

PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 26.04.2013 AT 2.30 P.M. IN THE COMMITTEE ROOM OF THE VICE-CHANCELLOR'S OFFICE.

A Meeting of the Committee of Internal Quality Assurance Cell (internal members of H.P. University) was held on 26.04.2013 at 2.30 P.M. under the Chairmanship of Prof. A.D.N. Bajpai, Hon'ble Vice-Chancellor, H.P. University & Chairman, Internal Quality Assurance Cell (IQAC), in the Committee Room of the Vice-Chancellor's Office. The following members were present:

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| 1. Prof. Suresh Kumar,
Dean of Studies | 10. Prof. Shyam L. Kaushal
HPUBS |
| 2. Sh. Sumit Khimta
Registrar (Special Invitee) | 11. Prof. Manu Sood,
Deptt. of Computer Science |
| 3. Prof. T.C. Bhalla,
Deptt. of Bio-Technology | 12. Dr. Him Chatterjee
Deptt. of Visual Arts |
| 4. Prof. Neeraj Sharma,
Deptt. of Chemistry | 13. Dr. A.K. Bhatt,
Deptt. of Bio-Technology. |
| 5. Prof. Aparna Negi,
Deptt. of Economics | 14. Dr. Vikas Sharma,
Incharge,
Computer Centre(ICDEOL) |
| 6. Prof. R.G. Shandil,
Deptt. of Mathematics | 15. Dr. Dhirender Sharma,
Incharge,
Computer Wide Optical Fibre
Network |
| 7. Prof. Kulwant Rana
Director(ICDEOL) | 16. Ms. Anita Negi
Chief Manager,
SBI Summer Hill (Special Invitee) |
| 8. Prof. Ramesh Chauhan,
Chairman, Deptt. of Physical
Education | 17. Prof. P.K. Ahluwalia,
Dean, Planning & Teachers' Matters,
Director(IQAC),HPU.
-Member/Secretary &
Director(IQAC) |
| 9. Sh. H.N. Sharma,
Dy. Librarian/Incharge,
HPU Library | |

At the very outset Prof. P.K. Ahluwalia, Director (IQAC) welcomed Prof. A.D.N. Bajpai, Hon'ble Vice-Chancellor, H.P. University & Chairperson (IQAC), and Hon'ble members of the Internal Quality Assurance Cell (IQAC) to the first meeting of the IQAC for the year 2013. This was the first meeting being attended by Prof. Suresh Kumar, Dean of Studies, Sh. Sumit Khimta, Registrar, H.P. University and Prof. Kulwant Rana, Director ICDEOL, HPU. Prof. P.K. Ahluwalia welcomed the new members whose presence in IQAC will further strengthen the activities of IQAC.

The Director(IQAC) apprised members that the 'Student Charter' and 'Feedback Form for Teacher Evaluation by Students' have been sent for approval before the Executive Council in the meeting held on 27.04.2013. He requested the members to go through these documents and give suggestions/inputs for their effective implementation leading to quality assurance on the H.P. University Campus more vigorously.

Hon'ble Vice-Chancellor in his introductory remarks appreciated the efforts of IQAC for bringing out the New Year e-Greeting Card-2013 and e-Calendar for the year 2013 and applauded the initiative for sending these to University Community by e-mail. He also appreciated the endeavour to print the Quality Calendar through sponsorship from State Bank of India, Summer Hill, Shimla-171 005.

Thereafter, the agenda items were taken up for deliberations with the permission of the Chair.

ITEM No. I: Release of Internal Quality Assurance-Seven Steps to Quality Calendar.

The Calendar of IQAC-*Seven Steps to Quality* was released by the Hon'ble Vice-Chancellor, Prof. A.D.N. Bajpai. Ms. Anita Negi, Chief Manager, SBI, Summer Hill, was also present on the occasion. Hon'ble Vice-Chancellor and Hon'ble members lauded the effort of the IQAC and placed on record appreciation for the staff of IQAC especially Ms. Monika for designing the Calendar. Hon'ble Vice-Chancellor appreciated the gesture of State Bank of India in sponsoring this calendar and hoped that in future also State Bank of India will help H.P. University in such tasks.

ITEM No.2: Letter from NAAC regarding AQAR.

A letter received from NAAC in connection with the acknowledgement of Annual Quality Assurance Report (AQAR) for the year 2011-12 was read out congratulating the efforts of University in the direction of Quality Assurance and exhorting University to continue with these initiatives. The members commended the work done by Planning & Development Office for the preparation of AQAR on the basis of inputs received from the Departments and IQAC working groups.

ITEM No.3: Information about 12th Plan initiatives. UGC Development Grant expenditure.

Prof. P.K. Ahluwalia, Dean, Planning & Teachers' Matters underlined the initiatives taken under the 12th Five Year Plan to strengthen and enrich the academic infrastructure. He also informed the Hon'ble members that an adhoc Development Grant of ₹ 2.53 Crore from UGC has been received. Director IQAC informed the members that action on this count has already been initiated on priority basis for the speedy expenditure of UGC Development Grant after due approvals from Academic & Planning Board and Hon'ble Vice-Chancellor.

