HIMACHAL PRADESH UNIVERSITY GYAN PATH, SUMMER HILL, SHIMLA-5

ON BEHALF OF

THE GOVERNMENT OF HIMACHAL PRADESH (DEPARTMENT OF MEDICAL EDUCATION & RESEARCH)



PROSPECTUS

POST-BASIC B.SC NURSING ENTRANCE TEST-2016

For

Admission to 2 Years Post- Basic B.Sc. Nursing Degree Course (Female Candidates only)

in

Govt./Private Nursing Colleges/Institutions in Himachal Pradesh (Session 2016-17)

Details of Entrance Test Fee:

For General/OBC/OBC-PH Categories: Rs. 2000/-For SC/ST Categories: Rs. 1000/-

Website: www.hpuniv.in

Date of Entrance Test 17.07.2016(Sunday)

IMPORTANT DATES AND INFORMATION AT A GLANCE

1.	Schedule for filling up online Application Form	02.06.2016 to 30.6.2016		
2.	Last date of receipt of Computer Generated Confirmation copy of online Application Form in the Entrance Tests Section H.P. University, Shimla-171005	05.07.2016		
3.	Tentative date of uploading of Admit Cards on the University website www.hpuniv.in :(Note: No separate Admit cards shall be sent by post by the University)	11.07.2016		
4.	Date of Entrance Test:	17.07.2016 (Sunday)		
5.	Dates for displaying the Key Answers on the University website www.hpuniv.in and receiving objections from the candidates	20.07.2016 to 22.07.2016		
5.	Tentative date of declaration of result:	26.7.2016		
6.	Date of issuance of merit list:	29.7.2016		
7.	Date of Ist Round of Counselling at H.P. University, Auditorium, Summer Hill, Shimla-5(as per Schedule given in the Prospectus) Note: No separate call letters will be sent to the qualified candidates for attending the counseling.	18.08.2016		
8.	Date for joining the allotted college & course:	26.08.2016		
9.	Date of 2 nd round of counseling at H.P. University, Auditorium, Summer Hill, Shimla-5 as per Schedule given in the prospectus. Note: No separate call letters will be sent to the qualified candidates for attending the counseling	e given in 03.09.2016		
10.	Date of joining the allotted college & course:	08.09.2016		
11.	Commencement of Academic Session:	01.10.2016		
12.	Last date upto which the candidates can be admitted against vacancies arising due to any reason.	31.10.2016		
13.	Time schedule for entrance examination (a) Centre of examination (b) Entry in the examination hall (c) Distribution of question booklet and answer sheet (d) Test commencement (e) Latest entry in the examination Hall (f) Test conclusion	As indicated on the Admit Card 10:30 a.m. 10:50 a.m. 11:00 a.m. 11:30 a.m. 01:00 p.m.		
14.	Material to be brought on the day of examination	Admit card, Card Board/ Clip board and Ball Point pens of good quality (Blue/ Black) only.		
15.	Rough Work	All rough work is to be done in the Question Booklet only in the space provided for the purpose. The candidates are not allowed do any rough work or put stray mark on the machine gradable Answer Sheet.		
16.	Use Blue/Black Ball Point Pen only	Writing of Particulars on the Question Booklet, Answer Sheet and Responses on the Answer Sheet.		

Note: Candidates must follow instructions strictly as contained in the Prospectus and on the University website. Candidates not complying with the instructions will be disqualified.

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1. INTRODUCTION

- 1. The Post-Basic B.Sc. Nursing Degree Course of 2 years is being introduced in Govt./ Private Nursing Colleges. This Degree Course is affiliated to H.P. University, Shimla and permitted on yearly basis by the Indian Nursing Council, New Delhi. The admission to this degree course will be made on the basis of the merit in the Entrance Test to be conducted by the Himachal Pradesh University on behalf of the Government of Himachal Pradesh (Department of Medical Education & Research) in accordance with the provisions contained in Chapter-XIV of the First Ordinance of the Himachal Pradesh University (as amended from time to time) as also in accordance with the Policy Programmes, Rules and Regulations framed for the same by the Govt. of Himachal Pradesh from time to time.
- 2. The female applicants may apply for Post-Basic B.Sc. Nursing Entrance Test online Application Form only through the website www.hpuniv.in. The Admission form as attached in the prospectus duly completed in all respects along with attested photocopies of documents is to be submitted personally by the qualified candidates at the time of counselling/admission. The qualified candidates have to produce original certificates/documents for verification at the time of counselling.

2. DISTRIBUTION OF SEATS

- 1. The seats for Post-Basic B.Sc. Nursing Degree Course will be 30 seats in Sister Nivedita Nursing College, IGMC, Shimla and 90 seats in three Private Nursing Colleges(Total:30+90=120). The distribution of seats between in-service and direct group/quota will be made in ratio of 70:30. Further, 200 point vertical reservation roster will be applied for distribution of seats among General, SC,ST & OBC categories and no horizontal reservation roster will be applied. The following will be the distribution of seats:-
- 2. (i) Group/Quota-wise distribution of seats between In-service and Direct candidates in the ratio of 70:30 in Sister Nivedita Govt. Nursing College, IGMC, Shimla.

Total Number of	For in-service	For Direct Group/Quota
seats	Group/Quota (70%)	(30%)
30	21	9

(ii) Group/Quota-wise distribution of seats between In-service and Direct candidates in the ratio of 70.30 in Lord Mahavira Nursing College, Nalagarh, Murari Lal Memorial School & College of Nursing, Solan and Chamunda Institute of MedicalSciences & Nursing College, VPO Mohal, Kullu.

Total Number of	For in-service	For Direct Group/Quota
seats	Group/Quota (70%)	(30%)
90	63	27

(iii) Category-wise distribution of seats as per 200 point reservation roster afresh in Sister Nivedita Govt. College of Nursing, IGMC, Shimla:

Sr. No.	Name of Categories	Category Code	Number of seats	
			In-service Group	Direct Group
1.	General (Un-reserved)	01	11	5
2.	Scheduled Caste	02	5	2
3.	Scheduled Tribe	03	1	-
4.	Other Backward Classes	04	3	2
5.	OBC- Physical Handicapped	05	1	-
	Total	-	21	9

(iv) Category-wise distribution of seats as per 200 point reservation roster afresh in three Private Nursing Colleges under State Quota:-

Sr.	Name of Categories	Category	Number of seats under State Quota					
No.		Code	Lord Mahavira Nursing College Nalagarh		Murari Lal M School & Colle Nursing, Solan	ege of	Chamunda I Medical Scien Nursisng Col	nces &
			In-service Group	Direct Group	In-service Group	Direct Group	In-service Group	Direct Group
1.	General (Un-reserved)	01	4	2	5	2	8	3
2.	Scheduled Caste	02	2	-	2	1	3	1
3.	Scheduled Tribe	03	-	-	1	1	1	-
4.	Other Backward Classes	04	1	1	3	-	2	2
5.	OBC-Physically Handicapped	05	-	-	-	-	-	=
	Total	-	7	3	11	4	14	6

(v) Category-wise distribution of seats as per 200 point reservation roster afresh in two Private Nursing Colleges under Management Quota:-

Sr.	Name of Categories	Category	Number	Number of seats under Management				
No.		Code		Q	uota			
			Lord Mahavira Nursing College Nalagarh		Murari Lal School & C Nursing, So	ollege of		stitute of Medical rsisng College,
			In-service Group	Direct Group	In-service Group	Direct Group	In-service Group	Direct Group
1.	General (Un-reserved)	01	4	2	5	2	8	3
2.	Scheduled Caste	02	1	1	2	1	3	1
3.	Scheduled Tribe	03	-	-	1	1	1	-
4.	Other Backward Classes	04	1	-	2	1	2	2
5.	OBC- Physically Handicapped	05	1	-	-	-	-	-
	Total	-	7	3	10	5	14	6

- 3. If the required number of candidates in each group i.e. in-service and direct are not available, the seat(s) will be inter-transferable in the group/category concerned. In the case of SC/ST categories their seats would be inter-transferable in the concerned group, if eligible candidates are not available in either of the category of the concerned group.
- 4. The admission to the above Nursing Colleges/Institutions shall be subject to grant of renewal of permission/approval by the INC/HPNRC and affiliation from the H.P.University, Shimla on the date of counseling for the academic session 2016-17, otherwise no admission shall be made to the colleges concerned.

3. ELIGIBILITY, EDUCATIONAL QUALIFICATIONS AND OTHER CONDITIONS FOR ADMISSION

- 1. Admission to Post-Basic B.Sc. Nursing Degree course shall be made on the basis of merit of the Entrance Test to be conducted by the Himachal Pradesh University Shimla for which the female candidates only are eligible subject to fulfillment of the following conditions:
 - a) The candidates should be registered as registered Nurse/Midwife (RN/RM) with H.P. State Nurses Registration Council, Shimla at the time of counseling.
 - b) The candidate must have passed 10+2 and its equivalent examination from recognized Board/University established by Law in India with minimum 45% aggregate marks. For SC/ST/OBC candidates the required percentage of aggregate marks will be 40%.
 - c) The candidate must have obtained 50% marks in General Nursing & Midwifery from the School/Institution recognized by the Indian Nursing Council/Himachal Pradesh Nurses Registration Council.
 - d) The distribution of seats between In-Service and Direct candidates will be made in the ratio of 70:30. However, 200 point vertical reservation roster will be applied afresh for distribution of seats among General, SC, ST and OBC categories and no horizontal reservation roster will be applied.

