

INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवम् मुक्त-अध्ययन केन्द्र

HIMACHAL PRADESH UNIVERSITY

(Established in 1970 by an Act of the Himachal Pradesh Legislative Assembly)

CHANCELLOR

Her Excellency,
The Governor
of Himachal Pradesh
Smt. Urmila Singh

VICE-CHANCELLOR

Prof. A.D.N. Bajpai

PRO VICE-CHANCELLOR

Prof. Rajinder Singh Chauhan

DIRECTOR

Prof. Ramesh Chand Kondle

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The ICDEOL wishes to emphasize that while every effort is made to ensure accuracy, the material in this book is subject to alteration or amendments in the light of overall policy and decision of the University. The provisions of the Himachal Pradesh University Act, 1970, the Statutes and the Ordinances made thereunder shall have precedence over the published matter.

FACULTY PROFILE

DEPARTMENT OF COMMERCE & MANAGEMENT

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DEPARTMENT OF PUBLIC ADMINISTRATION

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DEPARTMENT OF COMPUTER SCIENCE

Dr. Aman Kumar Sharma	Associate Prof.	Co-ordinator	sharmaas1@gmail.com
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DEPARTMENT OF MUSIC

Co-ordinator, Chairman, Dept. of Music

DEPARTMENT OF SOCIOLOGY

Co-ordinator, Chairman, Dept. of Sociology

DEPARTMENT OF SANSKRIT

Co-ordinator, Chairman, Dept. of Sanskrit

MASTER OF BUSINESS ADMINISTRATION

Prof. Kuldeep Attri, Co-ordinator

POST GRADUATE DIPLOMA DEEN DAYAL UPADHAYA

Prof. P.K. Vaid, Co-ordinator

POST GRADUATE DIPLOMA TRIBAL STUDIES

Prof. P.K. Vaid, Co-ordinator

POST GRADUATE DIPLOMA HRD

Dr. Anupama Singh, Co-ordinator

POST GRADUATE DIPLOMA POPULATION STUDIES

Prof. Sanju Karol, Co-ordinator

NOTE : IF THE NUMBER OF STUDENTS IN ANY DIPLOMA COURSE IS LESS THAN 10 (TEN) THE COURSE WILL NOT BE OFFERED. HENCE STUDENTS WHO WISH TO APPLY FOR ANY DIPLOMA COURSE ARE ADVISED TO REMIT FEE THROUGH BANK DRAFT ONLY.

ICDEOL ADMINISTRATION

DIRECTOR	Professor Ramesh Chand Kondle	
DEPUTY REGISTRAR	Sh. B.S. Chandel	0177-2833404, 2831274
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SECTION OFFICER (R & I SECTION)		0177-2833413
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EDITOR	Sh. Desh Raj Pathania	0177-2833420
SUB-EDITOR	Sh. Rohit Sharma	0177-2833420

INTRODUCTION

Himachal Pradesh University

Himachal Pradesh University, a premier institution of teaching and research in the country, is situated at Summer Hill, a suburb of Shimla at a distance of 5 km from the main town. It covers 200 acres of lush green land and offers a panoramic view with its distinctive architectural style. It was established in 1970 by an Act of the Himachal Pradesh Legislative Assembly. The University has 12 Faculties and 30 Teaching Departments covering various programmes such as Management and Vocational Studies, Commerce, Engineering and Technology, Languages, Law, Life and Physical Sciences, Social Sciences, Ayurveda, Dental & Medical Sciences, Information Technology, Computer Science and Performing & Visual Arts. The University also has its Academic Staff College which offers Orientation and Refresher Courses for University and college teachers. As many as two hundred ninety three colleges/institutions (govt./private) from within the State are affiliated to the University. In addition to this, the University runs International Centre for Distance Education and Open Learning (ICDEOL), Centre for Evening Studies, School of Legal Studies and Regional Centre at Dharamshala.

Distance Education

Teaching through distance mode is now recognised as an effective method of instruction in all the advanced countries of the world. In the fast developing socio-economic milieu of today, educational facilities need constant refurbishing and augmentation. It is now acknowledged by the academics of all shades that it is learning which is important and not the channel or the process through which one gets enrolled for education. The educational system in India has been changing from time to time, taking into consideration the socio-political needs and economic conditions of the society. Although the contribution of conventional educational system cannot be underestimated, the fact remains that education through the formal mode has been accessible only to a few. The distance and open education system as an alternative mode of imparting instruction has, over the years, been meeting the demand for education of millions of people at different levels. It is an effort not only to solve the problem of over-crowding in our educational institutions but also to equip the adult community with tools and skills to attain professional competence. Over the past four decades various Indian universities have adopted the programme of distance education and open learning. Realising the importance of the system, Indira Gandhi National Open University was established in 1985 in New Delhi.

International Centre for Distance Education and Open Learning (ICDEOL)

Immediately on its establishment in 1970, the Himachal Pradesh University took a bold step towards proliferation of knowledge and democratisation of educational opportunities by setting up a Directorate of Correspondence Courses. The University has played a pioneering role in launching the programme of distance education at the postgraduate level. It was the first to impart instruction at postgraduate level in social-sciences, humanities, commerce and teacher training through the mode of distance education. Over the years, the Directorate of Correspondence Courses moved towards absorbing the emerging philosophy of distance education and adopting multi-media approach to impart instruction. In view of

this, the Directorate of Correspondence Courses has now been rechristened as the International Centre for Distance Education and Open Learning (ICDEOL). It is located in the H.P. University complex at Summer Hill, a suburb at the western end of Shimla, 5 km from the main town. Summer Hill Railway Station is a five minute walk from the ICDEOL complex.

Jurisdiction

The distance education programme of the University is open to all persons residing in any part of India and abroad irrespective of race, creed or class subject to the fulfillment of minimum qualifications prescribed for admission and availability of seats.

For all legal proceedings, if any, the jurisdiction shall be in the Courts of Shimla city only.

Information Office

The ICDEOL has also set up its Information-cum-Guidance Office at: **HIMGIRI, B-13, Pocket B, (Institutional Area), Sector-62, NOIDA-201309, Ph. 0120-2400191 & 2401709.**

Himachal Bhawan, Mandi House, Sikandra Road, New Delhi 110001, Ph. : 011-23730061.

Faculty House

The ICDEOL students visiting Shimla are generally provided accommodation subject to availability of accommodation in the University Faculty House on the rates fixed by the University from time to time.

Transport

Local transport facilities like buses (private/state government), trains and University buses are available at regular intervals from Summer Hill to the main city.

Concession for Blind Students

As per provision of HPU Ordinance 43.1 the blind students who intend to seek admission in any of the courses being run through International Centre for Distance Education & Open Learning are exempted from tuition & examination fee.

Identity Card

A student admitted to the ICDEOL will be issued an identity card. It will be valid for the duration of the course or till he/she leaves the studies before the completion of the course. The student must keep this card with him/her whenever he/she visits the ICDEOL office or comes to attend the personal contact programme and also in the examination hall.

Change in Correspondence Address

If any student wants to change his address for correspondence given in the admission form., his/her application should be accomplished by a postal order or bank draft of ₹100/- drawn in favour of the **Director, ICDEOL**, payable at Shimla otherwise the change will not be effected.

METHODS OF INSTRUCTIONS

The ICDEOL imparts instructions mainly through the medium of printed lessons supplemented with Personal Contact Programmes (PCPs) and assignments. Efforts are afoot to equip our traditional libraries with audio/video cassettes in addition to usual stock of books.

Medium of Instructions

The medium of instruction at the Postgraduate level is English except in the subjects of Hindi and Sanskrit. The study material will be made available in English; however, students can write their answers in examination either in English or in Hindi. The lectures in personal contact programmes are generally delivered in English. However, the student can get clarifications in Hindi during personal contact programmes as well as practicum either in Hindi or English. At the Undergraduate level, except in case of B.C.A., instructional material is made available in English or Hindi as per the option of student.

COURSE OF STUDY AND ADMISSION PROCEDURE [FOR STUDENTS SEEKING ADMISSIONS TO B.A./B.COM.I YEAR UNDER THE NEW CHOICE BASED CREDIT SYSTEM]

3.1 CHOICE BASED CREDIT SYSTEM AND CONTINUOUS COMPREHENSIVE ASSESSMENT
Himachal Pradesh University, Shimla in concurrence with the Department of Higher Education, H.P. has decided to introduce CHOICE BASED CREDIT SYSTEM and CONTINUOUS COMPREHENSIVE ASSESSMENT pattern for evaluation and grading of students seeking admission to the first year of Bachelors' Degree Programme in all the three streams - Humanities, Sciences and Commerce- from the academic session 2013-14. The CBCS and CCA pattern of teaching-learning and evaluation will be implemented in II and III years of the Degree Course in a phased manner.

The CHOICE BASED CREDIT SYSTEM is an internationally acknowledged instructional pattern developed to suit the needs of the students and to enable them to keep pace with the developments in higher education across the globe. It provides for a comprehensive and purposeful engagement between the teacher and the taught through a well-planned instructional package including three major parameters namely Lecture (L), Tutorial (T) and Practical/Practice (P) sessions (see 3.2 below). The aim is to ensure optimum interaction time between the teacher and the taught through the LTP mode, so that the learner accomplishes not only the knowledge of the Core/Major subject offered by him/her, but is also enabled to explore other avenues of learning beyond the Core subject for the holistic growth of the students *vis-a-vis* their personal and professional development.

Under the CBCS system, the student has considerable freedom in the choice of courses one wishes to study. Except for the compulsory and core courses of the subject of his/her 'Major', he/she is free to choose courses of his/her choice. It also accords an opportunity to the teachers to take up the role of a facilitator or interested party in fostering expected level of competence among the students after completing a course. **The Programme or a Course of Study opted for by a student is considered to have been completed when the student accumulates the requisite number of credits-at least 120 credits for an under graduate degree.**

Personal Contact Programmes

The lessons are meaningfully supplemented with properly planned and organised personal contact programmes. As a very important strategy of face to face classroom teaching, the interactions during personal contact programmes have benefited students immensely.

DURATION OF PERSONAL CONTACT PROGRAMME

B.A./B.Com. (each semester)	Seven days
BCA (each semester)	Ten days
B.A./B.Com. (III year)	Seven days
BCA II & III (each year)	Fifteen days
M.A., M.Sc. (Maths) (each semester)	Seven days
M.A. (Music) (each semester)	Ten days (compulsory)
MBA (each semester)	Seven days
M.Com. (each Semester)	Seven days
M.M.C. (each Semester)	Seven days
M.C.A. (each Semester)	Ten days (compulsory)
P.G.D.P.M. & L.W. (each semester)	Seven days
P.G.D.C.A. (each semester)	Ten days (compulsory)
APGDIT (each semester)	Ten days (compulsory)
P.G.D.M.C.(each year)	Ten days
P.G.D. Human Resource Development (each Semester)	Seven days
P.G.D. Deen Dayal Upadhaya (each year)	Ten days
P.G.D. Tribal Studies (each Semester)	Seven days
P.G.D. Population Studies (each Semester)	Seven days

TENTATIVE CENTRES FOR PERSONAL CONTACT PROGRAMME

B.A./B.Com.

Shimla, Dharamshala, Hamirpur,
Chandigarh and Noida/Delhi.

PGDCA : Shimla, Dharamshala, Bilaspur

**MMC/MCA/PGDMC/PGDHRD/PGDDDU/
PGDTS/PGDPS** : Shimla

MBA / PGDPM & LW : Shimla

APGDIT : Shimla

BCA : Shimla

MA, M.Com.,M.A./M.Sc. Mathematics :
Shimla, Dharamshala, Noida/Delhi, Amritsar/
Chandigarh.

TENTATIVE EXAMINATION CENTRES OUT OF HIMACHAL PRADESH

Noida / Delhi, Chandigarh & Amritsar.

Choice of PCP Centres

The students have been given the option to choose the centres for their personal contact programmes in order of their preference.

However, The Director, ICDEOL, reserves the right to change the place / venue of the personal contact programme centre(s) or to create/close any centre(s), if necessary, keeping in view the number of students enrolled.

Only limited numbers of students will be accommodated at a particular centre.

PROGRAMMES OF STUDY UNDER CBCS

UNDER CBCS SYSTEM

B.A. Semester I/II/III

English	Public Administration	Mathematics	Economics	Sociology
History	Hindi	Political Science	Sanskrit	
Music (Vocational & Instrumental)				

B.Com. Semester I/II/III

COURSES OF STUDY

The UG (TDC) programme in ICDEOL will comprise the following categories of courses :

(i) **Compulsory Courses (3-6 Courses)**

(ii) **Majore/Core Courses (14 Courses)**

(iii) **Elective Courses (10-13 Courses)**

(iv) **General Interest and Hobby Courses (1-3 Courses)**

(i) **Compulsory Courses** : A student enrolled in an undergraduate programme will have to pass some compulsory courses. These compulsory courses are of three kinds:-

(a) **Languages** :

- Compulsory English
- Compulsory Hindi
- Compulsory Sanskrit

(b) **Social Science / Commerce / Management**

- Compulsory Geography of Himachal Pradesh
- Compulsory Constitution of India
- Compulsory History of Himachal Pradesh 1815-1972

(c) **Skill Based Courses** :
1. Functional English 2. Functional Hindi
3. Basic Mathematics for all

A minimum of three and a maximum of six different compulsory courses are to be passed by all students enrolled for a UG Degree. However,

- A student majoring in Language or minoring in Language will NOT do Compulsory Course in that Language.
- A student majoring/minoring in a particular Social Science will NOT do Compulsory Course in that particular Social Science.

Note : All the compulsory courses will be of three credits each. Thus, a maximum of $3 \times 6 = 18$ credit hours will be accumulated by a student by passing compulsory courses. However, no compulsory course can be repeated in any of the semester.

A minimum of three compulsory courses (3×3 = 9 credits) will have to be passed by each UG student to qualify for the UG Degree.

DETAILS OF SUBJECTS TO BE STUDIED

Major Subject	Minor Subject Combinations
1) Sanskrit (Shastri)	(1) English (2) One of the languages or Social Science subjects (Economics, Public Administration, Mathematics, Sociology, History, Political Science, Music)
2) One of the Languages (English/Hindi/Sanskrit)	(1) One of the Languages other than the major or one Social Science subject (2) One Social Science subject or Fine Arts subjects (Music)
3) One of the Social Science / Humanities/Arts subject (Economics, Public Administration, Mathematics, Sociology, History, Political Science)	(1) One of the languages or Social Sciences subjects (2) One of the Social Science or Fine Arts subjects (Music)
4) Music	(1) One of the languages or Social Science subjects (2) One of the Social Science subjects
5) Commerce	(1) Management (2) One of the Social Science subjects (to be selected from the list for elective subjects including Commerce)

- **The choice availability of courses is subject to further amendments/clarifications by HPU, ICDEOL, as well as available faculty/infrastructure.**
- **The Director, reserves the right to restrict the subjects offered and subject combinations, depending upon the availability of faculty and infrastructure.**
- **Each Major/Minor Course will carry 4 Credits. A student will have to opt for 14 Major Core Courses carrying 14×4 = 56 Credits and a minimum of five Courses in each Minor Subject amounting to 5×4 = 20 credits respectively.**

The following table gives a summary of the under graduate programme :

Sr. No.	Course Component	Number of Courses		Credits Per Course	Total Credits	
		Minimum	Maximum		Minimum	Maximum
1.	Compulsory Courses	3	6	3	9	18
2.	Major Core Courses	14		4	56	
3.	Minor Elective Courses	10	13	4	40	52 or more
4.	General Interest/Hobby Courses	1	3	1 to 3	1	9
Total		28	36	1 to 4 (variable)	106 or more	135 or more

- Note :**
- i) All courses (core or elective) of subjects other than a student's major will be considered as elective courses for his/her UG programme. However, a student will be bound to complete the minimum required number of electives from his/her minor subjects (a minimum of 5 courses for each minor) before she/he can opt for other elective course.
 - ii) Additional Elective Courses (elective courses opted for after the minimum requirements have been completed) are open to all students (within the course/subject combinations delimited by the ICDEOL) irrespective of whether a student is doing major in Arts, Humanities, Science, Languages or Commerce.
 - iii) In addition to the above courses, a student will have to opt for 1-3 General Interest/Hobby Course amounting to an equivalent number of Credits to qualify for the award of degree. Students should consult the Academic Committee/Admission Committee for the available courses.
 - iv) Additional/Elective Courses offered in various subjects can be chosen for earning credits over and above 56 Major Subject Credits, 40 Minor Elective Credits, 9 Compulsory Courses Credits and 1 minimum GI & H Course Credits for obtaining B.A. Degree, a student has to earn a minimum of 120 credits.
 - v) Further, in case any student is interested in doing B.A./B.Com. with emphasis, they will require to complete the Course with minimum 135 or more credits. For that they will have the option to choose any of four (4) courses of their own choice from the given courses which they will have to study in 4th, 5th and 6th semester.

