

No. ICDEOL/HPU/Com. & Mgt./MBA/2006  
INTERNATIONAL CENTRE FOR DISTANCE EDUCATION & OPEN LEARNING  
HIMACHAL PRADESH UNIVERSITY SHIMLA-5  
"ACADEMIC-IV SECTION"

Dated:- 20/03/2016

To

Ms./Mr. ....

MBA Roll No. ....

**Subject:- Regarding Project Report (Course No. 404) of MBA IV Semester.**

Dear Student,

You are, hereby informed that Course No. 404 and 405 are concerned with Project Report and Viva-Voce respectively of 100 marks each. Follow the following guidelines:-

1. Select the guide of your choice who should be in service and holding Ph. D degree in Management and Commerce.
2. **You are allowed to start the work of Project and submitted by 15/06/2017.**
3. **A Bank Draft of Rs. 1000/- (Rupees One thousand only) drawn in favour of Director, ICDEOL, be submitted on account of Viva-Voce and Evaluation of the Project report.**
4. The Project Report should be between 50-60 pages typed in 1.5 spaces on A4 size (29\*20 cm.) paper.
5. You are advised to submit one copy of Project Report to this office along with Name, Address & Mobile no. of the Guide.
6. For any inquiry related to the Project Report please contact Co-ordinator, MBA Programme, ICDEOL, either personally between 11:00 AM to 3:00 PM on any working day or contact telephonically on the number 2833430.
7. **Further, in case, if you are unable to arrange Project Guide at your own, then Department (Com. & Mgt.) will allot a Guide for Project Report. You please inform us by 30.04.2017 positively in case you are unable to arrange guide for this project.**

Encls: As above

Section Officer (M.Com & Mgt./MBA)  
ICDEOL, H.P. University, Shimla-5