2. For In-Service Quota Seats:

- a) In-service quota seats to be filled up by in-service regularly appointed Nursing Cadre candidates of Govt. of H.P. However, adhoc & contractual appointees including appointees of Rogi Kalyan Samities will also be considered under this quota. The candidates must have completed minimum 5 years service on the last date of submission of application form.
- b) The candidates should not have attained maximum of 53 years of age as on 31st December, 2016.
- c) The Counseling –cum-Admission form along with required documents in respect of In-Service candidates shall be submitted through their respective Head of Departments well within the stipulated date along with service certificate-cum-NOC at the time of counseling.
- 3. For Direct Quota Seats: Direct quota seats will be available for open competition from amongst:-
- a) The Bonafide Himachali/Domicile candidates/Children of H.P. Govt. employees and employees of Autonomous Bodies wholly or partially financed by the Himachal Pradesh Government, who have done their GNM course from

GNM Schools/Institutions anywhere in India duly recognized by the Indian Nursing Council/H.P. State Nurses Registration Council.

OR

The candidates should be GNM trained from the recognized Govt./Private GNM Schools/ Institutions situated in the State of Himachal Pradesh.

Note: For filling up Direct Seats under Management Quota in Private Nursing Colleges in State of Himachal Pradesh, there will be no domicile requirement. Under this quota, both Himachali and Non-Himachali interested candidates can compete in the entrance test subject to fulfillment of eligibility criteria as prescribed in the prospectus.

(b) The age of candidates should be between 17 to 35 years as on 31st December, 2016 i.e. the candidate should be born between 01.01.1982 and 1.1.2000. However, upper age can be relaxable by 5 years in the case of SC/ST candidates i.e. the candidate must born between 1.1.1977 and 1.1.2000. The candidates will ensure that they must fulfill the above condition. Age as recorded in the matriculation certificate will be entertained.

4. INSTRUCTION FOR FILLING UP ONLINE APPLICATION FORM

- 1. (A) Log on to website <u>www.hpuniv.in</u> candidate must download the prospectus and replica of ONLINE application form to read it carefully to satisfy her eligibility criteria and other requirements for submission of online application form for appearing in the test.
 - **(B)** Before proceeding to apply online, please ensure that you have:
 - (i) Scanned copy of candidate's recent photograph with following specifications.
 - ➤ Photograph must be a passport size colour picture.
 - ➤ Photograph must be taken in full face view directly facing the camera.
 - > Photograph should have no shadows and red eyes.
 - Maximum size 50 kb.
 - > Photo format should be jpg. only.
 - (ii) Scanned copy of Candidate's signature with following specifications.
 - ➤ Candidate with black ink put her signature on a white paper and get the signature scanned.
 - ➤ The signature must be signed only by the Candidate and not by any other person.
 - Maximum size 30 kb.
 - > Scanned signature format should be jpg. only.
 - (iii) Create an email account if you already don't have one.
 - (iv) You must give a correct mobile number in basic details. If you don't have mobile number, please enter your guardian's mobile number for any further information in this regard.
 - (v) The fee for Post Basic B.Sc. Nursing Entrance Test is Rs. 2000/- for General/OBC/OBC-PH Categories and Rs.1000/- for SC/ST Categories.

(C) PROCEDURE FOR SUBMISSION OF ONLINE APPLICATION FORM:

Click on "Register Now" to create a new account. Once the new account is created online system will generate the unique application form number.
 Candidates are advised to note down the application form number for all future references.

- 2. After account creation, click **login** to complete the Entrance Examination application online. Online Entrance Application form has following subsequent information.
 - Basic Details Form
 - Upload Photo & Signature Form
 - Fees Payment Form
 - Payment Details Form
 - Filled Form View Page Confirmation Button.
 - Filled Form Downloaded Page.
- 3. Applicants are required to fill their information in above mentioned web pages. All mandatory fields are marked with red star.
- 4. Upload photo and signature. Photo and signature uploaded should be as per specifications and size listed in step 1 (A) above.
- 5. To save the data, please click on 'Continue and Save' button at the bottom of each screen before proceeding further.
- 6. Steps for making B.Sc. Nursing Entrance Application fees payment
 - a) Once you click on **Fees Payment Button** new window of **SBI-Collect** will be open on your screen in which you have to complete the following steps for making the payment:

Step 1

a) State of Corporate/ Institution : <Select> Himachal Pradesh

b) Type of Corporate/Institution: <Select>Educational

Institution

Then click on Go button

Step 2

a) Educational Institution Name:

<Select> F.O., HPU
Then click on Submit button

Step 3

a) Select Payment Category:

<Select> Post-Basic B.Sc Nursing General/OBC/OBC-PH Categories

<Select> Post-Basic B.Sc Nursing SC/ST Categories

Categories

Step 4

Enter all the details of payment as per the fields given on the present screen, all these fields are mandatory to fill for making the Application fee payment. Then press the **Submit** button.

Step 5

Once you **Confirm** the 'payment details', a new window will appear on your screen in which three modes of payment are there i.e 1) **Net Banking** 2) **Card Payment** (By Using Debit/Credit Card of any bank) 3) **Other Payment modes in which Challan is generated** and the applicant has to take the print out of that Challan to the nearest SBI Branch for depositing the Cash. In case of Net Banking and Card Payment, e-receipt will be generated. Then candidates are directed to take print out of that e-receipt for completing the application form and retained the same for her record for future reference also.

7. After depositing the fee in the bank, candidates can continue to fill up the ONLINE application form and then uploading the photograph & signatures on the website. Thereafter, candidates have to confirm the payment by clicking on the payment confirmation button. If the payment is not confirmed wait at least for 12 hours after making the payment to complete the application Form. If after 12 hours of depositing the fee payment is not confirmed, please contact on 0177-2831655 or 0177-2833582.

- Candidates must ensure that the print out of the ONLINE Application form will only be generated, if the candidates payments are confirmed and also retain the payment slip for future references after making the payment.
- 8. Once the payment will be confirmed, Complete Entrance Application Form will be opened on the screen with edit option. Before proceeding further, please make sure that all the fields of the form are filled up correctly in the confirmation screen only then click on the Submit Button. Once the applicant click on the Submit button of her application page, she cannot edit/change the details entered.
- 9. After clicking on 'Submit' button new window will appear on the Screen displaying full details of the applicant on the pdf format. Take the print out of the same page and attach the payment receipt with the computer generated confirmation copy of the application form and before sending it to the University designated officer. Candidate must retain the photocopies of the application form and fee receipt for future reference, as the application form number is to be used for downloading the Admit card from the University website.

10. Procedure of sending computer generated application form:

Follow the instructions to take the print out of the computer generated confirmation copy of the application form and attach the copy of the fee receipt and write the following address with the quote "Application form for Post Basic B.Sc. Nursing Entrance Test-2016" on any good quality envelope and then send it by post, so as to reach on or before the prescribed date to:

The Assistant Registrar(Entrance Tests)
Room No. 10 Admn. Block, Ground Floor,
H.P. University, Summer Hill, Shimla–171 005 (H.P.)

Alternatively, it can be submitted in person in the office of the Deputy Registrar (Entrance Tests) as mentioned above. In case, any candidate sends her application form to the Officer other than the designated as above, the Entrance Tests Section of the University shall in no way be responsible.

Important Notes:

- ➤ The candidate should fill each column of the online application form carefully in order to avoid any error
- Do not make any changes with the pen on the details printed on the print out of your application form. In case of any error, the same may be intimated in writing to the Assistant Registrar (Ent.Tests) H.P. University, Shimla-5 along with a correction fee of Rs.100/- in the shape of IPO/Bank Draft to be drawn in favour of the Finance Officer, H.P. University, Shimla-5 latest by 16.07.2016.
- The candidates may, please note that the Admit Cards for the Entrance Test shall not be sent by post and the same will be downloaded by the candidates from the University website: www.hpuniv.in
- Incomplete online Application Form due to any error committed by the candidate which does not generate the print out of the application form will be summarily rejected. Any wrong or misleading entry including blank column(s) in the online application form will also lead to rejection thereof without assigning any reason.
- ➤ Online application form registered within due date without successful submission of computer generated print out, the application form of such candidate would remain cancelled.
- ➤ Before sending the form to University, the applicant must sure that she has been affixed the original uploaded photo in the print out of the computer generated application form on

- the space provided and photocopy of the said form with fee receipt has also been retained for future reference.
- Fee once paid not not be refunded under any circumstances. Therefore, the candidates are advised to remit the requisite fee very cautiously while filling up online application form.
- For any query with regard to filling online application, please contact- 0177-2831655, 2833582.
- For any pre-examination enquiry, please contact on Phone No.0177-2830891, 2833588. Any query related with this entrance examination must be settled by the candidate well before the commencement of the examination.

5. PARTICULARS TO BE FILLED IN ONLINE APPLICATION FORM AND OTHER INFORMATION

(i) The candidate, before submitting the application form online, shall satisfy her eligibility to appear in the test. The candidate is required to go through the Prospectus carefully and acquaint herself with all requirements with regard to submission of Application Form. The particulars to be filled in the online application form are as under:-

S. No.	Particulars
1	Name (Exactly as per Matric Certificate)
2	Father's Name (Exactly as per Matric Certificate)
3	Mother's Name
4	Date of Birth
5	Bonafide/Domicile Status
6	Nationality
7	Category
8	Mobile No.
9	Email-ID
10	Group/Quota Applied For
11	Percentage of Marks in 10+2 or its equivalent examination
12	Are you Child of H.P. Govt. Employees/Employees of Autonomous
	Bodies wholly or partially financed by the Govt. of HP.
13	Are you registered with H.P. State Nurses Registration Council as
	Nurse/ Midwife
14	Whether your GNM Institution is located in H.P.
15	Have you passed or Appeared in GNM Course
16	Percentage of Marks in GNM
17	Status of service in Govt. of H.P.
18	Have you completed minimum 5 years service in Govt. of H.P. as on
	30.06.2016.
19	Examination Centre
20	Permanent Address
21	Correspondence Address

- (ii) The candidate should fill each column of the online application form carefully in order to avoid any error.
- (iii) The candidate should fill her name, father's name, and date of birth exactly as per matriculation certificate. Any variation may lead to cancellation of the candidature whenever discovered.