GENERAL INTEREST AND HOBBY COURSES

Sr. No.	Course	Code	Credit
1.	Introduction to Window Operating System	BSCCSC **21/BSCIT **23	1
2.	Leadership Styles	BC 27	1
3.	Economic Terminology	BA ECO 29	1
4.	Professional writing	ENG-GI 1102	1

EVALUATION SYSTEM

Note:

- (1) End semester examination of ICDEOL students under CBCS system will be of 100 marks in each subject (There will be no internal assessment). This system will continue until the ICDEOL fulfill necessary infrastructural requirements.
- (2) Submission of assignments is compulsory. In order to be eligible to appear in the End Semester Examination (ESE), the student must attempt at least 75% of assignments and send the same to the ICDEOL.

SCHEME OF EXAMINATION

FOR B.A./B.COM. UNDER CBCS SYSTEM, BCA (SEMESTER SYSTEM)

Each academic year shall comprise of two semesters:

Odd Semesters : From June/July to October/November (First, Third & Fifth Semester)

Even Semesters : From November/December to April/May (Second, Fourth & Sixth Semester)

STRUCTURE OF SYLLABUS FOR B.A. A. (MAJOR COURSES) 2014-2015 ONWARDS

SANSKRIT (MINIMUM CREDITS TO BE EARNED = 56)

Semester	Course Code	Course Type	Course Name	Credit (s)	Cumulated Credits
I (Odd)	BASKT 0101	Major Core Course I	Hitopdesh Avam Vyakarna	4	Compulsory – 6 Core -8
	BASKT 0102	Major Core Course II	Dharamshastra Tatha Bhariya Sanskriti	4	Elective – 8 GI & H – 1 Total – 23
II (Even)	BASKT 0203	Major Core Course III	Swapanvasvdatam Avam Vyakarna Bodh	4	Compulsory – 6 (12) Core -8 (16)
	BASKT 0204	Major Core Course IV	Sanskrit Mein Vajyanic Sahitya : Samanya Parichya	4	Elective – 8 (16) GI & H – 1 (2) Total – 23 (46)
III (Odd)	BASKT 0305	Major Core Course V	Mhakavya Chand Thatha Vyakaran	4	Compulsory – 6 (18) (Complete) Core -8 (24)
	BASKT 306	Major Core Course VI	Ved Natak Thatha Vyakaran	4	Elective – 8 (24) GI & H – 1 (3) Complete Total – 23 (69)
IV (Even)	BASKT 0407	Major Core Course VII	Gita, Shuknaaopdesh Tatha Samas	4	Core -12 (36) Elective – 8 (32)
	BASKT 0408	Major Core Course VIII	Upnishad Bodh	4	Core/Elective
	BASKT 0409	Major Core Course IX	Vyakarna Bodh	4	Additional-4 Total – 24 (93)
V (Odd)	BASKT 0510	Major Core Course X	Abhigyanshakuntalam Tatha Sanskrit Sahitya Ka Itihas	4	Core -12 (48) Elective – 8 (40) (Complete)
	BASKT 0511	Major Core Course XI	Bhartiya Darshan	4	Core/Elective
	BASKT 0512	Major Core Course XII	Adhunik Sahitya	4	(Additional)-4 Total 24 (117)

VI (Even)	BASKT 0613	Major Core Course XIII	Kavyadipika, Nibhandh Avam Praty Bodh	4	
	BASKT 0614	Major Core Course XIV	Arthashastra Tatha Dharamshastra	4	Core-8 (56) Core/Elective (Additional)-20* Total 28 (145)

ENGLISH (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	BAENG0111	Major Core I	Classical Age I	4	Compulsory – 6 Core -8 Elective – 8 GI & H – 1 Total – 23
	BAENG0112	Major Core Course II	Reading Poetry, Short Stories and Grammar	4	
II (Even)	BAENG0212	Major Core Course III	Classical Age II	4	Compulsory – 6 (12) Core -8 (16) Elective – 8 (16) GI & H – 1 (2) Total – 23 (46)
	BAENG0213	Major Core Course IV	Reading Essays, Drama and Grammar	4	
III (Odd)	BAENG0312	Major Core Course V	Studying the Canon : Drama I	4	Compulsory – 6 (18) (Complete) Core -8 (24) Elective – 8 (24) GI & H – 1 (3) Complete Total – 23 (69)
	BAENG313	Major Core Course VI	C19th and C20th Century Poetry and Grammar	4	
IV (Even)	BAENG0417	Major Core Course VII	Studying the Canon : Drama II	4	Core -12 (36) Elective – 8 (32) Core/Elective Additional -4 Total – 24 (93)
	BAENG414	Major Core Course VIII	Novel & Grammar	4	
V (Odd)	BAENG0518	Major Core Course IX	Studying the Canon : Fiction I	4	Core -12 (48) Elective – 8 (40) (Complete) Core / Elective (Additional) – 4 Total 24 (117)
	BAENG0510	Major Core Course X	Indian English Literature	4	
	BAENG0519	Major Core Course XI	Studying the Canon : Fiction II	4	
VI (Even)	BAENG0611	Major Core Course XII	Indian Literature in Translation	4	Core – 8(56) Core / Elective (additional) – 20* Total 28 (145)
	BAENG0613	Major Core Course XIII	Literature from the Margins – Options : Dalit Literature	4	
	OR BAENG0614		OR Native Writing		
	BAENG0612	Major Core Course XIV	English Phonology and Morphology	4	

HINDI (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	B.A./HINDI 0101	Major Core Course I	प्राचीन काव्य 'एक'	4	Compulsory-6 Core (Hindi)-8 Elective-4, 4 = 8 (English & History) GI & H - 1 Total - 23
	B.A./HINDI 0102	Major Core Course II	साहित्य चिन्तन 'एक'	4	
II (Even)	B.A./HINDI 0203	Major Core Course III	प्राचीन काव्य 'दो'	4	Compulsory-6 Core (Hindi)-8 Elective-4, 4 = 8 (English & History) GI & H-1 Total - 23
	B.A./HINDI 0204	Major Core Course IV	हिन्दी साहित्य का इतिहास 'एक' (आदि, भक्ति तथा रीतिकाल)	4	
III (Odd)	B.A./HINDI 0305	Major Core Course V	आधुनिक काव्य	4	Compulsory-6 Core (Hindi)-8 Elective-4, 4 = 8 (English & History) GI & H-1 Total - 23
	B.A./HINDI 0306	Major Core Course VI	हिन्दी साहित्य का इतिहास 'दो' (आधुनिक काल)	4	
IV (Even)	B.A./HINDI 0407	Major Core Course VII	हिन्दी कहानी और उपन्यास	4	Cored (Hindi)-12 Elective-4, 4 = 8 (English & History) Core/Elective (Additional Eng.) -4 Total-24 Cored (Hindi)-12 Elective-4, 4 = 8 (English & History) Core/Elective (Additional Eng.) -4 Total-24
	B.A./HINDI 0408	Major Core Course VIII	रंगमंच सिद्धांत : भारतीय एवं पाश्चात्य	4	
	B.A./HINDI 0409	Major Core Course IX	हिन्दी नाटक	4	
V (Odd)	B.A./HINDI 0511	Major Core Course X	स्वातन्त्र्योत्तर हिन्दी कविता	4	Core/Elective (Additional Eng.) -4 Total-24
	B.A./HINDI 0510	Major Core Course XI	निबन्ध एवं गद्य साहित्य	4	
	B.A./HINDI 0512	Major Core Course XII	साहित्य चिन्तन 'दो'	4	
VI (Even)	B.A./HINDI 0613	Major Core Course XIII	सामान्य भाषा विज्ञान और हिन्दी भाषा	4	Core 8 Core/Elective *Additional-20 Total 28
	B.A./HINDI 0614	Major Core Course XIV	पाश्चात्य समीक्षा	4	

HISTORY (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	CC:BA/HIST 0101	Major Core Course I	History and Culture of India from the Palaeolithic Beginnings to the Mauryan Period	4	Compulsory-6 Core-8 Elective-8 GI & H – 1 Total – 23
	CC:BA/HIST 0102	Major Core Course II	History and Culture of India from Post-Mauryan Period to C. AD 1206	4	
II (Even)	CC:BA/HIST 0203	Major Core Course III	History and Culture of India from C. AD 1206-1525	4	GI & H – 1(2) Total - 23 (46)
	CC:BA/HIST 0204	Major Core Course IV	History and Culture of India from AD 1526-1707	4	
III (Odd)	CC:BA/HIST 0305	Major Core Course V	History and Culture of India from 1707-1857	4	Compulsory-6 (18) (Complete) Core-8 (24) Elective – 8 (24) GI & H – 1 (3) (Complete) Total 23 (69)
	CC:BA/HIST 0306	Major Core Course VI	History and Culture of India from 1858-1950	4	
IV (Even)	CC:BA/HIST 0407	Major Core Course VII	Modern and Contemporary World History I : 1871-1918	4	Core-12 (36) Elective-8 (32) (Additional)-4 Total 24 (93)
	CC:BA/HIST 0408 409	Major Core Course VIII Major Core Course IX	Issues in World History-I (The Twentieth Century)	4 4	
V (Odd)	CC:BA/HIST 0510	Major Core Course X	Modern and Contemporary World History II : 1919-1992 OR Issues in World History-II (The Twentieth Century)	4	Core-12 (48) Elective-8 (40) (Complete) Core/Elective (Additional)-4 Total 24 (117)
	CC:BA/HIST 0511	Major Core Course XI	Women in Indian History	4	
	CC:BA/HIST 0512	Major Core Course XII	Tribes in Indian History	4	
VI (Even)	CC:BA/HIST 0613	Major Core Course XIII	Environmental History of India	4	Core-8 (56) Core/Elective (Additional)-20* Total 28 (145)
	CC:BA/HIST 0614	Major Core Course XIV	Science and Technology in Colonial India	4	

MATHEMATICS (MINIMUM CREDITS TO BE EARNED = 56)

I	BA/BSC MATH 0101	Major Core Course-I	Algebra and Trigonometry	4	
	BA/BSC MATH 0102	Major Core Course-II	Calculus	4	
II	BA/BSC MATH 0203	Major Core Course-III	Ordinary Differential Equations	4	
	BA/BSC MATH 0204	Major Core Course-IV	Solid Geometry	4	
III	BA/BSC MATH 0305	Major Core Course-V	Sequences and Series	4	
	BA/BSC MATH 0306	Major Core Course-VI	Statics & Dynamics	4	
IV	BA/BSC MATH 0407	Major Core Course-VII	Vector Calculus	4	
	BA/BSC MATH 0408	Major Core Course-VIII	Real Analysis	4	
	BA/BSC MATH 0409	Major Core Course-IX	Abstract Algebra	4	
V	BA/BSC MATH 0510	Major Core Course-X	Partial Differential Equations	4	
	BA/BSC MATH 0511	Major Core Course-XI	Linear Algebra	4	
	BA/BSC MATH 0512	Major Core Course-XII	Complex Analysis	4	
VI	BA/BSC MATH 0613	Major Core Course-XIII	Advanced Calculus	4	
	BA/BSC MATH 0614	Major Core Course-XIV	Numerical Analysis	3	
	BA/BSC MATH 0614	Major Core Course-XIV	Numerical Analysis- Lab I	1	

MUSIC (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	BAMUS 101	Major Core Course I	Introduction to Indian Classical Music	4	Compulsory-6 Core-8
	BAMUS 102	Major Core Course II	(Practical-I)	4	Elective-8 GI & H – 1 Total – 23
II (Even)	BAMUS 203	Major Core Course III	Elementary Knowledge of Indian Classical Music	4	Compulsory-6 (12) Core-8 (16) Elective – 8 (16)
	BAMUS 204	Major Core Course IV	(Practical-II)	4	GI & H – 1 (2) Total 23 (46)
III (Odd)	BAMUS 305	Major Core Course V	Fundamental Knowledge of Indian Classical Music	4	Compulsory -6 (18) (Complete) Core – 8(24)
	BAMUS 306	Major Core Course VI	(Practical-II)	4	Elective – 8 (24) GI & H – 1 (3) (Complete) Total 23 (69)
IV (Even)	BAMUS 407	Major Core Course VII	Historical Development of Indian Music and Its Application	4	Core – 12 (36) Elective – 8 (32) Core/Elective (Additional) – 4
	BAMUS 408	Major Core Course VIII	(Practical-IV) State Performance	4	Total 24 (93)
	BAMUS 409	Major Core Course IX	(Practical-V) Viva-voce	4	
V (Odd)	BAMUS 510	Major Core Course X	General and Applied Theory of Indian Music	4	Core-12 (48) Elective -8 (40) (Complete)
	BAMUS 511	Major Core Course XI	(Practical-V) State Performance	4	Core/Elective (Additional)-4
	BAMUS 512	Major Core Course XII	(Practical-VII) Viva-voce	4	Total 24 (117)
VI (Even)	BAMUS 613	Major Core Course XIII	Extension of Indian Music and Gharana System	4	Core – 8(56) Core/Elective (Additional)-20*
	BAMUS 614	Major Core Course XIV	(Practical-VIII) Stage Performance and Viva-voce	4	Total 28 (145)

POLITICAL SCIENCE (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	BAPOL 0101	Major Core Course I	Understanding Political Science	4	Compulsory – 6 Core – 8
	BAPOL 0102	Major Core Course II	Colonialism in India and Constitutional Democracy		Elective – 8 GI & H – 1 Total – 23

II (Even)	BAPOL 0203	Major Core Course III	Introduction to Comparative Govt. and Politics	4	Compulsory – 6 (12) Core – 8 (16) Elective – 8 (16) GI & H – 1 (2) Total – 23 (46)
	BAPOL 0204	Major Core Course IV	Government in India and Its Functioning	4	
III (Odd)	BAPOL 0305	Major Core Course V	Interlocution to International Politics	4	Compulsory – 6 (12) Core – 8 (24) Elective – 8 (24) GI & H – 1 (3) Total – 23 (69)
	BAPOL 0306	Major Core Course VI	Political Theory : Basic Concepts	4	
IV (Even)	BAPOL 0407	Major Core Course VII	Political Idologies	4	Core – 12 (36) Elective – 8 (32) Core/Elective (Additional) - 04 Total – 24 (93)
	BAPOL 0408	Major Core Course VIII	Government and Politics of U.K. and Switzerland	4	
	BAPOL 0409	Major Core Course IX	Society, Economy and Politics in Himachal Pradesh	4	
V (Odd)	BAPOL 0510	Major Core Course X	Modern Indian Political Thought	4	Core – 12 (48) Elective – 8 (40) Core/Elective (Additional) – 04* Total – 24 (117)
	BAPOL 0511	Major Core Course XI	Constitution, Government and Politics of USA and China	4	
	BAPOL 0512	Major Core Course XII	Western Political Thought-I	4	
VI (Even)	BAPOL 0613	Major Core Course XIII	Western Political Thought-II	4	Core – 8 (56) Core/Elective (Additional) – 20* Total – 28 (145)
	BAPOL 0614	Major Core Course XIV	Indian Foreign Policy	4	

SOCIOLOGY (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	BASOC 0101	Major Core Course I	Foundations of Sociology	4	Compulsory-6 Core – 8 Elective – 8 GI & H – 1 Total – 23
	BASOC 0102	Major Core Course II	Social Institutions and Process	4	
II (Even)	BASOC 0203	Major Core Course III	Society in India	4	Compulsory -6 (12) Core – 8(16) Elective – 8 (16) GI & H – 1(2) Total 23 (46)
	BASOC 0204	Major Core Course IV	Social Change in India	4	
III (Odd)	BASOC 0305	Major Core Course V	Sociology of Development	4	Compulsory-6 (18) Complete Core-8 (24) Elective-8(24) GI & H – 1 (3) (Complete) Total 23 (69)
	BASOC 0306	Major Core Course VI	Rural Sociology	4	