ITEM No.4: Choice Based Credit Based System implementation in the University- Presentation of Progress to-date.

Director IQAC informed the members that University is on the threshold of unfolding introduction of Choice Based Credit System (CBCS) at UG and PG level for which the working group of IQAC under the chairmanship of Dr. B.S. Marh has been paving the way for the last one year. Now that initiative has been further pushed by forming a sub committee of the Deans committee to sensitize teachers and other stake holders in this direction and to prepare draft regulations for systematic introduction of CBCS in semester format. A presentation on "*Moving Towards Choice Based Credit System (CBCS) in UG and PG Programs: A Road Map*" by Prof. P.K. Ahluwalia, Chairman of the sub-Committee formed by the Deans' Committee for the implementation of CBCS in the University along with a preamble was e-mailed to all the members of

IQAC for their perusal and for inviting suggestions from the Hon'ble members in enriching this initiative. Members were informed about the time bound programme chalked out for implementing CBCS from the 2013-14 academic session. Hon'ble Vice-Chancellor, Prof. A.D.N. Bajpai, emphasised the need of such reforms in the light of *Rashtriya Uchcharat Shiksha Abhiyan (RUSA)* as part of 12th and 13th Plan of Govt. of India and expressed happiness over the systematic planned steps being taken to bring change in the academic landscape of the state through the participation of a wide section of stake holders.

ITEM No.5: Proposal of National Informatics Centre (NIC) for website up gradation through Department of Social Welfare, Govt. of India.

Dr. Vikas Sharma informed the members that the matter of upgradation was taken up with the NIC, Shimla, who further sent the request to NICS, New Delhi, for providing a comprehensive proposal with cost for onward submission to Department of Social Welfare, Govt. of India. The proposal since then has been received and was discussed further under item 10 and 24(a).

ITEM No.6: E-Governance initiatives (PIMS) and e-Samadhan.

Sh. Sumit Khimta, Registrar, H.P. University apprised the members of the IQAC about the initiatives being taken by the Establishment Branch for putting in place **Personnel Information Management System (PIMS)** courtesy NIC. He further informed that it involves digitization of service books of the employees and the data entry in this regard is proposed to be got done through DOEACC data entry operators by out sourcing. NIC has already trained the ministerial/concerned staff of Establishment Branch for uploading the Service-Books of the Teaching and Non-Teaching Employees of H.P. University on PIMS. Once the data entry is done this step is likely to place a very big e-governance structure in the University administration. He also informed that as regards web interface for providing e-solution to the problems of stake holders, **e-samadhan** service has also been proposed for

which hierarchical structure for authorities responsible for the same has been devised and is likely to be in place soon after linking with PIMS.

ITEM No.7: Letter to Director (Information & Technology), Govt. of H.P. regarding *Chhatra Mitra Computerikrit Sewa Kendra*.

Director IQAC informed the honourable members that a letter has been sent to the Director (I & T), Govt. of H.P. to guide us in the matter of establishing *Chhatra Mitra Computerikrit Sewa Kendra* after which they informed the University that they will themselves contact the University after the Budget Session of the Assembly. The Director IQAC has sought an appointment with Director IT Govt. of Himachal Pradesh in the near future.

ITEM No.8: Status of computerization of Library and converting it into an academic information hub.

Deputy Librarian, H.P. University informed the members that computers have been installed in various sections. However, because of non-availability of patch cords the systems are yet to be brought on the network of the library. Deputy Librarian was requested to coordinate with Dr. Dhirender Sharma, Incharge, Computer Wide Optical Fibre Network to get the problem resolved at the earliest so that Library may proceed further with the digitization work.

ITEM No.9: A comprehensive plan for ICT in the introduction of Choice Based Credit System (CBCS).

Prof. P.K. Ahluwalia informed the members that a couple of meetings were held under the chairmanship of Chief Secretary, Govt. of H.P., in which Secretary(Education), Secretary (Finance) and Director (Higher Education) were also present. In this meeting the logistic support needed by H.P. University to effectively implement CBCS was also raised and it was emphasised by the Dean, Planning & Teachers' Matters in the meeting that without intervention of ICT in the process, it will be difficult to manage the number of students appearing in the external examinations. For this, University requires financial help. The officers present assured that financial assistance shall be provided and asked for a comprehensive ICT plan for implementing the same. The plan is under preparation.

ITEM No.10: Evaluation and aesthetic design of the current website.

Dr. Vikas Sharma, Chairman of this group made a presentation of the new design of the website/web portal by which the different websites of different departments will be connected to the web portal and every department will be given a password to update their websites themselves through Content Management Software.

ITEM No.11: Apprising IQAC about sending Student Charter and Teachers Evaluation Feedback Form for approval by Executive Council.

The matter has already been sent to the General Administration Branch for placing it in the forthcoming meeting of the Executive Council and it is hoped that by next session both Student Charter and Teacher Evaluation Proformas will be implemented in letter and spirit.