- (iv) The information supplied by the candidate especially relating to **DATE OF BIRTH**, **CATEGORY**, **STATE OF DOMICILE**, and **QUALIFICAION** shall be treated as final and no change shall be allowed to be made in this regard at a later stage. The applications shall be scrutinized strictly according to the information supplied by the candidate and the responsibility with regard to the accuracy of the information shall lie with the candidate herself.
- (v) The candidate should fill the name of one category for which she belongs. The details of the categories are as under:

Sr.No.	Name of Category
1.	General (Un-reserved)
2.	Scheduled Caste
3.	Scheduled Tribe
4.	Other Backward Classes
5.	Other Backward Classes-Physically Handicapped

- (vi) There will be preliminary scrutiny of the online Application Form for determining the eligibility as per provisions of the Prospectus for appearing in the entrance test. Therefore, it will be the entire responsibility of the candidate concerned to supply correct and authenticated information on the Application form. Application Forms not accompanied with "Fee Details" shall be treated as incomplete and will be summarily rejected without assigning any reasons. The Application Forms of ineligible candidates will also be rejected. No request for change of category and examination centre once opted/filled in the Application Form will be entertained under any circumstances. It is further clarified that the candidates are allowed to appear in the entrance test provisionally and shall be taking the test at their own risk and responsibility as far as their final eligibility is concerned and the University shall, in no way be responsible, if they are found to be ineligible, later, leading to cancellation of their result/merit or any other consequence emanating from the same. The final scrutiny of the application form with reference to original documents will be done at the time of counselling/admission by the Counselling Committee and the Principal of the college concerned before admitting the candidates to the course. Any wrong or misleading entry or documentation in the form will lead to the rejection of the candidature at any stage without assigning any reason for which the candidates(s) would be solely responsible.
- (vii) If a candidate while filling up online application form deposits the fee inadvertently, the said fee shall not be refunded under any circumstances for which the candidate herself would be solely responsible. Therefore, the candidates are advised to fill up online application form with accurate remittance of fee very cautiously.
- (viii) Settlement of discrepancy/error, if any, Rs.100/-shall be charged.
- (ix) No application/representation beyond the provisions of the Prospectus shall be entertained or replied to. However, for any correspondence, the candidate must quote her Application Form No., Roll Number, name and father's Name along with full address.

- (x) The official website of the University for Post-Basic B.Sc Nursing Entrance Test is www.hpuniv.in. All the information related to this test will be available on this website.
- (xi) All matters and disputes related to Post- Basic B.Sc. Nursing Entrance Test and admission are subject to legal jurisdiction of Courts in Shimla only.

5. DETAILS OF ENTRANCE TEST

- 1. The admission to the Post-Basic B.Sc. Nursing Degree Course shall be on the basis of a Entrance Test to be conducted by the Himachal Pradesh University at Shimla examination centre only on the date notified in the prospectus. The name and address of the examination centre will be communicated on the admit cards to be uploaded on the website by the University for appearing in the Entrance Test. Examination Centre once allotted to the candidate will not be changed. However, University reserves the right to allot any centre in view of exigencies.
- 2. Syllabus & Pattern of the Entrance Examination: The examination shall consists of one written paper only in the subjects mentioned hereunder in accordance with the syllabi of GNM studies. The medium of examination shall be English. The question paper will be objective (MCQ) type. There will be only 4 (Four) options in each question i.e. A, B, C & D. Out of which one of the option will be the correct. Total questions will be 150 (one hundred fifty). Each question will carry 1 (one) mark. The duration of the Entrance Test will be 2 (two) hours. There will be No Negative Marking for a wrong answer. The written test is of objective type and in English language on the following subjects as given below:-

Sr.	Subject	No. of Questions	Marks
No.			
(i)	Fundamentals of Nursing	20	1 each(20)
(ii)	Medical surgical Nursing	20	1 each(20)
(iii)	Psychiatric Nursing	20	1 each(20)
(iv)	Paediatrics Nursing	20	1 each(20)
(v)	Midwifery & Gynaecology	20	1 each(20)
(vi)	Community Health Nursing	20	1 each(20)
	Anatomy & Physiology	10	1 each (10)
	Nutrition	5	1 each(5)
	Pharmacology	5	1 each(5)
	Microbiology	5	1 each(5)
	General Knowledge	5	1 each(5)
	Total questions and marks	150	150

6. RESULT& MERIT LIST

- 1. The selection of the candidates for Post -Basic B.Sc. Nursing course will be on the basis of the merit of the entrance test. The minimum marks required for the selection will be 50% for candidates belonging to General category, 40% for Scheduled Caste/Scheduled Tribe/OBC and 45% for General-Physical Handicapped categories candidates.
- 2. Before declaration of result, the key Answers as provided by the Examiner(s) will be moderated by a Committee of the subject expert to be constituted by the Vice-Chancellor immediately after holding the Entrance

Test. If the committee feels that the key answers provided by the examiner is not proper, it will after taking into consideration the views of the examiner, give reasons for differing with the answer. In case a question has more than one correct answer, the committee will indicate the same in its report and where if no answer is correct, recommendations to this effect will also be made by the committee. The committee will also point out the printing error(s) in questions and their key answers, if any, and make necessary recommendations. Thereafter, the key answers will be displayed on the University website www.hpuniv.in w.e.f.20.07.2016 to 22.07.2016. Still, if a candidate does not satisfy with the key answers, she make representation with documentary proof to the Deputy Registrar(Secrecy) H.P. University, Shimla-171005 in person or through Fax No.0177-2831269 within the aforesaid period and thereafter, no representation will be entertained under any circumstances. The said representations will be referred to the Moderation Committee of subject expert for their consideration and recommendations. In such cases. decision/recommendations of the Moderation Committee shall be final and binding upon to all concerned. In such a way, the result and its categorywise merit list will be declared/notified as per schedule.

- 3. The result of all candidates appeared in the entrance test will be declared and the same will be uploaded on the University website www.hpuniv.in. No detail marks cards will be sent to the candidates. The candidates may see their marks in the University website. There will be no re-checking/re-evaluation of the Answer-Sheet.
- 4. Resolving the Tie: The following Procedure shall be adopted to resolve the tie for admission: If two or more candidates obtain equal aggregate marks in the Post -Basic B.Sc. Nursing entrance test, then their inter-se merit for admission to the course shall be determined on the basis of marks obtained by the candidates in order of Subject-wise Sections of the entrance test i.e.(i) Fundamentals of Nursing, (ii)Medical surgical Nursing, (iii) Psychiatric Nursing, (iv) Pediatrics Nursing, (v) Midwifery & Gynecology and (vi) Community Health Nursing. Even if, the tie still persist after exhausting the above procedure, then the candidate older in age shall be given preference,
- 5. The Combined as well as Group/Category-wise merit list based on the marks of the Entrance Test of all qualified candidates shall be notified and displayed on the notice board of the University. The said merit list will also be made available on the University website www.hpuniv.in. Merely assigning of the rank in this merit list will not confer any right for admission, which will be made, if the candidate(s) satisfy the prescribed eligibility criteria on verification of the original certificates/documents and subject to availability of seat(s) in the concerned quota/category at the time of counselling/admission. In case the candidate is found ineligible during he course of counseling, their candidature for admission shall be forfeited.
- 6. The qualified candidates are advised to attend the counseling as per given schedule after ascertaining the rank in the merit list which will be displayed on the University Notice Board and will also be available on the University Website www.hpuniv.in. No separate intimation will be given to the candidates in this regard.
- 7. After declaration the merit list the Director Medical Education & Research Himachal Pradesh are constituted a committee for completing the admission

process of Post Basic B.Sc. Nursing course in Govt. /Private Colleges through counseling committee as per scheduled given in the prospectus.

7. GENERAL INSTRUCTIONS

(a) INSTRUCTIONS FOR OMR ANSWER SHEET

- 1. The specimen copy of the **OMR Answer Sheet** which will be distributed along with the Question Booklet is given at **Appendix-10** of the Prospectus. Candidates are advised to go through it and be conversant with the requirement of filling up the particulars and marking the answers, so that during the examination they could do so without any difficulty and without making any mistake or loss of time.
- 2. The answer sheet used will be of special type, which will be scanned on optical scanners. There will be one side of the answer sheet for marking answers.
- 3. The candidate must ensure that the answer sheet is not folded. she should not make any stray marks on it.
- 4. Candidates are advised to bring with them a card board or a clip board so that they have no difficulty in writing responses in the Answer Sheet even if the tables provided in the Examination Hall may not have smooth surface. They will also bring their own Ball Point Pens (Blue/Black) of good quality. These will not be supplied by the University.
- 5. **Roll Number:** Write and mark your Roll number as per **specimen** answer sheet **Appendix-10**. For example **Roll Number. 23567.**
- 6. For Roll Number and respective answers appropriate circles be darkened with Blue/Black ball-point pen only. Partially filled circles, dot matrix, X or tick marked circles shall be liable to be rejected by the machine. Darkening of circles/ovals be done correctly as indicated below for guidance.