IV (Even)	BASOC 0407	Major Core Course VIII	Indian Social Thought	4	Core-12 (36) Elective-8 (32) Core/Elective (Additional)-4 Total 24 (93)
	BASOC 408		Social Problems in India	4	
	BASOC 0409	Major Core Course IX	Sociology of Marriage, Family and Kinship	4	
V (Odd)	BASOC 0510	Major Core Course X	Classical Sociological Thought	4	Core-12 (48) Elective-8 (40) (Complete) Core/Elective (Additional)-4 Total 24 (117)
	BASOC 0511	Major Core Course XI	Sociology of Environment	4	
	BASOC 0512	Major Core Course XII	Social Demography	4	
VI (Even)	BASOC 0613	Major Core Course XIII	Sociological Theory	4	Core-8 (56) Core/Elective (Additional)-20* Total 28 (145)
	BASOC 0614	Major Core Course XIV	Social Research Methods	4	

ECONOMICS (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	BA ECO 0101	Major Course I	Micro Economics I	4	Compulsory – 6 Core – 8 Elective – 8 GI & H – 1 Total - 23
	BA ECO 0102	Major Course II	Indian Economy	4	
II (Even)	BA ECO 0203	Major Course III	Micro Economics II	4	Compulsory – 6 (12) Core – 8 (16) Elective – 8 (16) GI & H – 1 (2) Total = 23 (46)
	BA ECO 0204	Major Course IV	Statistical Methods I	4	
III (Odd)	BA ECO 0305	Major Course V	Macro Economics I	4	Compulsory – 6 (18) Core – 8 (24) Elective - 8 (24) GI & H – 1(3) (Complete) Total = 23 (69)
	BA ECO 0306	Major Course VI	Statistical Methods II	4	
IV (Even)	BA ECO 0407	Major Course VII	Macro Economics II	4	Core – 12 (36) Elective – 8 (32) Core/Elective 4 (Additional) - 4 Total – 24 (93)
	BA ECO 0408	Major Course VIII	Public Finance	4	
	BA ECO 0409	Major Course IX	Research Methodology in Social Sciences	4	
V (Odd)	BA ECO 0510	Major Course X	Development and Planning	4	Core – 12 (48) Elective – 8 (40) (Complete) Core/Elective (Additional) – 4 (8) Total – 24 (117)
	BA ECO 0511	Major Course XI	History of Economics Thought	4	
	BA ECO 0512	Major Course XII	Indian Economy : Problems and Policies	4	
VI (Even)	BA ECO 0613	Major Course XIII	International Economics	4	Core – 8 (56) Core/Elective *Additional – 20* Total = 28 (145)
	BA ECO 0614	Major Course XIV	Money and Banking	4	

PUBLIC ADMINISTRATION (MINIMUM CREDITS TO BE EARNED = 56)

I (Odd)	BAPA 0101	Major Core Course-I	Administrative Theory	4	
	BAPA 0102	Major Core Course-II	Rural Development Administration	4	
II (Even)	BAPA 0203	Major Core Course-III	Basics of the Public Administration and Management	4	
	BAPA 0204	Major Core Course-IV	Indian Administration	4	
III (Odd)	BAPA 0305	Major Core Course-V	Administrative Thinkers -I	4	
	BAPA 0306	Major Core Course-VI	Decentralization and Rural Local self Govt.	4	
IV (Even)	BAPA 0407	Major Core Course-VII	Administrative Thinkers-II	4	
	BAPA 0408	Major Core Course-VIII	Urban Local Administration	4	
	BAPA 0409	Major Core Course-IX	Administrative and Constitutional Law	4	
V (Odd)	BAPA 510	Major Core Course-X	Social Welfare Administration	4	
	BAPA 511	Major Core Course-XI	Financial Administration	4	
	BAPA 0512	Major Core Course-XII	Development Admn.	4	
VI (Even)	BAPA 0613	Major Core Course-XIII	Human Resource Management	4	
	BAPA 0614	Major Core Course-XIV	New Emerging Aspects of Public Admn.	4	

B. (MINOR / ELECTIVE COURSES) 2014-2015 ONWARDS

SANSKRIT [FOR STUDENTS OTHER THAN MAJORING IN SANSKRIT] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BASKT 0101	Minor Elective Course (a)	Sanskrit Bhasha Naipunya -1 Hitoupdesh Avam Vyakarn Bodh	4	Compulsory -6 Core-8 Minor Elective 1(a)-4-4(4) Minor Elective 1(b)=4 Total Minor Elective-8 (8) GI & H-1 Total -23
	OR				
	BASKT 0102	Minor Elective Course (b)	Dharam Shastra Tatha Bhartiya Sanskriti	4	

II (Even)	BASKT0203	Minor Elective Course II (a)	Sanskrit Bhasha Naipunya-2 Swavanpan Vasvadattam avam Vyakarn Bodh	4	Compulsory-6(12) Core-8 (16) Minor Elective 11(a)-4(8) Minor Elective 11(b)-4(8) Total Minor Electives -8(16) GI & H-1(2) Total 23(46)
	BASKT 0204	Minor Elective Course II (b)	Sanskrit Mein Vajyanic Sahitya	4	
III (Odd)	BASKT 0305	Minor Elective Course III (a)	Mhakavya Chand Thatha Vyakaran	4	Compulsory-6(18) (Complete) Core-8(24) Minor Elective III(a)-4(12) Minor Elective III(b)-4 (12) Elective-8 (24) GI & H-1 (3) (Complete) Total 23 (69)
	BASKT 0306	Minor Elective Course III (b)	Ved Natak Thatha Vyakaran	4	
IV (Even)	BASKT 0407	Minor Elective Course IV (a)	Sanskrit Bhasha Naipunya-4 (Geeta, Shuknasokpdesh Tatha Samas)	4	Core-12 (36) Minor Elective IV(a)-4(16) Minor Elective IV(b)-4(16) Total Minor Elective-8 (32) Core/Elective (Additional)-4 Total 24 (93)
	BASKT 0408	Major Elective Course IV (b)	Upanishad Bodh	4	
V (Odd)	BASKT 0509	Minor Elective Course V(a)	Sanskrit Bhasha Naipunya-5 Abigyanshakuntlalm Tatha Sanskrit Sahitya Ka Itihas	4	Core-12 (48) Minor Elective V(a)-4(20) Minor Elective V(b)-4(20) Total Minor Elective-8(40) (Complete) Core/Elective (Additional)-4 Total 24 (117)
	BASKT 0510	Minor Elective Course IV (c)	Vyakrna Bodh	4	
VI (Even)	BASKT 0511	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-6 Kavya Deepika Nibandh Avam Pratya Bodh	4	Core-8(56) Core/Elective (Additional)-20* Total 28 (145)

ENGLISH [FOR STUDENTS OTHER THAN MAJORING IN ENGLISH] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BAENG 0112	Elective/Minor COURSE I	Reading poetry and Reading Short Stories	4	
II (Even)	BAENG 0213	Elective/Minor COURSE II	Reading Essays and Reading Drama	4	

III (Odd)	BAENG0313	Elective/Minor COURSE III	Poetry and Composition	4	
IV (Even)	BAENG0414	Elective/Minor COURSE IV	Novels	4	
V (Odd)	BAENG0510	Elective/Minor COURSE V	Indian English Literature	4	
VI (Even)	BAENG0612	COURSE VI	English Phonology and Morphology	4	

HINDI [FOR STUDENTS OTHER THAN MAJORING IN HINDI] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	B.A./HINDI 0101	Minor Elective Course I (a)	प्राचीन काव्य 'एक'	4	Compulsory -6 Core (Hindi)-8 Elective-4 , 4 = 8 (English & History) GI & H – 1 Total - 23
II (Even)	B.A./HINDI 0204	Minor Elective Course II (a)	हिन्दी साहित्य का इतिहास 'एक'	4	Compulsory -6 Core (Hindi)-8 Elective-4 , 4 = 8 (English & History) GI & H – 1 Total - 23
III (Odd)	B.A./HINDI 0305	Minor Elective Course III (a)	आधुनिक काव्य	4	Compulsory -6 Core (Hindi)-8 Elective-4 , 4 = 8 (English & History) GI & H – 1 Total - 23
IV (Even)	B.A./HINDI 0407	Minor Elective Course IV (a)	हिन्दी कहानी और उपन्यास		Core (Hindi)-12 Elective-4 , 4 = 8 (English & History) Core/Elective (Additional) (Eng.) Total - 24
V(Odd)	B.A./HINDI 0510	Minor Elective Course V (a)	स्वातन्त्र्योत्तर हिन्दी कविता		Core (Hindi)-12 Elective-4 , 4 = 8 (English & History) Core/Elective (Additional) (Eng.) Total - 24

HISTORY [FOR STUDENTS OTHER THAN MAJORING IN HISTORY] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BA/HIST 0122 OR BA/HIST 0102	Minor Elective Course I (a)	Political History of India from earliest times to AD 1206 OR History and Culture of India from Post- Mauryan Period to C. AD 1206	4	Compulsory-6 Core-8 Minor Elective 1 (a) 4(4) Minor Elective 1(b) = 4 Total Minor Electives – 8 (8) GI & H – 1 Total - 23
II (Even)	BA/HIST 0223 OR CC:BA/HIST 0204	Minor Elective Course II (a)	Political History of India from AD 1206 to 1760 OR History and Culture of India from AD 1526- 1707	4	Compulsory-6 (12) Core-8 (16) Minor Elective II (a)- 4(8) Minor Elective 1(b) = 4 Total Minor Electives – 8 (16) GI & H – 1 (2) Total – 23 (46)
III (Odd)	CC:BA/HIST 0306	Minor Elective Course III (a)	History and Culture of India and from 1858- 1950	4	Minor Election III (b) -4(12) Elective – 8 (24) GI & H – 1 (3) (Complete) Total 23 (69)
IV (Even)	CC:BA/HIST 0407	Minor Elective Course IV (a)	Modern and Contemporary World History I : 1871-1918	4	Core-12 (36) Minor Elective IV (a)-4 (16) Minor Elective IV (b)-4(16) Total Minor Electives – 8 (32) Core/Elective (Additional)-4 Total 24 (93)
V (Odd)	CC:BA/HIST 0510	Minor Elective Course V (a)	Modern and Contemporary World History II: 1919-1992	4	Core-12 (48) Minor Elective V (a)-4 (20) Minor Elective V (b)-4(20) Total Minor Electives – 8 (40) (Completed) Core/Elective (Additional)-4 Total 24 (117)

**MATHEMATICS [FOR STUDENTS OTHER THAN MAJORING IN MATHEMATICS]
(MINIMUM CREDITS TO BE EARNED = 20)**

	BA/BSC MATH 0102	Minor Elective-I	Calculus	4	
	BA/BSC MATH 0203	Minor Elective-II	Ordinary Differential Equations	4	
	BA/BSC MATH 0305	Minor Elective-III	Sequences and Series	4	
	BA/BSC MATH 0407	Minor Elective-IV	Vector Calculus	4	
	BA/BSC MATH 0510	Minor Elective-V	Partial Differential Equations	4	

MUSIC [FOR STUDENTS OTHER THAN MAJORING IN MUSIC] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BAMUS 101	Minor Elective Course I (a)	Introduction to Indian Classical Music	4	Compulsory – 6 Core – 8 Minor Elective 1(a)-4 (4) Minor Elective 1(b) - 4 Total Minor Electives – 8(8) GI & H – 1 Total – 23
II (Even)	BAMUS 204	Minor Elective Course II (a)	(Practical – II)		Compulsory – 6 (12) Core – 8 (16) Minor Elective 1(a)-4 (8) Minor Elective 1(b) – 4 (8) Total Minor Electives – 8(16) GI & H – 1 (2) Total – 23 (46)
III (Odd)	BAMUS 3058	Minor Elective Course III (a)	Fundamental Knowledge of Indian Classical Music	4	Compulsory – 6 (18) Complete Core – 8 (24) Minor Elective III(a)-4 (12) Minor Elective III(b) – 4 (12) Electives – 8(24) GI & H – 1 (3) (Complete) Total – 23 (69)

IV (Even)	BAMUS 408	Minor Elective Course IV (a)	(Practical-IV) Stage Performance	4	Core – 12 (36) Minor Elective IV (a)-4 (16) Minor Elective IV(b) – 4 (16) Total Minor Electives – 8
V (Odd)	BAMUS 510	Minor Elective Course V(a)	General and Applied Theory of Indian Music	4	Core – 12 (48) Minor Elective V (a) (20) Minor Elective V(b)-4 (20) Total Minor Electives – 8 (40) (Complete) Core/Elective (Additional) – 4 Total 24 (117)

POLITICAL SCIENCE [FOR STUDENTS OTHER THAN MAJORING IN POLITICAL SCIENCE] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BAPOL 0101	Minor Elective Course I (a)	Understanding Political Science	4	Compulsory – 6 Core – 8 Elective – 8 GI & H – 1 Total - 23
II (Even)	BAPOL 0204/ BAPOL 0222	Minor Elective Core- II (a)	Government in India and its Functioning/Emerging Trends in Indian Politics	4	Compulsory – 6 (12) Core – 8 (16) Elective – 8 (16) GI & H – 1 (2) Total – 23 (46)
III (Odd)	BAPOL 0305/ BAPOL 0323	Minor Elective Core- III (a)	Introduction to International Politics/Nationalism in India	4	Compulsory – 6 (18) Core – 8 (16) Elective – 8 (24) GI & H – 1 (3) Total – 23 (69)
IV (Even)	BAPOL 0406/ BAPOL 0424	Minor Elective Core- IV (a)	Society, Economy and politics in Himachal Pradesh/Grassroot Democracy in India	4	Core - 12 (36) Elective – 8 (32) Core/Elective (Additional) – 4 Total – 24 (93)
V (Odd)	BAPOL 0511/ BAPOL 0525	Minor Elective Core Course V (a)	Constitutional Government and Politics of USA and China/International Organizations	4	Core – 12(48) Elective – 8 (40) Core/Elective (Additional) – 4 Total – 24 (117)

SOCIOLOGY [FOR STUDENTS OTHER THAN MAJORING IN SOCIOLOGY] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BASOC 0101	Minor Elective Core Course I (a) (MEC)	Foundations of Sociology	4	Compulsory-6 Core-8 Elective-8 GI & H-1 Total-23
II (Even)	BASOC 0203	Minor Elective Core Course II (a) (MEC)	Society in India	4	Core-8 (16) Elective-8 (16) GI & H-1(2) Total 23(46)
III (Odd)	BASOC 0306	Minor Elective Core Course III(a) (MEC)	Rural Sociology	4	Compulsory-6 (18) Core-8(24) Elective-8(24) GI & H-1 (3) (Complete) Total 23 (69)
IV (Even)	BASOC 408	Minor Elective Core Course IV(a) (MEC)	Social Problems in India	4	Core-12(36) Elective-8 (32) Core/Elective (Additional)-4 Total 24(93)
V (Odd)	BASOC 0511	Minor Elective Core Course V(a) (MEC)	Sociology of Environment	4	Core-12(48) Elective-8 (40) (Complete) Core/Elective (Additional)-4 Total 24(117)

ECONOMICS [FOR STUDENTS OTHER THAN MAJORING IN ECONOMICS] (MINIMUM CREDITS TO BE EARNED = 20)

I (Odd)	BA ECO 0101/0102	Minor Elective Course I (a)	Micro Economics-I/ Indian Economy	4	Compulsory- 6 Core- 8 Minor Elective 1(a) = 4 (4) Minor Elective I(b) = 4 (4) Total Minor Elective = 8(8) GI & H- 1 Total - 23
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II (Even)	BA ECO 0203/0204	Minor Elective Course II (a)	Micro Economics-II/ Statistical Methods-I	4	Compulsory – 6 (12) Core – 8 (16) Minor Elective II(b) = 4 (8) Minor Elective 1(b) = 4 (4) Total Minor Elective = 8(16) GI & H – 1 (2) Total – 23 (46)
III (Odd)	BA ECO 0305/0306	Minor Elective Course III (a)	Micro Economics-I/ Statistical Methods-II	4	Compulsory – 6(18) (Complete) Core – 8(24) Minor Elective-III (a) = 4 (12) Minor Elective II (b) = 4 (12) Total Minor Elective = 8 (24) GI & H – 1 (3) (Complete) Total – 23 (69)
IV (Even)	BA ECO 0407/0408/ 0409	Minor Elective IV (a)	Macro Economics –II/ Public Finance/Research Methodology in Social Sciences	4	Core-12 (36) Minor Elective IV (a) = 4(16) Minor Elective IV (b) = 4 (16) Total Minor Elective = 8 (32) Core/Elective (Additional) – 4* Total – 24 (93)
V (Odd)	BA ECO 0510/0511/ 0512	Minor Elective V (a)	Development and Planning/History of Economic Thought/Indian Economy : Problems and Policies	4	Core-12 (48) Minor Elective V (a) = 4(20) Total Minor Elective = 8 (40) Core/Elective (Additional) – 4* Total – 24 (117)

PUBLIC ADMINISTRATION [FOR STUDENTS OTHER THAN MAJORING IN PUBLIC ADMINISTRATION] (MINIMUM CREDITS TO BE EARNED = 20)

I	BAPA 0101	Minor Elective -I	Administrative Theory	4	
II	BAPA 020 3	Minor Elective -II	Basics of Public Administration and Management	4	
III	BAPA 0305	Minor Elective -III	Administrative Thinkers -I	4	

IV	BAPA 0407	Minor Elective-IV	Administrative Thinkers-II	4	
V	BAPA 0511	Minor Elective-V	Financial Admn.	4	

C. (ADDITIONAL / ELECTIVE CORE) 2014-2015 ONWARDS

Additional/Elective Courses offered in various subjects can be chosen for earning credits over and above 56 Major Subject Credits, 40 Minor Elective Credits, 9 Compulsory Courses Credits and 1 minimum GI & H Course Credits for obtaining B.A. Degree, a student has to earn a minimum of 120 credits.

