above Institutions are affiliated to Himachal Pradesh University, Shimla.

III. DISTRIBUTION OF SEATS AND ADMISSION CRITERIA

1. (a) College-wise/Category-wise Distribution of Seats for Govt. Medical/Dental Colleges and for 50% State Quota Seats in Private un-aided Dental Colleges.

Categories	IGMC Shimla	Dr. RPGMC, Tanda	HPGDC Shimla	HDC Sundernagar	MNDAV DC Tatul Solan	BDC Budh Nalagarh	HIDS Paonta Sahib
Total seats	100	100	60	30	30	30	50
Group-A(Reserved)	33	29	22	16	16	16	22
(1) Schedule Caste	12	12	7	5	5	5	7
(2) Schedule Tribes	6	6	4	2	2	2	4
(3) Other Backward Classes	4	2	1	4	4	4	6
(4) Children-son/daughter of Ex-	1	-	1	1	1	1	1

Categories	IGMC Shimla	Dr. RPGMC, Tanda	HPGDC Shimla	HDC Sundernagar	MNDV DC Tatul Solan	BDC Budh Nalagarh	HIDS Paonta Sahib
servicemen							
(5)Children – son/daughter of Defence Personnel	1	1	1	1	1	1	1
(6) Ward of Freedom Fighter	1	1	1	1	1	1	1
(7) Backward Area	3	3	2	-	-	-	-
(8) Physically Handicapped	2	2	2	1	1	1	1
(9) Single Girl Child	1	1	1	1	1	1	1
(10) Children of J&K Migrants	1	-	2	-	-	-	-
(11) Children of Tibetan Refugees	1	1	-	-	-	-	-
Group-B							
(i) Unreserved/ General	50	52	27	14	14	14	28
(ii) All Indian quota	15	15	9	-	-	-	-
(iii)(Unreserved) NRI seats	2	4	2	-	-	-	-

***Note: 1** The matter with regard to finalization of distribution of State Quota Seats in Dr. Y.S. Parmar Govt. Medical College, Nahan is under active consideration of the Govt. of H.P. and the same will be notified separately.

2. The seats can be increased/decreased as per MCI/DCI directions. In case, any new college get permission during the initial process of counselling/ admission, the seats in such college(s) will also be filled up from the merit list drawn by the H.P.University on the basis of NEET-I & II-2016.

(b) College-wise/Category-wise distribution of seats for 35% Management Quota Seats and 15% NRI Quota Seats in Private un-aided Dental Colleges.

Categories	HDC Sundernagar	MN DAV DC Tatul, Solan	BDC Nalagarh	HIDS Paonta Sahib
Total Seats	30	30	30	50
General/Unreserved	13	13	13	22
Scheduled caste	3	3	3	5
Scheduled Tribe	2	2	2	3
Other Backward Classes	2	2	2	4
Physically Handicapped	1	1	1	1
NRI Seats	9	9	9	15

(c) Seat distribution of Maharishi Markandeshwar Private Medical College, Kumarhatti, Distt. Solan as approved by the Govt. vide letter No. HFW-B(F)11-3/2014 dated 23.6.2016 .

Total seats =150	State quota	Management quota
	75	75
		NRI =11
Group-A (Reserved)	29	20
(1) Scheduled Caste	11	10
(2) Schedule Tribe	6	5
(3) Other Back Ward Classes	4	4
(4) IRDP/BPL candidates of Himachal Pradesh	3	-
(6) Back Ward area candidates	2	-
(7) Physically Handicapped	2	1
(8) Single girl Child	1	-
Group-B (Unreserved)	46	44

Note: - Maharishi Markandeshwar Medical College, Kumarhatti, Distt. Solan has not affiliated with the Himachal Pradesh University, Shimla and as such the University and the Directorate of Medical Education & Research, H.P. will no way be responsible, if any consequences/queries whatsoever will arise at later stage with regard to affiliation/recognition etc. of the course at college level. However, this college has been included in the prospectus only for the purpose of making arrangement of centralized counselling on the basis of merit of NEET-I & II-2016 as per directions of the Govt. of H.P. vide notification No.HFW-B(B)-12-4/2013-I-Loose(Part) dated 15.03.2016 and subsequent corrigendum of even number dated 19.03.2016. This college is permitted by the Medical Council of India with intake capacity of 150 seats for the academic session 2016-17 on year to year renewal basis under Maharishi Markandeshwar University, Solan.

(d) Fee structure of **MBBS course** in Maharishi Markandeshwar Private Medical College, Kumarhatti, Distt. Solan as notified by the Govt. vide Notification No. HFW-B(F) 4-12/2013 dated 14.8.2013 and dated 19.12.2014

Sr. No.	Category	Fees (per student per annum)
1.	State quota seats	Rs. 5,00,000/- (Rs. Five Lakh only) including development charges.
2.	IRDP/BPL students of Himachal Pradesh (3 seats)	Rs.30,000/- (Rs. Thirty Thousand only) including developing charges.
3.	Management quota seats	Rs. 9,00,000/- (Nine Lakh only) + 5 % Developing charges.
4.	NRI's/ Foreign National	USD 1.20 lakh for full course per student + 5% development charges per annum (on the amount of annual fees and not on full course fees) .

Contact Number of M.M. Medical College, Kumarhatti, Distt. Solan:
Telephone No.01792-268224 Fax: 01792-268281 e-mail: mmusolan@gmail.com

2. Status of Colleges

- | | | |
|--|----------------|-------------------------|
| i) Indira Gandhi Medical College, Shimla | : | Recognized |
| ii) Dr. R.P. Govt. Medical College, | : | Recognized for 50 Seats |
| iii) Dr. Y.S.Parmar Govt. Medical College, | Nahan: | Permitted for 100 seats |
| iv) H.P. Govt. Dental College Shimla | : | Recognized |
| v) Himachal Dental College (Pvt.), | Sundernagar: | Recognized |
| vi) MN DAV Dental College (Pvt.), | Tatul (Solan): | Recognized |
| vii) Bhojia Dental College & Hospital (Pvt.) : | | Recognized |
| Budh (Nalagarh) District Solan | | |
| viii) Himachal Institute of Dental: | | Recognized |
| Sciences (Pvt.), Paonta Sahib, District Sirmour. | | |

3. **BACKWARD AREA SEATS:** These seats are reserved for candidates belonging to backward areas as notified by the H.P.Govt. from time to time in the following manner; provided further that the candidate under this category must fulfill the basic eligibility criteria given under heading -IV of the Prospectus:

- Candidates belonging to the backward area must be permanent resident of that particular backward area and must have passed at least two examinations i.e. primary/middle/matric/+1/+2 from the schools located in the backward area.
- If no candidate as per (a) is available then a candidate belonging to backward areas will be considered.
- In case no candidate as per (a) and (b) above is available for the backward area's seat, the same will go to general category candidate.

Note: *The candidate studied in non-backward area school and taken admission in backward area school in the mid-session shall not be considered for admission against the Backward area reserved seats.*

4. **CRITERIA FOR PHYSICALLY HANDICAPPED**

The candidate must possess a valid document certifying his/her physical disability conforming to judgment of Supreme Court of India. i.e. one category viz, physically handicapped with locomotory disorders and that too with permanent disability of lower limbs between 50% to 70%. The disability certificate should be produced from a duly constituted and authorized Medical Board of the State or the Central Government Hospitals/Institutions and should be issued within three months prior to submission of his/her application for seeking admission in a medical course for claiming the benefit of reservation as per **Appendix A-8**. Provided further that in case no such candidates are available in that category, then only candidates with disability of lower limbs between 40% to 50% shall be considered for admission.

5. **Children of Jammu & Kashmir migrants** will be required to apply for counselling/admission on the basis of the merit of the NEET-I & II-2016 for seats reserved for them. The candidates should possess only the minimum educational qualification and age as prescribed in the prospectus. Their merit will be drawn in their own category.

6. **Children of Tibetan Refugees** will be required to apply for counselling/admission on the basis of the merit of the NEET-I & II-2016 for seats reserved for them. The candidates should possess minimum educational qualifications and age as prescribed

in the Prospectus and should be sponsored by Tibetan Govt. in Exile. However their merit will be drawn in their own category.

7. **All India Quota seats Group-B (ii):** These seats will be filled on the basis of All India Entrance Test NEET-I & II-2016 to be conducted by the CBSE, Delhi for admission to MBBS/ BDS courses in Govt. Medical/Dental Colleges as per decision of the Supreme Court.
8. (i) **NRI Seats Under Group-B (iii):** The seats under this category will be filled up by the colleges concerned from the candidates who qualified in **NEET-I & II-2016** and fulfill the conditions as prescribed in the prospectus under para-11 (ix) (Definition of) for which the separate Application Form has already been attached with the prospectus and uploaded on the websites of the University and the Director Medical Education & Research, H.P. However, they must have to possess the minimum educational qualifications with required percentage of marks and age limit as prescribed in the prospectus. The candidates are required to submit their application form complete in all respects directly to the Principal(s) of the colleges concerned alongwith following documents/certificates and requisite fee as prescribed in the prospectus. It must reach in the office of the Principal concerned within prescribed date as mentioned in the prospectus. The selection will be made on the basis of merit/rank of NEET-I & II-2016 by the Principal of the colleges concerned through counselling committee constituted by them. The NRI candidates will have to produce a certificate of equivalence of their qualifying examination showing therein the subject-wise percentage of marks and stream duly issued by the Association of Indian Universities, AIU House, Kotla Marg, New Delhi-110002.
- (ii) **For NRI Candidates:** The photocopies of the following documents/certificates duly self-attested are required from the NRI candidates with Application Form in support of their claim for seeking admission under NRI seats:-
 - a. Admit Card and Result Card of NEET-I & II-2016.
 - b. A copy of Non-Resident Indian Card/Employment Card issued by the Employer.
 - c. A copy of Immigration/Employment visa entry on the passport along with the details of the Passport.
 - d. A copy of certificate issued by the Indian Embassy/High Commission in the Country where the NRI is residing.
 - e. A copy of the latest assessment order of the income authority, either in India or in the country of Employment filed in the status of Non-Resident Indian.
 - f. A copy of having passed the Matriculation or its equivalent examination showing date of birth.
 - g. A copy of having passed the plus one or its equivalent examination from abroad.
 - h. A certificate of good conduct/character from the Principal of the School/College.
 - i. A copy of having passed the qualifying examination (10+2 or its equivalent) from abroad.
 - j. A copy of equivalence certificate duly issued by the Association of Indian Universities, New Delhi.

9. (i) All the candidates under Group-A & B will have to apply amongst their own categories. The candidates of reserved categories (except children of J & K migrants and children of Tibetan Refugees) if selected, by virtue of their General Combined merit under Group-B (i) (unreserved) shall not exhaust the seats reserved for the reserved categories. However, the allotment of seats will be made college-wise depending upon the merit-cum-choice of the candidate(s) for the concerned college. Provided further that the reserved category candidate will be entitled to admission on the basis of his /her merit as per option for taking admission to the College(s) where a specified number of seats have been kept reserved for the reserved category candidates, if all seats under General category in Indira Gandhi Medical College, Shimla are filled-up/exhausted .
- (ii) A candidate wishing to be considered for a reserved seat, shall in his/her application form specify only one category of reserved seat for which he/she has applied for. He/she will not be permitted to change the category once indicated in his/her application form. Provided further that this will not prejudice his/her case for being selected against un-reserved Group-B (i) seats by virtue of his/her merit.
- (iii) Save as otherwise provided, unfilled seats from Group-A will be treated as un-reserved when the required number of the candidates are not found eligible as per rules of the prospectus and the same will be added to Group-B (i) un-reserved. Provided that in case of SC/ST categories, their seats would be inter-transferable, if eligible candidates are not available in either of the category.
10. The unfilled NRI seats, Children of J & K Migrants and Children of Tibetan Refugees, if any, shall be filled in from the candidates of Group-B (i) un-reserved from the merit list prepared on the basis of the State merit of NEET-I & II-2016. However, the unfilled/surrendered seats of All India Quota, if any, will be filled up from their respective categories on the basis of the merit drawn by H.P. University. In case of any vacancy, the Principal(s) of the concerned college(s) will send the requisition to the Director Medical Education & Research H.P. who shall declare the seat vacant and send the specific requisition to the University for filling up such vacant seats from the merit drawn by H.P. University. The Principal(s) of the College(s) will also endorse a copy of all such communication to the University.
11. **Definitions of :**
 - (i) **Bonafide Himachali Certificate:** The Bonafide Himachali Certificate issued by the competent authority on or after January 2010 will only be acceptable as per **Appendix A-1**.
 - (ii) **Freedom Fighter** is a person as declared so by the H.P. Government Wards'mean and includes Children/grand Children (only from paternal side) of the Freedom Fighter.
Provided the benefits can also be extended to the sons/daughters (from maternal side) of a Freedom Fighter subject to the condition that the Freedom Fighter is/was not having a son.
 - (iii) **Backward area:** - The backward area as listed in the notification No. PLG-(BASP)-1/95 dated the 16th June 1995, issued by the Financial Commissioner-Cum-Secretary (Planning) Govt.of Himachal Pradesh or areas as may be

notified to be Backward Areas by the Government of Himachal Pradesh from time to time.