ITEM No.12: Training of Ministerial Staff regarding office procedures and maintenance of records.

Sh. Sumit Khimta, Registrar, H.P. University, informed that training of two batches (45 employees each) of ministerial staff has been successfully completed by the Academic Staff College for office procedures and maintenance of records. Hon'ble Members emphasised the need of more such trainings. It was further suggested that the sanitary staff and Safai Karamcharis may also be provided training related to their duties and bringing efficiency in their working in a phased manner for which a request may be sent to Registrar, H.P. University and Director, Academic Staff College. Members were informed that such a proposal made by Chairperson, Life Long Learning has already been sent to Establishment Branch.

ITEM NO.13: Status of introducing Result Framework Document (RFD) in the University.

The Registrar, H.P. University informed that preparation of RFD of H.P. University has already been initiated with focus on Construction Wing and will be implemented in University in due course of time in collaboration with Working Group of the IQAC led by Prof. Mamta Mokta.

ITEM No.14: Progress about SWOT.

Director (IQAC) informed the honourable members that various meetings have been conducted for the SWOT analysis and draft proformas for SWOT are under preparation. In the coming academic session in the month of July and August SWOT is proposed to be conducted for which cooperation of all stake holders will be solicited.

ITEM No.15: Participation in India Today Neilsen Survey for University ranking in the country.

Director (IQAC) informed that University has been offering itself in India Today Neilson Survey for University ranking at national level every year. As per the request received from India Today Neilsen Survey team, the necessary information was collected from all the Departments/ Institutes and the same has been sent to India Today Neilsen Survey after filling necessary questionnaire in this regard. He further hoped that H.P. University will improve its ranking this time because of many quality and academic initiatives by the University fraternity.

ITEM No.16: Presentation of the recommendations of Library Advisory Committee before the honourable members by the Librarian, HPU.

Recommendations of Library Advisory Committee were presented by Sh. H.N. Sharma, Deputy Librarian, H.P. University and discussed its recommendations as given in **Appendix-A**. Hon'ble Vice-Chancellor directed the Deputy Librarian, H.P. University to implement these recommendations in a time bound manner.

ITEM No.17: Survey of reader services in HPU Library.

Deputy Librarian, H.P. University shared with the members a questionnaire prepared by the Library staff in consultation with the members of the advisory committee for the library and library professionals. It was proposed to get this survey done through Google Drive and also by circulating the printed version of the survey from the circulation desks of the library.

ITEM No.18: Status of 'Shodh Gangotri' and 'Shodh Ganga' projects.

Deputy Librarian, H.P. University informed the members that some synopsis from the Department of Mathematics and Physics have been received duly approved by the Research Degree Committee's for this purpose. Effort is being made by the Coordinator Mr. Deepak Sharma, Assistant Librarian, to load the synopsis in *Shodh Gangotri* and *Shodh Ganga* link of Inflibnet. It was decided that a notification be issued to get e-copies of Ph.D. Thesis on the Inflibnet Portal from the Departments.

ITEM No.19: Information about Editorial Board of e journal: HPU Quality 24×7 of IQAC.

The notification made for the Editorial Board duly approved was placed before the members for their kind information. Director (IQAC) informed that Editors are working on the drafting of guidelines for the authors as well as on the format of the e-journal.

ITEM No.20: Co-opting stake holders as members of IQAC (students, from industries and alumni).

It was decided that a list of names be proposed by Director, IQAC for approval by the Hon'ble Vice-Chancellor, H.P. University.

ITEM No.21: Financial health/Accounts Manual-Progress.

Prof. Neeraj Sharma, Chairman of this group informed about the deliberations in the latest meeting held by the working group and that they have selected Jawahar Lal Nehru University, New Delhi, as a model for effecting changes in Accounts Manual and will come up with the improved updated version of Accounts Manual of H.P. University within next six months. Hon'ble Vice-Chancellor desired that pace of working of this committee needs to be further accelerated to bring early results. For the purpose of revision of accounts manual, it was proposed to involve a committee of experts especially having knowledge of University Functioning and its financial needs from outside the University if required to assist the working group. Prof. Neeraj Sharma was authorized to do the needful.

ITEM No.22: Proposal for holding a workshop for Colleges about IQAC and NAAC accreditation letter from Sh. K. Sanjaymurthy, Principal Secretary (Education).

It was decided that IQAC in collaboration with STATE IQAC at Directorate of Higher Education shall plan a one day conference for sensitization of Principals and Academic Administrators of the Colleges to facilitate their process for getting accreditation from NAAC which has been made mandatory by UGC.

ITEM No.23: Slow pace of write-off procedures and implementation in the University.

Prof. P.K. Ahluwalia, Member-Secretary of the IQAC, expressed concern about the slow pace of write-off procedure and progress in this direction. Registrar was requested to kindly look into this matter personally and pace up the write-off processes in different departments and offices of the H.P. University to clear the junk lying in the corridors of various buildings and on the campus. Chairman of the working group on "Environment and cleanliness Drive Committee" Dr. A.K. Bhatt was also requested to coordinate this effort.