SANSKRIT

V / VI	BASKT 5612	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-7 Niti Shastra Avam Natak	4	
V / VI	BASKT 5613	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-8 Padya Avam Gadya Sahitya	4	
V / VI	BASKT 5614	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-9 Gadya Avam Cham pu Kavya	4	
V / VI	BASKT 5615	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-10 Veda	4	
V / VI	BASKT 5616	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-11 Shikha Avam Niti Sahitya	4	
V / VI	BASKT 5617	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-12 Natya Shastra Avam Kavyam	4	
V / VI	BASKT 5618	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-13 Bhasha Vijyan	4	
V / VI	BASKT 5619	Core/Elective Course (Additional)*	Sanskrit Bhasha Naipunya-14 Sanskrit Sahitya Ka Itihas	4	

ENGLISH

V	BAENG0520	Core/Elective Course (Additional)*	World Fiction	4	
	BAENG0615	Core/Elective Course (Additional)*	Twentieth Century Criticism	4	

HINDI

VI	B.A./HIND 0615	Core/Elective Course (Additional)*	लोक-साहित्य एवं लोक संस्कृति	4	
	B.A./HIND 0616	Core/Elective Course (Additional)*	भारतीय साहित्य	4	
	B.A./HIND 0617	Core/Elective Course (Additional)*	अनुवाद विज्ञान	4	
	B.A./HIND 0618	Core/Elective Course (Additional)*	हिन्दी पत्रकारिता	4	
	B.A./HIND 0619	Core/Elective Course (Additional)*	रचनात्मक लेखन	4	
	B.A./HIND 0620	Open/Core/Elective Course (Additional)*	भाषा शिक्षण	4	
	B.A./HIND 0621	Open/Core/Elective Course (Additional)*	भारतीय एवं पाश्चात्य दर्शन	4	

HISTORY

IV	EC :BA/HIST 0415	Core/Elective Course (Additional)*	Art and Architecture in Ancient and Early Medieval India	4	
V	EC :BA/HIST 0516	Core/Elective Course (Additional)*	Art and Architecture in Medieval and Colonial India	4	
VI	EC :BA/HIST 0617	Core/Elective Course (Additional)*	The City in Indian History	4	
VI	EC :BA/HIST 0618	Core/Elective Course (Additional)*	The Silk Road in History	4	
VI	EC :BA/HIST 0619	Core/Elective Course (Additional)*	Contemporary India, 1950-2000	4	
VI	EC :BA/HIST 0620	Core/Elective Course (Additional)*	History of Himachal Pradesh, 1815-1972	4	
VI	EC :BA/HIST 0621	Core/Elective Course (Additional)*	Introduction to the Theories and Trends in History	4	

MATHEMATICS

IV	BA/BSC MATH 0415	Core Elective Course (Additional)	Hydrostatics	4	
V	BA/BSC MATH 0516	Core Elective Course (Additional)	Mechanics	4	

MUSIC

IV/V/VI	BAMUS 615	Core/Elective Course (Additional)*	Musical Styles of Folk (Practical)	4	
IV/V/VI	BAMUS 616	Core/Elective Course (Additional)*	Techniques of Harmonium Playing (Practical)	4	
IV/V/VI	BAMUS 617	Core/Elective Course (Additional)*	Knowledge of Folk Music of Himachal Pradesh (Theory)	4	
IV/V/VI	BAMUS 618	Core/Elective Course (Additional)*	Fundamental Techniques of Tabla Playing (Practical)	4	
IV/V/VI	BAMUS 619	Core/Elective Course (Additional)*	Gram, Moorchana, Jati and Classification of Raga (Theory)	4	
IV/V/VI	BAMUS 620	Core/Elective Course (Additional)*	Concept of Shruti and Swara (Theory)	4	
IV/V/VI	BAMUS 621	Core/Elective Course (Additional)*	Aesthetics in Music (Theory)	4	
IV/V/VI	BAMUS 622	Core/Elective Course (Additional)*	Introduction Music Therapy (Theory)	4	

POLITICAL SCIENCE

IV	BAPOI-0415	Core Elective Course Additional*	Party System in India	4	
V	BAPOI-0516	Core Elective Course Additional*	Electoral Processes in India and Working of Parliamentary Democracy	4	
VI	BAPOI-0617	Core Elective Course Additional*	Human Rights	4	
	BAPOI-0618	Core Elective Course Additional*	Governance and Crisis of Governability in India	4	
	BAPOI-0619	Core Elective Course Additional*	Regional politics in India	4	
	BAPOI-0620	Core Elective Course Additional*	Social Movements in India	4	
	BAPOI-0621	Core Elective Course Additional*	India and Her Neighbours	4	

SOCIOLOGY

IV	BA/SOC 0415	Core/Elective Course (Additional)*	History, Culture and Society in Himachal Pradesh	4	
V	BA/SOC 0516	Core/Elective Course (Additional)*	Rural Development in India	4	
VI	BA/SOC 0617	Core/Elective Course (Additional)*	Tribal Society in India	4	
VI	BA/SOC 0618	Core/Elective Course (Additional)*	Science, Technology and Society	4	
VI	BA/SOC 0619	Core/Elective Course (Additional)*	Industrial Sociology	4	
VI	BA/SOC 0620	Core/Elective Course (Additional)*	Urban Sociology	4	
VI	BA/SOC 0621	Core/Elective Course (Additional)*	Criminology	4	

ECONOMICS

IV	BA ECO 0415	Core/Elective Course (Additional)*	Mathematical Methods in Economics-I	4	
	BA ECO 0416	Core/Elective Course (Additional)*	Labour Economics	4	
V	BA ECO 0517	Core/Elective Course (Additional)*	Agricultural Economics	4	
	BA ECO 0518	Core/Elective Course (Additional)*	Mathematical Methods in Economics-II	4	
	BA ECO 0519	Core/Elective Course (Additional)*	Project Work	4	
VI	BA ECO 0620	Core/Elective Course (Additional)*	Economy of Himachal Pradesh	4	
	BA ECO 0621	Core/Elective Course (Additional)*	Economic Systems	4	
	BA ECO 0622	Core/Elective Course (Additional)*	Environmental Economics	4	
	BA ECO 0623	Core/Elective Course (Additional)*	Economic Theory	4	
	BA ECO 0624	Core/Elective Course (Additional)*	Demography	4	
	BA ECO 0625	Core/Elective Course (Additional)*	Economic of Rural Development	4	
	BA ECO 0626	Core/Elective Course (Additional)*	Comparative Economic Development	4	
	BA ECO 0627	Core/Elective Course (Additional)*	Emerging Areas in Economic Studies	4	

PUBLIC ADMINISTRATION

IV	BAPA-0415	Core Elective Course Additional*	Public Personnel Administration	4	
V	BAPA-0516	Core Elective Course Additional*	Public Enterprises in India	4	
VI	BAPA-0617	Core Elective Course Additional*	Labour Welfare Administration	4	
	BAPA-0618	Core Elective Course Additional*	Organizational Behaviour	4	
	BAPA-0619	Core Elective Course Additional*	International Administration	4	
	BAPA-0620	Core Elective Course Additional*	Administration of Non-Govt. Organizations	4	
	BAPA-0621	Core Elective Course Additional*	Public Relations	4	

**STRUCTURE OF SYLLABUS FOR B.COM.
A. (MAJOR COURSES) 2014-2015 ONWARDS**

COMMERCE (MINIMUM CREDIT TO BE EARNED = 56)

I (Odd)	BCC 0101	Major core I	Financial Accounting	4	Compulsory – 6 Core – 8 Elective – 8 GI & H – 1 Total - 23
	BCC 0102	Major core II	Business Communication and Personality Development	4	
II (Even)	BCC 0203	Major core III	Business Regulatory Framework	4	Compulsory – 6 (12) Core – 8 (16) Elective – 8 (16) GI & H – 1 (2) Total = 23 (46)
	BCC 0204	Major core IV	Theory and Practice of Management	4	
III (Odd)	BCC 0305	Major core V	Corporate Accounting	4	Compulsory – 6 (18) Core – 8 (24) Elective - 8 (24) GI & H – 1(3) Total = 23 (69)
	BCC 0306	Major core VI	Company Laws	4	
IV (Even)	BCC 0407	Major core VII	Cost Accounting	4	Core – 12 (36) Elective – 8 (32) (Additional)* Core/Elective - 4 Total – 24 (93)
	BCC 0408	Major core VIII	Business Statistics	4	
	BCC 0409	Major Core IX	Auditing		
V (Odd)	BCC 0510	Major core X	Fundamentals of Entrepreneurship Development	4	Core – 12 (48) Elective – 8 (40) (Additional)* Core/Elective – 4 (8) Total – 24 (117)
	BCC 0511	Major core XI	Computer Application Business	4	
	BCC 0512	Major core XII	Direct Tax Laws	4	
VI (Even)	BCC 0613	Major core XIII	Management Control Techniques	4	Core – 8 (56) *Additional Core/Elective = 20 (28) Total = 28 (145)
	BCC 0614	Major core XIV	Business Environment	4	

Note : Additional elective offered by Commerce Department can be chosen for earning credits over and above 56 Major subject credits, 40 elective credits, 9 minimum compulsory credits and 1 minimum GI & H Course credit i.e. total 106 credits; for getting B.Com. Degree, a learner has to earn a minimum of 120 credits.

Further, in case any student is interested in doing B.Com. with emphasis, they will require to complete the Course with minimum 135 or more credits. For that they will have the option to chose any of four (4) courses of their own choice from the given courses which they will have to study in 4th, 5th and 6th semester.

B. (ADDITIONAL CORE/ELECTIVE COURSE) 2013-2014 ONWARDS

V	BCAC- 0515	Core/Elective Course (Additional)*	E-Commerce	4	
	BCAC- 0516	Core/Elective Course (Additional)*	Accounting for Specialized Institutions	4	
IV/VI	BCAC 0417/ BCAC 0617	Core/Elective Course (Additional)*	Organization Behaviour	4	
VI	BCAC 0618	Core/Elective Course (Additional)*	Merchant Banking and Financial Services	4	
IV/VI	BCAC 0419/ BCAC 0619	Core/Elective Course (Additional)*	International Trade	4	
VI	BCAC 0620	Core/Elective Course (Additional)*	Event Management	4	
	BCAC 0621	Core/Elective Course (Additional)*	Money and Banking	4	
	BCAC 0622	Core/Elective Course (Additional)*	Indian Ethos and Values	4	

C. (MINOR ELECTIVE COURSE) 2014-2015 ONWARDS

(MINIMUM CREDITS TO BE EARNED = 40)

I (Odd)	BCE 0101	Elective-I (a)	Fundamentals of Business Organization	4	Compulsory – 6 Core – 8 Elective – 8 GI & H – 1 Total - 23
	BCE 0102	Elective-I (b)	Business Economics	4	
II (Even)	BCE 0203	Elective-II (a)	Mathematics	4	Compulsory – 6(12) Core – 8 (16) Elective – 8 (16) GI & H – 1(2) Total – 23 (46)
	BCE 0204	Elective-II (b)	Insurance Services and Risk Management	4	
III (Odd)	BCE 0305	Elective-III (a)	Corporate governance and Business Ethics	4	Compulsory – 6(18) Core – 8(24) Elective – 8(24) GI & H – 1 (3) Total - 23 (69)
	BCE 0306	Elective-III (b)	Retail Management	4	
IV (Even)	BCE 0407	Elective-IV (a)	Indirect Tax Laws	4	Core – 12(36) Elective – 8(32) *Additional Core/Elective – 4 Total – 24 (93)
	BCSF 0408/ BCSM 0408	Elective-IV (b) Specialization	Specialization-I (To be selected from the list of specializations)	4	
V (Odd)	BCE 0509	Elective-V (a)	Tax Administration and Practices		Core – 12(48) Elective – 8(40) *Additional Core/Elective – 4 (8) Total – 24 (117)
	BCSF 0510/ BCSM 0510	Elective-V (b) Specialization	Specialization-II (To be selected from the list of specializations)		

VI (Even)	BCSF 0611/ BCSM 0611	Elective Specialization	Specialization-III (To be selected from the list of specializations)		Core – 8(56) *Additional Core/Elective-20(28) Total – 28 (145)
	BCSF 0612/ BCSM 0612	Elective Specialization	Specialization-IV (To be selected from the list of specializations)		
	BCSF 0613/ BCSM 0613	Elective Specialization	Specialization-V (To be selected from the list of specializations)		

D. SPECIALIZATION

Finance					
1	BCSF-0408		Research Methodology	4	
2	BCSF-0510		Financial Management	4	
3	BCSF-0611		Indian Financial System	4	
4	BCSF-0612		Fundamentals of Investment	4	
5	BCSF-0613		Project Work and Viva-Voce	4	
Marketing Management					
1	BCSM-0408		Marketing Research	4	
2	BCSM-0510		Marketing Management	4	
3	BCSM-0611		Sales and Distribution Management	4	
4	BCSM-0612		Rural Management	4	
5	BCSM-0613		Project Work and Viva-Voce	4	

BACHELOR IN COMPUTER APPLICATIONS (B.C.A.) UNDER SEMESER SYSTEM

First Semester

Code	Paper Title	Credit
BCA0101	Mathematics-I	4
BCA0102	Applied English	4
BCA1013	Computer Fundamentals	4
BCA0104	C Programming	4
BCA0105	Office Automation Tools	4
BCA104(P)	C Programming Lab-I	3
BCA0105(P)	Office Automation Tools Lab-II	3

Second Semester

Code	Paper Title	Credit
BCA0201	Mathematics II	4
BCA0202	Communicative English	4
BCA0203	Digital Electronics	4
BCA0204	Data Structures	4
BCA0205	Data Base Management System	4
BCA0204(P)	Data Structures Lab-III	3
BCA0205(P)	Data Base Management System Lab-IV	3

Third Semester

Code	Paper Title	Credit
BCA0301	Mathematics-III	4
BCA0302	Business Practices and Management	4
BCA0303	Computer Organization	4
BCA0304	Object Oriented Programme with C++	4
BCA0305	Desktop Publishing and Designing	4
BCA0304(P)	Object Oriented Programme with C++ Lab-V	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3

Fourth Semester

Code	Paper Title	Credit
BCA0401	Personnel Management	4
BCA0402	Accounting	4
BCA0403	System Analysis	4
BCA0404	Internet Technology & Web page Design	4
BCA0405	Programming in Visual Basic	4
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3
BCA0405(P)	Programming in Visual Basic Lab-VIII	3

Fifth Semester

Code	Paper Title	Credit
BCA0501	Operating System	4
BCA0502	e-Commerce	4
BCA0503	Management Information System	4
BCA0504	ASP.net Technology	4
BCA0505	Computer Oriented Statistical Methods	4
BCA0504(P)	ASP.net Technologies Lab-IX	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3

Sixth Semester

Code	Paper Title	Credit
BCA0601	Computer Networks	4
BCA0602	Numerical Methods	4
BCA0603	Multimedia Technologies	4
BCA0604	Computer Graphics	4
BCA0605	Software Engineering	4
BCA0604(P)	Computer Graphics Lab-XI	3
BCA0605(P)	Major Project	3

Note : Since CBCS Guidelines are in the process of finalization hence students are advised to check ICDEOL Website for any change/Modifications from time to time.