- (iv) **Defence personnel:** - “Defence Personnel” means serving personnel of three wings of Armed Forces i.e. Army, Air Force and Navy.
- (v) **Ex-servicemen** “Ex-servicemen” means retired personnel of three wings of Armed Forces i.e. Army, Air force and Navy.
- (vi) **Single Girl Child** means parent having a single girl child without any sibling subject to fulfillment of eligibility criteria as prescribed for State Quota Seats. Under this, category, the candidates has to produce a certificate as per **Appendix-9**
- (vii) **Kahsmiri Migrants** means the person forced to leave Jammu & Kashmir due to terrorism and are residing or rehabilitated in other parts of country. However, they will have to produce a certificate duly issued by the competent authority i.e. District Magistrate / Deputy Commissioner of the area concerned as per **Appendix A-10.**
- (viii) **Children of Tibetan Refugees** means wards of Tibetan Refugees sponsored by the Tibetan Govt. in Exile as per **Appendix A-11.**
- (ix) **NRI students** means wards of Indian citizen residing abroad and who have passed their qualifying examination i.e. 12th standard which is equivalent to 10+2 Higher/Senior Secondary Examination or any other examinations equivalent thereto with requisite subjects from the School/College/University situated in the abroad. Provided further that they must have to qualify in NEET- I & II-2016.

IV. ELIGIBILITY AND QUALIFICATIONS

(A) For State Quota Seats :

1. Children of Bonafide Himachali/Domicile/Himachal Govt. employees and employees of autonomous bodies wholly or partially financed by the Himachal Pradesh Government who qualified the NEET-I & II-2016 will only be eligible to apply ONLINE for admission to MBBS/BDS Courses through counselling on the basis of State merit ranking of NEET- I & II-2016 in Government Medical/Dental Colleges including 50% State Quota seats in Private un-aided Medical/Dental Colleges situated in Himachal Pradesh. They should have passed at least two exams out of the following examinations from the recognized schools or colleges situated in the State of Himachal Pradesh and affiliated to ICSE/CBSE/H.P. Board of School Education or equivalent Boards/Universities established by law in India.
 - (a) Middle or equivalent
 - (b) Matric or equivalent
 - (c) 10+1 or equivalent
 - (d) 10+2 or equivalent
2. The Bonafide Himachali students who are admitted to Navodya Schools situated in Himachal Pradesh and who have passed matric or +2 examinations under the exchange programme from other Navodya Schools in the Country shall also be eligible for admission to the above courses.
3. Following categories of candidates are exempted from the condition of passing the examinations from recognized schools affiliated to ICSE/CBSE/HP Board of School

Education and situated within Himachal Pradesh, provided that the candidates of these categories should be Bonafide Himachali and their father/mother are living outside Himachal Pradesh on account of their service/posting /private occupation. In such cases, non-schooling in Himachal Pradesh shall not debar them from competing against any of the seats whether reserved or otherwise (except backward area seats):-

- (i) Children of Defence Personnel/Ex-Servicemen.
- (ii) Children of serving /retired employees of Central Government/U.T./Other State Governments and Children of employees of the Autonomous Organizations/Semi Government Bodies of Central Government/U.T./Other State Governments.
- (iii) Children of employees of Himachal Government/H.P. Govt. Undertaking/ Autonomous Bodies wholly owned by H.P. Government.
- (iv) Children of employees of Private Sector / Private occupation.

Note : (1) *Candidates claiming exemption for passing two examination from the schools situated in Himachal Pradesh under the category (iv) as mentioned above, should have passed their schooling from the schools situated in the place /station where their parents are residing .*

(2) *Candidates claiming exemption for passing two exams from H.P School(s) under the categories as mentioned in sub-clauses (ii) & (iv) above of clause 3 shall also submit a certificate on the prescribed format as given in the prospectus at **Appendix A-12, A-13, A- 14 & A-15 with the application form in original, as applicable.***

(3) *The merit list of qualified candidates of NEET-I & II-2016 who applied online to the University within stipulated period will only be drawn by the University and candidates those will not found qualified in NEET-I & II--2016, their application forms will be rejected without any notice and names of such candidates shall not be included in the merit list. The application fee shall not be refunded in any case.*

(B) For Management Quota Seats

The Management Quota Seats in Private un-aided Medical/Dental Colleges in the State of Himachal Pradesh, will be filled up from the qualified candidates of NEET- I & II-2016 in order of merit drawn by the University for which there will be no Bonafide Himachali/Domicile and schooling conditions. Under this quota, both Himachali and Non-Himachali (Indian National) interested candidates can also apply online for admission to MBBS/BDS course through counselling subject to fulfillment of minimum educational qualification and age etc. as prescribed in the prospectus.

Note: *Candidates who do not fulfill the eligibility criteria as prescribed for State Quota Seats, will be considered only for Management Quota seats, if otherwise they are interested.*

4. Educational Qualifications and Other Conditions: Candidates should have passed in any one of the following qualifying examination at the time of first round of counselling:-

- a) The Higher/Senior Secondary Examination or the Indian School Certificate Examination which is equivalent to 10+2 Higher/Senior Secondary Examination after a period of 12 years study, the last two years of such study comprising of Physics, Chemistry, Biology/Bio-technology(which shall include practical tests in these subjects) and Mathematics or any other elective subject with English at a level not less than the core course for English as prescribed by the

National Council of Educational Research and Training after introduction of the 10+2+3 educational structure as recommended by the National Committee on Education.

OR

B.Sc. Examination of an Indian University provided that he/she has passed the B.Sc. Examination with not less than two of the subjects Physics, Chemistry, Biology(Botany, Zoology)/Bio-technology and further that he/she has passed the earlier qualifying examination with Physics, Chemistry, Biology and English.

OR

Any other examinations which in scope and standard (Last 2 years of 10+2 study comprising of Physics, Chemistry and Biology/Bio-technology; Which shall include practical test in these subjects.) is found to be equivalent to the intermediate Science Examination of an Indian University/Board, taking Physics, Chemistry and Biology/Bio-technology including practical tests in each of these subjects and English.

Provided that to be eligible for admission, candidate must have passed any of the qualifying examinations as enumerated above. Provided also that to be eligible for admission, the candidate must have passed in the subjects of Physics, Chemistry, Biology/Bio-technology and English individually and must have obtained a minimum of 50% marks taken together in Physics, Chemistry and Biology/Bio-technology at the qualifying examination as mentioned in clause (2) of regulation 4 on Graduate Medical Education 1997 and in addition must have come in the merit list of NEET-I & II-2016 for admission to MBBS/BDS courses subject to fulfillment of eligibility criteria as laid down in the prospectus.

In respect of the candidates belonging to Scheduled Caste, Scheduled tribes or Other Backward Classes, the marks obtained in Physics, Chemistry and Biology/Bio-technology taken together in qualifying examination shall be 40% marks instead of 50% marks for General candidates. Further, for persons with locomotory disability of lower limbs, minimum of 45% marks for Gen-PH and 40% marks for SC-PH/ST-PH/OBC-PH are required.

Provided further that the students studied abroad seeking admission into Medical/Dental Colleges in India must have passed in the subjects of Physics, Chemistry, Biology/Bio-technology and English upto the 12 standard level with 50% marks as mentioned above and their equivalency shall be determined as per regulations of the Medical Council of India by the Association of Indian Universities, New Delhi.

Note: Marks obtained in Mathematics are not to be considered for admission to MBBS/BDS courses.

- (b) The above qualifications will only determine the eligibility of a candidate for admission, but the admission shall be made through counselling committee on the basis of merit drawn by the H.P. University of those qualified candidates of NEET-I & II-2016 who have submitted online application form successfully with requisite transaction of fee within stipulated period.

- (c) Passing of English Examination in Pre-medical or other equivalent examination is compulsory, at the time of counselling. No permission for passing English after admission into the course(s) will be granted.
- (d) The Candidate should have already completed or should complete the age of 17 years and must have completed 25 years of upper age on 31st December of the year of his/her admission to the first year MBBS/BDS course. The Applications of candidates who do not fulfill the age requirements will be summarily rejected. Date of birth as recorded in the Matriculation/Higher Secondary Certificate/Indian School Certificate will only be valid. The candidate must be born on or between 1.1.1992 to 1.1.2000 (for all categories).

V. INSTRUCTIONS FOR COMPLETING ONLINE APPLICATION FORM

- (i) Candidates can apply for admission to MBBS/BDS courses through counselling only online by logging on the University Website www.hpuniv.in.
- (ii) Log on to Website www.hpuniv.in and download the prospectus as well as Replica of online Application Form to read it carefully to understand the eligibility criteria and other requirements for submission of online application. Go to the link "Apply Online" and open the same. Read the instructions and procedure for online submission of Application Form carefully.
- (iii) Before proceeding to apply, the candidate must ensure that he/she has scanned copy of recent photograph with following specifications.
 - Photograph must be a passport size color picture.
 - Photograph must be taken in full face view directly facing the camera.
 - Photograph should have no shadows and red eyes.
 - Maximum size 50 kb.
 - Photo format should be jpg. only.
- (iv) Candidate must give a correct mobile number in basic details. If he/she has no mobile number, then enter his/her parents correct mobile number for giving urgent information telephonically and E-mail on given mailing ID only.
- (v) **Fee details:** The fee of Rs. 1600/- for General/OBC & Other categories and Rs. 800/- for SC/ST Categories only. Fee once deposited shall not be refunded in any case.
- (vi) **Decide the mode of payment of fee:** (1) By Net Banking (2) by using Debit/credit Cards of any bank and (3) by generating the Challan to deposit the fee payment by cash in the nearest branch of State bank of India.
- (vii) **Last date:** The last date for submission of online Application Form with successful final transaction of Fee is **20.08.2016** beyond which the link will be disabled. Through Challan the said Fee will be deposited upto 4:00 PM only and other mode upto 8:00 pm on 20.08.2016.
- (viii) Candidates are advised to apply online well in time and not to wait for applying on the last date.

(ix) Procedure of Submission of Online Application form:

1. Click on “**Register Now**” to create a new account. Once the new account is created online system *will generate the unique application form number*. Candidates are advised to *note down the application form number for all future references*.
2. After account creation, click **login** to complete the application online. Online Application form has following subsequent information.
 - Basic Detail-I
 - Basic Detail-II
 - Upload Photograph
 - Fee Payment Form
 - Filled Form View Page Confirmation Button.
 - Filled Form Downloaded Page.
3. Candidates are required to fill their information in above mentioned web pages. All mandatory fields are marked with red star.
4. Upload photo. Photo uploaded should be as per size & specifications as listed at instruction V(iii) above.
5. To save the data, please click on ‘**Continue and Save**’ button at the bottom of each screen before proceeding further.
6. **Steps for making Application Fees Payment**

- a) Once you click on the text “**CLICK HERE FOR FEE PAYMENT**” new window of **SBI-Collect** will be opened on your screen in which you have to complete the following steps for making the payment:

Step 1

- a) State of Corporate/ Institution : <Select> **Himachal Pradesh**
- b) Type of Corporate/Institution: <Select> **Educational Institution**

Then click on **Go** button

Step 2

- a) Educational Institution Name: <Select> **F.O., HPU**

Then click on **Submit** button

Step 3

- a) Select Payment Category: <Select> **MBBS/BDS (General/OBC & Other Categories)**
<Select> **MBBS/ BDS (SC/ST Categories)**

Step 4

Enter all the details of payment as per the fields given on the present screen, all these fields are mandatory to fill for making the Application fee payment. *While entering the Form Number & AIPMT/NEET-2016 Roll No. make sure that you are entering the right/correct form number (allotted during registration on HPU website) and AIPMT/NEET Roll no. which was being allotted to you.* If you have entered the wrong form number or AIPMT/NEET roll no., your payment will not be confirmed on the H.P. University website.

Important Note: *Fees once deposited will not be refunded/adjusted under any circumstances.*

Step 5

Once you **Confirm** the ‘payment details’, a new window will appear on your screen in which three modes of payment are there i.e 1) **Net Banking** 2) **Card Payment** (By Using Debit/Credit Cards of any bank) 3) **Other Payment modes in which Challan is generated** and the applicant has to take the print out of that Challan to the nearest SBI Branch for depositing the Cash. Challan will be accepted only upto 4:00 pm on 20.08.2016.