ITEM NO.24: Presentations by Working Group Chairpersons about the progress of works under their Group.

(A) Report by Working Group on website: Dr. Vikas Sharma, Chairman of the '*Evaluation and aesthetic design of the current Website of H.P. University*' group made a presentation before the members and also shared with the members the proposed Web Portal of the University prepared with the help of NICS I for PWD compatibility and security checks to be sent to Department of Social Welfare and Women Development, Govt. of India, for funding. It was decided that working group should hold a meeting of the group and discuss this matter and thereafter approve all the details of the proposal with any recommendations recorded for getting performance invoice from NIC/NICS I after seeking necessary approval from the competent authority for sending the proposal to Department of Social Welfare and Women Development, Govt. of India, New Delhi.

(B) Report by the working group on Sports and Other Activities: Prof. Ramesh Chauhan presented the details of the Working Group of the committee as per **Appendix-B**. The Chairperson was requested to prepare concrete proposal for each suggestion made in the meeting of the Working Group.

(C) Report by the working group on ICT intervention in Quality Assurance: Prof. Manu Sood presented the proceedings of the group and reported that members have felt that ICT services on the campus needs to be integrated for which group proposes to submit an ICT integration plan by conducting a survey of ICT resources and manpower available on the campus. Prof. Manu proposed to do this task in the next two months i.e. by 20.06.2013.

ITEM No.25: Any other item with the permission of the Chair.

A. Establishment of Clubs/Societies for meaningful engagement of student on the H.P. University Campus Shimla. An item for the establishment of clubs on H.P. University Campus was taken up with the permission of the Chair on the spot. The main aim of this initiative was to engage students in meaningful activities/social activity to give fillip to students and community centered activities.

Sr.No.	Tentative Nomenclature of Club/ Society	Deptt.
1.	HPU Photography Club/Society	Deptt. of Physics & Deptt. of Mathematics
2.	HPU Green Environment Club/Society	Deptt. of Bio-Technology, Deptt. of Chemistry & IIHS
3.	HPU Drama & Dramatics Club/Society	Deptt. of Political Science
4.	HPU Energy Club/Society	Deptt. of Physics
5.	HPU Scientific Temper & Science Popularization Club/Society	Deptt. of Bio-Sciences, Deptt. of Chemistry & Deptt. of Mathematics
6.	HPU Legal Aid Club/Society	Deptt. of Law & Deptt. of Public Administration
7.	HPU Debates and Discussions Club/Society	HPUSBS, HPUCBS & Deptt. of Pol. Science

Sr.No.	Tentative Nomenclature of Club/ Society	Deptt.
8.	HPU Arts Literature Club/Society	Deptt. of English, Hindi, Foreign Languages & Sanskrit
9.	HPU Information & Communication Technology Club	UIIT & Deptt. of Computer Science
10.	HPU Adult Education & New Literates Club/Society	Deptt. of Life Long Learning & Deptt. of Education
11.	HPU Health & Counselling Club/Society	HPU Health Centre, Deptt. of Psychology & Deptt. of Yoga
12.	HPU Visual Arts Club/Society	Deptt. of Visual Arts
13.	HPU Music Club/Society	Deptt. of Music
14.	HPU Women Empowerment Club/Society	HPU Women Centre & Deptt. of Economics
15.	HPU International Students Club/Society	Dean Students Welfare, Dean of Studies & Deptt. of History
16.	HPU Adventure Club/Society	Directorate of Physical Education, Deptt. of Physical Education & Deptt. of Geography
17.	HPU Community Radio Club/Society	Deptt. of Journalism (Campus & ICDEOL)
18.	HPU Tourism Club/Society	Inst. of Vocational Studies, Centre for Tribal Studies & Deptt. of Buddhist Studies
19.	HPU Entrepreneurs Club/Society	Deptt. of Commerce, Deptt. of Economics & HPUSBS
20.	HPU Book Lovers Club/Society	HPU Library
21.	HPU Social Networks Club/Society	Deptt. of Sociology & HPUSBS
22.	HPU Chess Club	Deptt. of Mathematics & Statistics
23.	HPU Distance Education Learners Club	Director, ICDEOL

It is further proposed that the clubs be made visible on the H.P. University website. Each club will have following constitution:

- i) Chairpersons of the respective departments
- ii) One faculty member especially youngest in the faculty.
- iii) One faculty member to be nominated by the Hon'ble Vice-Chancellor from outside the department.
- iv) Selected representatives of the department.
- v) Other members of the club will be by open invitation for enrolling as a member of the club.
- vi) There will be a student secretary of the club out of the registered student enrolled for club.

- vii) One of the faculty member of the club will act as Treasurer.
- viii) Chairperson of the department will be the President of the club and if more than one chairperson are involved it will be on rotation basis alphabetically.

Each club will have following functions and mandate:

- a) To organize awareness programs about the club.
- b) To hold workshops through the participation of its members and by invited experts.
- c) To organize exhibitions, camps and other such activities which will further the purpose and aim of the club.
- d) The club shall hold at least two meetings in every semester and organize two programs.
- e) To plan such other programs for providing creative spaces to the learners.