V	VRON	G MA	RKI	CORREC	CT MARKING		
0	0	\otimes	0	0	0		

7. Writing of responses: There will be four alternatives for each of the question numbering 001 to 150. Of these four responses only one will be the correct or the most appropriate response. The candidate will indicate his/her response to the question by darkening the appropriate circle/oval completely. For example Question No.008 in the Question Booklet reads as follows: Taj Mahal is situated in:

(A) Delhi (B) Bombay (C) Agra (D) Bangalore

The correct response to this question is (C) Agra.

The candidate will locate question No.008 in the answer sheet and darkened the circle/oval (C) as shown below:-

A B C D
O O • O

If the candidate does not want to attempt any question, she should not touch the circle given against that question.

- 8. The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white fluid on the Answer Sheet is not permissible, as the Answer Sheets are machine gradable and it may lead to wrong evaluation.
- 9. If more than one circle is darkened or if the responses are marked in any other manner it shall be treated as wrong way of marking and shall be rejected by the Scanner /University.
- 10. The candidate is advised to decide about the answer before she marks it on the answer sheet. She must ensure that the circle is completely darkened with blue/black ball pen only. A lightly or faintly darkened circle will be rejected by the optical Scanner/University.

11. Important instructions for marking:

- (i) Marks should be dark and should completely fill the circle.
- (ii) Darken only one circle for each question.
- (iii) Make the marks only in the space provided.
- (iv) Please do not fold the answer sheet and make any ROUGH WORK thereon.

(b) Instructions to be followed in the Examination Hall:

- 1. The Entrance Examination Hall will be opened 30 minutes before the commencement of the test. Candidates are expected to take their seats immediately after the opening of the Examination Hall. If the candidates do not report in time, they are likely to miss some of the general instructions to be announced in the Examination Hall.
- 2. Candidate must show, on demand, the Admit Card for admission in the Examination Hall. A candidate who does not possess the Admit Card downloaded from the University website shall not be admitted to the Examination Hall under any circumstances by the Centre Superintendent.
- 3. Calculators, Slide Rules, Geometry Box, Electronic Digital Watches with facilities of calculators, mobile phones, pagers or any other electronic gadget are not allowed inside the Examination Hall.
- 4. The Candidates will be given question booklet along with answer-sheet ten minutes before the commencement of the test.
- 5. Candidate will check and ensure that the Question Booklet contains number of pages as are written on the top of the first page and if any page is missing or misprint, the same be brought immediately to the notice of the Invigilator.
- 6. Immediately on receipt of the question booklet the candidates will fill in the required particulars on the cover page of the question Booklet with ball point pen only. They will deal with the booklet when asked by the Invigilator. Also the candidates will fill in the required particulars on the Answer Sheet.
- 7. The test will start exactly at the time mentioned in the Admit Card and an announcement to this effect will be made by the Invigilator.
- 8. During the examination time, the Invigilator will check Admit Card with the identification-cum-attendance sheet and of each candidate to satisfy herself about the identity of the candidate. Admit Card will be retained by the candidate thereafter. The invigilator will also put her signature in the place provided on the Answer sheet, Admit Card and Identification-cum-attendance sheet.

- 9. Use Blue/Black Ball Point Pen only to darken the appropriate circle. Darken only one circle for each entry as the Answer once marked is not liable to be changed.
- 10. A signal will be given at the beginning of the examination and at the half-time. A signal will also be given before the closing time when the candidate must stop marking the responses.
- 11. After completing the test each candidate should check again that all the particulars required in the Question Booklet and Answer Sheet have been correctly written and thereafter the Answer Sheet will be handed over to the Invigilator by the candidate before leaving the examination hall.
- 12. Candidates removing pages from the Question Booklet during the period of Entrance Test, impersonation or trying to appear in the counseling through forged means or by producing fabricated/tampered documents will be dealt with as per law.
- 13. The Admit Card and the Question Booklet will be retained by the candidates after the Entrance Test is over. Candidates are advised to preserve their Admit Cards in good conditions till the counselling/admission process is over.
- 14. Candidates are advised not indulge in unfair means activities/malpractices which breach the examination rules. If any candidate is found to be indulged in any such activity she shall be debarred from taking this examination in future and shall also be liable for criminal action or any other action deem fit by the University.
- 15. If a candidate is admitted in the College on the basis of the merit of the Entrance Test, but at a subsequent time, if it is discovered that she had used unfair means practice during the entrance test, the student shall be removed from the College and all the fees and other dues paid shall be confiscated. Further action as warranted against the candidate and her parent as per law may also be taken.

8 (a) COUNSELLING AND ADMISSION PROCEDURE

1. **Counselling :** There will be a counselling system to allot the available seats in order of merit-cum-choice of the colleges. The admission process will be completed through counselling within the specified period by the counselling committee constituted by the Director Medical Education & Research, H.P. Shimla. The counselling for the qualified candidates will be held as per following schedule in the H.P.University, Auditorium, Shimla-5 in accordance with the Group-wise as well as Category-wise merit list notified by the University. The merit list will be displayed on the University Website "www.hpuniv.in". The candidates are directed to check their result/merit on the said website and to make themselves present in the counselling accordingly. No separate call letters will be sent to the qualified candidates for attending the counselling. They must bring Counselling-cum-Admission Form along with photocopies of all the required documents duly self-attested and counselling fee of Rs 100/- in the shape of Bank Draft/IPO drawn in favour of the Financer Officer H.P.University, Shimla. The Final eligibility of the candidates shall be determined strictly as per provisions of the prospectus on verification of original documents/certificates at the time of counseling/admission by the counseling committee. In case of any candidate is found to be ineligible during the course of counselling, her claim for admission shall be forfeited. However, before admitting the candidate to the course, the Principal of the colleges concerned shall also check the final eligibility of each candidate strictly as per provisions of the prospectus. It will be the entire responsibility of the Principal of the colleges concerned to admit the eligible candidates to the course. Also, the candidates should satisfy herself the prescribed eligibility criteria of the prospectus before taking the admission to the course. In the event of her ineligibility to be detected at later stage, her candidature shall liable to be cancelled without any notice for which the candidate would be solely responsible.

(a) SCHEDULED FOR 1 ST ROUND OF COUNSELLING -2016								
Venue: H.P. University Auditorium Summer Hill, Shimla-5								
Date & Time	9							
18.8.2016 at 10.30 a.m.	General Combined merit of all categories of in-service Group/Quota (General & reserved)	All qualified candidates of the merit list under in-service Group/Quota.						
18.8.2016 at 10.30 a.m.	General Combined merit of all categories of Direct Group/Quota (General & reserved) All qualified candidates of the merit li under in-service Group/Quota.							
	(b) SCHEDULED FOR 2 ND ROUN	D OF COUNSELLING -2016						
	Venue: H.P. University Auditori							
	The following candidates must be app	peared in the 2 nd round of Counselling:-						
03.09.2016 at 10.30 a.m.	 (i) All those waiting candidates who had attended the Ist round of counselling, but not allotted seats in any of the private Nursing College under State Quota, will be appeared in the counseling for considering their candidature in order of merit under State Quota. (ii) All those Candidates who had allotted seats under Management Quota during Ist round of counselling will be appeared in the counseling for considering their candidature in order of merit against State Quota vacant seats in Govt./Private Nursing Colleges. (iii) Those candidates who had allotted seats in private nursing colleges under State Quota or those had opted only Govt. Nursing College will be called subject to availability of vacant seats for considering their candidature in order of merit against vacant seats in Sister Nivedita GovtCollege of Nursing, IGMC,Shimla. 							

Note: (i) List of above said candidates will be made available on the University Websites www.hpuniv.in on 01.09.2016. The candidates are advised to check their name in the said list and to make themselves present in the counselling accordingly, failing which their claim for admission shall stand forfeited. No separate call letters will be sent to the candidates for attending the Counselling. In case of any doubt/query the candidates should personally or telephonically contact the University on Telephone No.0177-2830891, 2833587 & 2833588 well before the said counselling. The University will not be responsible for non-communication for the purpose.

(ii) After 2nd round of counselling, vacant seats if any, shall be filled up in order of merit from the waiting list or by way of shifting (in case of Govt. Nursing College) from the candidates so admitted in the private nursing colleges, as the case, may be, for which the lists of such candidates will be uploaded on the University website www.hpuniv.in from time to time and the candidates can be informed telephonically in this regard. Therefore, the candidates are advised to remain in touch with the University website as well as the given mobile upto the closing date of admission i.e. 31.10.2016.