In case of Net Banking and Card Payment, e-receipt will be generated on the website only in pdf format. Applicants are directed to take print out of that e-receipt and retained for his/her record purpose also.

e-receipt after making payment can also be obtained by visiting the following link:-

<https://www.onlinesbi.com/prelogin/suvidhapaymenthistory.htm>

7. After depositing the fee in the bank, candidates will continue to fill up the ONLINE application form. Thereafter, candidates have to confirm the payment by clicking on the payment confirmation button on the H.P. University website. If the payment is not confirmed wait at least for *8 hours* after making the payment to complete the Application Form. If after 8 hours of depositing the fee payment is not confirmed, **please contact on 0177-2833582 or 0177-2831655**. Candidates must ensure that the print out of the ONLINE application form will only be generated, if the candidate's payments are confirmed.
8. Once the payment will be confirmed, Complete Application Form will be opened on the screen with edit option. Before proceeding further, please make sure that all the fields of the form are filled in correctly in the confirmation screen only then click on the **Submit Button**. **Once the applicant click on the Submit button of his/her application page, he/ she cannot Edit/Change the details entered.**
9. After clicking on '**Submit**' button new window will appear on the Screen displaying full details of the applicant on the pdf format. Take the **print out of the all the three pages of the application form** and then **attach the photocopy of payment receipt with the print-out of the confirmation copy of the application form along with other required relevant documents/certificates**. You must retained the photocopy of the online application form and the fee receipt for future reference also.
10. **Please ensure before sending the print out of the confirmation copy of online application form that:-**
 - (i) The applicant has signed in original the Form at specified place.
 - (ii) The application bears the signature of Parent/Guardian of the candidate at the space specified.
 - (iii) The applicant has been affixed the passport size photograph as already uploaded on the space provided on the application form duly self-attested by the candidate.
11. For sending Computer Generated Confirmation Copy, use any good quality Envelope and write the address given below on it with the quote on the envelope that **"Application Form for Admission to MBBS/BDS Courses-2016"** and then send it by **Speed -Post only, so as to reach on or before 23.08.2016 to :**

**The Deputy Registrar (Entrance Tests)
Room No. 10 Administrative. Block, Ground Floor,
H.P. University, Summer Hill, Shimla – 171 005 (H.P.)**

Note:- *Alternatively, it can be submitted in person in the office of the Assistant Registrar(Entrance Tests) as mentioned above.*

Important Notes:

- ✓ *In case, any candidate sends his/her application form to the Officer other than the designated i.e. The Deputy Registrar (Entrance Tests) H.P. University, Shimla-5, the University will not be held responsible for any consequences.*
- ✓ *Do not make any changes with the pen on the particulars as printed on the print out of the application form. In case of any changes/error the necessary application alongwith fee of Rs. 100/- in the shape of IPO/Bank Draft to be drawn in favour of Finance Officer, H.P.*

University be sent immediately to the Deputy Registrar (Entrance Tests) H.P. University, Shimla-5 so as to reach the same within the prescribed date i.e. 20.08.2016 failing which the particulars as filled in the form will be treated as final.

- ✓ Online application form registered within due date without successful transaction of requisite fee or without completion of ONLINE application form, form of such candidates will be cancelled without any intimation.
- ✓ It will be the entire responsibility of the applicant to fill up the online application form as well as depositing the prescribed fee by way of computer generated challan in any branch of State Bank of India or by using debit/credit card of any bank within the prescribed period and obtain the print out of the online application form which must reach within the prescribed period in the office of the Deputy Registrar (Entrance Tests) H.P. University, Shimla-5.
- Incomplete online application form due to any error committed by the applicant, which does not generate the print out of the application form will summarily rejected. Any wrong or misleading entry including blank column in the online application form or form having without fee will also lead to rejection thereof without assigning any reason.
- For any technical query while filling up online application form, please contact 0177-2833582, 2831655.
- For any other query, please contact on Phone No.0177-2830891, 2833588.

VI. FILLING PARTICULARS ON THE ONLINE APPLICATION FORM AND SENDING THE COMPUTER GENERATED CONFIRMATION COPY OF ONLINE APPLICATION FORM AND CERTIFICATES

1. Particulars to be filled in the online application form:

- (i) The candidate, before submitting the application form online, shall satisfy his/her eligibility to apply for admission to MBBS/BDS courses. The candidate is required to go through the Prospectus carefully and acquaint herself with all requirements with regard to submission of Application Form. The particulars to be filled in the online application form are as under:-

Basic Details – I					
1.	Name of the candidate (exactly as per Matric certificate):				
2.	Father's name (exactly as per Matric certificate):				
3.	Mother's Name(exactly as per Matric certificate)				
4.	Date of Birth				
5.	Gender				
6.	Nationality				
7.	Age as on 31.12.2016	Years	Month	days	
8.	Category applied for:				
9.	Mobile Number				
10.	AIPMT/NEET-2016 Roll No.		Marks Obtained		
	H.P. State Overall Merit Rank		All India Merit Rank		
	H.P. State Reserved Category Merit Rank		All India Reserved category Merit Rank		
11.	Details of Marks in the qualifying examinations: (10+2/B.Sc. or its equivalent)				
	Class	Subject	Marks Obtained	Maximum Marks	Percentage
	10+2 or its equivalent	English			
		Biology/Bio-Technology			
		Chemistry			

		Physics			
		Total			
	B.Sc. or its equivalent	Physics			
		Chemistry			
		Biology(Botany, Zoology)/ Bio-Technology			
		Total:			
Basic Details - II					
12.	Bonafide/Domicile Status:				
	(a)	Are you child of Himachali Bonafide/Domicile (Yes/No)			
	(b)	Are you child of H.P. Govt. employee/Autonomous Bodies wholly or partially financed by the H.P.Govt.(Yes/No)			
13.	Have you passed two exams out of four i.e.8 th , 10 th , 10+1, 10+2from the recognized schools situated in the H.P.State (Yes/No)				
14.	Have you passed Matric or 10+2 exams from Navodaya Schools outside H.P. under ex-change programme: (Yes/No)				
15.	Have you passed two exams out of five i.e. Primary/Middle/10+1/10+2from the recognized schools situated in Backward Area of H.P.(Yes/No)				
16.	Status for claiming exemption for passing two exams out of four i.e.8 th ,10 th , 10+1, 10+2 from the recognized school situated in H.P.State: See Rule IV.3(i) &(iv)				
	(a)	Are you child of serving/retired employee who is/was living outside the State of H.P. due to his/her service/posting in: See Rule IV.3(ii) &(iii) (Centre Govt./Union Territory/Other State Govt./Central Govt. Autonomous Organisation/Semi-Govt. Bodies of Central Govt./Semi-Govt. Bodies of U.T./Semi-Govt. Bodies of Other State Govt./ H.P. Govt.employee/H.P.Undertaking/Autonomous bodies wholly owned by H.P.Govt.)			
	(b)	Name of Department/Organisation:			
	(c)	Are you child of Private Sector/Private Occupation outside H.P. State: (Yes/No)			
	(d)	Are you child of Defence Personnal/Ex-Serviceman: (Yes/No)			
17.	Are you child of Jammu & Kashmir Migrants: (Yes/No)				
18.	Are you child of Tibetan Refugees and sponsored by the Tibetan Govt. in Exile (Yes/No)				
19.	Address for correspondence				
20.	Permanent Home Address:				
21.	Fee Details : SBI Collect Ref.No..... Date Amount.....				

- (ii) Candidate should fill each column of the online application form carefully in order to avoid any error.
- (iii) Candidate should fill his/her name, father's name, and date of birth exactly as per matriculation certificate. Any variation may lead to cancellation of the candidature whenever discovered.
- (iv) Candidate should fill up the name of one specific category very carefully for which he/she belongs in the relevant column of the online application form. The details of the categories are as under: ***(Category once filled will not permitted to be changed under any circumstances, whether the candidate has submitted the documentary proof of the reserved category with the application form)***

Sr. No.	Name of Category
1.	Scheduled Caste
2.	Scheduled Tribe
3.	Other Backward Classes
4.	Children of Ex-Servicemen
5.	Children of Defence Personnel
6.	Ward of Freedom Fighters
7.	Backward Area
8.	Physically Handicapped
9.	Single Girl child
10.	Children of J&K Migrants
11.	Children of Tibetan Refugees
12.	Un-reserved/General

Note: A candidate wishing to be considered for a reserved seat, shall specify one category of reserved seat for which he/she applied for in his/her application form. He/she will not be permitted to change the category once filled in his/her application form. Provided further that this will not prejudice his/her case for being selected against un-reserved/General seats by virtue of his/her merit.

- (v) No request for change of particulars once filled in by the candidate in the application form will be entertained under any circumstances.

2.(a) Procedure of sending application form/confirmation copy: Follow the instructions to take the print out of the computer generated confirmation copy of the application form and write the address of the designated Officer of the University on any good quality A5 size envelope for sending said application form along with required relevant documents/certificate as mentioned at clause VI.2(b) hereinafter to the **Deputy Registrar (Entrance Tests) Room No. 10 Administrative. Block, Ground Floor, H.P. University, Summer Hill, Shimla-171 005 (H.P.) Alternatively, it can be submitted in person in the office of the Deputy Registrar (Entrance Tests) as mentioned above.** Before sending the said application form to the University, candidate must retain photocopies of the application form for his/her future reference. In case, any candidate sends his/her application form to the Officer other than the designated officer as mentioned above, the Entrance Tests Section of the University shall not be held responsible.

Note:- In case, any document/certificate is left to attach with the form, the same be brought on the day of counselling and the applicant must send the print-out of online application form to the aforesaid designated officer without any delay.

(b). **The confirmation copy of the computer generated online application form for admission to MBBS/BDS courses must be submitted by the candidates alongwith photocopies of the following certificates/documents duly self-attested by the candidates , so as to reach on or before within the prescribed date:-**

- (i) Admit Card issued by the CBSE for NEET- I & II-2016 .
- (ii) Details marks card of NEET-I & II-2016 with merit ranks.
- (iii) A certificate of having passed the qualifying examination i.e. 10+2 or its equivalent examination as mentioned under para-4 of “Eligibility and Qualifications ”.
- (iv) Detail marks sheet of 10+2 or its equivalent examination.
- (v) A certificate of good conduct/character from the Principal of the School/College where the candidate studied last as per **Appendix A-18** followed by a separate latest Character certificate from the Tehsildar/Sub-Divisional Magistrate of the area concerned. In the case of candidates already admitted in BDS course in H.P. Govt. Dental College, Shimla or any other private dental college of the State, they shall have to produce character-cum-NOC from the Principal of the concerned College, failing which their admission can be withheld.
- (vi) A certificate of having passed the Primary (**in case of backward Area Category**) School examination from the recognized institution showing the place of institution located, if applicable.
- (vii) A copy of Matriculation/Higher Secondary Part-I/ Indian School Certificate showing the date of birth. No other certificate in respect of the date of birth will be entertained.
- (viii) Copies of certificates of having passed the Middle/Matric/+1/+2 or its equivalent examinations from the recognized Schools showing therein the place of School situated for determining the condition of passing two exams from the schools) situated in the State of H.P. as per eligibility criteria of the prospectus, as applicable. In case the candidate has not passed his/her 8th & +1 examinations from the recognized Boards, he/she may obtain the certificate to this effect from the Principal of the concerned School(s).
- (i) A certificate of being a Bonafide Resident of Himachal Pradesh from the Sub-Divisional Magistrate/Executive Magistrate/Tehsildar of the area concerned only to which the father/guardian of the candidate belongs, on the prescribed proforma printed and attached in the prospectus (**Appendix-A-1**).

Note : It should be signed not countersigned. Permanent address of parents/guardian as shown in application form would be considered to be permanent residence of applicant's parents/guardian.

OR

In case the Children of Government employees, a certificate from the Head of Office/Department to the effect that their fathers/mothers are in employment in Himachal Pradesh Government is required to be submitted. In case of the employees of Corporation, Semi-Government, the employment certificate must be countersigned by the Sub-Divisional Magistrate/Executive Magistrate/Tehsildar of the area concerned.