B.Com. III (OLD SYSTEM)

B. Com. 3rd Year

BC 3.1	Cost Accounting
BC 3.2	Management Accounting & Financial Management
BC 3.3	Auditing
BC 3.4	Indirect Taxes
BC 3.5	Information Technology and its Application in Business
BC 3.6	Business Environment

Note: Students of undergraduate classes must also clearly mention their medium of instructions i.e. English or Hindi in admission form.

B.A. III (OLD SYSTEM)

A candidate taking arts group shall be required to take English as compulsory (to be studied in all the three years) and two of the following elective subjects :

- | | | |
|----------------------|---------------------------------|--------------------------|
| 1. Sanskrit | 2. Hindi | 3. Economics |
| 4. Political Science | 5. History | 6. Public Administration |
| 7. Sociology | 8. Music (Vocal & Instrumental) | 9. Mathematics |

Note :

In addition to above subjects the paper on **Environment** will be **compulsory qualifying exam**. A candidate shall not be permitted to take the same subject both as an elective subject and an additional optional subject. No student will be eligible for B.A. degree if he/she opts for two languages as subjects.

BACHELOR IN COMPUTER APPLICATIONS (B.C.A. II/ III YEAR)

Second Year (OLD SYSTEM)

- BCA-201. Mathematics-II
- BCA-202. Computer Organisation & Architecture
- BCA-203. Object Oriented Programming with C++
- BCA-204. System Analysis & Design
- BCA-205. Operating System
- BCA-206. Internet Technologies & Web Page Design
- BCA-207. Accountancy
- BCA-208. Practical-3 (C++)
- BCA-209. Practical-4 (Internet & Web Page Design)

Third Year (OLD SYSTEM)

- BCA-301. Mathematics-III
- BCA-302. Programming in Visual Basic
- BCA-303. Data Base Management System
- BCA-304. Fundamentals of Networking
- BCA-305. Management Information System
- BCA-306. Numerical Methods
- BCA-307. Personnel Management
- BCA-308. Practical-5 (MS-Access)
- BCA-309. Practical-6 (VB)
- BCA-310. Project

Note :

In addition to above subjects **Environment Education** will be **compulsory qualifying paper** which the candidate has to pass to become eligible for Degree in second year or in third year.

MASTER OF COMMERCE

Semester-I

Course Code	Course Title
MC 1.1	Management & Organizational Behaviour
MC 1.2	Business Environment
MC 1.3	Managerial Economics
MC 1.4	Statistical Analysis
MC 1.5	Accounting For Managerial Decisions

Semester-II

Course Code	Course Title
MC 2.1	Corporate Financial Accounting
MC 2.2	Financial Management
MC 2.3	Human Resource Management
MC 2.4	Marketing Management
MC 2.5	Financial Institutions and Markets

Semester-III

Course Code	Course Title
MC 3.1	Computer-Application in Business
MC 3.2	Corporate Legal Framework
MC 3.3	Corporate Tax Planning
MC 3.4	Strategic Management
MC 3.5	Research Methodology

Semester-IV

Course Code	Course Title
MC 4.1	Advanced Financial Management
MC 4.2	Security Analysis and Portfolio Management
MC 4.3	Project Planning And Control
MC 4.4	Risk Management
MC 4.5	E-Commere
MC 4.6	Corporate Governance and Business Ethics

M.A. ENGLISH

Semester I

Course I	History of English Literature from Chaucer to 1800
Course II	Poetry from Chaucer to Pope
Course III	Shakespeare and his Contemporaries
Course IV	Nineteenth Century Fiction

Semester II

Course V	History of English Literature from Ninteenth Century to 2000
Course VI	Romantic & Victorian Poetry
Course VII	Modern Fiction
Course VIII	Growth and Structure of English Language

Semester III

- Course IX** Literary Criticism from Aristotle to T.S. Eliot
- Course X** Modern British & American Poetry
- Course XI** Modern British Drama
- Course XII** World Fiction

Semester IV

- Course XIII** Contemporary Literary Theory
- Course XIV** American Drama
- Course XV** Indian Writing in English
- Course XVI** Indian Writing in Translation

M.A. HISTORY**Semester I**

- Course 1** British History 1815-1919
- 2** A Study of Ancient World Civilizations
- 3(C)** Political History of India, 1707-1856

Semester III

- 7 (B)** History of Europe, 1870-1914
- 8 (C)** Post-independence History of India 1947-1972
- 9 (C)** Institutional and Administrative History of India 1765-1947

Semester II

- 4** History of Modern China and Japan, 1840-1950
- 5** The Modern World 1919-1945
- 6(C)** History of the Indian Independence Struggle, 1857-1947

Semester IV

- 10** The Contemporary World, 1945-1991
- 11(C)** Economic History of India 1750-1947
- 12(C)** Social and Cultural History of India, 1750-1947

M.A. ECONOMICS**Semester I**

- Course I** Micro Economics
- II** International Economics
- III** Elementary Mathematical Economics

Semester III

- VII** Economics of Development and Planning
- VIII** History of Economic Thought
- IX (I)** Agricultural Economics

Semester II

- IV** Macro Economics
- V** Money and Banking
- VI** Basic Statistics

Semester IV

- X** Indian Economy
- XI** Public Finance
- XII(vi)** Industrial Economics

M.A. POLITICAL SCIENCE

Semester I

- Course I** Western Political Thought :
From Plato to Bodin
- II** Government and Politics
in India
- III** Comparative Politics
- IV** International Politics
(Theories, Approaches & Concepts)

Semester III

- IX** Indian Political
Thought
- X** Regional Politics in
India
- XI** Theories of Nationalism and
Processes of Nation Building
- XII** India's Foreign Policy and
Relations.

Semester II

- V** Western Political Thought:
From Hobbes to Marx
- VI** Recent Trends in Indian Politics
- VII** Comparative Politics and
Political Analysis
- VIII** Emerging World Order

Semester IV

- XIII** Democratic Theory
- XIV** Politics in South Asia
- XV** Society, Economy and Politics of
Himachal Pradesh
- XVI** Public International Law

M.A. PUBLIC ADMINISTRATION

COURSE w.e.f. July, 2013 onwards

Semester I

- Course I** Administrative and Management
Thinkers (Compulsory)
- II** Principles and Theory of Public
Administration (Compulsory)
- III** Research Methods (Compulsory)

Semester II

- IV** Organisational Behaviour (Compulsory)
- V** Financial Administration (Compulsory)
- VI** Indian Administration (Compulsory)

Semester III

- VII** Administrative Techniques (Compulsory)
- XII** Personnel Administration in India
and United Kingdom (Compulsory)
- XIII** Local Government in India (Compulsory)

Semester IV

- XIV** Development Administration.
(Compulsory)
- XV** Public Policy (Compulsory)
- XVIII** Some Aspects of Public
Administration in India (Compulsory)

एम. ए. हिन्दी

पहला सत्र

- पाठ्यक्रम**
1. मध्यकालीन काव्य
 2. हिन्दी साहित्य का इतिहास
(आदि, भक्ति एवं रीतिकाल)
 3. आधुनिक हिन्दी नाटक एवं उपन्यास
 4. भाषा विज्ञान

दूसरा सत्र

5. भक्ति एवं रीति-काव्य
6. हिन्दी साहित्य का इतिहास (आधुनिक काल)
7. आधुनिक गद्य साहित्य
8. हिन्दी भाषा एवं देवनागरी लिपि

तीसरा सत्र

9. भारतीय काव्य शास्त्र एवं साहित्यलोचन
10. अनुवाद विज्ञान
11. छायावादी काव्य
12. लोक साहित्य : सैद्धान्तिक विवेचन (एक)
अथवा
आधुनिक हिन्दी उपन्यास (दो)

चौथा सत्र

13. छायावादोत्तर काव्य
14. पाश्चात्य समीक्षा सिद्धांत
15. अनुवाद विज्ञान : व्यावहारिक पक्ष
16. लोक साहित्य : प्रायोगिक आयाम (एक)
अथवा
समकालीन हिन्दी उपन्यास (दो)

एम. ए. संस्कृत

पहला सत्र

- पाठ्यक्रम**
1. नाटक तथा काव्य
 2. गद्य-काव्य तथा साहित्यालोचन
 3. न्याय-वैशेषिक
 4. सांख्य तथा वेदान्त

द्वितीय सत्र

5. वेद
6. निरुक्त तथा उपनिषद्
7. व्याकरण
8. व्याकरण

तृतीय सत्र

9. भाषा विज्ञान (सिद्धान्त)
10. संस्कृत भाषा की संरचना
11. काव्यशास्त्र
12. काव्यशास्त्र

चतुर्थ सत्र

13. गद्य, गद्य तथा चम्पू काव्य
14. संस्कृत-साहित्य का इतिहास
15. नाटक तथा नाट्यशास्त्र
16. निबन्ध तथा अनुवाद।

M.A. / M.Sc. MATHEMATICS

Semester I

- | | |
|------|---------------------------------|
| M101 | Real Analysis-I |
| M102 | Advanced Algebra-I |
| M103 | Ordinary Differential Equations |
| M104 | Operations Research-I |
| M105 | Fluid Dynamics |

Semester II

- | | |
|------|--------------------------------|
| M201 | Real Analysis-II |
| M202 | Advanced Algebra-II |
| M203 | Partial Differential Equations |
| M204 | Classical Mechanics |
| M205 | Solid Mechanics |

Semester III

M301	Complex Analysis-I
M302	Topology
M303	Analytical Number Theory
M304	Operations Research-II
M305	Mathematical Statistics

Semester IV

M401	Complex Analysis-II
M402	Functional Analysis
M403	Advanced Discrete Mathematics
M404	Differential Geometry
M405	Magneto Fluid Dynamics

M.A. SOCIOLOGY

Semester I

Course I	Classical Sociological Tradition - 1
II	Methodology of Social Research
III	Social Stratification and Change

Semester II

IV	Classical Sociological Tradition - II
V	Perspective on Indian Society
VI	Sociology of Environment

Semester III

VII	Theoretical Perspectives in Sociology-1
VIII	Sociology of Development
IX	Rural Sociology

Semester IV

X	Theoretical Perspective in Sociology - II
XI	Comparative Sociology
XII	Social Psychology

M.A. MUSIC

Semester I

Course I	Theory (History and Aesthetics in Music)
II	Practical Paper-1 (Stage Performance)

Semester II

Course III	Theory (General and applied theory)
IV	Practical Paper-II Viva-Voce
V	Practical Paper-III (Revision of Ragas and sessional)

Semester III

VI	Theory (History of Indian Music)
VII	Practical Paper-IV (Stage Performance)

Semester IV

VIII	Theory (applied Music theory & musical compositions)
IX	Practical Paper-V Viva-Voce
X	Practical Paper-VI (Revision of Ragas and sessional)

PROFESSIONAL COURSES

MASTER OF BUSINESS ADMINISTRATION (MBA)

Semester I

Course No.	Title of the Course
101.	Management Process & Organizational Behaviour
102.	Management Science
103.	Managerial Economics
104.	Business Environment
105.	Indian Ethos & Values
106.	Accounting for Managers
107.	Computer Applications in Management

Semester II

Course No.	Title of the Course
201.	Organizational Effectiveness Change and Organizational Development
202.	Management Science-II
203.	Human Resources Management
204.	Financial Management
205.	Marketing Management
206.	Operations Management
207.	Research Methodology
208.	Viva-Voce based on 1st and 2nd Semesters

Semester III

Course No.	Title of the Course
301	Strategic Analysis
302	Management Information System (MIS)
303	On-the-job-Training Report
304	Specialization-I Marketing Management (Three Courses)
306	1. Marketing Research 2. Advertising Management 3. Rural Marketing
307	Specialization-II Human Resource Management
to 309	(Three Courses) 1. Industrial Relations 2. Advanced Industrial Psychology 3. Human Resource Development

Semester IV

Course No.	Title of the Course
401	Strategic Management
402	Specialization - I Sales and Distribution Management
403	Specialization - II Labour Legislations
404	Project Study
405	Viva-Voce

Important Note :-

1. There will be no internal assessment for ICDEOL students.
2. Candidates taking admission in MBA will be responsible for Course No. 303 (on the job training). They will undergo training on their own and submit the report to ICDEOL.

MASTER OF COMPUTER APPLICATIONS (MCA)

Semester I

Course No.	Title of the Course
MCA-101	Programming Methodologies Using C
MCA-102	Digital Organization
MCA-103	Introduction to Organizational Structure & Personal Management
MCA-104	PC Packages
MCA-105	Effective Communication Skills
MCA-106	Practical-1 (C-Language)
MCA-107	Practical-2 (PC Packages)

Semester II

Course No.	Title of the Course
MCA-201	Data Structures
MCA-202	Computer System Architecture
MCA-203	Programming in Visual Basic
MCA-204	Discrete Mathematics
MCA-205	Accounting & Financial Management
MCA-206	Practical-3 (Data Structure)
MCA-207	Practical-4 (Visual Basic)

Semester III

MCA-301	Operating System
MCA-302	Data Communication & Computer Networks
MCA-303	Data Base Management System
MCA-304	Software Engineering
MCA-305	Object Oriented Programming with JAVA
MCA-306	Practical-5 (DBMS)
MCA-307	Practical-6 (JAVA)

Semester IV

MCA-401	Programming Using C#
MCA-402	DOT NET Technology
MCA-403	Computer Oriented Optimization Methods
MCA-404	Internet Technologies & Web Page Designing
MCA-405	Elective-1 (MCA - E-0.5)
MCA-406	Practical-7 (C#)
MCA-407	Practical-8 (Internet Technologies & Web page design)

Semester V

MCA-501	Data Warehouse & Data Mining
MCA-502	Computer Graphics
MCA-503	Fundamentals of Computer Algorithms
MCA-504	Elective-II
MCA-505	Elective-III
MCA-506	Practical-9 (Computer Graphics)
MCA-507	Practical-10 (FOCA)

Semester VI

MCA-601	System Development Project
(a)	System Design
(b)	Log Book and Interim Report
(c)	Seminars
(d)	Project Report (4 copies)
(e)	Viva-Voce

LIST OF ELECTIVE SUBJECTS

Sr.No.	Course	Paper
1.	MCA-E01	Artificial Intelligence & Expert System
2.	MCA-E02	Software Quality and Testing
3.	MCA-E03	Automata Theory & Computer Design
4.	MCA-E04	Cyber Law

5.	MCA-E05	Distributed Data Base Management System
6.	MCA-E06	Management of Software Projects
7.	MCA-E07	Open Source Software
8.	MCA-E08	Image Processing
9.	MCA-E09	Distributed Systems
10.	MCA-E010	Object-Oriented Software Engineering
11.	MCA-E011	Stimulation and Modeling

IMPORTANT NOTE : Practical Examination will be of 100 marks (50 marks of Practical and 50 marks of Internal Assessment)

PGDMC

ANNUAL SYSTEM

Course

- | | |
|--|---|
| <p>I Communication Theory and Practice</p> <p>II Print Journalism</p> <p>III Electronics Journalism</p> | <p>IV Press and Newspaper Management</p> <p>V Public Relations and Advertising</p> <p>VI Practical Journalism.</p> |
|--|---|

MMC

Semester I

- Paper**
- I** Principles of Mass communication
- II** Print Journalism
- III** Media Laws, Ethics and Development
- IV** Advertising and Public Relations
- V** Practical I

Semester III

- XI** Mass Media Research Application
- XII** Advanced Print Journalism
- XIII** Advertising
- XIV** Corporate Communication
- XV** Practical III

Semester II

- VI** Communication Research
- VII** Radio Journalism and Production
- VIII** Television Journalism and Production
- IX** Visual Communication
- X** Practical II

Semester IV

- XVI** Development and International Communication
- XVII** Media Management and Newspaper Production
- XVIII** New Media Application
- XIX** Dissertation
- XX** Practical IV

PGDPM & LW

Semester I

- Course**
- I** Organizational Behaviour
- II** Wages and Salary Administration

Semester II

- III** Industrial Relations of India
- IV** Personnel Management

Note : A viva-voce examination of 100 marks shall be conducted at the end of the II Semester.