Hon'ble Vice-Chancellor desired that it should be made mandatory for the students to become members of at least two clubs. The proposed modalities for running these clubs as given above were also approved. It was decided to send this proposal before the Executive Council for approval and implementation making it part of the University regulations.

- B. Providing Bio-metric attendance system on the H.P. University Campus: Director ICDEOL brought up the matter of introduction of Bio-metric system of attendance on the campus as has been mandated by government of Himachal Pradesh in all its offices to bring punctuality and efficiency in the work culture. After due deliberations it was decided that a working group under the chairmanship of Registrar, H.P.U. be constituted with following members to propose a comprehensive scheme for implementation of the same along with estimated cost for the same

- (i) Prof. Kulwant Rana, Director, ICDEOL
- (ii) Prof. T.C. Bhalla
- (iii) Deputy Registrar/Asstt. Registrar (GAD) -Convener

In the end, Hon'ble Vice-Chancellor appreciated the remarkable work being done by members of the IQAC which has started yielding results and desired that the efforts be

made more focussed to put the decisions into action in a time bound manner so that the decisions do not remain on papers. He further emphasised that only through fast implementation of the decisions taken by IQAC quality assurance can be made a living culture of H.P. University.

The meeting ended with a vote of thanks to the Chair.

-sd/-

(Prof. P.K. Ahluwalia)

Approved

-sd/-

**(Prof. A.D.N. Bajpai)
Hon'ble Vice-Chancellor**

लाईब्रेरी एडवाइजरी कमेटी की पहली बैठक के निर्णय

लाईब्रेरी एडवाइजरी कमेटी जोकि माननीय कुलपति महोदय द्वारा प्रपत्र संख्या एच.पी यू.एल.आटो/2012-13 दिनांक 15.01.2013 के तहत गठित की गई, की बैठक दिनांक 8.3.2013 को 2.30 अपराह्न प्रो० पी० के० आहलुवालिया की अध्यक्षता में पुस्तकालय प्रभारी के कार्यालय में हुई जिसमें निम्नलिखित सदस्य उपस्थित हुए :-

1. Prof.P.K.Ahluwalia	Chairman
Dean Planning & Teachers Matters /Director(IQAC),HPU	
2. Prof.D.C.Gautam,Chairperson,Deptt. of Bio-SC,HPU	Member-
3. Prof.Des Raj Gupta,Dean, Faculty of Commerce Management	- do-
4. Sh. Prem Chand, Librarian(IIAS), Shimla-5	-do-
5. Ms.Kalpna Kumari, Research Scholar, Deptt. of Bio.Sc.,HPU	-do-
6. Sh. Bishan Singh,Asstt.Librarian(Acq & Per.)	-do-
7. Sh. Deepak Sharma, Asstt. Librarian(Tech.)	-do-
8. Sh. Dinesh Kumar Sharma Sr. Prof. Asstt	-do-
9. Sh. Madan Lal, Sr. Prof. Asstt.	-do-
10. Sh. Kundan Lal Sr. Prof. Asstt.	-do-
11.Prof.B.S.Marh,Prof.& Head,Deptt. of Geography,HPU	Special invitee
12 Sh.H.N. Sharma.Dy.Librarian I/C, HPUL, Shimla-5	Secretary

पुस्तकाध्यक्ष/प्रभारी श्री एच० एन० शर्मा ने लाइब्रेरी एडवाइजरी कमेटी के अध्यक्ष तथा अन्य सदस्यों का पहली मीटिंग में स्वागत किया तथा बैठक सम्बन्धी कार्य सूची को प्रस्तुत किया। लाइब्रेरी एडवाइजरी कमेटी द्वारा निम्नलिखित निर्णय लिए गए:-