- (x) In case of candidate seeking admission against reserved seats for SC/ST/OBC/Ward of Freedom Fighters/Children of Ex-servicemen/Children of Defence Personnel/Backward Area/Physically Handicapped /Single Girl Child/Children of J & K Migrants and Children of Tibetan Refugees, a certificate to this effect as per his/her applicability from the competent authority is required to be submitted on the prescribed formats as given in the prospectus at **(Appendix A-2 to A-11)**

Note: *HP Bonafide/ SC/ST certificates should be issued on or after 1.1.2010 by the competent authority and in the case of other reserved categories i.e. Other Backward Classes/Ward of Freedom Fighters/Children of Ex-servicemen/Children of Defence Personnel/Backward Area/Physically Handicapped persons/Children of J & K migrants and children of Tibetan Refugees, the certificates should be issued on or after 1.1.2016 by the competent authority concerned .*

- (xi) A certificate of Central Govt. employees including U.T. Employees/Other State Government Employees and Employees of Autonomous Organizations/ Semi-Government Bodies of Central Government and Other State Governments who are living outside the Himachal Pradesh on account of their service for claiming exemption of passing two exams outside the state of their wards, issued by the Head of Department/Organization as per **Appendix A-12 (original)**
- (xii) A certificate of H.P. Govt. Employees/Employees of wholly owned H.P. Government Undertakings/Autonomous Bodies who are living outside the state of H.P. on account of their service for claiming of exemption of passing two exams outside the state of HP, issued by the Head of Deptt. as per **Appendix A-13 (original)**
- (xiii) A certificate of private sector employees who are leaving outside the Himachal Pradesh on account of their service for claiming exemption of passing two exams outside the state of their wards, issued by the Head of Organization/institution as per **Appendix A-14 (original)**
- (xiv) A certificate of father /mother of the candidate who are leaving out side the State of Himachal Pradesh on account of private occupation/business for claiming exemption of passing two exams outside the state of their wards, issued by the Tehsildar / Sub -Divisional Magistrate of the area concerned as per **Appendix A-15 (original)**
- (xv) A copy of equivalence certificate issued by the H.P. Board of School Education, Dharamshala in the case of candidate having passed their 10+2 examinations other than H.P. Board of School Education , Dharamshala/ CBSE/ICSE.
- (xvi) Affidavit on plain paper indicating that the advantage of Domicile State is being taken in Himachal Pradesh only and nowhere else as per Specimen attached at **Appendix A-16 (original)** .
- (xvii) One copy of passport size colour photograph be brought on the day of counselling.

Note:

- (i) *All the original Certificates will be required for verification by the Counselling Committee.*
- (ii) *The documents regarding anti-ragging measure as per Appendix A-19 and A-20 will be submitted by the candidate at the time of admission in the concerned college.*
- (iii) *Doubtful certificates will be got verified through the intelligence source or department concerned and if found wrong, will render the student liable to be removed from the college as well as suitable legal action.*

- (iv) *The Application Form and documents/certificates attached therewith will not be returned in any case.*
- (v) *The application form and documents of any kind received after the specified date will not be entertained.*
- (vi) *The candidates who will not applied online within stipulated period to the Deputy Registrar, (Entrance Tests) H.P. University, Summer Hill, Shimla-5, their candidature for admission shall not be considered under any circumstances, even if, they qualified the NEET-I & II-2016 .*

VII . MERIT LIST AND ADMISSION PROCEDURE

1. H.P. University will draw and notify a combined as well as category –wise merit list on the basis of State /All India merit ranking of NEET-I & II-2016 of the qualified candidates who have submitted their online application form complete in all respects within stipulated period as mentioned in the prospectus. The new ranks in order of merit will be assigned to the candidates in the merit list notified by the University for admission to MBBS/BDS courses in Govt. Medical/Dental Colleges including private un-aided Medical/Dental Colleges for filling up 85% and 50% seats under State Quota and Management Quota seats in private un-aided Medical/Dental Colleges. The said merit list will be available on the University Website www.hpuniv.in. The candidates are advised to check their new merit rank and attend the counselling as per schedule to be notified with the merit list separately.
2. The candidates will be considered in order of merit drawn by the H.P. University for admission to MBBS/BDS courses under State/Management Quota in Govt. Medical/Dental Colleges including private Dental Medical/Colleges, as the case may be, subject to fulfillment of eligibility criteria of the prospectus. Provided further, that the candidates who do not fulfill the prescribed eligibility criteria for State Quota seats will be considered in order of merit under management quota seats only in private medical/dental colleges, if otherwise they are interested.

VIII. COUNSELLING SCHEDULE AND ADMISSION

1. There will be a Counselling system to allot the available seats in order of merit-cum-choice of the candidates by personal appearance as per combined as well as category-wise merit list of the qualified candidates drawn by the H.P. University on the basis of State/All India merit of NEET-I & II-2016 of those qualified candidates who have submitted their application forms online successfully with requisite fee to the H.P. University within the stipulated period which will be made available on the University Website www.hpuniv.in. The admission process in the Medical/Dental colleges including private Medical/ Dental Colleges (State & Management Quota) will be completed within the schedule to be notified separately through a Counselling Committee constituted by the Government of Himachal Pradesh under the Chairmanship of the Director Medical Education & Research, H.P. Shimla-9. All the Principals of the Medical/Dental Colleges including Joint/Additional Director (Admn) Directorate of Medical Education & Research, HP are its members and an officer of the University is its Member Secretary. The counselling of the candidates as per new merit ranks assigned on the merit drawn by the H.P. University will be held as per following schedule **in the H.P. University Auditorium Summer Hill Shimla-5**. The candidates are directed to check their new merit rank as well as their exact date of Counseling on the University Website www.hpuniv.in and to make themselves present in the counselling accordingly. **No separate call letters will be**

sent to the candidates for attending the Counselling. They must bring in original documents/certificates as mentioned at clause VI.2(b) of the prospectus.

Note: Candidates who do not fulfill the eligibility criteria prescribed for State Quota Seats, will be considered only for Management Quota seats on the basis of All India merit of NEET-I&II-2016, if otherwise they are interested,.

1. SCHEDULE FOR FIRST ROUND OF COUNSELLING VENUE: H.P. UNIVERSITY AUDITORIUM , SUMMER HILL SHIMLA – 171005			
Date & Time	Day	Description of Category	New Merit Ranks assigned in the merit list drawn by H.P. University
		(i) General Combined merit of all categories (General & Reserved) (ii) Physically Handicapped) (iii) Children of Tibetan Refugees (iv) Children of J&K Migrants <i>Note : The remaining qualified candidates of the categories i.e. (ii) to (iv) as mentioned above will be attended the counselling as per their General Combined Merit Rank .</i>	<i>To be notified separately after the receipt of the complete counselling/admission schedule from the Hon'ble Supreme Court/Govt. of India and the same will be uploaded on the University & Director Medical Education & Research Websites: www.hpuniv.in & www.hp.gov.in/hpdmer, therefore, the candidates are advised to remain in touch with the aforesaid Websites regularly.</i>
		General Combined merit of all categories (General and Reserved)	
		General Combined merit of all categories (General and Reserved)	
2. SCHEDULE FOR SECOND ROUND OF COUNSELLING VENUE: H.P. UNIVERSITY AUDITORIUM , SUMMER HILL SHIMLA – 171005			
		The candidates of the waiting list and candidates required for shifting on the basis of first round of counseling as per their option of the course/college will be entitled for attending the 2 nd round of counselling and subject to availability of seats for filling up vacant/drop-out seats in order of merit in Medical/Dental colleges including private dental colleges, as the case may be. The list of such candidates will be uploaded on the University website: www.hpuniv.in . The candidates are advised to check their name in this list and make themselves present in the counselling. In case of any doubt/enquiry the candidate should personally or telephonically contact the Entrance Tests Section of the H.P. University well before the aforesaid counseling, so that they may not loose their chance for admission. For any query, please contact 0177-2830891, 0177-2833587 & 2833588. Note: No separate call letters will be sent to the candidates .	

		<p>Note: After conducted the counselling, the vacant/drop-out/casual vacancies, if any, shall be filled up in order of merit-cum-choice of the college/course from the wait listed candidates or by way of shifting, as the case may be. The shifting from one college to another will be applicable in the case of Govt. Medical/Dental Colleges only strictly in order of merit-cum-choice of the course/college. The lists of such candidates alongwith call/admission letters will be uploaded on the University Website www.hpuniv.in from time to time for which candidates can be informed telephonically. The candidates are advised to remain in touch with the H.P. University website regularly as well as with the telephonic calls upto the last closing date of admission which will be notified separately and University shall no way be responsible for non-communication in this regard. Note: No separate call letters will be sent to the candidates.</p>
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2. In case of unavoidable reasons, the candidate is unable to appear in the counselling in person, he/she may depute an authorized person to convey his/her choice of the course/college with a letter of authority as given at the end of the Application Form, failing which his/her claim for admission will be cancelled/forfeited. The Committee will also prepare a waiting list for filling up vacant seats in order of merit in the college concerned.
3. The final eligibility of the candidates will be determined by the counselling Committee after verification of the original documents. However, it will be the entire responsibility of the candidates concerned to supply correct and authenticated information on the online Application form. The Application Forms of ineligible candidates will be rejected. No request for change of category once opted/filled in the online Application Form will be entertained under any circumstances. It is further clarified that the candidates are allowed to appear in the counselling provisionally and as far as their final eligibility is concerned and the University shall, in no way be responsible, if they are found to be ineligible later, leading to cancellation of their merit or any other consequence emanating from the same. It will be the entire responsibility of the Principal of the college concerned to admit the eligible candidates to the course, therefore, before admitting the candidates, the Principal of the college concerned will also check the final eligibility of each candidate as per provisions of the prospectus. Candidates must satisfy himself/herself about the prescribed eligibility criteria of the prospectus before taking admission to the course. In the event of his/her ineligibility to be detected at later stage, her candidature shall liable to be cancelled without any notice. Any wrong or misleading entry or documentation in the form will lead to the rejection of the candidature at any stage without assigning any reason for which the candidates(s) would be solely responsible.
4. The candidates are advised to remain in touch with the process of counselling schedule right from display of merit list as given in the prospectus which will be available on the Website www.hpuniv.in. In case of any doubt in this regard, they may clear it telephonically on Phone No. 0177-2830891, 0177-2833588 or personally from the Entrance Tests Section of the University. If doubt still persists, they may report for seeking clarification on the very first day of the counselling in order to avoid their losing the chance for admission. Candidates are further advised to remain in touch continuously with each process of admission with

University website www.hpuniv.in right from first round of counseling till the completion of admission process as per schedule.

5. The shifting from one Govt. Medical College to another and one private dental Colleges to another private dental colleges against vacant seats, if any, in order of merit-cum-choice of the college/courses will be made during the 2nd round/subsequent round of counselling, as the case, may be. The interested candidates may clearly mentioned their choice of colleges/ courses in order of preference in the application form during the course of counseling.
6. The candidate who brings incomplete documents/certificate(s) at the time of counseling, his/her candidature is liable to be rejected without any notice there and then by the counselling committee. However, the counselling committee reserves the right to take the decision in this regard taking into account the circumstances of the case and in admission process, the decision of the counseling committee shall be final.
7. The candidates selected/sponsored for admission to MBBS/BDS courses will be issued admission letters which will be uploaded on the University website www.hpuniv.in on the next day of the counseling. The candidates are required to download the said letters and report for admission to the concerned Principal of the Medical/Dental Colleges within the stipulated period. In case any candidates does not download his/her admission letter from the website, the University/Counselling Committee will not be responsible. The lists of selected/sponsored candidates will also be uploaded on the University website from time to time.

IX. MEDICAL EXAMINATION & REGISTRATION

1. The selected candidates will be called for medical examination and verification of the documents attached to the original application in the Medical / Dental College on their own expenses.
2. The students who take admission in MBBS / BDS courses should get vaccinated with anti-hepatitis-B themselves at their own expenses and they are required to do so within 6 months from the date of their admission in the respective courses.
3. The standard of physical fitness will be as prescribed in **Appendix-A-17** if declared unfit he/she will not be admitted in the College prescribed form of physical fitness is available with the college office.
4. If the selected candidate does not join the college by the stipulated date and complete the Medical Examination etc. as laid down in the prescribed form he/she will not have any claim for the allotted seat, which will then be offered to the next candidate on the merit list.
5. Every candidate coming from other Universities/Boards for admission to 1st year MBBS/BDS courses in the Colleges has to produce migration certificate at the time of admission.
6. Soon after the admission in the Medical / Dental College the students will get themselves registered on payment of prescribed fee with the University of Himachal Pradesh.
7. If a candidate is admitted on the basis of application form but at a subsequent time if it is, discovered that any of the statement was false, the student shall be removed from the College and all the fees and other dues paid shall be confiscated. Any

further action against the candidate and his/her guardian that may be considered suitable may also be taken.

X (A) MIGRATION

The interested students may refer the rules of the Himachal Pradesh University and rules laid down by the Medical Council of India/Dental Council of India from time to time. Only those students can seek migration who fulfills other eligibility conditions of the Himachal Pradesh University/Medical Council of India/Dental Council of India. For migration approval of the competent authorities shall be procured through the Director Medical education & Research, H.P.

(B) COLLEGE SESSION

Academic Session is as follows :

- (i) MBBS / BDS : 1st Sept. to 31st July

(C) COLLEGE VACATIONS

- (i) Winter closing Institutions : Summer closing Institutions
 Winter : 1st January to 28th February : 1st January to 15th January
 Summer : 17th July to 31st July : 1st June to 31st August

Note : The vacations are divided into two parts 50% students work during each part of vacation of one month / one week.

XI. FEES AND SUBSCRIPTION

1. (a) For Govt. Institutions :

Newly admitted students must pay their fees in full within the prescribed period, which will be notified by the College office. No student's name will be enlisted in attendance register unless he/she has paid the prescribed fees. The seat of the student, who does not pay the fees within the prescribed period, shall be declared vacant and filled by admitting another candidate on the waiting list.