PGDCA

Semester I

- DCS-101** Fundamentals of Programming
(using 'C')

Semester II

- DCS-201** Data & File Structure
- DCS-202** System Analysis & Design

DCS-102 PC Software
DCS-103 Operating System
DCS-104 Computer Organization and Architecture
DCS-105 Practical I (C Language)
DCS-106 Practical II (PC Software)

DCS-203 Object Oriented Programming and C++
DCS-204 Database Management System
DCS-205 Practical-III (DFC Using C++)
DCS-206 Practical-IV (Database Management System)
DCS-207 Project Work (The Project should involve development of application software for some industry /institute)

APGDIT

Semester I

IT-101 Fundamentals of Information Technology
IT-102 Office Automation
IT-103 Programming Fundamentals using 'C'
IT-104 Object Oriented Programming with JAVA
IT-105 Practical on IT-102, 103 & 104

Semester II

IT-201 Internet Technology and Web Page Designing
IT-202 Networking Essentials
IT-203 Visual Basic
IT-204 RDBMS & Oracle
IT-205 Practical on IT-201, 203 & 204
IT-206 Project Work (The project should involve development of application software for some industry / institute)

P.G. DIPLOMA IN HUMAN RESOURCE DEVELOPMENT

Semester I

Course No. I Human Resource development
 Course No. II Human Resource Building
 Course No. III Research Methods

Semester II

Course No. IV Employer- Employee Relations
 Course No. V Human Resource Management
 Course No. VI (i) Project Report
 (ii) Viva-voce

P.G. DIPLOMA IN DEEN DAYAL UPADHYAYA THOUGHT

Annual System

Paper-I	Life and work of Deen Dayal Upadhyaya	Paper-III	Integral Humanism and Economic Thought of Deen Dayal Upadhyaya
Paper-II	Social and Political Thought of Deen Dayal Upadhyaya	Paper-IV	Deen Dayal Upadhyaya and Other Political Thinkers

P.G. DIPLOMA IN TRIBAL STUDIES

Semester I

Course I Indian Tribes in Historical Perspective

Course II Tribal Social Systems in India

Semester II

Course III Issues in Tribal Development

Course IV Research Methods in Tribal Studies

P.G. DIPLOMA IN POPULATION STUDIES

Semester I

Course-I Demographic Techniques

Course-II Economics of Population

Semester II

Course-III Basic Statistics

Course-IV Population and Development

ELIGIBILITY/QUALIFICATIONS FOR ADMISSION TO VARIOUS COURSES

Admission to M.B.A., M.C.A., PGDCA and APGDIT shall be made on merit of qualifying examination.

B.A. SEMESTER-I (UNDER CBCS SYSTEM) THREE -YEAR DEGREE COURSE

+2 examination under 10+2 or an equivalent examination conducted by a Board/University established by law in India. The candidate should have passed in four written subjects including English.

OR

2.1 For Admission

- a. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education (or in case of *Shashtri*, pass. in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or examination accepted as equivalent thereto by the various bodies. of the H.P. University.
- Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. / B.C.A programme.
 - Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. / B.B.A programme.
 - Provided that the candidates who have passed the qualifying examination with Mathematics as one of the subjects shall be given preference in admission to B.C.A programme.
 - Provided that the candidates who have passed *Prak Shashtri* examination from Sanskrit Colleges shall be given preference in admission to *Shashtri* programme .

2.2 Choosing Program Study Courses:

- 2.2.1. At the time of admission each student will identify a major (main) subject in which he / she will concentrate and two minor (allied) subjects which he/she would choose to study.
- 2.2.2 Major would be the subject in which the student will have to take core courses (hard and soft core and / or elective) as defined below prescribed by the concerned UG Board of Studies and the Faculty.
- 2.2.3 Major once identified would not be changed unless the student quits a programme and joins a new programme.

2.2.4 Minor, on the other hand would be the subjects that would be chosen by the student out of a number of subject combinations (at least two subjects in each subject combination) suggested and approved by (he UG BoS and Faculty of a student's major subject and available in the college/ institution in which student applies for admission.

2.2.5. In these subjects the student will be required to accumulate a certain minimum number of credits in order to qualify for the UG degree.

The Himachali candidates belonging to the SC and ST categories and women candidates from Himachal Pradesh will be allowed to enroll with ICDEOL for the UG Programme by paying a fee of Rs. 500/- as ICDEOL registration fee and a fee of Rs. 500/- for the hard copy course material. Such candidates shall be the students of ICDEOL for all purpose.

The UG (TDC) program for a Distance Education student shall be for a minimum period of three years from the date of admission of the candidate. However, there shall be no upper limit for the duration for completion of the programme.

OR

An examination of a University / Board / College or school in Foreign Country recognised as equivalent to the above purpose by the Vice-Chancellor / Equivalence Committee either of its own or on the recommendations of Association of Indian Universities with 33% marks.

Note : English as one of the subjects is essential at +2 level.

SEMESTER-II

Candidates admitted to semester I shall proceed to the II semester after appearing in the Semester I examination. Those who fail to appear in the examination but have completed the courses of instruction and have fulfilled other requirements prescribed for the course may also be allowed to proceed to the II semester.

SEMESTER-III

Candidates who have appeared in semester II of the concerned course shall only be allowed to proceed to the III semester.

SEMESTER-IV

Candidates who have appeared in semester III of the concerned course shall be allowed to proceed to the IV semester.

SEMESTER-V

Candidates who have appeared in semester IV of the concerned course shall be allowed to proceed to the V semester.

SEMESTER-VI

Candidates who have appeared in semester V of the concerned course shall be allowed to proceed to the VI semester.

B.A. PART-III (THREE-YEAR DEGREE COURSE) OLD SYSTEM

Admission to B.A. III shall be open to a person who has passed B.A.-II examination (under+3 system of the old three year course) or its equivalent.

B.COM. SEMESTER-I (UNDER CBCS SYSTEM) (THREE-YEAR DEGREE COURSE)

Admission to B.Com. Semester-I shall be open to a person who has passed +2 examination of a Board/ University established by law in India with Maths/Economics as compulsory subjects at +2 stage.

OR

Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi or an examination recognised as equivalent thereto with Maths/Eco. as compulsory subject. The aggregate marks required will be determined on the basis of one language and three other pass elective subjects.

OR

Pre-University examination (two years after ten-year schooling) with Maths/Economics as a compulsory subject of an Indian University/Board recognised by the H.P. University.

OR

Intermediate examination with Maths/Economics as a compulsory subject of an Indian University/Board or an examination equivalent thereto or Indian School Certificate Examination (Class XII) with Maths and Economics as compulsory subjects of the Council of Indian School Certificate Examination, New Delhi.

OR

Any examination of a University/Board College or School of a foreign country recognised as equivalent with Maths/Economics as a compulsory subject for the above purpose by the Vice-Chancellor/Equivalence Committee either of its own or on the recommendation of the Association of Indian Universities.

SEMESTER-II

Candidates admitted to semester I shall proceed to the II semester after appearing in the Semester I examination. Those who fail to appear in the examination but have completed the courses of instruction and have fulfilled other requirements prescribed for the course may also be allowed to proceed to the II semester.

SEMESTER-III

Candidates who have appeared in semester II of the concerned course shall only be allowed to proceed to the III semester.

SEMESTER-IV

Candidates who have appeared in semester III of the concerned course shall be allowed to proceed to the IV semester.

SEMESTER-V

Candidates who have appeared in semester IV of the concerned course shall be allowed to proceed to the V semester.

SEMESTER-VI

Candidates who have appeared in semester V of the concerned course shall be allowed to proceed to the VI semester.

B.COM. PART - III (THREE -YEAR DEGREE COURSE) OLD SYSTEM

Admission to B.Com. III shall be open to a person who has passed B.Com.-II examination (under +3 system of the old three year course) or equivalent

B.C.A. SEMESTER-I (THREE-YEAR DEGREE COURSE)

Candidates who have passed 10+2 examination from H.P. Board/CBSE/ICSE or any other examination considered equivalent to 10+2, by the Himachal Pradesh University, Shimla-171005, with 40% marks (35% marks for SC/ST category), shall be eligible.

B.C.A. SEMESTER-II/III/IV/V/VI AS PER H.P.U. NORMS

MASTER OF BUSINESS ADMINISTRATION (MBA)

Admission to MBA shall be open to the holder of any first Bachelor's degree of a University established by law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/ Scheduled Tribe candidates)

OR

The degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

Please Note:

- 1. A candidate applying for MBA is required to remit non-refundable processing fee of ₹ 200/- in the shape of BD/IPO drawn in favour of Director (ICDEOL), H.P.University, Shimla along with prescribed admission form. The admission forms not accompanied with processing fee shall be summarily rejected. Unless the admission of the candidate is finalized, the candidates are advised not to remit regular fee of the course at the time of applying for admission.**
- 2. A student having compartment /reappear in Bachelor's Degree shall not be eligible for admission to MBA.**
- 3. As number of seats have been restricted to 200, the admission shall be made on the basis of merit at the qualifying examination. In case of a tie, the same shall be resolved as per University Rules. 120 point prescribed roster for admission shall be applicable for SC/ST/PH categories.**

M. COM.

B.Com. or Bachelor's degree in Business Administration or B.A. with Commerce or B.A./B. Sc./ M. A./ M.Sc. degree with Economics/Statistics/Mathematics as one of the elective subjects.

OR

Degree of a Foreign University which may be recognized as equivalent by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study which the candidate would be required to qualify for the degree.

Please Note: A student who has compartment / re-appear in B.A./B.Com. etc. will not be admitted to M.Com.

PGDMC

Bachelor's Degree or Equivalent.

MMC

Bachelor's Degree in any discipline recognized by the University.

MCA

Graduate in any stream from the recognized university with 50% marks with mathematics at 10+2 level/ BCA/B.Sc. (IT)/B.Sc. (Computer Science) are eligible for admission to MCA. Since there are only 50 seats, admission will be made on merit on the basis of marks secured by a candidate at graduation level.

Or

Also, preference shall be first given to those candidates who have cleared the entrance test of admission to MCA course of Post Graduate Centre of H.P.University.

The seats remaining vacant shall be filled up on the basis of merit in the qualifying examinations.

Please Note : Direct admission to the II semester shall not be allowed.

PGDPM & LW

Bachelor's degree examination of a University established by law in India or an examination recognized as equivalent thereto.

Direct admission to the II Semester PGDPM & LW shall not be allowed. A student shall also not be permitted to proceed to the second semester unless he/she obtains pass marks in 50 per cent of the courses prescribed for the first semester examination.

PGDCA

Graduate in any discipline with 40% marks.

APGDIT

Graduate in any discipline with 40% marks.

P.G. DIPLOMA IN HUMAN RESOURCE DEVELOPMENT

Bachelor's degree examination of a University established by law in India or an examination recognized as equivalent thereto.

Direct admission to the II semester shall not be allowed.

P.G. DIPLOMA IN DEEN DAYAL UPADHYAYA ANNUAL SYSTEM

Bachelor's degree examination of a University established by law in India or an examination recognized as equivalent thereto.

P.G. DIPLOMA IN TRIBAL STUDIES

Bachelor's degree examination of a University established by law in India or an examination recognized as equivalent thereto.

Direct admission to the II semester shall not be allowed.

P.G. DIPLOMA IN POPULATION STUDIES

Bachelor's degree examination of a University established by law in India or an examination recognized as equivalent thereto.

Direct admission to the II semester shall not be allowed.

MASTER OF ARTS (Other than Mathematics)

Semester-I

B.A. / B.Sc. / B.Com. / B.Sc. (Agri.) / B.Sc.(Home Sc.) / B.Sc.(Engg.) / B.Sc. in Hospitality and Hotel Management / MBBS / BAMS/GAMS/ B.Pharm / B.T. or B.Ed. / B. Lib. Sc. / B.L. / B.V.Sc. / B.E. / B.Tech. / Vashista Shastri/BBA/ BCA of University established by Law in India or Honours Bachelor Degree.

Provided that for admission to Correspondence Courses, a student should have passed the qualifying examination and irrespective of the fact whether he/she has studied the subject chosen for Master of Arts studies at the qualifying examination or not.

Provided further that a candidate having passed LL.B./B.Ed. / M.Ed. in the second division or Master's Degree examination shall also be eligible for admission through correspondence course.

Provided that a candidate who has obtained Bachelor's degree in Music (Vocal) shall be eligible for admission in M.A. (Vocal) and a candidate who has obtained Bachelor's degree in Music (Instrumental) shall be eligible for admission in M.A. Music (Instrumental).

OR

Degree of a foreign University which may be recognised as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

Semester-II

Candidates admitted to semester I shall proceed to the II semester after appearing in the Semester I examination. Those who fail to appear in the examination but have completed the courses of instruction and have fulfilled other requirements prescribed for the course may also be allowed to proceed to the II semester.

Direct admission to II semester may be allowed as per provisions regulating such admission.

Semester-III

Candidates who have appeared in semester II of the concerned course shall only be allowed to proceed to the III semester.

Semester-IV

Candidates who have appeared in semester III of the concerned course shall be allowed to proceed to the IV semester.

M.A./M.Sc. MATHEMATICS

Semester-I

Candidates who have passed B.A./ B.Sc. with Mathematics as an elective subject or B.Sc. (Engineering) can seek admission to M.A./M.Sc. Mathematics course.

Semester-II/III/IV

Same as prescribed for M.A. courses. **No direct admission shall, however, be allowed to the II semester in M.A./M.Sc. Mathematics.**

ADMISSION PROGRAMME AND RULES

Dates for receipt of admission/enrolment forms DE-9 to DE-15 duly filled and accompanied with required documents and prescribed fee shall be as under:-

1. B.A./B.Com./BCA, Semester - I

Without late fee	-	14.08.2014
(i) With late fee upto 30.08.2014	-	₹ 500/-

2. B.A./B.Com. Part-III/B.C.A. Parts, II/III

Without late fee	-	30.09.2014
(i) With late fee upto 14.10.2014	-	₹ 500/-
(ii) With late fee upto 20.10.2014	-	₹ 1000/-
(iii) Late fee with the approval of Vice-Chancellor upto 31.01.2015	-	₹ 1500/-

3. **M.A./M.Sc./M.Com./PGDMC/MMC/PGDCA/APGDIT/PGDPM & LW PGDHRD/ PGDTS/ PGDDDU/ PGDPS**

Without late fee - 30.08.2014

(i) With late fee upto 15.09.2014 - ₹ 500/-

(ii) With late fee upto 30.09.2014 - ₹ 1000/-

(iii) Late fee with the approval
of Vice-Chancellor upto 15.10.2014 - ₹ 1500/-

4. **MBA** - 30.08.2014
(No admission form
after this date shall be
entertained)

5. **MCA** - 16.08.2014
(No admission form
after this date shall be
entertained)

Note: In case of late admission/renewal of admission, late examination fee as per schedule notified by the Controller of Examinations for various classes from time to time, shall also be charged.

Spot Admission Programme

For convenience of the public as and when felt necessary, the ICDEOL creates spot admission centres at various places in the country. A notice to this effect is published in the leading newspapers of the country. However, the applicants are advised not to wait for the creation of such centres. They should instead send the application/enrolment form duly filled to the office at Shimla at the earliest and within the date(s) prescribed by ICDEOL.

The spot admission centres are manned by the officials deputed by the ICDEOL but they are not authorized to accept cash payments towards the fee (except for the price of the handbook of information-cum-application form) **Payment of fee at the spot admission centres shall be accepted only through crossed IPOs/Bank Draft drawn in favour of the Director, International Centre for Distance Education and Open Learning, Himachal Pradesh University, Summer Hill, Shimla-171005.** The Bank Draft should preferably be drawn on the State Bank of India, Summer-Hill, Shimla-171005.

Provisional Admission

(i) A candidate whose examination result is notified as "Later" may be allowed to join the next higher class provisionally. In case he/she is declared "fail", his/her admission shall stand cancelled and he/she shall forthwith revert to the lower class. He/she shall have no claim against the institution or the University. Fees paid by the candidate for the higher class shall be adjusted against the dues of the lower class but in case he/she discontinues his/her studies, fees paid shall not be refunded.

(ii) The admission of a student against whom a case of unfair means is pending will also be provisional.

Refusal of Admission

Notwithstanding anything contained in the rules, a student shall be refused admission if his/her conduct during any previous stay in the University has been unsatisfactory.

A student who has been expelled or rusticated shall not be admitted to any course of study without the prior approval of the Vice Chancellor.

A student disqualified by any University shall not be given admission during the period of his/her disqualification.

Admission of a student can be cancelled if at any time it is found that he/she has furnished incorrect information or has suppressed facts to secure admission.

Cancellation of Admission

If a student does not comply with the directions/instructions/requirements within a period specified by the ICDEOL his/her admission shall be cancelled.

