

The Incharge (Library)/ Deputy Librarian
Himachal Pradesh University Library
Summer-Hill, Shimla-171005

Subject Permission to Consult the Library.

Sir/Madam,

With due respect I beg to submit that I am doing _____

and I want to consult your Library for _____ days.

As such you are requested kindly to accord me permission for the same. I shall abide by the Library rules and not do any harm to the Library collections.

Thanking you,

Yours faithfully,

Signature _____

Name _____

Address _____

FOR OFFICE USE

Allowed

Deputy Librarian

A.L. (S&R)

Please pay Rs. _____ for

_____ w.e.f. _____

Asstt. Librarian(S&R)

Received Rs. _____ on account of consultation charges
for _____ days vide R.No. _____ dated _____

I/C Circulation

Asstt. Librarian(Cir. Section)

Deputy Librarian

Incharge (Library)