1st Year MBBS/BDS	Rs. Per Annum
Tuition fee	30,000.00
Admission fee	3,000.00
Student Fund	3,000.00
Medical Fund	2,000.00
Security (refundable)	5,000.00
Dilapidated Fund	2,000.00
Total	45,000.00
For NRI candidates	
MBBS course	US \$ 16000.00
BDS course	US \$ 10000.00
	Or equivalent in Rupees P.A.
2nd Year MBBS/BDS	Rs. Per Annum
Tuition fee	30,000.00
Student Fund	3,000.00
Medical Fund	2,000.00
Dilapidated Fund	2,000.00
Total	37,000.00

For NRI candidates

MBBS course	US \$ 16000.00
BDS course	US \$ 10000.00
	Or equivalent in Rupees P.A.

3rd Year MBBS/BDS

	Rs. Per Annum
Tuition fee	30,000.00
Student Fund	3,000.00
Medical Fund	2,000.00
Dilapidated Fund	2,000.00
Total	37,000.00

For NRI candidates

MBBS course	US \$ 16000.00
BDS course	US \$ 10000.00
	Or equivalent in Rupees P.A.

4th Year MBBS/BDS

	Rs. Per Annum
Tuition fee	30,000.00
Student Fund	3,000.00
Medical Fund	2,000.00
Dilapidated Fund	2,000.00
Total	37,000.00

For NRI candidates

MBBS course	US \$ 16000.00
BDS course	US \$ 10000.00
	Or equivalent in Rupees P.A.

5th Year MBBS

	Rs. Per Annum
Tuition fee	30,000.00
Student Fund	3,000.00
Medical Fund	2,000.00
Dilapidated Fund	2,000.00
Total	37,000.00

For NRI candidates

MBBS course	US \$ 16000.00
	Or equivalent in Rupees P.A.

Hostel Fees MBBS:

Rent	7,200.00
Electricity & Water Charges	6,000.00
Utensils	2,000.00
Mess Servant Charges	3,000.00
Common Room Fund	2,000.00
Student Fund	2,000.00
Dilapidated Fund	2,000.00
TOTAL	24,200.00

➤ *Hostel Security (refundable) of Rs. 3,000.00 to be charged only once.*

Note(i) As per Govt. Notification No.HFW-B(B)12-4/2013 dated 30.10.2013 no tuition fee will be charged from BPL family students in the MBBS course in Govt. Medical Colleges. However, candidates belonging to BPL family are required to be submit latest BPL certificate at the time of depositing of fee (per annum).

- (ii) : Fees structure as mentioned above is provisional which can be increased by the Govt. and the same will be applicable.

(b) Fee Structure for BDS Course in Private Dental Colleges:

State Quota:	Rs. 75,000 Per Annum
Management Quota:	Rs.2,50,000/- Per Annum

Note: The above fee structure is subject to any change by the Govt. of H.P.

1. Fees will be charged for full calendar month and not any part thereof. The total College and Hostel fees will be paid in two installments in the Month of March and September or as notified or of the 2nd, 3rd, 4th and 5th year students except newly admitted first year students. The first installment of College fees will consist of half of the tuition fee and all the private charges and the second installment will be charged with the remaining half of the tuition fees. The first installment of hostel fees will be charged half of the hostel fees inclusive of electricity and water charges and heating charges plus the remaining other charges in full. Second installment will consist of the hostel remaining fees inclusive of electricity and water charges plus heating charges.
2. The fee should be deposited by 15th of the month in which it becomes payable without the late fee and upto the last day of the month with late fee of Rs. 10/- per day. No notice will be displayed for depositing the College/Hostel fees and it will be students, responsibility to pay the dues in time. Failure to pay all fees and other dues in full by the last of month by which they are payable shall automatically entail removal of the students name from the roll. He/she however may be re-admitted on payment of arrears of fees plus re-admission for of Rs. 500/-. The Principal is however, empowered to grant exemption of fine in deserving cases.

Note:- Should the last day fall on Sunday or a holiday the fees shall be payable on the next working day.

3. Fees once paid shall not be refunded but in the case of students who are prevented by illness or for other reasons beyond their control from attending the College in the year for which they paid usual fees, the Principal may direct that the whole or the part of the amount of fees shall not be again paid for the year in which such students joined the College.
 - a) Regarding refund of fee in the event of shifting/migration of students from one institution of other institution, it will be refunded/adjusted in all Govt. and private institutions provided such shifting/migration takes place within the stipulated last date of admission i.e. before 30th September.
 - b) After the close of the stipulated date of admission, no refund shall be allowed in the case of shifting/leave of student from any of the institutions unless the resultant vacancy is filled by the institution.
 - c) Regarding collection of the fee for the entire course i.e. for all years, the educational institutions will only charge prescribed fee for one year/semester if the institution feels that any of the student who has been admitted to **BDS**

course may leave in midstream, then at most, it is required that the student give a bank guarantee to cover the balance fee for the whole course and the institution shall have the right to encash such bank guarantee, if the student leave in the midstream. The said Bank Guarantee is to be given at the time of admission in the concerned college and if candidate(s) fails to furnish the bank guarantee, his/her admission will be made provisionally subject to furnishing the said bank guarantee within 15 days from the date of admission and only thereafter, his/her admission will be regularized.

- d) In case candidate already admitted in Dental College in the State of H.P. and now opting MBBS seats, he/she should deposited the fee of the remaining course of BDS and should have produced character-cum-NOC from the principal of the concerned Dental College at the time of counselling.
4. The student seeking admission first time in the hostel in Govt. Medical/Dental Colleges shall pay the room rent from the month of admission at the rate of Rs. 50/- per mensum alongwith the caution money of Rs.250/- for admission to the hostel.
5. The rules pertaining to the non-payment of College fees apply to the non-payment of room rent as well with the difference that the re-admission fees for hostel will be Rs. 500/-. The room rent once paid shall not be refunded on any account.
6. In addition to fee prescribed above an admission fee of Rs. 25/- per head will be charged from all migrants, after passing the First Professional MBBS Examination/first year BDS examination recognized by the Medical Council/Dental Council of India and from those who leave the College and are re-admitted afterwards.
7. A remanded student including the final year will be charged a remand fee including practical fee and hospital fee, if any, of Rs.1000/- per subject in Govt. Institutions and Rs. 3000/- per subject in private un-aided Dental Colleges.
8. Securities not claimed within two years after the student has left the College will lapse to the Rogi Kalyan Samity Funds after deducting their dues from the amount, if any, recoverable on account of arrears unpaid hostel/college fees or any other charges.

XII. COURSES OF STUDIES AND EXAMINATIONS

- (A) MBBS:-** Every student shall under go a period of certified study extending over 4½ academic years divided into 9 semesters (i.e. of 6 months each) from the date of commencement of his study for the subjects comprising the medical curriculum to the date of completion of examination and followed by one year compulsory rotatory internship. Each semester will consists of approximately 120 teaching days of 8 hours each college working time, including one hour lunch. The period of 4½ years is divided in three phases as follows:-

First Professional: In the second semester of Phase 1 training, in the subjects of Anatomy, Physiology and Biochemistry.

Second Professional: In the fifth semester of Phase II training, in the subject of Pathology, Microbiology, Pharmacology and Forensic Medicine.

Third Professional: Part-I . In the seventh semester of Phase II, in the subject of Ophthalmology, Oto-rhino-laryngolgy and Community Medicine.

Third Professional : Part-II (Final Professional) at the end of Phase III training in the subject of Medicine, Surgery, OBG and Pediatrics 9th semester.

The course of study for MBBS Degree examination will be according to rules and regulations of Himachal Pradesh University. Results of all University examinations shall be declared before the start of teaching for next semester.

Note : Candidates shall be eligible for a degree of MBBS only after they have Satisfactorily Completed prescribed course and internship training.

- (B) B.D.S:-** The course of study of BDS Degree examination will be according to rules and regulations of Himachal Pradesh University. At present the BDS course consists of four annual examinations i.e. 1st, 2nd, 3rd and final BDS examination.

Every candidate will be required to attend the minimum prescribed period of training as well as minimum prescribed percentage of practical lectures, clinicals etc; in each subject as per Rules of HPU. In case, he/she falls shorts of the prescribed period of training or required percentage of lectures, practicals and clinicals, he /she will not be eligible to appear in the particular professional examination.

Note : Candidates shall be eligible for a degree of BDS only after they have satisfactorily completed prescribed course.

XIII. SCHOLARSHIPS/PRIZES

The following stipends and merit scholarships are sanctioned by the Himachal Pradesh Government for students in the college:-

- 1) The students belonging to Antodaya Pariwar/IRDP are entitled for an annual financial assistance of worth Rs.5000/- and Rs.1200/- for hostlers on the production of Antodaya Pariwar Card/IRDP Certificate issued by the competent authority.
 - 2) A Gold Medal Prize in the name of “Dr. Devi Chand Memorial Prize “ will be awarded every year by the Himachal Pradesh University to the student standing first in Medicine in Final MBBS Examination in IGMC, Shimla.
 - 3) Dr. Devi Chand Memorial Oration” will be organised by the College every year on the occasion of annual day. The intellectual of National / International fame will be invited to participate therein, in IGMC, Shimla.
 - 4) Tribhuvannaath Memorial Grant Trust USA Scholarship will be granted to the MBBS students in IGMC, Shimla who stood Ist in Ist, 2nd, 3rd Prof. (Part-I) & Third Prof.(Part-II) H.P. University Examination.
 - 5) Scholarships in the form of Prize of academic incentive will be awarded by Mr. M..M. Walia and Dr. (Mrs.) S.J. Walia in the memory of their late son Sapan Walia for standing First, Second, and Third in First and Second Professional MBBS examination for a duration of 18 months in the value of Rs.300/-, Rs 200/- and Rs 100/-P.M. respectively. Recipient students must have passed his/her Ist and IInd Prof. MBBS (Annual) examination in first attempt. This scholarship/prize recipient will have no bar for getting any other merit/State stipend/scholarship in IGMC, Shimla.
- 13) (i) A scholarship worth Rs. 1000/- will be awarded to the each student getting 1st position in the 1st, 2nd, 3rd, 4th and final year of the BDS examinations in the HP Government Dental College, Shimla by Sh. Deepak Joshi, Jai Ambay Crusher, Man Pul, Tehsil Nadaun Distt. Hamirpur. This prize recipient has no bar for getting any other merit/state stipend/scholarship.

- (ii) A scholarship worth Rs. 1000/- will be awarded to the student getting highest marks in the subject of pedodontics of BDS examination in the HP Government Dental College, Shimla by Nirmala Sharma, Shri Anand, F-III-41, Nabha Estate, Shimla-4. This prize recipient has no bar for getting any other merit/state stipend/scholarship.

Note: No student will be eligible to draw more than one stipend/scholarship /financial assistance etc., except merit scholarship of the College, if any. The loans taken from the bank will not be included in this financial assistance. The stipend/scholarship or a student taking loan from the bank will not be discontinued.

XIV. INTERNSHIP STIPENDS

(A) MBBS / BDS

The students who pass their M.B.B.S. Examination from IGMCM, Dr. R.P.G.M.C. Kangra and H.P. Govt. Dental College Shimla shall undergo internship training in the College hospitals as also in the hospitals situated in Himachal Pradesh recognised for imparting this training by the Medical Council of India/Dental Council of India will be eligible for the stipend at the rate of Rs. 8,000/- per month, fixed with facility of unfurnished free hostel accommodation with water and electricity. These stipends will be granted for a period of 12 months only.

- (B)** The students coming from other Medical Colleges and going out from I.G.M.C, Dr. R.P.G.M.C. Kangra will not be eligible for the stipend. The former, however, will be eligible to rent free hostel accommodation subject to its availability.

XV. COLLEGE COUNCIL

There is a College and Hospital Council with Principal as its President. The Council is purely an advisory body to assist the Principal in internal administration.

XVI. GENERAL DISCIPLINARY RULES

Following rules will be taken into consideration while granting internal assessment in various examination by the Head of the Departments.

Attendance:

Every student is required to attend punctually at the hours notified for lectures and practical classes. A student who is late may not be allowed to enter the lecture theatre of practical hall. If the student does not attend classes continuously for one month without information / valid reason his/her admission will stand cancelled.

Ragging:

Every student of the College is informed that under the orders of the Hon'ble Court of Himachal Pradesh and the rules framed by the University there under vide Statute 23-A ragging is completely prohibited. Any student found involved in ragging will be summarily expelled from the College and legal proceedings under Criminal law shall be initiated against him/her. Further an affidavit has to be given by the student and his parents/local guardian that he will not indulge in ragging at the time of his/her admission and thereafter during his/her tenure of complete MBBS/BDS course.

- (a)** It is for information that ragging incidents were occurred in Dr. R.P. Govt. Medical College, Kangra at Tanda on 6th and 7th March 2009 and in Indira Gandhi Medical College, Shimla on 19th and 20th March 2009. The following action has been taken by the concerned Principal of the respective Colleges :-

(i) Dr. R.P. GOVT. MEDICAL COLLEGE KANGRA AT TANDA.