Admission of a student shall be cancelled straightway without assigning any reasons :- If he/she misbehaves or does not observe decorum or indulges in disrupting the functioning of ICDEOL and/or the University in speeches or in writing without any valid reasons and in case it is found at some later stage that the candidate has supplied the wrong information or fake certificate, the fee paid by the candidate will be forfeited.

Renewal of Admission for next class/semester

Once a student has been enrolled to a class he/she shall not be required to purchase a hand-book-cum admission/enrolment form for admission to the next class/part/semester. Instead an admission renewal form shall be required to be filled in and submitted to the ICDEOL for each class/part and semester along with the prescribed fees as per the admission schedule given below. Although an admission renewal form and a notice for submission of the same will be sent by the institution in due course of time yet it would be primarily the responsibility of the student to submit the renewal admission form and fees in time. A photocopy of DE-8 annexed at the end of this handbook can also be used towards seeking renewal of admission.

SCHEDULE FOR RENEWAL OF ADMISSION TO I/III AND II/IV SEMESTERS OF THE POST-GRADUATE COURSES AND B.A./ B.COM. II/IV/VI SEMESTERS UNDER CBCS SYSTEM

Note:

Renewal to 1st semester of Post Graduation Classes after completing IV semester is applicable to students who seek direct admission in 2nd semester.

PG COURSES

I/III SEMESTER

Last date without late fee upto	-	30.08.2014
(i) With late fee upto 10.09.2014	-	₹ 500/-
(ii) With late fee upto 25.09.2014	-	₹ 1000/-
(iii) Late fee with the approval of Vice-Chancellor upto 27.10.2014	-	₹ 1500/-

III/IV SEMESTER

Last date without late fee upto	-	15.01.2015
(i) With late fee up to 31.01.2015	-	₹ 500/-
(ii) With late fee up to 16.02.2015	-	₹ 1000/-
(iii) Late fee with the approval of Vice-Chancellor up to 31.03.2015	-	₹ 1500/-

UG COURSES

B.A./B.COM./BCA (UNDER CBCS SYSTEM) II/IV/VI SEMESTER SYSTEM

Last date without late fee upto	-	15.01.2015
(i) With late fee up to 31.01.2015	-	₹ 500/-
(ii) With late fee up to 16.02.2015	-	₹ 1000/-
(iii) Late fee with the approval of Vice-Chancellor up to 28.02.2015	-	₹ 1500/-

B.A./B.COM./BCA-III SEMESTER

Last Date without late fee upto :	-	30.08.2014
(i) With late fee upto 10.09.2014	-	₹ 500/-
(ii) With Late fee up to 25.09.2014	-	₹ 1000/-
(iii) With the late fee with the approval of Vice Chancellor upto 27.10.2014	-	₹ 1500/-

ICDEOL Roll Number

Each student, after admission, shall be allotted an **ICDEOL Roll Number** which should, invariably, be mentioned in all communications addressed to the **ICDEOL Office** along with class/subject. Failing this the correspondence will not be linked with the record of the concerned student and Examination Roll No. will be allotted separately. In case of postgraduate classes, the ICDEOL class Roll No. and Examination Roll No will be the same. The ICDEOL Roll Number of the class/course should not, therefore, be confused with the examination Roll Number in case of the undergraduate classes. The two will be different.

Direct Admission to Second Semester Post-graduate Courses

Subject to the minimum qualifications prescribed, direct admission to M.A. and M.Com. Second Semester will be made in the month of December / January. Direct admission may also be allowed to a candidate who for any reason is not able to seek admission to the 1st semester subject to the availability of seats as per admission schedule given below. Such a student shall have to seek renewal of admission to the first semester after the last semester examination of the course concerned. However direct admission to 2nd semester/ year of **MBA/MCA/M.A. / M.Sc. Mathematics, PGDCA, APGDIT, MMC, PGDPM & LW, M.A. (Music)** shall not be allowed.

Last date without late fee	-	15.01.2015
(i) With late fee upto 31.01.2015	-	₹ 500/-
(ii) With late fee upto 16.02.2015	-	₹ 1000/-
(iii) Late fee with the approval of Vice-Chancellor upto 31.03.2015	-	₹ 1500/-

Admission to Foreign Students

The foreign students residing in India will be allowed admission subject to the condition that before submitting their admission/enrolment forms they shall have to obtain eligibility certificate from the Association of Indian Universities to facilitate their admission to the programme of their choice. They may provide the following information for issue of equivalence certificate to **Association of Indian Universities**.

- (i) Degree/Diploma Certificate together with year-wise academic transcript/mark sheet duly authenticated by Indian mission abroad/concerned foreign mission in India.
- (ii) Accreditation status of the degree-awarding foreign University authority.
- (iii) Bank Draft of US\$ 50 or equivalent Indian Currency in favour of the Secretary General, Association of Indian Universities, New Delhi as fee.
- (iv) ***Students residing abroad shall pay in US Dollars***

No Objection Certificate from Foreign Registration Office may also be obtained and attached alongwith the admission form.

No financial transaction in respect of foreign students from their respective countries shall be affected/ received through the office of the ICDEOL or the University. Expenditure certificate to the foreign students, if required by them, shall be issued only in respect of the fee realised by the ICDEOL. Such a certificate shall not include any other item of expenditure. Save as otherwise provided, the students residing abroad shall be allowed admission as per normal rules.

HOW TO APPLY FOR ADMISSION

The application for admission to a course/class shall be made on the prescribed admission form (**DE-9 to DE-15**), duly filled in by the candidate legibly in his/her own handwriting along with the documents enlisted hereunder. Photostat copies of the certificates must be attested clearly indicating name and designation of the competent attesting authority.

1. Admission form **DE-9 (1)**
2. Admission form **DE-9 (2)**
3. Registration form **DE-10**
(in case of those who are not registered with H.P.U.)
4. Examination form **DE-11**

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|----|-----------------------------|--------------|
| 5. | Index card | DE-12 |
| 6. | Address slips | DE-13 |
| 7. | Acknowledgement card | DE-14 |
| 8. | Identity card | DE-15 |
| 9. | Fee collection form for SBI | DE-16 |

Note : DE-1, DE-3, DE-4, DE-4A, DE-4B, DE-5, DE-6 and DE-7 forms can be downloaded from ICDEOL Website : www.icdeolhpu.org.

10. Latest passport size photograph to be affixed on the admission form duly attested by a Gazetted officer or an officer of an equivalent rank.
110. IPOs/Bank Draft towards payment of fees (including the late fee, if applicable) duly **crossed A/c payees' and drawn in favour of the Director, ICDEOL, H.P. University Shimla-171005 or deposit the fee in cash at the University counter.**
12. Copy of the Matriculation/Higher Secondary School Examination Certificate showing date of birth of the candidate, duly attested by a Gazetted officer.
13. Three copies of certificates/detailed marks sheets of the previous examination passed on the basis of which the candidate is seeking admission duly attested by a Gazetted officer in case of B.A. I and B.Com. I. In case of postgraduate classes only one set of attested copies of certificates matriculation onwards are required to be submitted.
14. **As per Ordinance 3.11 Migration Certificate shall not be a requirement for admission to any class/ course through ICDEOL.**
15. Incomplete application/enrolment form shall not be entertained. In case of an incomplete form being returned to the candidate for completion, the prescribed late fee applicable as on the date of receipt of complete form shall be payable by the candidate. Provided, however, that in the case a candidate has passed his qualifying examination from a Board/University other than Himachal Pradesh Board of School Education/Himachal Pradesh University, the admission shall be treated as provisional.
16. A candidate applying for admission under SC/ST/PH category must attach a copy of the requisite certificate issued by the competent authority authenticating the claim.
17. **Remittance of Fee**
 1. This facility would be available for remittance of fee by the students only through SBI Branches that would charge ₹ 30/- per transaction from the students.
 2. The pay in slip for "remittance of fee" is available on the ICDEOL website www.icdeolhpu.org and annexed at DE-16.
 3. **The students would deposit the fee in any branch of SBI and the ICDEOL copy of the pay in slip in original be attached with the form.**
 4. In addition, the students will also produce the admission form before the SBI Branch where he/she intends to deposit the fee and get a fixed Bank stamp thereon bearing journal number, amount and date.

5. The fee structure is annexed and students are advised to deposit the fee under the appropriate head. Mere depositing of fee would not be sufficient to be eligible. Admission, Examination and other requisite forms must also reach before due date.
6. Students are advised to deposit the form complete in all respects. Incomplete form would be outrightly rejected.
7. **The facility of paying fee online would be extended to the students and the details of the same would be posted on the ICDEOL website shortly.**

NB

- ❖ The existing system of fee remittance through Bank Draft/IPOs or on the SBI Cash Counter would also continue.
 - ❖ The admission fee for ICDEOL students(s) shall also continue to be deposited under the existing system.
 - ❖ Changes, if any, in this regard from time to time would be notified on the ICDEOL web- site.
17. Students can use Photocopies of the following forms of DE-1, DE-4, DE-4A, DE-4B, DE-5, DE-6, DE-8 and DE-16 with additional cost of the form and requisite fee.

NB : The Hon'ble High Court of Himachal Pradesh has passed order/judgement on 28.12.2011 that a candidate must have passed all the subject/courses for the admission to higher courses. The candidate shall be eligible to seek admission to the higher courses only when he/she has passed qualifying examination before the cut off date for the admission to higher courses. The University has notified the said judgement vide No. 4-19/2012-HPU (Acad.) dated 07.6.2012 for compliance strictly.

FEE STRUCTURE

Fee for those students who opt for PCP & Examination centre within the HP State				Fee for those students who opt for PCP & Examinations centre outside the H.P. State		
Course/ Class	Fee for students passing from H.P. Board & to be registered with H.P. University	Fee for students already regd. with H.P. University	Fee for students coming from other University/ Board & not regd. with H.P. University	Fee for students passing from H.P. Board & to be regd. H.P. University	Fee for students already . regd with H.P. University	Fee for students coming from other University Board & not regd. with H.P. University
B.A. I/II (Semester)	₹ 2900/-	₹ 2870/-	₹ 2950/-	₹ 3400/-	₹ 3350/-	₹ 3450/-
B.A. II/IV (Semester)		₹ 1400/-			₹ 1700/-	
B.Com. I/III (Semester)	₹ 3200/-	₹ 3170/-	₹ 3250/-	₹ 3500/-	₹ 3450/-	₹ 3700/-
B.Com. II/IV (Semester)		₹ 1700/-			₹ 2100/-	
B.A. III (Annual System)	₹ 2300/-	₹ 2300/-	₹ 2300/-	₹ 2300/-	₹ 2400/-	₹ 2700/-
B.Com III (Annual System)	₹ 2700/-	₹ 2700/-	₹ 2700/-	₹ 2700/-	₹ 3000/-	₹ 3000/-
BCA - I Semester	₹ 6500/-	₹ 6600/-				
BCA - II Semester	₹ 6500/-	₹ 6600/-				
BCA II/III Annual System	₹ 9500/-	₹ 9500/-				
M.A. (Sem. System)		₹ 2400/- I-Sem	₹ 2500/-		₹ 2400/-	₹ 2800/-
M.A./M.Sc. Math (Sem System)		₹ 2500/- I-Sem	₹ 2600/-		₹ 2800/-	₹ 2900/-
M.A. Music (Sem System)		₹ 15000/- I-Sem				₹ 15000/-
M.Com. (Sem System)		₹ 2600/- I-Sem	₹ 2800/-		₹ 3000/-	₹ 3100/-

MBA (Sem System)	₹ 11000/- 1st Sem	₹ 11100/- 1st Sem			₹ 11500/-	₹ 11800/-
MMC (Sem. System)		₹ 6000/- I-Sem.	₹ 6100/- I-Sem.			
MCA (Sem. System)		₹ 25000/- Sem-I.	₹ 25100/- Sem-I			
PGDPM (Sem System)		₹ 2600/- I-Sem	₹ 2700/-		₹ 3000/-	₹ 3100/-
PGDMC (Annual System)		Annual ₹ 9000/-	Annual ₹ 9200/-			
PGDCA (Sem. System)	₹ 6000/- I-Sem	₹ 6200/- I-Sem				
APGDIT (Sem System)	₹ 6000/- I-Sem	₹ 6200/- I-Sem				
HRD (Sem System)	₹ 10000/- Sem-I	₹ 10100/- Sem-I				
DDU (Annual System)	₹ 5000/- per annum					
Tribal Studies (Sem System)	₹ 10000/- Sem-I	₹ 10100/- Sem-I				
Population Studies (Sem System)	₹ 10000/- Sem-I	₹ 10100/- Sem-I				

Note : **The Himachali Candidates belonging to the SC/ST Categories and Women candidates from Himachal Pradesh** will be allowed to enroll with ICDEOL for the UG Programme by paying a fee of ₹ 500/- as ICDEOL registration fee and a fee of ₹ 500/- for the hardcopy course material. Such candidates shall be the student of ICDEOL for all purposes.

COMPUTERIZED EXAMINATION ADMISSION FORM

The University has prescribed special Computerized Examination Form for BCA = ₹ 350/-, B.A.-II/III = ₹ 270/-, B.Com.-II/III = ₹ 295/-. The students of UG Classes are required to fill up the said form as

compulsory. The computerized examination admission form will be separately supplied to the students admitted to ICDEOL alongwith study material etc.

The fee for students enrolled under CBCS system in B.A/B.Com./BCA semester system shall be in due date ₹ 400/- and after due date upto seven days ₹ 500/- & ₹ 525/- for seven days before the commencement of the examination.

Note : The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Note :

1. Those students who opt for music as elective subject in B.A. will pay ₹ 50/- extra as practical fee and for M.A. (Music) ₹ 100/- additional fee will be charged for each practical paper.
2. Fee for each successive years in case of BA/B.Com./BCA will be charged as is given in the above table except for the registration fee.
3. Fee for each subsequent semesters of M.A/ M.Sc. (Math) / MBA/ M.Com. /PG. DPM /PGDCA/ APGDIT / PGDMC //MMC/MCA/PGHRD/PGDDU/PGTS/PGPS will be charged as is given in the above table except the registration fee.
4. In case of PGDMC the first instalment will be charged at the time of admission along with registration fee and the subsequent instalments will have to be deposited from **1st March to 15th March and thereafter late fee shall be charged as per schedule given under schedule for Renewal of Admission separately.**
5. Additional fee of ₹ 1000/- will be charged for viva-voce examination from the MBA students at the time of submission of Project report.
6. The fee can be deposited either in cash at **University Counter** or through crossed Bank Draft in favour of **Director, ICDEOL, H.P. University , Shimla-5 payable at SBI Branch Summer-Hill, Shimla-171005.**
7. ICDEOL office at SHIMLA and Learning Resource Centre NOIDA shall remain closed on each 2nd Saturday
8. **IMPORTANT: WRITE YOUR NAME, SUBJECT/CLASS AND COMPLETE ADDRESS ON THE BACKSIDE OF BANK DRAFT.**

The fee for late submission of the forms as specified in the schedule shall be added to the total, if applicable. The students residing abroad shall pay in US dollars.

Fee in cash will be accepted at **University's SBI Counter**, Summer Hill, Shimla only during banking hours.

Excess fee, migration fee, registration fee, etc. wrongly deposited by a student shall be refunded in full on request.

If it is found that the candidate is not eligible for admission, the amount initially received from him/her shall be refunded in full on request.

Deposited fee can not be adjusted in subsequent year/semester also no refund is permissible on any grounds if a student discontinues studies or is declared ineligible to appear in the examination or fails to appear in the examination.

Refund or adjustment of fee shall also not be permissible in case of those students provisionally admitted and subsequently declared ineligible or in those cases whose admission is cancelled.

UNIVERSITY EXAMINATIONS

The ICDEOL is an institution owned and controlled by authority of Himachal Pradesh University. The examination in respect of the ICDEOL student is conducted by the University. All matters relating to the examination, i.e. result, marks-sheet, degree etc. are dealt with by the Controller of the Examination. **Representations/ applications in this regard, if any, must, therefore, be addressed to the office of the Controller of Examinations with a copy to the ICDEOL.**

Examination Schedule

The examination for M.A./MBA/M.Com./M.Sc/MCA/PGDPM & LW/PGDCA/APGDIT are conducted every year on Semester basis normally in November for I/III semester and in June for II/IV semester. The examination for B.A./B.Com./B.C.A. classes are, also conducted on semester basis, i.e. twice in a year tentatively in the month of November & June.