1. आइटम न० 1 पुस्तकालय को कम्प्यूटीकृत करवाने के लिए
 - i) यू० जी० सी० ग्रांट के अंतर्गत पुस्तकालय में खरीदे गये कम्प्यूटरों को जो अब चालू कर दिए गये हैं को नेटवर्क पर लाने हेतु पैच कार्ड खरीदना तथा बिजली की फिटिंग करवाना अभी शेष है इस विषय में यह निर्णय लिया गया कि एच०पी० स्टेट इलेक्ट्रॉनिक डेवलपमेंट से इनके रेट मंगवा कर कम्प्यूटरों को तुरन्त नेटवर्क पर लाया जाए।
 - ii) पुस्तकालय के कर्मचारियों को INFLIBNET के वैज्ञानिकों से प्रशिक्षण दिलवाना जिसके लिए ट्रेनिंग में लिये पैसे का इन्तजाम पहले किया जा चुका हैके लिए यह निर्णय लिया गया कि इंचार्ज लाइब्रेरी INFLIBNET सुत्रों के साथ संपर्क स्थापित कर शीघ्रतिशीघ्र इसे आगे बढ़ायें ताकि SOUL साफ्टवेयर को चलाया जा सके तथा पुस्तकों के उपलब्ध डाटा को CDS/ISIS से SOUL में परिवर्तित किया जा सके।
2. आइटम न० 2 पुस्तकालय में पुराने समाचार पत्र व पत्रिकाओं की नीलामी हेतु
विश्वविद्यालय पुस्तकालय में अनुपयोगी,पुराने समाचार पत्र व पत्रिकाएँ जोकि कई वर्षों से एक कक्ष में रखी गई है का मामला एडवाइजरी कमेटी के सामने रखा गया जिससे सम्बन्धित मिसिल व सूची भी प्रस्तुत की गई (पताका-क) इन तथ्य के आधार पर एडवाइजरी कमेटी को यह भी बताया गया कि इन 25 वर्ष पुराने समाचार पत्रों की स्थिति दयनीय है और यह इतने गल चुके हैं कि हाथ लगाते ही भुर-भुरा जा रहे और उनको इस्तेमाल करना असम्भव है। इस तथ्य को ध्यान में रखते हुए यह निर्णय लिया गया है कि पुराने समाचार-पत्र तथा पत्रिकाओं का केवल दो वर्ष पुराना रिकार्ड ही रखा जाए तथा इससे पूर्व का पुराना मैटिरियल नीलाम कर दिया जाए। इस तरह की परम्परा अन्य लाइब्रेरियों में भी है क्योंकि अब समाचार पत्रों के आर्काइव इन्टरनेट पर उपलब्ध रहते हैं। इस तरह पुराने समाचार पत्रों को नीलाम करने की प्रक्रिया को हर वर्ष जारी रखा जाए। यद्यपि जो समाचार पत्र जिल्द करवए गये हैं उन्हे ठीक तरह से रखा जाए।
3. आइटम न० 3 बेहतर सेवा प्रदान करने के लिए पाठकों से प्रश्नावली द्वारा सुझाव
इंचार्ज लाइब्रेरी ने सदस्यों के समक्ष पुस्तकालय के लाइब्रेरी प्रोफेशनलज द्वारा तैयार की गई एक पाठक प्रश्नावली रखी (पताका-ख) जिसका उद्देश्य पुस्तकालय के सदस्यों से ऐसी जानकारी एकत्रित करना है ताकि पुस्तकालय के दैनिक कार्यकलापों में उत्कृष्ट लाई जा सके और पाठकों को बेहतर सुविधा उपलब्ध करवाई जा सके। एडवाइजरी कमेटी के सदस्यों ने लाइब्रेरी स्टाफ के

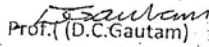
इस पाठक प्रश्नावली को तैयार करने की सराहना की और आशा व्यक्त की है कि इससे पुस्तकालय और पाठकों के साथ एक संवाद स्थापित होगा जिससे पुस्तकालय की कार्यकुशलता को बढ़ाया जा सकेगा। इस संबंध में यह भी तय हुआ कि अगर लाइब्रेरी प्रभारी मैनेजमेंट या अन्य विभागों के छात्रों की सहायता लेना चाहे तो वे ले सकते। यह भी तय किया गया कि यह डाटा अगले दो महीने में इकट्ठा कर उसका विश्लेषण कर लिया जाए और आन्तरिक गुणवत्ता प्रकोष्ठ की मीटिंग में प्रस्तुत किया जाए। यह भी निर्णय लिया गया कि विभिन्न विभागों के विभागाध्यक्षों को यह प्रश्नावली की प्रतियां भेज दी जाएं ताकि सम्बन्धित विभागों के छात्रों से फीडबैक प्राप्त किया जा सके और उसके आधार पर पुस्तकालय की सेवाओं को बेहतर किया जा सके।