- 2. In case of unavoidable reasons, the candidates who are not able to appear in person, she may depute an authorized person with a letter of authority as given at the end of the Counseling-cum-Admission Form, failing which the merit of such candidates will be cancelled. The Committee will also prepare a waiting list for filling up vacant seats in order of merit in the College. The candidates not reporting for counselling as per schedule will forfeit their claim for admission without any further notice. No further opportunity will be given. The selected candidates will be required to join the college as per date mentioned in the prospectus, failing which their claim for admission shall be forfeited/cancelled. The academic session will start from 1.10.2016 No admission shall be made after 31.10.2016 even if the seats remain vacant in the colleges.
- 3. The candidates must remain in touch with each process of the Entrance Test right from the declaration of result/merit and counselling schedule. In case of any doubt in this respect may clear it telephonically on Phone No. 0177-2830891, 0177-2620733 & 0177-2833588. If the doubt with regard to counselling is not cleared, the candidate can contact personally in the University well before the counselling or may report for counselling on the schedule date at H.P. University Auditorium, Shimla, so that she may not loose her chance for admission.
- 4. If a candidate has qualified the entrance test with the minimum required percentage of marks i.e. 50% for general category candidates, 40% marks for SC/ST/OBC and 45% for Genral-Physically Handicapped categories candidates, then her name will appear in the merit list and she will be entitled to attend the above said counselling as per schedule mentioned above along with Counselling-cum-Admission Form as attached in the Prospectus duly filled in all respects and original as well as photocopies of

each certificate/document duly self-attested by the candidate as mentioned hereunder:-

- i. Matriculation or its equivalent examination certificate.
- ii. Certificate of having passed the qualifying examination i.e. 10+2 or its equivalent examination along with details of marks in each subject.
- iii. General Nursing and Midwifery Diploma.
- iv. Registration Certificate from H.P. State Nurses Registration Council, Shimla.
- v. H.P. Bonafide/Domicile Certificate issued by the competent authority as per provision of Prospectus (Appendix -1 as applicable).
- vi. Certificate of being children of H.P. Govt. Employees and Employees of Autonomous Bodies wholly or partially financed by the Himachal Pradesh Government as per provision of Prospectus issued by the competent authority (Appendix-5 as applicable).
- vii. Certificates of claiming Reservation under particular reserved category issued by the competent authority (Appendix-2 to 4 as applicable).
- viii. Service certificate-cum-NOC as per **Appendix-6** for in-service candidates only.
 - ix. Affidavit on the paper in original as per **Appendix-7**.

NOTE: 1. All original certificates are required for verification at the time of counselling.

- 2. The final eligibility of the candidate will be determined by the counselling committee and the Principal.
- 3. Admission Form and documents/certificates attached therewith will not be returned in any case.
- 4. The documents regarding Anti-Ragging measure will be submitted by the candidates at the time of admission in the nursing college concerned along with affidavit as per *Appendix-7*.
- 5. Incomplete form will lead to rejection.
- 6. The selected candidates will be required to deposit the prescribed fee within prescribed date after counselling, failing which the seat will be allotted to the next candidate on merit. The admission letters to the candidates will be issued on the day of counselling and necessary instructions, if any, with regard to attend the classes will be issued by the Principal of the colleges concerned.
- 7. A candidate who brings incomplete documents/certificate(s) at the time of counselling shall liable to be rejected without any notice then and there by the counselling Committee. However, the counselling Committee reserves the right to take any decision in this regard. In the admission process the decision of the Counselling Committee shall be final.
- 8. Candidate found ineligible at any stage shall have no claim whatsoever for admission or continuation of Post-Basic B.Sc. Nursing Degree Course even if she qualified the Entrance Test.

(b) Admission Procedure

- a) For Govt. Nursing College and State/Management Quota Seats in Private Nursing Colleges/Institutions.
 - (i) State Quota: Only those female Children of Bonafide Himachali/Domicile/Children of H.P. Govt. employees and employees of Autonomous Bodies wholly or partially financed by the Govt. of Himachal Pradesh who qualified the Entrance Test conducted by H.P.University subject to fulfillment of eligibility criteria as contained in the Prospectus will be considered in order of merit of the Entrance test for admission to Post Basic B.Sc. Nursing Degree Course.

(ii) Management Quota: However, for Management Quota seats, the above conditions does not apply and the candidates irrespective of having above status qualified the Entrance Test shall be considered for admission to Post-Basic B. Sc. Nursing Degree in order of merit of Entrance Test subject to fulfillment of eligibility criteria as contained in the prospectus.

Note:

- 1. No. shifting shall be allowed from one private nursing college/institution to another private nursing college/institution under the same capacity of admission.
- 2. The Principal(s) of Nursing College(s) will also check the final eligibility criteria of each candidate including settlement of discrepancy(ies), if any, as pointed out by the counseling committee as per provisions of the prospectus before admitting the candidates to the course.

9. MEDICAL EXAMINATION & REGISTRATION

- 1. The selected candidates will be called for medical examination and verification of the documents attached to the original Admission Form in the respective College at their own expenses and candidate should be medically fit. If declared unfit she will not be admitted in the College. Prescribed form of physical fitness is available with the College office as per <u>Appendix-8</u>
- 2. The students who take admission in Post-Basic B.Sc. (Nursing) Degree Course should get vaccinated with anti-hepatitis-B themselves at their own expenses and they are required to do so within 6 months from the date of their admission in the course.
- 3. If the selected candidate does not join the college by the stipulated date and complete the Medical Examination etc. as laid down in the prescribed form she will not have any claim for the allotted seat, which will then be offered to the next candidate on the merit list.
- 4. Soon after the admission in the College the students will get themselves registered on payment of prescribed fee with the University of Himachal Pradesh.
- If a candidate is admitted on the basis of application form but at a subsequent time if it is, discovered that any of the statement was false, the student shall be removed from the College and all the fees and other dues paid shall not be refunded. Any further action against the candidate and her guardian that may be considered suitable may also be taken.

10. COLLEGE SESSION, VACATION AND SYLLABUS

(i) College Session:

Academic Session 2016-17 will be started w.e.f. 1-10-2016.

(ii) Vacations:

4 week's vacation shall be given annually to the students.

(iii) Syllabus:

The syllabus and course schedule for Post-Basic B.Sc. (Nursing) Degree Course shall be strictly as prescribed by the Indian Nursing Council, New Delhi and H.P. University, Shimla.

11. CONDITION OF BOND, LEAVE ETC.

(i) The regular in-service staff nurses working in the State will be eligible for admission to Post Basic B. Sc (Nursing) Degree Course after completion of minimum five years services. Further all the Govt. regularly appointed staff nurses fulfilling the minimum required five year services period will be

- granted study leave or leave of kind due as the case may be during their period of undergoing course and will be paid their pay and allowances.
- (ii) All the staff Nurses appointed on contract basis (Govt. or RKS) fulfilling the required five years of services will be treated as in-service candidates. However, they will not be paid any salary during the entire period of undergoing course and will only be allowed leave as per their appointment conditions as the case may be and this period of leave will not be counted for any purpose of regularization of service and other benefits for which they are eligible or as per the instructions issued by the Govt. from time to time.
- (iii) In case Regular, adhoc or contract staff Nurses have not completed the minimum five years of service in the State on the last date of submission of application form such candidate will be treated as Direct candidates and will not be entitled for any kind of leave as well as pay and allowances during the course of period.
- (iv) The regularly appointed staff Nurses as well as contractual and RKS appointees will execute bond of Rs. 5,00,000(Five lakh) for completion of minimum 5 years compulsory service after completion of Post Basic B.Sc. (Nursing) degree course.

12. FEES AND SUBSCRIPTION

a) Fee for Sister Nivedita	Govt. college of Nursing, IGMC, Shimla
	Ist year
Tuition Fee	15,000.00
Admission Fee	500.00
Student Fund	1500.00
Medical Fund	500.00
Security	1000.00
Dilapidated Fund	500.00
Total	19,000.00
	2 nd year
Tuition Fee	15,500.00
Student Fund	1500.00
Medical Fund	500.00
Dilapidated Fund	500.00
Total	18,000.00
	Hostel fees
Rent	3600.00
Electricity & Water Charges	3000.00
Utensils	400.00
Mess Servant Charges	1500.00
Common Room Fund	500.00
Student Fund	500.00
Dilapidated Fund	500.00
Total	10,000.00
Hostel Security of Rs. 1,000/-	to be charged only once.

	b) Fee for Private Nursing Co	lleges	
Sr.	Description	State Quota Seats(In	Management Quota
No.	-	Rs.)	Seats(In Rs.)
1.	Admission Fee	5,000.00	5,000.00
2.	IDF Charges	2,000.00	3,000.00
3.	Tuition Fee(including IDF)	21,200.00	70,000.00
4.	Hostel Charges(including	12,000.00	12,000.00
	Electricity and Water)		
5.	Hospital Attachment Charges (The Hospital attachment charges will be charge @ Rs.850/- per student on monthly basis, but not more than Rs.10,200/- per annum as per actual attachment period)	10,200.00	10,200.00
	Total	50,400.00	1,00,200.00
	Security (Refundable)	3,000.00	3,000.00

N.B.:

- (i) Other dues such as mess, Transport shall be charged on actual basis by the respective institution.
- (ii) The above fee structure for the academic session 2016-17 is provisional and is subject to change, if any, by the State Govt. on the recommendations of the Admission Fee Structure Committee.
- (iii) Selected candidates shall have to pay of Rs.10,000/-only as advance fee at the time of counseling which will be adjusted later on in annual fee by the college concerned.
- (iv) Regarding refund of fee in the event of shifting/migration of students from one Institution to another institution, it will be refunded/adjusted in all Govt. and private Institutions provided such shifting/migration takes place within the stipulated last date of admission i.e. before 31th October 2016.
- (v) In the even of a candidates leaving the course after the cut-off date of admission or mid-session, the fee deposited by her will be forfeited. So far as the refund of security is concerned, the same will be refunded after completion of the course only.

13. GENERAL DISCIPLINARY RULES

The following rules will be taken into consideration while granting internal assessment in various examinations by the Head of the Department.

(i) ATTENDANCE:

Every student is required to attend punctually at the hours notified for lectures and practical classes. A student who is late may not be allowed to enter the lecture theatre of practical hall. If the student does not attend classes continuously for 3 month without information/valid reason her admission will stand cancelled.