Medium of Examination

The medium of examination in the subjects of English, MBA, Mathematics, APGDIT, PGDCA, PGDPM&LW shall be English and in all other subjects, the medium of examination shall be either Hindi or English. In case of Sanskrit the medium shall be Sanskrit or Hindi. Please note that lesson/study material is provided in English excepting Hindi and Sanskrit.

Examination Centres

In the case of students who wish to opt for a centre outside the state of Himachal Pradesh, the examination centers for undergraduate classes and the postgraduate courses are generally created at the venues of personal contact programmes. The students may, therefore, opt for the examination centers in order of preference, as in case of the personal contact programme. The University, however, reserves the right to change the examination centre in case the accommodation, required facilities and adequate number of examinees are not available at a particular place.

Change in allotted Centre

A change in the allotted centre of examination may be permitted by the Controller of Examination in the following circumstances:

- (a) If the candidate or his/her father or guardian is transferred and the fact of transfer is certified by the Head of the Office or the department in which he/she or his/her father/guardian, as the case may be, is employed.
- (b) If the change of centre is necessitated by the reason of a candidate's ill health and the fact of illness is supported by a certificate from a Registered Medical Practitioner not below the rank of an Assistant Surgeon.
- (c) To avoid hardship, in an exceptional case, not covered by the above provisions. **Prescribed application form DE-6 is available on ICDEOL Website.**

Note : Submission of assignment is compulsory. In order to be eligible to appear in the Semester Examination, the student must attempt at least 75% of assignment questions and send the same to the ICDEOL. At least 35% minimum marks need to be secured in each assignment.

B.A./B.COM./BCA (PASS COURSE) (OLD SYSTEM)

Supplementary Examination for Under-Graduate Classes

A candidate placed under compartment in part-II may be allowed to appear in the concerned paper in the supplementary examination and also in the next annual examination along with the examination for the next part. A candidate of part-III who is placed under compartment or is declared as "Failed" may, however, be allowed to appear in the concerned subject or the whole examination in the supplementary examination.

M.A./M.Com./MBA/M.Sc. Maths/PGDCA/APGDIT AND PGDPM & LW

Re-appear system for papers of the previous semester(s)

It will not be necessary for a candidate who is not successful in the semester examination to seek re-admission in the same semester. Such a student may appear in the University examination as a "Re-appear candidate/as an Ex-Student" along with the next semester examination. **Students who opt to appear in an examination as failed/re-appear candidates should submit their examination forms and fee directly to the Controller of Examinations, H.P. University, Shimla-5 duly attested by a Gazatted Officer. The students are also advised to send these examinations forms and fee for each semester separately. Post Order/IPOs should be in favour of Finance Officer, H.P. University, Shimla-5.** Normally, the forms are accepted in the 1st and 2nd week of October for the I/III semester examination and in 1st and 2nd week of April for II/IV semester examination. A candidate who, otherwise is eligible to appear in an examination but is not able to appear, will be allowed to appear only in the annual examination in case of B.A. / B Com. / B.C.A. and in the regular semester examination, i.e. I/III in November & II/IV in June for postgraduate courses as a late college student. Promotion/admission of such a candidate to the next semester shall however be regulated as per provisions of the rules. No students will be allowed to proceed to III semester without appearing in II semester and similarly will not be allowed to proceed to IV semester without appearing in III semester.

A student appearing as failed/compartament/re-appear/ex-student of the ICDEOL shall use a distinct form specially meant for such students. **Separate form for each class/part in case of B.A. examinations and each semester for P.G. examinations is required to be submitted to the Controller of Examinations, H.P. University, Shimla-171 005 along with the prescribed fee. Form DE-1 or Photostat copy of the same can also be used. Add ₹ 5/- in the Examination Fee as cost of form.**

The form for re-appear/failed students/ex-students can be obtained from the Incharge enquiry section, H.P. University, Shimla-171005, by sending B.D./IPOs for ₹ 15/- payable to Finance Officer, H.P. University, Shimla-171005 by post or can be obtained personally at the H.P.U. Enquiry counter at Shimla-171005.

Examination fee for failed/re-appear students

Fee for Candidates opting Examination centre outside Himachal Pradesh:

	B.A./B.Com	B.C.A.	M.A./M.Com./ MBA/M.Sc. Maths	PGDPM/PGDCA/ APGDIT/MMC/ PGDMC/MCA/PGHRD/ PGDDU/PGTS/PGPS
	₹	₹	₹	₹
One Paper	155/-	155/-	95/-	105/-
More than one paper	205/-	155/-	185/-	205/-

Fee for candidates opting examination centre within Himachal Pradesh:

	B.A./B.Com	B.C.A.	M.A./M.Com./ MBA/M.Sc. Maths	PGDPM/PGDCA/ APGDIT//MMC/ PGDMC/MCA/PGHRD/ PGDDU/PGTS/PGPS
	₹	₹	₹	₹
One Paper	105/-	155/-	45/-	55/-
More than one paper	105/-	155/-	85/-	105/-

Time period between the examinations of the same degree

Save as elsewhere provided, in an examination in which a candidate has to appear to complete the degree of an undergraduate class, the period between the examination that he/she has passed before and the next examination shall not exceed three years and in case of a candidate of postgraduate class (under semester system) such period between one semester and another shall not exceed two years.

Cancellation of examination

The Executive Council may cancel the examination of a candidate, if it is found that he/she was not eligible to appear in the examination but had obtained admission through misrepresentation or wrong statement of facts. Such a student shall be disqualified from appearing at any University examination for a period which may extend up to five years.

The pending result of such defaulting candidates who fail to settle their discrepancies in respect of examination fee, submission of academic particulars, certificates etc. up to the commencement of the following annual examination, in case of undergraduate classes and up to the next semester examination in case of postgraduate courses, shall stand cancelled.

Declaration of examination result

Result card/detailed marks sheet/certificate, etc. shall be dispatched to the concerned students immediately after the declaration of their result. The results of I/III semester examination are usually declared in the month of February/March and those of the II/IV semester in August/September. In case of undergraduate examination the tentative schedule of declaration of result is June/July for annual examination and November/December for supplementary examination.

Re-evaluation of answer books

Re-evaluation of answer books is permissible under ordinance 6.70 of the First Ordinances of the H.P. University. Main provisions are as under:-

If a candidate feels that the answer-book has not been fairly evaluated she/he may within 21 days of the issue of the detailed marks card by the University and apply to the Controller of Examinations on a prescribed application form accompanied by the marks card in original and the prescribed fee at the rate ₹ 90/- (including cost of form) per script in case of under-graduate classes, and ₹ 95/- (including cost of form) for PG-classes in the form of IPOs/B.D. drawn in favour of Finance Officer, H.P. University, Shimla-171005.

The re-evaluation fee once deposited with the University shall not be refunded. However, the re-evaluation fee will be re-funded if application has been rejected under clause 6.70 (a) & (g) of the Ordinances of the University.

The score on re-evaluation shall supersede the original score provided that in case of a candidate securing pass or more marks on original evaluation, the downward revision on re-evaluation shall not go lower than that the level of pass marks in the paper concerned.

Whatever be the change in awards after re-evaluation, the same shall be conveyed to the candidate by the Controller of Examinations.

A candidate who applies for re-evaluation shall not be entitled to claim any retrospective benefit such as admission / promotion to any course / class, eligibility to sit for the entrance test or the grant of scholarship / award / medal, etc. on the basis of the result of re-evaluation which shall not be considered as a time-bound process.

A defaulting student will not be entitled to apply for re-evaluation after expiry of the date, i.e. after 21 days from the date of the declaration of the general result of the class concerned if the result has been delayed on account of his own fault.

Prescribed application form for Re-checking/ Re-evaluation is a priced document costing ₹ 10/-. The form **DE-5** is added in the Hand-Book and the students can use a photo copy of the same by adding ₹ 10/- in the prescribed fee for Re-evaluation.

The re-appear/failed/compartament candidates who apply for Re-checking / Re-evaluation of their scripts are advised to fill in the Examination Form for the forthcoming examination in time, without waiting for the Re-Checking / Re-evaluation result.

Improvement of scores and division

No one who has already passed an examination of the University established by law in India shall be permitted to re-appear in the same examination.

Provided that before a candidate becomes eligible for the award of the degree, may apply for the cancellation of the result of any course(s) in which he/she may have passed in any semester examination and may re-appear in the corresponding semester examination(s) to improve his/her score in the particular course(s).

Provided further that a person belonging to any of the following categories who has already obtained or has become eligible for the award of the degree may be allowed to re-appear in the same examination to improve division.

- (i) A person who has obtained or has become eligible for the award of the degree from the University.
- (ii) A person who being a resident of the area within the territorial jurisdiction or the University has obtained his degree from the Punjab University, Chandigarh before establishment of this University.

- (iii) A person who being employed as a whole time teacher in the University or a college affiliated to or maintained by it and has obtained such a degree from any other University established by law in India.

A candidate belonging to category (i) above may be allowed to appear in any course(s) which may be either entirely new or in which he may wish to appear again to improve the score if he has already obtained the degree or may have the option after the declaration of final result whether he wants to take the degree or to get one or more courses of the final semester cancelled to improve his score in the course / courses but the option must be exercised by the candidate within one month of the date of declaration of result of IV Semester. Marks obtained by him / her in the course in which he / she re-appeared and the marks obtained by him/her in the earlier examination in the courses in which he / she does not appear shall determine his / her new division.

The result of the candidate appearing for the improvement of division shall only be declared if he / she is able to improve his/her division or get at least 55% marks in the aggregate of the result desired to be improved.

A candidate belonging to categories (ii) and (iii) above shall have to appear in all the courses prescribed for all the four semesters but he / she shall have the option to complete the examination either in one year or in two years. If a candidate permitted to appear in an examination for the purpose of improving his/her score in course(s) under the first provision subparagraph (i) above fails in the said course(s) he/she shall be declared as "re-appear" in the course concerned and shall be allowed to be governed by the same rules as are applicable to re-appear candidates.

Provided that no candidate shall be allowed to get his/her score in any course(s) cancelled more than once and if a candidate after getting his/her course(s) cancelled does not appear in the corresponding examination, his / her previous score in the course(s) shall stand but shall not be given another chance to get the score cancelled.

Provided further that a candidate permitted to re-appear in the examination for the purpose of improving his / her division shall be allowed only two attempts in each paper within a maximum period of five years after he / she has qualified for the award of the degree.

Provided further that such candidates shall have to appear in the corresponding semester examination (s) and according to the syllabus of studies in force at the time of said examination(s).

Improvement of Score in Under-Graduate Classes (For admission purpose only) :

A candidate who does not fulfill the percentage required for admission to Master's degree course may be allowed to improve his / her score in only one subject / additional subject of choice only within two years from the passing of the respective examination. Provided that this concession shall be for the purpose of eligibility for admission to a course for which graduation is the minimum qualification for admission.

Pass marks in University Examinations

The pass marks in each course / subject are as under:

	Absolute/Relative Grading System.
1. B.A/B.Com. each part	40%
2. B.C.A.	36%
3. M.A/M.Com./M.Sc. (Maths)	40% separately in each written paper, internal Assessment, viva voce examination and 50% in aggregate
4. PGDPM & L.W.	40%
5. P.G.D.C.A./A.P.G.D.I.T.	40% and 50% in aggregate of all the four semesters
6. MBA	40%
7. MCA	40%

8.	P.G.D.M.C. /M.M.C.	40%
9.	P.G.D.D.U./ P.G.HRD	40%
10.	P.G.TS/P.G.PS	40%

CLASSIFICATION OF DIVISION

The candidates who are successful in an examination are classified as under:

- First division** : Those who obtain 60% or more of the aggregate marks.
Second division : Those who obtain 50 % or more but less than 60% of the aggregate marks.
Third division : Those who obtain less than 50% marks (not applicable for M.B.A)
Distinction : Those who obtain 75% of the aggregate marks in first attempt will be shown to have passed the examination with distinction.

Medals and Prizes

The Executive Council from time to time shall determine the number of examinations and subjects for which medals and prizes shall be awarded. The award of medals and prizes shall be subject to the following conditions:

These shall be awarded on the basis of University normal annual/semester examination only, and no award shall be made on the basis of the supplementary/re-appear examination or part of an examination, leading to a degree.

The award shall be made to the candidate obtaining the highest marks in the examination or subject concerned, but only those candidates shall be entitled to the award, who take and pass the examinations as a whole in the first attempt when he/she was due to appear in the examination.

For award of medal or prize for an examination a candidate must have passed examination in the first division or with an equivalent grade without grace marks.

If two or more candidates are bracketed in the same order of merit, entitling them for award of a medal or prize, all of them shall be awarded a medal or a prize.

Consolidated Marks Card/Provisional Certificate/Duplicate Certificate

A student who desires to obtain consolidated marks card/provisional certificate after passing all semester examinations of course may send an application to the Controller of Examination, H.P. University on the prescribed application form available on **ICDEOL Webside : icdeolhpu.org**.

Award of Degree

The degrees are usually awarded to the candidates after one year of passing the concerned examination.

The candidate desirous to obtain his/her degree earlier may make an application on the prescribed application form available on **ICDEOL Webside : icdeolhpu.org**.

ISSUE OF MIGRATION CERTIFICATE

A Migration Certificate to join some other University/institution may be granted to a student on his/her request on the prescribed Performa and accompanied with the requisite fee.

LIBRARY FACILITIES

The library plays a significant role in an academic institution. The society needs libraries for imparting better education, both formal and non-formal. Distance education basically involves self-study on the part of students for which library support is most essential. Accordingly constant efforts are being made to build up the library of ICDEOL. The library has a total collection of 24175 books including bound volumes of periodicals.

WORKING HOURS

The library of ICDEOL at Shimla remains open from 10:00 a.m. to 5:00 p.m. throughout the year except on Second Saturday, Sunday and other University holidays.

ENROLMENT AS LIBRARY MEMBER

The library is primarily for the use of students and the members of the teaching departments of the ICDEOL. Students interested in taking membership of the library are required to deposit prescribed security which is refundable when a student ceases to be a member of the library after adjusting anything due from him/her. Refund will be made within one year after expiry of validity of membership. Library Security refund form **DE-3** is available on the ICDEOL website.

MEMBERSHIP, REGISTRATION AND BORROWING PROCEDURE

A person eligible and desirous of becoming a member of library shall fill-in and sign a membership registration format DE-2 and membership card at DE-14 (annexed) and send them to Assistant Librarian along with two passport size photographs duly attested by a Gazetted Officer/Principal or by the **Assistant/Deputy Registrar** of the ICDEOL. Each student member shall be issued Library Identity-cum-Membership passbook at the time of enrolment which entitles him/her to take on loan two books at a time. **Members will be enrolled during March to November.** Library membership form and card duly filled in must be submitted by the student along with two passport size photographs duly attested and a demand draft amounting to ₹ 200/- in case of U.G. Classes and ₹ 300/- for P.G. classes as security money drawn in favour of the Director, ICDEOL. This library security money should be sent through a draft separately to Asst. Librarian ICDEOL, H.P. University, Shimla-5. The circulation of documents will remain closed from 1st January to 15th February.

Outstation members who wish to have books sent out of Shimla, will have to bear one way cost of postage. The books will be sent under registered cover at the expenses of the ICDEOL, whereas the safe return will of books will entirely be the responsibility of the members.

The loan period of books is 21 days for local members and 30 days for the outstation members. For delay beyond the prescribed period, overdue charges @ ₹ 1 per book per day for late return and price for loss mutilation of documents shall have to be paid. Apart from this ₹ 50/- will be charged for duplicate library-Identity-cum-Membership Passbook.

In addition to the facility available at the ICDEOL library, the ICDEOL students can avail the facility of inter-library loan of books from the main library of the University. The University library is housed in a multi-storey building with a space to accommodate more than two lakhs of volumes in stack halls and about 600 readers in reading halls.

The prescribed forms/performa needed by the students at the time of admission and during the course of study/examination and for future use are annexed with the Handbook of information.

Forms marked as DE-9 (1), DE-9 (2) to DE-16 duly completed in all respects are required to be submitted at the time of admission.

Forms DE-1 to DE-8 be retained by the student and be submitted to the ICDEOL or concerned office duly filled in as per requirements if/when needed.

This hand-book of information must be preserved by the students as the rules and procedures given in it will save them from unnecessary correspondence and queries. Change in the fee structure and admission/renewal schedule etc., if any, will be communicated to the students on roll in due course of time.

Note:-

“Students found to have been involved in the act of ragging will be dealt with as per provision of statute 23-A and recommendations of the Committee constituted by the Hon’ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan’s Committee Report)”