1. Mukul Sharma S/o Sh. Anoop Sharma (Students of 2007 batch) has been expelled from the Hostel as well as from the College for four Semesters (Each Semester of Six Months).
2. Ajay Kumar Verma S/o Sh. Dharam Chand Verma Intern(Batch 2003) has been expelled from the Hostel as well as from the College and his internship for four Semesters (Each Semester of Six Months).
3. Naveen Verma S/o Sh. Prem Singh Verma (Student of 2007 batch) has been expelled from the Hostel as well as from the College for four Semesters (Each Semester of Six Months).
4. Abhinav Verma S/o Sh. Davinder Verma (Student of 2007) has been expelled from the Hostel as well as from the College for four Semesters (Each Semester of Six Months).
5. Dr. Pradeep Bansal, Warden 1st year boys hostel has been suspended with immediate effect.
6. Sh. Deepak Verma, Hostel Manager has been suspended with immediate effect.

(ii) INDIRA GANDHI MEDICAL COLLEGE, SHIMLA.

Mr. Nikhil Verma and Mr. Sushant Sharma interns are :

- (i) expelled from the Hostel for the entire period of their internship training.
- (ii) suspended from internship training for a period of Six Months and put them on conduct probation during the period of Suspension.
- (iii) a fine of Rs. 1000/- each imposed upon the interns.

(b) In case of ragging incident in the college premises noticed by any student, he/she can report the matter either to the Principal of the concerned college or to the following authorities :

1. Vice Chancellor, Himachal Pradesh University, Shimla - 171005: E-mail: vc_hpu@hotmail.com
Phone : 0177-2831363
2. Add. Chief Secy. (Health) to the Govt. of H.P., Shimla - 171002: E-mail: healthsecy-hp@nic.in
Phone : 0177-2621867
3. Director Medical Education & Research, H.P., Shimla - 171 009: Phone:0177-2620733
4. Registrar, Himachal Pradesh University, Shimla - 171005: Phone : 0177-2830912
5. Principal, Indira Gandhi Medical College, Shimla-171001: Phone : 0177-2804251
Mobile : 94180-25148
6. Principal Dr. R.P.Govt. Medical College, Kangra at Tanda: Phone : 01892-267115
Mobile: 94180-22382
7. Principal, H.P. Govt. Dental College, Shimla – 171001: Phone:0177-2658838
Mobile: 94180-24220
8. Principal, Himachal Dental College, Sunder Nagar: Phone:01907-267183
Mobile:98160-46368
9. Principal, MNDAV Dental College, Tatul (Solan): Phone:01792-252809
Mobile: 098053-45331

10. Principal Bhojia Dental College, Budh (Nalagarh):
 Phone:01792-261609
 Phone:01795-246921
 Phone: 094172-00001
11. Principal, Himachal Institute of Dental Science,
 Paonta Sahib:
 Phone : 01704-223726
 Mobile:92185-50007
12. National Helpline (Toll Free):
 1800 - 180 - 1555 - 222

Class Room:

- (i) Immediately after assembly of the class the roll will be called and absence of any student noted. Any student misbehaving in the class be reported to the Principal for further necessary action
- (ii) Students are not permitted to remain in the lecture room except *at the prescribed hours of the lecture.*

Examination:

- (i) *Students are not allowed* to take into the examination hall text books, notes or manuscript of any kind.
- (ii) Any student found infringing the rules or having recourse to unfair means will be expelled from the examination and the matter reported to the Principal for taking further action.

Leave:

- (i) No leave will be granted when examination is due.
- (ii) In all cases leave taken will be at the students own risk so far as the percentage of attendance is concerned and even medical certificate will not condone a deficiency in attendance for a University examination.
- (iii) Students must not leave the station without the permission of the Principal.

Books:

- (i) Every student shall provide himself/herself with all the prescribed text books and other necessary appliances.
- (ii) Every student to whom books or other property of the Government are entrusted shall be held responsible for their preservation good condition and in the event of their being lost or damaged shall be required to replace them or defray their cost.
- (iii) Any student breaking or damaging and college property shall be required to pay the cost to repairs or replacement. In case of wilful damage he/she shall be punished as the Principal may deem fit.

Correspondence:

- (i) Students are forbidden to address any higher authority direct. Any communication intended for such higher authority must be submitted through the Principal who will forward it, if he considers it desirable. It will not be binding upon Principal that he must forward all such applications.
- (ii) Every student desirous of addressing the Principal by letter must do so separately. Joint applications are entirely prohibited and will not receive attention.
- (iii) Any student wishing to make a representation on any subject has the right to direct access to the Principal during the College hours.

- (i) The Principal/Professors and the staff are accessible for the consideration of difficulties and grievances of student and will be always pleased to hear them and give advice.

Miscellaneous:

- (i) Every student will wish his teacher on the occasion of his first meeting in the College or outside.
- (ii) Students are required to observe order and quietness at all times in the College.
- (iii) No game of any sort to be played during the hours allotted to lectures or class.
- (iv) Smoking and use of liquor within the College premises including Hostel is prohibited, and the defaulter will be rusticated.
- (v) All irregularities, neglect of duties and breach of discipline are to be brought to the notice of the Principle by the Professors under whom the students are working.
- (vi) In dealing with any offence in College /Hostel , the Principal may decide whether it is to be met with: any apology, verbal or written, or fine or suspension of scholarship or expulsion from the College/Hostel.

The Principal is competent to remit the fine imposed by him.

- (i) The decision of the Principal in all cases shall be final.
- (ii) Woman students are required to wear simple dress in the College. Use of gaudy dress is prohibited.
- (iii) All students must provide themselves with washable white coats which shall be worn while working in the college laboratories or hospital departments, with embodied or separate small name plate.
- (iv) No association can be formed in the College without prior permission of the head of institution.
- (v) No student is permitted to write anything on the blackboard unless asked by the teachers to do so.
- (vi) Student should not take part in politics.

XVII. COLLEGE SPORTS

Arrangements will be made for sports and games according to the season and facilities available at respective college.

XVIII. STUDENTS ASSOCIATION

The Students Association may be organised with the approval of the Principal to promote the cultural and extra-academic activities of the students.

XIX. LIBRARY RULES

There is a library maintained by the college for the students/staff. The member of the library shall abide by the library Rules, approved by the Principal from time to time available with College library.

XX. COLLEGE HOSTELS RULES

In IGMCM, Shimla there are 2 set of hostel viz (BHABA), (RAMAN) AND Girls Hostels maintained by the College and the BDS students of Govt. Dental College, Shimla are also provided hostel accommodation in these hostel. Every hostler shall abide by the Hostel Rules as may be approved by the Principal of respective Institution from time to time.

Note: 1. Hostel facilities will be provided, if available.

2. Those who join hostel have to deposit Rs. 3000/- in advance for mess charges in addition to all other charges as shown in the prospectus.

Hostel facilities will also be available for students selected for Dr. Rajendra Prasad Govt. Medical College, Kangra, Himachal Dental College, (Private) Sunder Nagar, M.N.D.A.V. Dental College(Private),Tatul(Solan), Bhojia Dental College and Hospital(Private) Budh(Nalagarh) and Himachal Institute of Dental Sciences, Paonta Sahib.

XXI. SOME DONT'S

- (1) Do not interfere with the electric installations of the hostel.
- (2) Do not keep any electrical appliance namely radio sets and room heaters etc.
- (3) Do not indulge in un-authorised meeting, acrimonious discussions and controversial debates with the hostel premises.
- (4) Do not keep any jewellery, valuable articles or large sums of money in your room.
- (5) Do not allow the electric light to burn when the room is not occupied and the water tap to run unnecessarily. It is wasteful.
- (6) Do not be absent from the hostel after night roll call. It is a serious offence which may cause expulsion from the hostel.
- (7) Do not keep any arms or incendiary articles. It is dangerous to the fellow residents.
- (8) Do not use any kerosene stove or burner in the room.
- (9) Do not keep any pets in the hostel.
- (10) Do not cook in the room as it is totally prohibited.

XXII. UTILISATION OF ASSOCIATION MAGAZINE AND SPORTS FUNDS

These funds are controlled by two committees separately viz., Students Fund /Hostel Committee. These committees maintain the operate the funds on the activities of the students mentioned below:-

1. Purchase of sports material pertaining to various games.
2. Amenities for N.C.C if these exists in the institution.
3. Watering, leveling, clearing and trufing of play grounds.
4. General expenditure on the grant of societies, clubs, association, committees, sabhas etc. organised by the College.
5. Expenditure in connection with education trips to places of historical, geographical interest or mountaineering trips or visits to factories and hospitals
6. Expenditure in connection with community projects or social activities approved by the Principal.
7. Expenditure for sending students to compete in debates, declamation contests, music and dramatic contests.
8. Hire, carriage of furniture and loud speaker and refreshment to player, prize winners and guests invited to sports and other functions.
9. Conveyance and boarding charges of outside lectures, prominent citizens, poets and artists etc. approved by the Principal.
10. Travelling allowance to persons invited to deliver lectures in the College or to preside over convocation or prize distribution function.
11. Expenditure on establishment of staff and students when they go out to represent the College in sports or other contests.

12. Travelling allowance to teams and members of the staff, peons and servants accompanying the teams.
13. Daily allowance to the members of staff and students when they go out to represent the College in sports or other contests.
14. Refreshments and meal, at the time of friendly and/or University matches or the distinguished visitor as College functions.
15. Photographs of teams or executive of students union.
16. Expenditure in connection with the award of College colours to distinguished players.
17. Purchase of stock register, cash books, etc. required for maintaining accounts pertaining to these funds.
18. Postage, telegrams, telephones and purchase of stationary pertaining to students activities.
19. Expenditure in connection with award or prizes, at the annual sports prize distribution or the College convocation.
20. Purchase of articles of furniture, equipment or social and cultural activities like drama, music, etc.
21. Expense on medical assistance rendered to members of sports teams when out of station.
22. Uniforms or other equipments for members of various teams at the direction of the principal.
23. Publication of College Magazine.
24. The hostel funds will be utilised for purpose for which they are meant as laid down in the prospectus but the elected members of the hostel as a whole in the general meeting in which 3/4 hostlers must be present, under the chairmanship of the principal Medical/Dental College(s), may divert this fund from one to the other side for other purpose as they may deems fit.
25. Any other object connected with the students activities of educational character, approved by the Principal.

XXIII. MEDICAL FACILITIES

Every student shall given a medical checked-up periodically. The examination may be repeated in case requiring further investigation. Serious illness shall be brought to the notice of parents or guardians and treatment is given in the college hospitals. Serious medical defects requiring operations and detailed investigation are reported to the parents and every possible assistance is given to have the defects removed at the college hospitals.

XXIV. INSTITUTION ATTACHED TO THE COLLEGES

1. Indira Gandhi Govt. Medical College, Shimla.

The Himachal Pradesh State Hospital known as Indira Gandhi Hospital is attached to the college for imparting clinical instructions to the students in various subjects. In addition Kamla Nehru Hospital in Shimla and health institution of Mashobra Block Shimla district are attached to college for teaching purpose.

2. Dr. Rajendra Prasad Govt. Medical College, Tanda (Kangra):

Dr. Rajendera Prasad Medical College Hospital, newly constructed 500 bedded Hospital, Kangra at Tanda is attached with the college for imparting clinical/Practical training.

Student attending the hospital and other attached institutions are required to abide by the hospital rules and while in Hospital are under the Medical Superintendent for disciplinary purposes.

Every student is required to attend punctually at the hours notified for clinical practice and ward duty. Students working on clinical side are not allowed any holiday unless it is hospital holiday.

Note : Any change/amendment in the rules and regulations made by the Govt./ University/College, as the case may be, shall be binding on the students.

APPENDIX A-1

FORM OF CERTIFICATE OF BONAFIDE HIMACHALI

Certified that Sh./ Km.....S/O /DO Sh.....resident
of village.....Post-Office.....
Tehsil..... District.....Himachal Pradesh is a
bonafide Himachali.

- (i) Having his permanent home in HP; or
- (ii) Residing in H.P. for a period of 20 years or above ; or
- (iii) Having his permanent home in Himachal Pradesh but living outside Himachal Pradesh on account of his occupations.

Place :

Date :

Signature of the Competent Authority
issuing the certificate (with stamp).

Seal of the Court

Note:

1. Certificate in respect of guardian will be accepted, if candidate's father is not alive and the candidate is solely dependent on the guardian, the relationship of the candidate with the guardian should be stated.
2. The adoption deed in original duly registered in the Court in the year in which the candidate was adopted by the legal guardian will only be valid as per law.
3. The certificate should be issued on or after 01.01.2010.
4. Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A-2 (GROUP A-1 AND A-2)

CERTIFICATE OF BELONGING TO SCHEDULED CASTES/SCHEDULED TRIBES

This is to certify that Shri/Kumari.....
son/daughter/adopted son/adopted daughter of Shri
of village.....Post Office..... Tehsil
..... District.....State.....belongs to the
..... community (community must be indicated) which is recognised as
Scheduled Caste/Tribe for Himachal Pradesh under the Constitution (Scheduled Castes)
(Union Territories) Order, 1951, and an amended from time to time.