(ii) RAGGING:

- (a) Every student of the College is informed that under the orders of the Hon'ble Court of Himachal Pradesh and the rules framed by the University there under vide Ordinance 22.17 ragging is completely prohibited. Any student found involved in ragging will be summarily expelled from the College and legal proceedings under Criminal law shall be initiated against her. Further, an affidavit has to be given by the student and her parents/local guardian that she will not indulge in ragging at the time her admission and thereafter during her tenure of complete Post-Basic B.Sc. (Nursing) Degree Course.
- (b) It is for information that ragging incidents were occurred in Dr. R.P.Govt. Medical college, Kangra at Tanda on 6th and 7th March, 2009 and in Indira Gandhi Medical College, Shimla on 19th and 20th March, 2009. The following action has been taken by the concerned Principal of the respective colleges:-

(i) Dr. R.P.GOVT. MEDICAL COLLEGE, KANGRA AT TANDA:

- 1. Mukul Sharma S/o Sh. Anoop Sharma (Students of 2007 batch) has been expelled from the Hostel as well as from the college for four Semesters (Each Semester of Six Months).
- 2. Ajay Kumar Verma S/o Sh. Dharam Chand Verma Intern (Batch 2003) has been expelled from the Hostel as well as from the College and his internship for four Semesters (Each semester of Six Months).
- 3. Naveen Verma S/o Sh. Prem Singh Verma (Student of 2007 batch) has been expelled from the Hostel as well as the college for four Semesters (Each Semester of Six Months).
- 4. Abhinav Verma S/o Sh. Davinder Verma (Student of 2007) has been expelled from the Hostel as well as from the college for four Semesters (Each Semester of Six Months).
- 5. Dr. Pradeep Bansal, Warden 1st year boy's hostel has been suspended with immediate effect.
- 6. Sh. Deepak Verma, Hostel Manager has been suspended with immediate effect.

(ii) INDIRA GANDHI MEDICAL COLLEGE, SHIMLA

- (a) Mr. Nikhil Verma and Mr. Sushan Sharma interns are:
 - (i) expelled from the Hostel for the entire period of their internship training.
 - (ii) Suspended from internship training for a period of Six Months and put them on conduct probation during the period of Suspension.
 - (iii) A fine of Rs. 1000/- each imposed upon the interns.
- (b) In case of ragging incident in the College premises noticed by any student, she can report the matter either to the Principal of the college or to the following authorities mentioned at serial No. 1 to 5.

CONTACT NUMBERS OF THE AUTHORITIES FOR REPORTING THE RAGGING INCIDENTS IN THE COLLEGE PREMISES

1.	Vice Chancellor, Himachal Pradesh University, Shimla-171005	vc_hpu@hotmail.com 0177-2831363
2.	Secretary(Health) to the Govt. of H.P., Shimla-171002	healthsecy-hp@nic.in 0177-2621904
3.	Director Medical Education & Research, HP, Shimla-171009	0177-2620733
4.	Principal, Indira Gandhi Medical College, Shimla-171001	0177-2804251
5.	Registrar, H.P. University, Shimla- 171005	0177-2830912
6.	Principal, Sister Nivedita College of Nursing, Indira Gandhi Medical College, Shimla-171001	0177-2883550 0177-2883223 0177-2659976
7.	Principal, Lord Mahavira Nursing College, Nalagarh, Distt. Solan(HP)	01795-220728 98055-70509
8.	Principal, Murari Lal Memorial Nursing College, Vill. Nagli P.O. Ochhaghat, Distt. Solan(HP)	94590-25534 92186—33333
9.	Principal, Chamunda Institute of Medical Sciences & Nursing College, Kullu	01902-260026 94180-00907

(c) PROHIBITION OF RAGGING

AS PER THE HIMACHAL PRADESH EDUCATIONAL INSTITUTIONS (PROHIBITION OF RAGGIING) ANTI RAGGING ACT 2009, RAGGING IS COMPLETELY PROHIBITED.

- 1. No person shall practice ragging in any form, within or outside the premises of an educational institution.
- 2. Any person who contrivances the provisions of sub-section (1) shall, on conviction, be punished with imprisonment for a term which may extend to 3 years or with fine which may extend to fifty thousand rupees or with both.
- 3. Every offence under this Act shall be cognizable, non-bailable and compoundable with the permission of the court.
- 4. Any student convicted of an offence under this Act shall be expelled from the Educational Institution.
- 5. Student expelled under sub-section (1) or expelled otherwise on account of ragging shall not be admitted in any other institution for a period of three years from the date of order of such expulsion.

(d) CLASS ROOM

- (i) Immediately after assembly of the class the roll will be called and absence of any student noted. Any student misbehaving in the class will be reported to the Principal for further necessary action.
- (ii) Students are not permitted to remain in the lecture room except at the prescribed hours of the lectures.
- (iii) Mobile telephones are not allowed inside the college campus and class room.

(e) EXAMINATION

- (i) Students are not allowed to take into the examination hall text books, notes or manuscript of any kind.
- (ii) Any student found infringing the rules or having recourse to unfair means will be expelled from the examination and the matter will be reported to the Principal for taking further action.

(f) LEAVE

- (i) The trainee will not be entitled for any kind of leave except prescribed vacations and leave having prior sanction of the training In-charge. No leave will be granted when examination is due.
- (ii) In all cases leave taken will be at the students own risk so far as the percentage of attendance is concerned and even medical certificate will not be condone a deficiency in attendance for a University examination.
- (iii) Students must not leave the station without the permission of the Principal.

(g) BOOKS

- (i) Every student shall provide herself with all the prescribed text books and other necessary appliances.
- (ii) Every student to whom books or other property of the Government are entrusted shall be held responsible for their preservation good condition and in the event of their being lost or damaged shall be required to replace them or defray their cost.
- (iii) Any students breaking or damaging and college property shall be required to pay the cost to repairs or replacement. In case of willful damage she shall be punished as the Principal may deem fit.

(h) CORRESPONDENCE:

- (i) Students are forbidden to address any higher authority direct. Any communication intended for such higher authority must be submitted through the Principal who will forward it, if she considered it desirable. It will not be binding upon Principal that she must forward all such applications.
- (ii) Every student desirous of addressing the Principal by letter must do so separately. Joint applications are entirely prohibited and will not receive attention.
- (iii) Any student wishing to make a representation on any subject has the right to direct access to the Principal during the College hours.
- (iv) The Principal/Professors and the staff are accessible for the consideration of difficulties and grievances of student and will be always pleased to hear them and give advice.

(i) MISCELLANEOUS:

(i) Every student will wish her teacher on the occasion of her first meeting in the College or outside.

- (ii) Students are required to observe order and quietness at all times in the College.
- (iii) No game of any sort to be played during the hours allotted to lectures or class.
- (iv) Smoking and use of liquor within the College premises including Hostel is prohibited, and the defaulter will be rusticated.
- (v) All irregularities, neglect of duties and breach of discipline are to brought to the notice of the Principal by the Professors/Readers under whom the students are working.
- (vi) In dealing with any offence in college/hostel, the Principal may decide whether it is to be met with; any apology, verbal or written, or fine or suspension of scholarship or expulsion from the college/hostel.

(j) Principal is the competent authority to impose the fine to the candidates:

- (i) The decision of the Principal in all cases shall be final.
- (ii) All students are required to wear prescribed dress code and use of gaudy dress is prohibited.
- (iii) All students must provide themselves with washable white coats which shall be worn while working in the college laboratories or hospital departments, with embroided or separate small name plate.
- (iv) No association can be formed in the college without prior permission of the head of institution.
- (v) No student is permitted to write anything on the blackboard unless asked by the teachers to do so.
- (vi) Student should not take part in politics.

(k) COLLEGE SPORTS

Arrangements will be made for sports and games according to the season and facilities available at respective college.

(I) STUDENTS ASSOCIATION:

The Students Association may be organized with the approval of the Principal to promote the cultural and extra-academic activities of the students.

(m) LIBRARY RULES:

There is a library maintained by the college for the students/staff. The member of the library shall abide by the library Rules, approved by the Principal from time to time available with college library.

(n) UTILISATION OF ASSOCIATION MAGAZINE AND SPORTS FUNDS

- 1. Expenditure in connection with education trips to places of historical, geographical interest or visits to factories and hospitals.
- 2. Expenditure in connection with community projects or social activities in service education programme, workshop and panel discussion seminar etc. Approved by the Principal.
- 3. Expenditure for sending students to compete in debates, declamation contests, music and dramatic contests.
- 4. Hire, carriage of furniture and loud speaker and refreshment to player, prize winners and guests invited to sports and other functions.
- 5. Conveyance and boarding charges of outside lectures, prominent, citizens poets and artists etc. as approved by the Principal.
- 6. Travelling allowance to persons invited to deliver lectures in the college or to preside over convocation or prize distribution function.

- 7. Expenditure on Faculty members and students when they go out to represent the College in sports or other contests.
- 8. Travelling allowance to teams and members of the staff, peons and servants accompanying the teams.
- 9. Refreshments and meal, at the time of friendly and or University matches or the distinguished visitor as College functions.
- 10. Photographs of teams or executive of students union.
- 11. Postage, telegrams, telephones and purchase of stationary pertaining to student's activities.
- 12. Expenditure in connection with annual function, award or prizes, at the annual sports prize distribution or the college convocation.
- 13. Purchase of articles, equipment, dresses for social and cultural activities like drama, music, etc.
- 14. Expense on medical assistance rendered to members of sports teams when out of station.
- 15. Publication of College magazine.
- 16. The Hostel funds will be utilized for purpose for which they are meant as purchase for which they are meant as purchase the necessary equipment utensils etc. approved by the committee.

14. (a) HOSTEL RULES

Every hostler shall abide by the Hostel Rules as may be approved by the Principal of respective Institution from time to time.

- 1. Selected candidates shall abide by the hostel rules and training schedule, failing which she shall be liable to be dismissed from the training without any notice.
- 2. Hostel facilities will be provided by the institution as per availability.