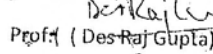
4. आइटम नं 4 में रिक्त पड़े पदों को भरना
कमेटी के सदस्यों के समक्ष पुस्तकालय में रिक्त पड़े लगभग 50% विभिन्न पदों जिसका लेखा (पताका-ग) को प्राथमिकता के आधार पर भरने का मामला उठाया गया आंकड़ों से स्पष्ट है कि पुस्तकालय में कर्मचारियों की संख्या निरन्तर घट रही है और वहीं दूसरी ओर पाठकों तथा पुस्तकों की संख्या दिन-प्रतिदिन बढ़ रही है। कर्मचारियों की अत्यधिक कमी होने के कारण पुस्तकालय सेवाएं चरमरा जाने के कगार पर हैं। यह निर्णय लिया गया है कि प्राथमिकता के आधार पर कनिष्ठ पुस्तक परिचायक (Jr. Library Attendant), पुस्तक परिचायक (Library Attendant) एवं अन्य शक्तियों को यथाशीघ्र भरा जाए ताकि पुस्तकालय के पाठकों को बेहतर सुविधाएं प्रदान की जा सकें। इसके लिए माननीय कुलपति जी को अनुरोध करने का निर्णय लिया गया।
5. आइटम नं 5 पुस्तकालय में सुरक्षा गार्डों की व्यवस्था
पुस्तकालय में पाठकों के आने की संख्या दिन प्रतिदिन बढ़ रही है। पुस्तकालय को सुबह खुलवाने समय लगभग 350 पाठक एक साथ पुस्तकालय में प्रवेश करते हैं और पुस्तकालय के अन्दर जाने से पहले उनके पहचान पत्रों का अवलोकन नहीं हो पाता इसलिए पुस्तकालय में तुरन्त प्रभाव से कम से कम तीन सुरक्षा गार्डों को नियमित रूप सुबह, शाम तथा अवकाश वाले दिनों की सेवाओं हेतु सुचारू रूप से लगाया जाए ताकि पुस्तकालय में पाठकों की आवाजाही पर पूर्ण ध्यान रखा जा सके और यह सुनिश्चित किया जा सके कि पुस्तकालय में केवल पुस्तकालय के सदस्य ही प्रवेश कर सकें। यह निर्णय लिया गया कि विश्वविद्यालय के सुरक्षा अधिकारी के समक्ष लिखित रूप में सुरक्षा गार्ड उपलब्ध करवाने का आवेदन भेजा जाए और माननीय कुलपति जी को भी स्थिति से अवगत करवाया जाए।
6. आइटम नं 6 पुस्तकालय के रंग-रोजन एवं मरम्मत
पुस्तकालय भवन, विश्वविद्यालय परिसर का सबसे बड़ा और भव्य भवन है। पुस्तकालय भवन पर पिछले कई वर्षों से रंग-रोजन व मरम्मत का कार्य नहीं हुआ है और इसके भवन की दशा दयनीय बन चुकी है इसलिए यह निर्णय लिया गया कि पुस्तकालय के रंग-रोजन एवं मरम्मत (renovation)के लिये अधिशाषी अभियन्ता से इस पर आने वाले खर्च का अनुमान/आकलन किया जाए ताकि उसे अधिकारियों के समक्ष शीघ्रताशीघ्र रख इस दिशा में तुरन्त कार्यवाही सुनिश्चित की जाए।
7. आइटम नं 7 पुस्तकालय के सांख्यिकीय आंकड़े
पुस्तकालय के सांख्यिकीय आंकड़े (statistics) (पताका-घ) विश्वविद्यालय की Website पर डालना तथा इन आंकड़ों को पुस्तकालय के सूचनापट्ट पर पाठकों की जानकारी के लिए डालने के लिये यह तय किया गया कि इन आंकड़ों का एकत्रित कर वार्षिक आंकड़े विश्वविद्यालय की वेबसाईट पर पुस्तकालय के पेज पर दर्शाए जाए और पुस्तकालय के सूचना पट्टल पर भी नियमित रूप से अपडेट कर प्रदर्शित करें
8. आइटम नं 8 विश्वविद्यालय अनुदान आयोग द्वारा 12वीं योजना की राशि का समय बढ़ाना
इस वित्त वर्ष पुस्तकालय में पुस्तकों की खरीद के लिए 60.13 लाख रूपए खर्च होने है। कर्मचारियों की अत्यधिक कमी होने के कारण विश्वविद्यालय अनुदान आयोग द्वारा दी गई राशि को 31 मार्च 2013 से आगे समय अवधि बढ़ाने हेतु अधिष्ठाता योजना एवं शिक्षण मामले को प्रस्ताव भेजने का निर्णय लिया गया ताकि राशि पूर्ण रूप से खर्च हो सके। (पताका-ड)

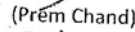
9. अन्य आइटम 9 पुस्तकालय को अनुदान आयोग द्वारा डिजिटलईजेशन हेतु पांच लाख का अनुदान
 पुस्तकालय के डिजिटलईजेशन के लिए पांच लाख प्रदत्त पैसों का मामला एडवार्डजरी कमेटी के सामने रखा गया इस दिशा में इंचार्ज लाईब्रेरी ने यह बताया कि इस कार्य को केवल बाहरी स्त्रोतों द्वारा ही करवाया जा सकता है जिसके लिए उन्होंने DOEACC SOCIETY Shimla-1 जो कि प्रौद्योगिकी विभाग, संचार एवं सूचना प्रौद्योगिकी सूचना मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था है-जिससे डाटा एन्ट्री ओपरेटर लेने हेतु जो सूचना मांगी गई है उसके अनुसार इस सोसाइटी ने एक डाटा एन्ट्री ओपरेटर का मासिक देय 6921/- मांगा है।
 इस प्रक्रिया को उचित मानते हुए जिस तरह इस का उपयोग अन्य सरकारी विभागों में किया जाता है। (पताका-च) बैठक में यह निर्णय लिया गया है कि कम से कम 6 डाटा एन्ट्री ओपरेटर जिन्हे हिन्दी तथा अंग्रेजी दोनों भाषाओं में Data Feeding करने का अनुभव हो, उन्हें इस सोसाइटी की शर्तों के अनुसार कम से कम एक वर्ष के लिए रखा जाए और सारे रिकार्ड को डीजिटल करवाया जाए तथा छः डाटा एन्ट्री ओपरेटर का एक वर्ष का कुल मानदेय 4,98,312/- । (6921/- प्रति डाटा एन्ट्री ओपरेटर मासिक मानदेय बनता है।) उपरोक्त सोसाइटी के नियम और शर्तों की छायाप्रति तुरन्त संदर्भ हेतु जहां तक पुस्तकालय को डिजिटलईजेशन के लिए यू0जी0 सी0 12वीं पंचवर्षीय योजना के अनुदान पांच लाख का विवरण (पताका-छ) संलग्न है।