As such Shriand/or his family
ordinarily reside(s) in theDistrict of Himachal Pradesh.

Place Signature
Date : *Designation with seal of office of
certificate issuing authority

Seal of the Court

Note : (i) The certificate (Form given above) should be signed by Sub-Divisional Magistrate/Executive Magistrate(Tehsildar) of the area concerned of Himachal Pradesh to which the father/guardian of the candidate belongs. It should be signed and not countersigned. The certificate should be issued on or after 01.01.2010.

(ii) Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A-3(GROUP A-3)
FORM FOR CERTIFICATE FOR THE OTHER BACKWARD CLASSES

This is to certify thatson/daughter of
resident of VillageP.OTehsilDistrict
..... (H.P.) belongs to thecommunity which is recognised as
other Backward class in Himachal Pradesh by the State Government vide notification No
..... Dated..... Shri/Smt.....and his/her family ordinarily reside(s)
in the District.....Division of the (H.P) State. This is also
certified that he/she does not belong to the person /sections(Creamy Layer) mentioned in
the Schedule.

Place..... **Signature of the Sub-Divisional Magistrate/**
Date..... **Tehsildar/Executive Magistrate of the Illaqua with stamp.**

Seal of the Court

Note :

1. The certificate as given above may be issued after verification from Revenue Records. Certificate issued by other authority will not be valid.
2. The certificate should be issued on or after 1.1.2015.
3. Doubtful certificate will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A-4 (GROUP A-4)
FORM FOR CERTIFICATE TO BE PRODUCED BY THE EX-SERVICEMEN WHO ARE BONAFAIDE
RESIDENTS OF HIMACHAL PRADESH

Certified that ShriFather/Guardian of Shri
/Kumari(name of the candidate) resident of
Village..... Post Office Tehsil.....
District.....of Himachal Pradesh was a member of Defence Services. He
served.....as.....(rank) in..... (Bntl./Regiment)
and was/is a bonafide resident of Himachal Pradesh.

Place :

Date :

Seal

Signature of the Officer(with stamp)

***Note : The certificate (Form as given above) should be signed by the Secretary,
State/District Soldiers Sailors and Airmen's Board.***

APPENDIX A-5 (GROUP A-5)
FORM OF CERTIFICATE TO BE PRODUCED BY THE DEFENCE
SERVICES PERSONNEL

Certified that ShriFather/guardian of Shri /Kumari (name of the candidate) resident of Village..... Post Office Tehsil..... District.....of Himachal Pradesh (State) is a member of Defence Services, serving as(rank) in Bn./Regimentis at present posted at (Station) (State).....

Place :

Date :

Seal

Signature of the Officer,(with stamps)

Note: The certificate (Format given above) should be signed by the Deputy Secretary(Defence) Government of India or the Officer Commanding concerned.

APPENDIX A -6 (GROUP-A-6)
CERTIFICATE TO BE PRODUCED BY THE WARDS OF FREEDOM FIGHTER
HAILING FROM HIMACHAL PRADESH

Certified that Shri/Smt..... Father/Mother/Grand Father/Grand Mother of (Name of the candidate) Shri/Kumari resident of Village.....P.O.....Tehsil..... District.....of Himachal Pradesh has been declared as a Freedom Fighter vide Himachal Pradesh Government Letter No..... dated.....(Photostat copy of the letter duly attested be attached).

Seal of the Court

Signature of the District Magistrate (with stamp)

Place :

Date :

1. The certificate (Format given above) should be signed by the District Magistrate of the district concerned to which the parents of the ward belongs as per the instructions given in the Prospectus.
2. An attested Photostat copy of such recognition granted to Freedom fighter be attached with the application form.
3. Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A-7 (GROUP A-7)
CERTIFICATE OF BELONGING TO BACKWARD AREA

Certified that Shri/Kumari.....son/daughter of Shri is a permanent resident of Village Post Office..... Gram Panchayat *Name of Backward Area/Block Tehsil District Himachal Pradesh which has been notified as a Backward Area vide Himachal Pradesh Governments notification No..... dated.....and has passed atleast two examinations out of five i.e. Primary/Middle/Matric/+1 / +2 from the following Schools located in the notified Backward Area(s) :-

Name of Schools (i).....

(ii).....

It is further certified that above named candidate/student has studied regularly in the above School(s) as located in the backward area and has not taken admission in this School in mid-session.

Seal of the Court

Signature.....

***Designation with seal of the
office of Certificate Issuing
Authority**

Place :

Date :

-
- Note:** 1. The certificate Format given above should be signed by Sub-Divisional Magistrate/Executive Magistrate(Tehsildar) of the area concerned to which the father/guardian of the candidate belongs. It should be signed and not countersigned.
2. The Candidate(s)claiming reservation against backward area seats should fulfil the conditions as laid down in the Prospectus.
3. The Backward areas as listed in the notification No. PLG-F(BASP)-1/95 dated the 16th June, 1995, issued by the Financial Commissioner-cum-Secretary (Planning) Government of Himachal Pradesh, or area as may be notified to be Backward areas by the Government of Himachal Pradesh from time to time.”
4. The certificate should be fresh of the year in which admission is applied for. The certificate on the above format will only be entertained.

Note: Doubtful certificates will got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A - 8
FORM OF CERTIFICATE OF LOCOMOTOR DISABILITY UNDER PHYSICAL HANDICAPPED
CATEGORY

1. C.R. No
2. Ortho . OPD
No.....
3. Disability Certificate No.
4. Name of the candidate
5. Name of Father /Guardian
6. Permanent Address
.....
.....

Affix here firmly
recent passport
size photograph
self -attested

7. Locomotor disability of lower limbs with percentage

(i) 50% to 70% : (ii) 40% to 50% :

Certified that the above named y person is permanent physically handicapped with the locomotory disorder and that too with disability of lower limbs between (%).....of Left/Right/Both Lower Limb.....

CHAIRMAN

Medical Board
(Name & Designation)

.....
.....

MEMBER

Medical Board
(Name & Designation)

.....
.....

MEMBER

Medical Board
(Name & Designation)

.....
.....

Name & Place of Medical Board:

Date of issuance

- Note:** (i) The disability certificate should be issued by duly constituted and authorized State Medical Board/Central Govt. Hospitals/Institutions. The Medical Board must be comprising of at least one expert/specialist from the specialty of Orthopedics.
- (ii) The disability certificate from Medical Board should be having been issued within three months prior to presenting his/her application for seeking admission in any medical course by claiming the benefit of reservation.
- (iii) Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A-9

FORM OF CERTIFICATE TO BE PRODUCED BY THE SINGLE GIRL CHILD

Certified that Ms/Km.....D/O Sh.....

Resident of Village.....Post- Office.....

Tehsil.....Distt.....(H.P) is single girl child of
her parent.

Date:.....
Place:.....

Signature
Designation with Seal of the
Certificate issuing authority

Note: (i) This certificate should be signed by the Sub-Divisional Magistrate/Executive Mangistrate/Tehsildar of the area concerned to which the parents of the candidates belongs. It should be signed and not countersigned.

(ii) Doubtful certificate will got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A - 10

**FORM OF CERTIFICATE TO BE PRODUCED BY THE
CHILDREN OF JAMMU & KASHMIR MIGRANTS**

Certified that Shri/SmtFather/Mother of
Mr./Ms.(Name of the candidate)resident of
Village.....Post Office.....Tehsil.....District.....
State Jammu & Kashmir has been declared Jammu & Kashmir Migrants due to terrorism
and residing or rehabilitated a (complete address)
.....
.....

Place : Signature
Date : Designation with seal of the issuing authority
(District Magistrate/Deputy Commissioner of the area concerned)

Note :

1. This certificate should be signed by the District Magistrate/Deputy Commissioner of the area concerned and not counter signed.
2. Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX A - 11
A CERTIFICATE TO BE PRODUCED BY THE CHILDREN
OF TIBETAN REFUGEES

Certified that Mr/Ms. S/o / D/o Shri
(complete address).....

.....
fulfils the definition of "Children of Tibetan Refugee" and eligibility criteria and age etc. is
hereby sponsored for admission to MBBS course as per merit of NEET-I & II-2016 against
the seats reserved for the children of Tibetan Refugees for the Academic Session 2016-17.

Place :	Signature Designation with seal of the issuing authority (Tibetan Govt. in Exile)
Date :	

Note :

1. *This certificate should be signed by the Central Tibetan Administration of His Holiness The Dalai Lama. However, an undertaking/bond will be taken by the Central Tibetan Administration of His Holiness that the candidate after completion of the course will serve for the Tibetan Administration at least for 3 years.*
2. *Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.*

APPENDIX A - 12

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THOSE CANDIDATES WHO ARE EMPLOYEES OF CENTRAL GOVERNMENT/U.T./OTHER STATE GOVT. AND EMPLOYEES OF AUTONOMOUS ORGANISATIONS/SEMI-GOVERNMENT BODIES OF CENTRAL GOVT./U.T./OTHER STATE GOVTS. WHO ARE LIVING OUTSIDE HIMACHAL PRADESH ON ACCOUNT OF THEIR SERVICE/POSTING.

(To be signed not below the rank of Zonal Head/Regional Head/Divisional Head of the concerned Organization/Government Department.)

Certified that Shri/SmtFather/Mother of Sh./Ms. (Name of the Candidate) who is at present working as (Designation)in this Department/Organization (Name of department)

Certified that Shri/Smt is an employee of Central Government/U.T./Other State Govt./Employee of Autonomous Organization/Semi-Govt. Bodies of the Central Govt. & Other State Govt. and residing outside the state of Himachal Pradesh on account of his/her service w.e.f.....to.....

(Note: Struck out which is not applicable)

**Signature with seal
(Zonal Head/Regional
Head/Divisional
Head of the Organisation/Govt.**

Deptt.)

Date :

Place :

Note : Doubtful certificate will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action

APPENDIX A-13

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THOSE CANDIDATES WHO ARE EMPLOYEES OF THE H.P. GOVT./EMPLOYEES OF WHOLLY OWNED H.P. GOVT. UNDERTAKINGS / AUTONOMOUS BODIES AND ARE LIVING OUTSIDE HIMACHAL PRADESH ON ACCOUNT OF THEIR SERVICE/POSTING.

Certified that Shri/Smt Father/Mother of Sh./Ms. (Name of the Candidate) Who is at present Working as (Designation) in this Department /Organisation (Name of Department/Organisation)
Certified that Shri/Smt is an employee of Himachal Government/Employee of wholly owned Himachal Govt. Undertaking/ Autonomous Bodies and posted outside the state of Himachal Pradesh on account of his/her service w.e.f. to

(Note: Struck out which is not applicable)

**Signature with seal
(Zonal Head/Regional Head/Division
Head of the Organisation/Govt.**

Deptt.)

Date :

Place :

Note: (i) This certificate is to be signed not below the rank of Zonal Head/Regional Head/Divisional Head of the concerned Organization/Government Department.)
(ii) Doubtful certificate will get verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action

APPENDIX-A- 14

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THOSE CANDIDATES WHO ARE EMPLOYEES OF THE PRIVATE SECTOR AND ARE LIVING OUTSIDE HIMACHAL PRADESH ON ACCOUNT OF THEIR SERVICE

Certified that Shri/Smt.Father/Mother of Mr. /Ms.(Name of the candidate) is residing at (complete address)w.e.f. to or till date

It is further certified that Sh./Smt. S/O /W/O is serving in (name of organization/institution)as w.e.f.toor till date

Date

Place

Signature with seal of the Head of Organization/Institution

**Countersigned by
Tehsildar/Sub-Divisional Magistrate of the area concerned with seal**

APPENDIX-A- 15

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THE CANDIDATE WHO IS RESIDING OUTSIDE THE STATE OF HIMACHAL PRADESH ON ACCOUNT OF PRIVATE OCCUPATION

Certified that Shri/Smt.Father/Mother of Mr. /Ms.
(Name of the candidate) is residing at (complete address)
.....
.....w.e.f. to or till date .

It is further certified that Sh/ Smt. S/O
/W/O is running private occupation i.e.
..... at (complete address) w.e.f.
.....to or till date (struck out whichever not applicable)

**Signature with seal of the Tehsildar/
Sub- Divisional Magistrate of the area concerned**

Date
Place

APPENDIX A-16

SPECIMEN OF AFFIDAVIT

Affidavit to be submitted by the candidate at the time of counselling on plain Paper

AFFIDAVIT

I, _____ Father/Guardian of the
Candidate's name) _____ permanent resident of Village
_____ Post office _____ Tehsil _____ District
_____ (H.P) do hereby solemnly affirm and declare as under :-

- (i) That my son / daughter namely _____ has appeared in the NEET-I & II-2016 and his/her name is listed in the State Merit list of NEET-I & II-2016 for seeking admission to MBBS & BDS course under State Quota in Himachal Pradesh.
- (ii) That he/she fulfils the prescribed eligibility conditions of the prospectus issued by the H.P. University for admission to MBBS/BDS courses for the session 2016-17.
- (iii) That the advantage of Domicile State is being taken in Himachal Pradesh only and nowhere else.