(b) SOME DON'TS

- i. Do not interfere with the electric installation of the hostel.
- ii. Do not keep any electrical appliance namely radio sets, room heaters etc.
- iii. Do not indulge in un-authorized meeting, acrimonious discussions and controversial debates with the hostel premises.
- iv. Do not keep any jewellery, valuable articles or large sums of money in your room.
- v. Do not allow the electric light to burn when the room is not occupied and the water tap to run unnecessarily. It is wasteful.
- vi. Do not be absent from the hostel after night roll call. It is a serious offence which may cause expulsion from the hostel.
- vii. Do not keep any arms or incendiary articles. It is dangerous to the fellow residents.
- viii. Do not use any kerosene stove or burner in the room.
- ix. Do not keep any pets in the hostel.
- x. Do not cook in the room as it is totally prohibited.

FORM OF CERTIFICATE OF BONAFIDE HIMACHALI IN RESPECT OF THE FATHER/GUARDIAN OF THE CANDIDATE.

	Father/Guardian of
candidate)	
resident of village	
Office	
District	Himachal Pradesh is
	candidate)resident of village Office

- (i) Having his permanent home in HP; or
- (ii) Residing in H.P. for a period of 20 years or above; or
- (iii) Having his permanent home in Himachal Pradesh but living outside Himachal Pradesh on account of his occupations.

Certified that I have satisfied myself on all facts documentary evidence forwarded by the candidates parents to the best of my ability and knowledge and found the same to be correct.

Place : Date :	Signature of the Competent Authority issuing the certificate (with stamp).
Seal of the Court	

Note:

- 1. Certificate in respect of guardian will be accepted if candidates father is not alive and the candidate is solely dependent on the guardian, the relationship of the candidate with the guardian should be stated.
- 2. The adoption deed in original duly registered in the Court in the year in which the candidate was adopted by the legal guardian will only be valid as per law.
- 3. The certificate should be afresh of the year in which admission is applied for.
- 4. Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

CERTIFICATE OF BELONGING TO SCHEDULED CASTES/SCHEDULED TRIBES

		son/daughter/adopted of
1		Office
		Statebelongs to
Scheduled Caste/Tr	ibe for Himachal Prad	nity must be indicated) which is recognised as esh under the Constitution (Scheduled Castes) hended from time to time.
	District of Hima	and/or his family ordinarily reside(s) in achal Pradesh
Place Date :		Signature *Designation with seal of office of certificate issuing authority
Seal of the Court		
Note:		
(i)	Divisional Magistra concerned to which	rm given above) should be signed by Sub- te/Executive Magistrate(Tehsildar) of the area the father/guardian of the candidate belongs to It should be signed and not countersigned.
(ii)		ld be fresh of the year in which admission is

(iii) Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX -3

FORM FOR CERTIFICATE FOR THE OTHER BACKWARD CLASSES

This is to certify that	son/daughter of
resident of VillageP.O.	District
(H.P.) belongs to the	community which is recognised as other
Backward class in Himachal Prade	esh by the State Government vide notification No
Dated Shri	/Smtand his/her family ordinarily
reside(s) in the	DistrictDivision of the
(H.P) State. This is also certified	ed that he/she does not belong to the person
/sections(Creamy Layer) mentioned	in the Schedule.
Place Date	Signature of the Sub-Divisional Magistrate/ Tehsildar/Executive Magistrate of the area concerned with stamp.
Seal of the Court	
Note:-	

- 1. The certificate as given above may be issued after verification from Revenue Records. Certificate issued by other authority will not be valid.
- 2. The certificate should be fresh of the year in which admission is applied for.
- 3. Doubtful certificate will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.

APPENDIX -4

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THOSE CANDIDATES WHO ARE EMPLOYEES OF THE H.P. GOVT. AND EMPLOYEES OF AUTONOMOUS BODIES WHOLLY OR PARTIALLY FINANCED BY THE GOVERNMENT OF HIMACHAL PRADESH.

(To be signed not below the rank of Zonal Head/Regional Head/Divisional Head of the concerned Organization/government Department).

Certified that Shri/Smt	Father/Mother of
Miss(Name of the candidate)	who is at present
working as (Designation)	in this
Department/Organisation(name of	Department/Organization)
Certified that	t Sh./Smt
Is an employee of Himachal Gover	rnment/Employee of wholly owned Himachal
Govt. Undertaking/Autonomous Bod	lies and posted outside the state of Himachal
Pradesh on account of his/her	service w.e.f to
(Note: Struck out which is not appli	cable)
	Signature with seal (Zonal Head/Regional Head/Divisional Head of the Organization/Govt. Deptt.)
Date:	• ,
Place:	

Note: Doubtful certificate will be got verified through the intelligence source and if found wrong shall render the students liable to expulsion and suitable legal action.

APPENDIX -5

SERVICE CERTIFICATE-CUM-NOC

This	is	to	certify	that	Ms/Mrs.
is working as w.e.fgone through the session 2015-16 at the Post-Basic B service period in the session to the service period in the service period p	till relevant prand she has .Sc. Nursi	date and prese rovisions of the s been found eli- ng course. Fur	ently posted at Post-Basic B.S. gible under in-sther she has be	c (Nursing) I service group een complete	o for admission to ed the five years
Description of	Service	period		Place of Po	osting
In view of above name employeession 2015-16.		•			d in favour of the
Dated:				Signature Designation of MO/ MS/BM	& Seal MO/SMO/MO
			ture the Deptt. h Seal		

APPENDIX-6

(To be furnished on paper at the time of Admission)

"AFFIDAVIT"

I,	(name o
father/mother) of	(name of student
admitted in the yearat	
(Name of M	Medical/Nursing School/College
presently student of	(year) hereby declare that
my son/daughter/ward will not indulge in any type	of ragging or indiscipline in the
campus/Hostel and outside. In case of any such vi	iolation strict disciplinary action
should be followed as per Anti Ragging Act issued	by the H.P. Govt. and I/we wil
not interfere in any way in the action taken against m	y son/daughter/ward.
	C' (D (C)
	Signature of Parents/Guardian
Address:	
M.L.1.1. N.	

STANDARD OF PHYSICAL FITNESS FOR ADMISSION TO Post- Basic B.Sc. Nursing Course

1. **Eyes:**

- (a) The absence of one eye shall not be a bar, the vision of remaining eye shall not be less than 6/9 with or without glasses.
- (b) The minimum vision in person in possession of both eyes will be 6/12,6/18 with or without glasses.
- (c) There shall be no fundus disease adversely effecting the vision.
- 2. Ears: The hearing power shall be such as to enable a candidate to use his stethoscope effectively
- - (a) Any one with bad deformity or any absent limp shall be debarred.
 - (b) There shall be no deformity of lower limbs or spine to hinder normal locomotion.
- Every candidate should have X-ray screening of the chest to exclude pulmonary cardiology.
- 11. Female candidates should be examined by the Gynecologists to exclude any organic disease.

Note: The Candidate(s) admitted against physically handicapped category seat his/her medical fitness for admission will be decided/considered as per provisions contained in the prospectus.

HIMACHAL PRADESH UNIVERSITY, SHIMLA-171005

COUNSELLING-CUM-ADMISSION FORM FOR POST-BASIC B.Sc. NURSING DEGREE COURSE (Two Years) FOR THE SESSION-2016-17

(To be submitted by the Candidate at the time of counselling/Admission)

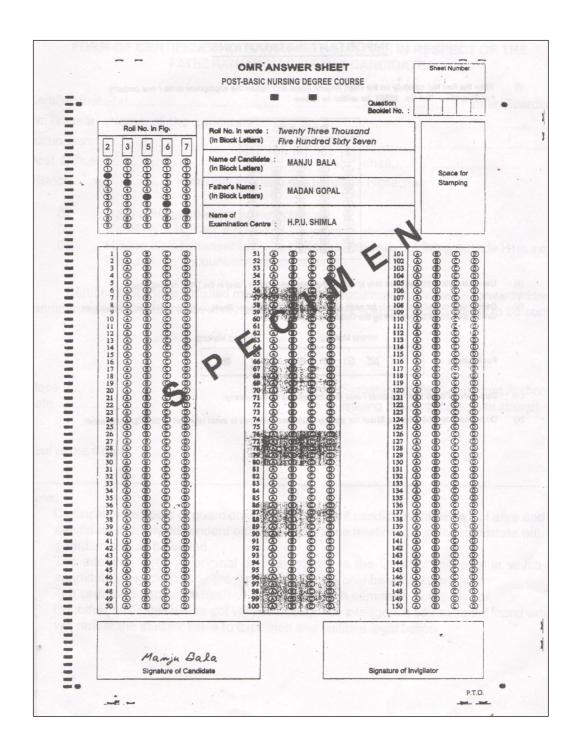
Par		of Entrance Test					
(i)		No					Affix here latest original
(ii)		s Obtained in the Entrance					passport size
(iii)		oined Merit Rank					self-attested
(iv) (v)		ved Category Rank p/Quota					Photograph
			Orde	ers of the Counse	lling Committee		
Disc	repanc	y(ies) if any:	(i)	Eligible / Inelig	ible		
			(ii)	Group/Quota fo	r which eligible		
			(iii)	Category for wh	ich eligible		
			(iv)	Name of College	allotted:		
		Si	gnature	of Counselling	Committee Members		
	1	2	• • • • • • • • • • • • • • • • • • • •	3	4	5	•••••
	6	7		8	9	10	•••••
 3. 	Moth	er's Name (in block letters) er's name:	••••••	••••••		•••••	••••••
4.	Group	p/Quota applied for (In-ser	vice/Di	rect):			
5.	Categ	ory applied for (General/S	C/ST/O	BC/PH):			
6.	(i) 40°	her the candidate is physic % to 50%					
7.	(i) Da	te of Birth (as per matric ce ge as on 31.12.2016	rtificate))			
8.	Educa	ational Qualifications :					
	(i) De	tails of +2 examination: N	lame of	Board			
	Year o	of passing	F	Roll No	Marks ob	tained	
	Maxi	mum marks		Percentage of m	ıarks		
	(ii)	Details of GNM Cours	e passed	l from the Institu	tion recognized by I	NC/H.P. State Nurs	es Registration
		Council:					
		a) Name of GNM School	ol/Institu	tion			
		b) Year of passing		Roll No.		Marks obtained	
		Maximum marks		I	Percentage of marks		
		Date of joining the co	urse	I	Date of completion the	course	
9.	Are y	ou registered with the H.P.	. Nurses	Registration Co	ouncil as Nurse/Midw	ife, if yes please me	ntioned the

		ion number			• • • • • • • • • • • • • • • • • • • •
· .	nplet	e details of Service in the Govt. of H.P.			
(i)		Date of appointment (Adhoc/Contract/RKS)			
		Total period of service.			
		(ii) Date of regular appointment Total period of regular service :	W.e.I	to Months	Dov
					