10. अन्य आइटम शोध गंगोत्री तथा शोध-गंगा परियोजना के कार्य को संचालित करना
 इस संदर्भ में निर्णय लिया गया है कि विश्वविद्यालय अनुदान आयोग (यू0 जी0 सी0) गाईडलाईन्स के अनुसार शोध-गंगोत्री एवं शोध-गंगा के लिए INFLIBNET द्वारा दिशा निर्देशों के अनुरूप पुस्तकालय में एक समन्वयक की नियुक्ति होनी है जोकि इस परियोजना का कार्य पूरी तरह संचालित करेगा जिसके लिए श्री दीपक शर्मा सहायक पुस्तकाध्यक्ष तकनीकी/पाठक सेवा) INFLIBNET शोध गंगोत्री तथा शोध-गंगा परियोजना का समन्वयक नियुक्त करने का सर्वमान्य निर्णय लिया गया। यह भी निर्णय लिया गया कि सभी विभागों को यह पत्र लिख कर समय-समय पर पी0 एच0 डी0 शोध ग्रन्थों और पी0 एच0 डी0 का संक्षेप वर्णन को इनफ्लिबनेट सरबर शोध गंगोत्री तथा शोध-गंगा परियोजना पर डालने का अनुरोध किया जाए इस संदर्भ में विभिन्न विभागों में पिछले एक वर्षों में प्रदत्त पी0 एच0 डी0 उपाधि प्राप्त शोध छात्रों की सूची मंगवा कर इस दिशा पुस्तकालय द्वारा सक्रिय भूमिका निभाने का निर्णय लिया गया।

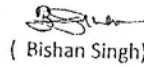
बैठक अध्यक्ष महोदय का आभार के साथ सम्पन्न हुई।

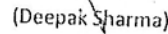

Prof. (D.C. Gautam)

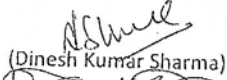

Prof. (Des-Raj Gupta)



(Prem Chand)

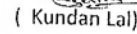

(Kalpna Kumari)

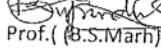

(Bishan Singh)


(Deepak Sharma)

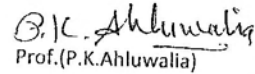

(Dinesh Kumar Sharma)


(Madan Lal)


(Kundan Lal)


Prof. (B.S. Marh)


(H.N. Sharma)


Prof. (P.K. Ahluwalia)


कुलदीप
2012

Several meetings of Working Group were held to find out ways for improvement of the sports performance activities of H.P. University members of the committee suggested the following suggestion to improve the standard of Physical Education in the Himachal Pradesh University.

1. All the vacant posts in the Directorate of Physical Education & Y.P. may be filled on priority basis which are still laying vacant and were advertised time and again but could not be filled up.
2. The University must develop its own sports complex with all modern sports and games facilities like 400 meters track and multiple gymnasium for all indoor games/sports. To fulfill this requirement H.P. University should take this matter with the state authorities to get back the Potter Hill land sited very near to the H.P. University campus which was already allotted to H.P. University earlier. It is under process that University is going to develop other H.P. University campus in the surrounding areas, University should plan to provide infrastructure in that complex.
3. The Sports authority of India provides the services of Coaches in various Universities as per the requirement of the concerned University. Five coaches were deputed by the SAI to raise the standard of this University and were withdrawn later on. University should take this matter once again with the Sports Authority of India to restore this facility to our University.
4. Keeping in view the performance and popularity of games/sports of University teams, the University should open sports wings in the affiliated colleges like neighboring states. This matter should be taken up with the Directorate of Education, H.P. Government.
5. University must fix the minimum limit of teams for participation in the inter college competitions to ensure the mass participation.
6. At least 21 days coaching campus must be organized before participating in the Inter-University competitions and team must be accompanied by qualified coaches in the concerned games and competed team manager particularly lecturer in Physical education.
7. The summer coaching camps(off session) must be organized in the selected games/sports in which the University teams perform better for the preparation of up coming players.
8. The University must revise the level of incentives for its sports persons such as DA of players, good sports kits, number of sports scholarships and reservation of seats in all the departments to encourage the sportsman.
9. The post of lecturer in Physical Education should be created in every affiliated college (B.Ed. College & Professional College) of the University. Affiliation should not be granted to those colleges unless they appoint the Lecturer in Physical Education in that college.
10. Keeping in view the sports calendar of A.I.U. more and more games should be included in H.P. University sports calendar in which our teams/sportsman can perform better.