Deponent

(To be signed by the candidate father/mother/Legal Guardian)

Declaration

I, the above named deponent do hereby affirm and declare that the above particulars of the affidavit are true to the best of my knowledge and no part of it is false and nothing has been concealed therefrom.

Verified at ____th day of ____ 2016

Deponent

Signature of the candidate

Name-----

APPENDIX A-17
STANDARD OF PHYSICAL FITNESS FOR ADMISSION TO
THE M.B.B.S/B.D.S. COURSES

1. **Eyes:**
 - (a) The absence of one eye shall not be a bar, the vision of remaining eye shall not be less than 6/9 with or without glasses.
 - (b) The minimum vision in person in possession of both eyes will be 6/12,6/18 with or without glasses.
 - (c) There shall be no fundus disease adversely affecting the vision.
 - (d) There shall be no colour blindness.
2. Ears: The hearing power shall be such as to enable a candidate to use his stethoscope effectively
3. Blood pressureNormal
4. Heart.....No organic disease.
5. Lungs.....No organic disease.
6. Liver, spleen Kidney and lymphatic glands.....No permanent abnormality.
7. Nervous system.....No abnormality and candidate should be mentally sound.
8. Urine.....Free from albumen or sugar.
9. Extremities.....
 - (a) Any one with bad deformity or any absent limb shall be debarred.
 - (b) There shall be no deformity of lower limbs or spine to hinder normal locomotion.
10. Every candidate should have X-ray screening of the chest to exclude pulmonary cardiology.
11. Female candidates should be examined by the Gynecologists to exclude any organic disease.

Note : *The Candidate(s) admitted against the seats reserved for physically handicapped category, his/her medical fitness for admission will be considered as per provisions contained in the prospectus.*

APPENDIX A-18

PROFORMA FOR CERTIFICATE OF CHARACTER TO BE SUBMITTED BY THE CANDIDATE CHARACTER CERTIFICATE

Certified that Mr./Ms.....Son/Daughter of Sh.....
has been a student of this School/College from class.....to.....
and has appeared/passd 10+2 examination in..... (Month & Year).
During this period he/she bears Character
and.....behaviour.

Date:

Signature of the Principal

Place:

with Seal

Note: A Character certificate must be issued from the Institution from where he/she has passed qualifying examination with regard to status of his/her behaviour pattern "as to whether he/she has displayed persistent violent or aggressive behaviour or any desire to harm other."

APPENDIX A-19

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE CANDIDATE AT THE TIME OF THE ADMISSION IN THE COLLEGE IN RESPECT OF ANTI-RAGGING MEASUREMENT

Name of Institution.....

Name of Course.....

i) Name of the Student.....

ii) Parentage with address & Telephone Nos.....

.....

.....

iii) Date of admission in MBBS/BDS course.....

iv) Day Scholar (address with Mobile/Telephone No.).

v) Undertaking to be given and signed by the student.

UNDERTAKING

I.....S/O/D/OSh.....
..studying in (MBBS/BDS).....course in (Name of
College) for the academic session 2016-
17 and presently a student ofyear/Professional is hereby give
an undertaking that I will not indulge in any kind of ragging or in discipline in the
campus/Hostel/outside/any where. If so, strict disciplinary action may be taken against
me as per law/Ordinance issued by the Government of Himachal Pradesh.

Date.....

Place.....

Signature of the Student.....

Name.....

Class/Course.....

Mobile/Telephone No.....

COUNTERSIGNED

(Parents/Guardians)

Full Address:.....

Telephone No./Contact No.....

APPENDIX A-20

PROFORMA FOR AFFIDAVIT TO BE SUBMITTED BY THE PARENTS/LEGAL GUARDIAN OF THE CANDIDATE AT THE TIME OF ADMISSION IN THE COLLEGE IN RESPECT OF ANTI-RAGGING MEASUREMENT DULY ATTESTED BY THE COMPETENT AUTHORITY

(To be submitted on plain paper)

AFFIDAVIT

I..... father/mother/
legal guardian of Mr./Ms.....resident of (full address
with telephone No.)who has been
admitted in the academic session 2016-17 in (Name of the college
..... presently a student
of (MBBS/BDS).....course do hereby solemnly
affirm and declare that my son/daughter/ward will not indulge in any type of ragging or
indiscipline in the campus/Hostel and outside. In case of any such violation strict
disciplinary action should be followed as per Ordinance issued by the H.P. Govt. and I/We
will not interfere in any way in the action against my son/daughter/ward.

Deponent

(To be signed by the Father/Mother/Legal Guardian of the student)

VERIFICATION

I, the above named deponent do hereby solemnly affirm and declare that the above
particulars of the affidavit are true to the best of my knowledge and belief. No part of it is
false and nothing material has been concealed therefrom.

Verified atth day of.....2016.

Deponent

NRI APPLICATION FORM

Application Form for seeking admission to MBBS/BDS Courses under NRI quota in Govt. Medical/Dental Colleges and Private Medical/ Dental Colleges of the State of Himachal Pradesh (India) for the academic session 2016-2017

IMPORTANT NOTE:

- (i) The application form containing 3 pages will be filled in by the candidate in his/her own handwriting after going through the instructions as well as eligibility criteria carefully of the prospectus which is uploaded on the website (www.hpuniv.in).
- (ii) The Application Form complete in all respects alongwith self-attested photocopies of requisite documents/ certificates and fee i.e. US\$ 100 or equivalent in rupees in the shape of Bank Draft to be drawn in favour of Principal of the College concerned, should be sent directly to the Principal(s) of the concerned colleges where the candidates want to seek admission by Registered/Speed Post/Air Mail so as to reach the same on or before 30.08.2016.

Affix here firmly
recent passport size
photograph self-
attested

PERSONAL DATA OF THE CANDIDATE

1. Name in full as per matric certificate (in Capital Letters): _____
2. Father's Name as per matric certificate (in Capital Letters): _____
 - i. Occupation: _____
 - ii. Permanent Address in India _____
3. Address for Correspondence (in capital letters): _____

_____ Tel. (with Code) _____
4. Permanent Home Address (in capital letters): _____

_____ Tel. (with Code) _____
5. Name of Course(s) (MBBS/BDS): _____
6. AIPMT/ NEET-I & II-2016 Roll No. _____ Marks Obtained _____
All India Merit Rank _____
7. Name of College for seeking admission: _____
8. Nationality/ Residential status: _____
9. Guardian's name and address: _____
10. (i) Date of Birth: _____
(ii) Sex: Male/ Female: _____
11. Age as on 31.12.2016: _____ Years _____ Months _____ days _____
12. Proposed residence in Shimla/Kangra:
 - a) College Hostel Yes/ No _____

b) With relative or guardian Yes/ No _____

c) Private arrangement Yes/ No _____

13. Bank Draft No./IPOs. No..... Date..... Amount.....

14. Educational Qualifications:

Name of Examination	Name of School/College/ University or Board	Year of Passing	Total Marks Obtained	Percentage	Distinctions & Division achieved
Matric/Higher Secondary					
10+2/Intermediate					
Bachelor's Degree (B.Sc.) or its equivalent					
Any other University Examination passed					

15. Details of marks in the qualifying examinations (10+2/B.Sc. or its equivalent examination) on the basis of which admission is to be sought.

Subject	Maximum Marks	Marks Obtained	Percentage
English			
Biology/ Bio-technology			
Chemistry			
Physics			
Biology (Botany)			
Zoology			
Total			

16. Have you passed your qualifying examinations or its equivalent from the School/College/University situated in abroad. (Yes/ No).....

17. Have you ever been disqualified by any Board/University from appearing in any examination? (YES/NO) if so give, details: _____

18. **Tick the following documents/ certificates to be attached with this form:-**

- A copy of Non-Resident Indian Card/ Employment Card issued by the employer.
- A copy of Immigration/Employment visa entry on the passport alongwith the details of the passport.
- A copy of certificate issued by the Indian Embassy/ High Commission in the Country where the NRI is residing.
- A copy of the latest assessment order of the income authority, either in India or in the country of Employment filed in the status of Non-Resident Indian.
- A copy of having passed the Matriculation or its equivalent examination showing date of birth.
- A copy of having passed the plus one or its equivalent examination from abroad.
- A certificate of good conduct/character from the Principal of the School/College.
- A copy of having passed the qualifying examination (10+2 or its equivalent) from abroad.

- i) A copy of equivalence certificate duly issued by the Association of Indian Universities, New Delhi.

19. Declaration by the Candidate and the Parent/Legal Guardian

- a) I declare that the particulars furnished in the application form by me are true and correct to the best of my knowledge. I am conscious that if any of the particular is found to be incorrect, my admission is liable to be cancelled at any stage and I am liable for criminal prosecution.
- b) I have read carefully the prospectus uploaded on the University website www.hpuniv.in and I further undertake to abide by the rules & regulations of the College/University as mentioned in the said prospectus.
- c) I hold myself responsible for payment of fees and other dues on the dates according to the schedule given in the prospectus.
- d) My ward was never disqualified in any examination.

Date:

Place:

Signature of the Parents/ Guardian

Signature of the Candidate

“ FOR OFFICE USE ONLY”

Date of Receipt of application.....Diary No.

Certified that this application form along with requisite certificates/documents has been scrutinized as per provisions of the prospectus by the Admission Committee and he/ she is found ELIGIBLE/INELIGIBLE

Remarks.....

For Reasons, if

INELIGIBLE:.....

1.....2.....3.....4.....

(Signature of the Members of the Committee)



हिमाचल प्रदेश विश्वविद्यालय - कुलगीत

पवित्रित वेदमंत्रों से मनोरम देवभूमि-निलय
विराजे नवल नालन्दा उन्हीं की छाँव में मधुमय
हिमाचल विश्वविद्यालय
विविध विद्यावलय, जय जय !!

धरा माण्डव्य ऋषि की परम पावन, ज्ञानमय-चिन्मय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

लिये 'शास्त्रे च शस्त्रे कौशलम्' का मंत्र जो निर्भय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

निरन्तर बढ़ रहा आगे उदित रवि सा, सतत समुदय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

धरा जो शक्तिपीठों की, धरा शत कोटि तीर्थों की
धरा जो शैलसंस्कृति की, धरा जो नृत्य-गीतों की
जहाँ रावी-विपाशा चन्द्रभागा पुण्य सलिलायें
कुसुम गलहार बनती हैं शतद्रु संग, सरितायें

जहाँ तक रम्य धौलाधार पर्वत-शृंखला दिखती
वहाँ तक ज्ञान मधु रश्मियाँ नितफैलती रहती
थिरकते पाँव नाटी पर, लरजते गीत चम्बा के
स्वयं श्री शारदा साकार हो उठती उन्हें गाके

तपोरत देवदारु खड़े तथागत-सदृश हैं लगते
सुभग सन्देश मैत्री का निरन्तर बाँटते रहते
हिमाचल का परम गौरव, सदन विद्या-कलाओं का
सदन विज्ञान का, तकनीकियों का, योग्यताओं का



KULGEET - THE UNIVERSITY ANTHEM

Adorned with the holy Veda Mantras
The abode of the gods nestles the novel Nalanda
Himachal University
The jewel of myriad learning
Victory to you!

The land where deities abide, a hundred pilgrimages invite
The land of mountain culture where dance and song entice
The land where the Ravi-Vipasha-Chandrabhaga
And Sutlej weave a garland bright.

Rishi Mandavya's sacred land, is alive with learning and purity
Himachal University
The jewel of myriad learning
Victory to you!

As far as the eyes can behold, the glorious Dhauladhars unfold
The radiant rays of knowledge light up every hill and fold
As the feet sway to the Nati and lips sing the Chamba songs
The Goddess Sharada herself appears in incarnate form

Fearless with the mantra of Shastrey cha Shastrey Kaushalam
Himachal University
The jewel of myriad learning
victory to you!

The ascetic deodar trees stand with equanimity
Reminiscent of the Buddha in their calm tranquility
The offer ceaselessly, missives of sweet amity
Himachal's supreme dignity, the seat of erudition
Of Art and Science, Technology and Ability

Marching steadily on, like the risen sun of dawn
Himachal University
The jewel of myriad learning
Victory to you!



A VIEW OF I.G.M.C. SHIMLA



A VIEW OF H.P. UNIVERSITY, SHIMLA



A VIEW OF Dr. R.P.G.M.C, TANDA AT KANGRA (H.P.)