11.	()	Are you Bonafide Himachali/Domicile (Yes			
	(11)	Are you a child of Himachal Govt. emplo financed by H.P. Govt. (Yes/No)			
12.		Present Postal Address			
		Pin code	Moł	oile No	
13.		Permanent Address			
		Pin code	Tel. No. with	STD Code	
	Doc	uments to be attached (only tagged) with this	form		
		Matriculation or its equivalent examination cer			
	(11)	Certificate of having passed the qualifying ex	xamination i.e. 10+2 or	r its equivalent exar	nınatıon along wi
	(iii)	details of marks in each subject. General Nursing and Midwifery Diploma.			
		Registration Certificate from H.P. Nurses regis	stration council.		
		H.P. Bonafide Certificate/Himachal Govt. En		sued by the compete	ent authority as pe
		provision of prospectus (Appendix -1 & Appe	endix-5 as applicable).		
		Certificates of reserved category issued by the		appendix-2 to 4 as a	pplicable).
		Service certificate as per Appendix-6 for in-se	ervice candidates.		
Note		Affidavit in original as per Appendix-7.(i) Please attach the attested copies of each c	pertificate in current of	claim mada hara in	above Allogicing
1100	c.	certificates will be checked at the time of		ciann made nere m	adove. An origina
		(ii) Incomplete form will lead to rejection.	counseinig.		
		(II) IIICOIIIDICIC IOIIII WIII ICAG IO ICICCIOII.			
			etermined by the couns	eling committee.	
		(iii) Final eligibility of the candidate will be de(iv) The candidate found ineligible at any sta	ige shall have no claim	for admission or co	ontinuation of Pos
		(iii) Final eligibility of the candidate will be de(iv) The candidate found ineligible at any sta Basic B.Sc. Nursing Degree Course even	ige shall have no claim	for admission or co	ontinuation of Pos
14.		 (iii) Final eligibility of the candidate will be defined. (iv) The candidate found ineligible at any standard Basic B.Sc. Nursing Degree Course even claration by the applicant: 	age shall have no claim if she admitted in the c	for admission or course.	
14.	I	 (iii) Final eligibility of the candidate will be defined. (iv) The candidate found ineligible at any standard Basic B.Sc. Nursing Degree Course even claration by the applicant: hereby solemnly and sincerely affirm that the 	age shall have no claim if she admitted in the c particulars furnished b	for admission or course. y me in the applicat	ion form alongwit
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Place Date	I d a a T fi fi free eeeed:	(iii) Final eligibility of the candidate will be de (iv) The candidate found ineligible at any state Basic B.Sc. Nursing Degree Course even charation by the applicant: hereby solemnly and sincerely affirm that the ocuments are true and correct to the best dmission has been submitted by me on the basest-2015 and if any of the particulars/document of the college and I also understand that I amegulations as mentioned in the prospectus. Signature of the with State Authority letter in case the candidate is a large provided by the control of the college and I also be signature of the signature of t	nge shall have no claim if she admitted in the c particulars furnished b of my knowledge. I asis of my performance ts are found to be false liable criminal for pro-	ourse. y me in the applicate further undertake in Post-Basic B.Sc., my admission is literature. Signature the counselling in	cion form alongwith that the claim for the cancelle abide by the rules of the Candidate of the Candidate for the Candi
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(Signature of the candidate)

(Signature of authorized representative)

Appendix-9



IMPORTANT INSTRUCTIONS Write the Roll No. carefully on the OMR Answer Sheet and darken the appropriate circle / oval properly. For Example: Roll No. 23667 be written as follows: Roll No. in Fig. 7 **∞** 99999999999 2 00000000000 99999999999 Use Blue / Black Ink Ball Pen only to darken the appropriate circle / oval in the OMR Answer Sheet. (ii) Darken one circle / oval deeply for each question in the CMR Answer Sheet, as faintly darkened, half-darkened circle / oval might be rejected by the Optical Scanner. Correct Marking Wrong Marking For Example: X O D Darkening of more than one circle / oval shall be rejected by the scanner. Do not fold the OMR Answer Sheet nor put any mark here and there to avoid rejection by the Optical Scanner.



हिमाचल प्रदेश विश्वविद्यालय - कुलगीत

पवित्रित वेदमंत्री से मनोरम देवभूमि-निलय विराजे नवल नालन्दा उन्हीं की छांच में मधुमय हिमाचल विश्वविद्यालय विदिध विद्यावलय, जय जय !!

धरा जो शक्तिपीठों की, थरा शत कोटि तीर्थों की धरा जो शैलसंस्कृति की, घरा जो नृत्य-गीतों की जहाँ रावी-विपाशा चन्द्रभागा पुण्य सलिलायें कुसुम गलहार बनती हैं शतदू संग, सरितायें

धरा माण्डव्य ऋषि की परम पावन, ज्ञानमय-चिन्मय हिमाञ्चल विश्वविद्यालय विविधविद्यावलय, जय जय !!

जहाँ तक रम्य धौलाधार पर्वत-शृंखला दिखतीं वहाँ तक ज्ञान मधु रश्मियाँ नितफेलती रहतीं धिरकते पाँव नाटी पर, लरजते गीत चम्बा के स्वयं श्री शारदा साकार हो उटतीं उन्हें गाके

लिये 'शास्त्रे च शस्त्रे कीशलम्' का मंत्र जो निर्भय हिमाचल विश्वविद्यालय विविधविद्यावलय, जय जय !!

तपोरत देवदारु खड़े तथागत-सदृश हैं लगते सुपग सन्देश मैत्री का निरन्तर बाटते रहते हिमाचल का परम गौरव, सदन विद्या-कलाओं का सदन विज्ञान का, तकनीकियों का, योग्यताओं का

निरन्तर बढ़ रहा आगे उदित रवि सा, सतत समुदय हिमाचल विश्वविद्यालय विविधविद्यावलय, जय जय !!



KULGEET - THE UNIVERSITY ANTHEM

Adorned with the holy Veda Mantras
The abode of the gods nestles the novel Nalanda
Himachal University
The jewel of myriad learning
Victory to you!

The land where deities abide, a hundred pilgrimages invite The land of mountain culture where dance and song entice The land where the Ravi-Vipasha-Chandrabhaga And Sutlej weave a garland bright.

Rishi Mandavya's sacred land, is alive with learning and purity Himachal University The jewel of myriad learning Victory to you!

As far as the eyes can behold, the glorious Dhauladhars unfold The radiant rays of knowledge light up every hill and fold As the feet sway to the Nati and lips sing the Chamba songs The Godess Sharada herself appears in incarnate from

Fearless with the mantra of Shastre cha Shastrey Kaushalam Himachal University The jewel of myriad learning victory to you!

> The ascetic deodartrees stand with equanimity Reminiscent of the Buddha in their calm tranquility The offer ceaselessly, missives of sweet amity Himachal's supreme dignity, the seat of erudition Of Art and Science, Technology and Ability

Marching steadily on, like the risen sun of dawn Himachal University The jewel of myriad learning Victory to you!



A VIEW OF H.P. UNIVERSITY, SHIMLA



A VIEW OF I.G.M.C. SHIMLA

IMPORTANT TELEPHONE NUMBERS OF THE UNIVERSITY			
S. No.		Office	Fax No.
1	Vice-Chancellor	0177-2833501	0177-2830775
2	Pro-Vice-Chancellor	0177-2833509	0177-2831196
3	Dean of Studies	0177-2833667	0177-2830922
4	Registrar	0177-2833512	0177-2830912
5	Director, CDC, HPU	0177-2833463	-
6	Controller of Examinations	0177-2833552	0177-2830911
7	Addl. Controller of Examinations	0177-2833553	0177-2830911
8	Finance Officer	0177-2833481	-
9	Assistant Registrar (Ent. Tests)	0177-2830891	0177-2830891
10	Section Officer (Ent. Tests)	0177-2833588	-
11	Public Relations Officer	0177-2833538	-
12	Computer Centre for Prof. Courses	0177-2831355	-
	(For Technical Enquiry (ONLINE Form) only)	0177-2833582	
13	EPABX Nos. (University Ex-Change)	0177-2830445, 2830635	

From:

Controller of Examinations, H.P. University, Summer Hill Shimla – 171 005 (H.P.)